ACTION MINUTES
CANYON VIEW SPECIAL ROAD DISTRICT
BOARD OF DIRECTOR'S MEEETING
August 09, 2019

MEMBERS PRESENT:

Directors: Mehlberg, Raschke
Members: None
Guests: None

1. Call to Order:

Meeting called to order at 12:00 PM, August 09, 2019 at the Jefferson County Board Room, 66 SE D St., Madras.

2. Consent - Agenda/Minutes:

A. Director Mehlberg moved that the agenda for the August 09, 2019 meeting be approved. Director Raschke seconded the motion. The motion passed by a 2 to 0 vote.

B. Director Mehlberg moved that the revised minutes for the July 12, 2019 meeting be approved. Director Raschke seconded the motion. The motion passed by a 2 to 0 vote.

3. Visitor Comments:

None

4. Continuing Discussions:

A. Treasurer's Report:

1. Director Mehlberg reported the District has received $26,796.56 of the $28,383.56 tax levy leaving $1587.00 unpaid from the 2018-2019 levy. The District received $6.11 in late payment fees and $298.08 in interest on the fund. The District has $866.78 in the checking account and $8707.47 in the County fund for a total of $9,574.25. Our Plan A estimate for cash on hand at the end of July 2019 was $8,440.00 so our estimate appears to be conservative.

B. 2019 - 2020 Budget

1. See attached LB-10 form. Our estimate shows spending $11,582.00 and an end of year balance of $25,727.06, which is slightly better than our Plan A estimate of $25,220.

C. Barber Road

1. Director Raschke checked with Public Works and the County Council and Barber Road is a County maintained road. The portion of Barber Road within the District is a District maintained road. Public Works is aware of the pot holes in the dirt portion of Barber and will look into filling the holes to preserve the edge of the District's pavement.

2. When the District was formed a portion of Barber Road was included in the District. The only way that part of Barber within the District can revert back to its previous status is to start a road removal process that will require another election.

5. Additional Comments, reports, etc:

None

6. Adjourn

A motion to adjourn was made by Director Mehlbeg at 12:25 PM and was seconded by Director Raschke. The motion passed by a vote of 2 to 0.

NOTE!!!

NEXT MEETING: 12 Noon, Friday, September 13, 2019 at the Jefferson County Board Room, 66 SE D St., Madras.

FORM
LB-10

SPECIAL FUND
RESOURCES AND REQUIREMENTS

General Fund
(Fund)

Canyon View Road District
(Name of Municipal Corporation)

	Historical Data						Budget for Next Year 2019- 2020			
	Actual				DESCRIPTION RESOURCES AND REQUIREMENTS					
	Second Preceding Year 20__ - __	First Preceding Year 2018 -2019	Adopted Budget Year 20__ - __				Proposed By Budget Officer			
1				1	RESOURCES			CK'G + Fund	DIFFERENCE	1
2	Starting $	1,428.08		2	Funds on Hand - End of 2019 - June 30th		9,574.25	9574.25	0.00	2
3	18-19 Taxes	28,383.56		3	2019-2020 Levied taxes estimated to be received		29,234.81			3
4	Unpaid	(1,587.00)		4	2019-2020 Estimated Unpaid Levied Taxes		(2,000.00)			4
5	Interest & Fees	410.91		5	Estimated Interest on Funds		500.00			5
6				6						6
7				7						7
8				8						8
9				9						9
10	0	28,635.55	0	10						10
11				11						11
12				12						12
13	**0**	**28,635.55**	**0**	13	**TOTAL RESOURCES**		**37,309.06**			13
14				14	REQUIREMENTS **					14
15				15	Org Unit **or** Prog & Activity	Object Classification	Detail			15
16	Snow	1,986.26		16	Snow Plow	Services	Snow Plowing of Roads if Rqd	1,500.00		16
17	PO Box	82.00		17	PO Box Fee	Rent	Administration Exp	82.00		17
18	Checks	217.42		18	Check Order	Office	Office Supplies	0.00		18
19	Crack Seal	11,304.56		19	Crack Seal	Services	Crack Seal Roads	7,000.00		19
20	Brush	0.00		20	Brush Cutting	Services	Cut Brush on Shoulders	0.00		20
21	Patch	5,471.06		21	Patching	Services	Limited A/C Patching - Pot Holes	3,000.00		21
22	Chip Seal	0.00		22	Chip Seal	Services	Chip Seal Pavement	0.00		22
23				23						23
24				24						24
25				25						25
26				26						26
27				27						27
28				28						28
29				29	Ending balance (prior years)					29
30				30	**UNAPPROPRIATED ENDING FUND BALANCE**			Total Res- end 2020	Estimated Plan A	30
31	**0**	**$19,061.30**	**0**	31	**TOTAL REQUIREMENTS**		**11,582.00**	**25,727.06**	**$25,220.00**	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

150-504-010 (Rev. 10-16)

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.