ACTION MINUTES
CANYON VIEW SPECIAL ROAD DISTRICT
BOARD OF DIRECTOR'S MEEETING
October 11, 2019

MEMBERS PRESENT:

Directors: Hurd, Raschke
Members: Glennys Lindsay
Guests: None

1. Call to Order:

Meeting called to order at 12:10 PM, October 11, 2019 at the Jefferson County Board Room, 66 SE D St., Madras.

2. Consent - Agenda/Minutes:

A. Director Hurd moved that the agenda for the October 11, 2019 meeting be approved. Director Raschke seconded the motion. The motion passed by a 2 to 0 vote.

B. Director Hurd moved that the minutes for the September 13, 2019 meeting be approved. Director Raschke seconded the motion. The motion passed by a 2 to 0 vote.

3. Visitor Comments:

None

4. Continuing Discussions:

A. Treasurer's Report:

1. The County reported that the expected tax revenue for 2019 - 2020 tax year is $29,310.53. Our budget estimate was updated to reflect this figure.

B. 2019 - 2020 Budget

1. See attached LB-10 form. Our updated budget shows spending $19,061.30 in the 2018 -2019 year and funds on hand at the end of the 2018-2019 year of $9,574.25. For the 2019-2020 year we show an estimated spending of $11,582.00 and a 2019-2020 year end balance of $25,802.78, which is slightly better than our Plan A estimate of $25,220.00.

2. Director Hurd moved that we accept the 2019 - 2020 budget estimate as updated to reflect the County expected levy. Director Raschke seconded the motion. The motion passed by a 2 to 0 vote.

5. Additional Comments, reports, etc:

A. SPEED LIMIT SIGNS

1. Whether or not speed limit signs should be put up was discussed. The District would like to hear from the membership on this issue. Do we want speed limit signs and if so what should be the posted limit? Director Hurd will check with the County to see what procedures are required, if any, for the District to be able to post speed limit signs.

B. SNOW PLOWING

1. Per the June 2019 revised by laws, the District will use the County for snow plowing and will use the County criteria for plowing. The District will monitor the process to keep track of our budget and modify the process if required to stay on budget. Director Raschke will prepare a work request form for the work.

C. Next Meeting

1. The next meeting will be on the first Friday of the month, November 01,2019, rather on the usual second Friday. This change applies to November 2019 only.

6. Adjourn

A motion to adjourn was made by Director Hurd at 12:30 PM and was seconded by Director Raschke. The motion passed by a vote of 2 to 0.

NOTE!!!

NEXT MEETING: 12 Noon, Friday, November 01, 2019 at the Jefferson County Board Room, 66 SE D St., Madras.

FORM
LB-10

SPECIAL FUND
RESOURCES AND REQUIREMENTS

General Fund
(Fund)

Canyon View Road District
(Name of Municipal Corporation)

	Historical Data						Budget for Next Year 2019- 2020			
	Actual				DESCRIPTION RESOURCES AND REQUIREMENTS					
	Second Preceding Year 20__ - __	First Preceding Year 2018 -2019	Adopted Budget Year 20__ - __				Proposed By Budget Officer			
1				1	RESOURCES			CK'G + Fund	DIFFERENCE	1
2	Starting $	1,428.08		2	Funds on Hand - End of 2019 - June 30th		9,574.25	9574.25	0.00	2
3	18-19 Taxes	28,383.56		3	2019-2020 Levied taxes to be received		29,310.53			3
4	Unpaid	(1,587.00)		4	2019-2020 Estimated Unpaid Levied Taxes		(2,000.00)			4
5	Interest & Fees	410.91		5	Estimated Interest on Funds		500.00			5
6				6						6
7				7						7
8				8						8
9				9						9
10	0	28,635.55	0	10						10
11				11						11
12				12						12
13	**0**	**28,635.55**	**0**	13	**TOTAL RESOURCES**		**37,384.78**			13
14				14	REQUIREMENTS **					14
15				15	Org Unit **or** Prog & Activity	Object Classification	Detail			15
16	Snow	1,986.26		16	Snow Plow	Services	Snow Plowing of Roads if Rqd	1,500.00		16
17	PO Box	82.00		17	PO Box Fee	Rent	Administration Exp	82.00		17
18	Checks	217.42		18	Check Order	Office	Office Supplies	0.00		18
19	Crack Seal	11,304.56		19	Crack Seal	Services	Crack Seal Roads	7,000.00		19
20	Brush	0.00		20	Brush Cutting	Services	Cut Brush on Shoulders	0.00		20
21	Patch	5,471.06		21	Patching	Services	Limited A/C Patching - Pot Holes	3,000.00		21
22	Chip Seal	0.00		22	Chip Seal	Services	Chip Seal Pavement	0.00		22
23				23						23
24				24						24
25				25						25
26				26						26
27				27						27
28				28						28
29				29	Ending balance (prior years)					29
30				30	**UNAPPROPRIATED ENDING FUND BALANCE**			Total Res- end 2020	Estimated Plan A	30
31	**0**	**$19,061.30**	**0**	31	**TOTAL REQUIREMENTS**		**11,582.00**	**25,802.78**	**$25,220.00**	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

150-504-010 (Rev. 10-16)

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.