

Canyon View Road District
Board Meeting
Friday, January 13, 2023 12:00 P.M.
66 SE D Street
Jefferson County

Date: January 09, 2023

Agenda

1. Call to Order
2. Consent - Agenda/Minutes
 - a. Approval of Agenda.
 - b. Approval of December 09, 2022 meeting Minutes.
3. Visitor Comments
4. Continuing Discussion
 - a. Treasurer's Report: Income, expenses, District assets to date
5. Additional comments, reports, etc.
 - a. PO Box Invoice
6. Adjourn

This agenda and future Canyon View Road District Board Meetings will be posted on the Road District's web page on the Jefferson County website.

<https://www.jeffco.net/publicworks/page/canyon-view-special-road-district>

If you are not receiving electronic notices from the District you will need to submit name, address, phone and email information to the district at canyonviewsrd@gmail.com. Write "I would like to receive email notifications" in the subject line.

**ACTION MINUTES
CANYON VIEW SPECIAL ROAD DISTRICT
BOARD OF DIRECTOR'S MEEETING
February 10, 2022**

MEMBERS PRESENT:

Directors: Hurd (remote), Raschke, Mehlberg
Members: Shelly Borchert
Guests: None

1. Call to Order:

Meeting called to order by Director Hurd at 12:02 PM, February 10, 2023 at the Jefferson County Offices, 66 SE D St., Madras.

2. Consent - Agenda/Minutes:

- A. Director Raschke moved that the agenda for the February 10, 2022 meeting be approved. Director Mehlberg seconded the motion. The motion passed by a 3 to 0 vote.
- B. Director Raschke moved that the minutes for the January 10, 2023 meeting be approved. Director Mehlberg seconded the motion. The motion passed by a 3 to 0 vote.

3. Visitor Comments:

- A. Member Brochert would like to know what chemicals were used to spray weeds on road shoulders.

4. Continuing Discussions:

A. Treasurer's Report:

- 1. County Fund \$107,985.23 Checking Account \$4,566.96 Total \$112,552.19

B. Chip Seal Roads

- 1. Director Raschke contacted the County and requested we be put on their schedule. County is preparing to purchase asphalt for this year and when purchased they will be able to confirm schedule and cost. Cost appears to be about 25% down from last year's high.

5. Additional Comments, Reports, Etc:

A. Change Email Provider

- 1. Director RTaschke proposed changing email provider from gmail to mailfence. Mailfence does not track users where as gmail does. Director Hurd will see if he can log into an account set up for testing.

B. Reinstate Emailing Agenda and Minutes

1. A few members would like to get agendas and minutes emailed rather than down load from web site. Director Hurd to foward list of members that want this and they will
1. Director Raschke will start a discussion with the County about chip sealing the upper half of the subdivision roads this summer.

6. Adjourn

A motion to adjourn was made by Director Mehlberg at 12:19 PM and was seconded by Director Raschke. The motion passed by a vote of 3 to 0.

NOTE!!!

NEXT MEETING: 12 Noon, Friday, February 10, 2023 at the Jefferson County Board Room, 66 SE D St., Madras.

Canyon View Road District
Board Meeting
Friday, February 10, 2023 12:00 P.M.
66 SE D Street
Jefferson County

Date: February 06, 2023

Agenda

1. Call to Order
2. Consent - Agenda/Minutes
 - a. Approval of Agenda.
 - b. Approval of January 13, 2022 meeting Minutes.
3. Visitor Comments
4. Continuing Discussion
 - a. Treasurer's Report: Income, expenses, District assets to date
 - b. Discussion with County on chip sealing upper half of subdivision roads this summer.
5. Additional comments, reports, etc.
 - a. Switch email from gmail.com to Mailfence.com - no tracking.
 - b. Reinstate emailing agendas and minutes to the membership.
 - c. Status of the Road Agency set up with the County.
 - d. Eliminate use of P.O. Box - Cost risen from \$92 in 2019 to \$176 in 2023.
6. Adjourn

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**ACTION MINUTES
CANYON VIEW SPECIAL ROAD DISTRICT
BOARD OF DIRECTOR'S MEEETING
February 10, 2023**

MEMBERS PRESENT:

Directors: Hurd (remote), Raschke, Mehlberg

Members: Shelly Borchert

Guests: None

1. Call to Order:

Meeting called to order by Director Hurd at 12:02 PM, February 10, 2023 at the Jefferson County Offices, 66 SE D St., Madras.

2. Consent - Agenda/Minutes:

- A. Director Raschke moved that the agenda for the February 10, 2023 meeting be approved. Director Mehlberg seconded the motion. The motion passed by a 3 to 0 vote.
- B. Director Raschke moved that the minutes for the January 10, 2023 meeting be approved. Director Mehlberg seconded the motion. The motion passed by a 3 to 0 vote.

3. Visitor Comments:

- A. Member Brochert would like to know what chemicals were used to spray weeds on road shoulders. Director Raschke will get the info from the County and email Brochert.

4. Continuing Discussions:

A. Treasurer's Report:

- 1. County Fund \$107,985.23 Checking Account \$4,566.96 Total \$112,552.19

B. Chip Seal Roads

- 1. Director Raschke contacted the County and requested we be put on their schedule. County is preparing to purchase asphalt for this year and when purchased they will be able to confirm schedule and cost. Cost appears to be about 25% down from last year's high.
- 2. Director Raschke presented Work Request No.11 (see attached copy) for chip sealing a portion of the District's roads. Director Mehlberg made a motion to approve Work Request No.11. Director Raschke seconded the motion. The motion passed by a 3 to 0 vote.

5. Additional Comments, Reports, Etc:

A. Change Email Provider

1. Director Raschke proposed changing email provider from gmail to mailfence. Mailfence does not track users where as gmail does. Director Hurd will see if he can log into an account set up for testing.

B. Reinstate Emailing Agenda and Minutes

1. A few members would like to get agendas and minutes emailed rather than down load from web site. Director Hurd to forward list of members that want this and they will be accommodated.

C. Status of Road Agency

1. Director Raschke reported that the County had set up a budget committee but no schedule for meetings. Director Hurd to investigate.

D. Eliminate P.O. Box

1. Director Raschke would like to eliminate the P.O. Box. Cost has almost doubled in four years. Director Mehlberg will investigate whether or not a non-residential address is required.

E. Weed Spraying

1. County called several days ago and said they were getting ready to spray shoulders for weeds and asked if we wanted ours done. Director Raschke told them to use Work Request No.8 same as last year. County sprayed shoulders at 5:30 AM today.

F. Bank Change of Ownership.

1. Columbia Bank was taken over by Umpqua Bank. Director Mehlberg to investigate to see if any thing changes for us.

6. Adjourn

A motion to adjourn was made by Director Mehlberg at 12:28 PM and was seconded by Director Raschke. The motion passed by a vote of 3 to 0.

NOTE!!!

NEXT MEETING: 12 Noon, Friday, March 10, 2023 at the Jefferson County Board Room, 66 SE D St., Madras.

Canyon View Road District
Board Meeting
Friday, March 10, 2023 12:00 P.M.
66 SE D Street
Jefferson County

Date: March06, 2023

Agenda

1. Call to Order
2. Consent - Agenda/Minutes
 - a. Approval of Agenda.
 - b. Approval of February 10, 2023 meeting Minutes.
3. Visitor Comments
4. Continuing Discussion
 - a. Treasurer's Report: Income, expenses, District assets to date
 - b. Discussion with County on chip sealing upper half of subdivision roads this summer.
 - c. Change email provider.
 - d. Road Agency status.
 - e. P.O. Box renewal.
 - f. Chemicals used for weed spraying
 - g. Bank Name change Columbia to Umpqua.
5. Additional comments, reports, etc.
 - a. Weed Spraying Invoice
 - b. Snow Plowing Invoice
6. Adjourn

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**ACTION MINUTES
CANYON VIEW SPECIAL ROAD DISTRICT
BOARD OF DIRECTOR'S MEEETING
March 10, 2023**

MEMBERS PRESENT:

Directors: Hurd, Raschke, Mehlberg

Members: None

Guests: Jeff Rasmussen

1. Call to Order:

Meeting called to order by Director Hurd at 12:04 PM, March 10, 2023 at the Jefferson County Offices, 66 SE D St., Madras.

2. Consent - Agenda/Minutes:

- A. Director Raschke moved that the agenda for the March 10, 2023 meeting be approved. Director Mehlberg seconded the motion. The motion passed by a 3 to 0 vote.
- B. Director Raschke moved that the minutes for the February 10, 2023 meeting be approved. Director Mehlberg seconded the motion. The motion passed by a 3 to 0 vote.

3. Visitor Comments:

- A. Jeff Rasmussen gave a short presentation on the status of the Jefferson County Road Agency.

4. Continuing Discussions:

A. Treasurer's Report

- 1. County Fund \$108,953.42 Checking Account \$3,967.34 (after paying the weed spray and snow plow invoices) Total \$112,920.81

B. Chip Seal Roads

- 1. The County informed us that they are still working on their schedule but will try to schedule our roads in June. If that does not work out they will get it done at the end of summer. Asphalt cost has dropped about \$130 per ton from last summer's high. Notices will be published when the work schedule is finalized.

C. Change Email Provider

- 1. It was decided to keep the gmail account.

D. Road Agency

1. Jeff Rasmussen informed us that the Road Agency did not receive funds for the 2021 - 2022 fiscal year. Funds for 2022-2023 have not been received and no decisions have been made on spending.,

E. Eliminate P.O. Box

1. It was decided to keep the P.O. Box.

F. Weed Spraying

1. List of chemicals used was emailed to concerned members. Weed invoice attached to these minutes has the weed spray report included.

G. Bank Change of Ownership

1. There does not appear to be any changes due to take over. District will maintain a minimum of \$2,500.00 in the account to avoid charges.

5. Additional Comments, Reports, Etc:

A. Invoices

1. Weed spraying invoice \$390.00. Director Raschke moved that the weed spraying invoice be approved. Director Mehlberg seconded the motion. The motion passed by a 3 to 0 vote
2. Snow plowing invoice \$209.57. Director Raschke moved that the snow plowing invoice be approved. Director Mehlberg seconded the motion. The motion passed by a 3 to 0 vote

6. Adjourn

A motion to adjourn was made by Director Mehlberg at 12:41 PM and was seconded by Director Raschke. The motion passed by a vote of 3 to 0.

NOTE!!!

NEXT MEETING: 12 Noon, Friday, March 10, 2023 at the Jefferson County Board Room, 66 SE D St., Madras.

Spray Report

Spray Report #	Date	Start Time	End Time	Area Sprayed	UOM	Road Number	Road Name	Beg MP	End MP
0215233723	2/10/2023	4:30 AM	6:00 AM	3	Acre				
Site Category			Specific Site			Other Specific Site		Canyon View Road District - 050	
Right-of-Way			Roads/road shoulders			Canyon View Road Dist		PO Box 274 Madras, OR 97741 Contact:Director R. Raschke - (541) 475-2423	
Watershed 170703 - Deschutes									
Control Type		PUP #	Temperature	Wind Speed\Dir	Weather Condition	Vendor			
				0 to 2 mph	Clear				

Employees:

Employee #	Employee Name	Hours
435	Stemwedel, Miichael	1.50

Equipment:

Name	Hours
010 - 1997 Isuzu Chassis, with Norstar Spray System	1.50

Chemicals:

Product Name	EPA Reg. #	Supplier	Rate Per Area	Quantity	UOM	Purpose
Credit 41 Extra	71368-20	Helena Chemical	18 fl. ounce(s) per 1 Acre	54.00	fl. ounce(s)	Weed control
EsplAnade 200 SC	432-1516	Helena Chemical	5 fl. ounce(s) per 1 Acre	15.00	fl. ounce(s)	Weed control
MILESTONE	62719-519	Helena Chemical	7 fl. ounce(s) per 1 Acre	21.00	fl. ounce(s)	Weed control
Oust XP	432-1552	Helena Chemical	2 ounce(s) per 1 Acre	6.00	ounce(s)	Weed control

Location(s):

Section Name:	
TRS Start:	Address:
TRS End:	<input type="checkbox"/> Private?
GPS Name: Crestview Ln	
Lat: 44 36 15.8	Long: 121 07 46.3
Lat: 44 36 07.5	Long: 121 07 17.3

Surfactants:

Name	Rate Per Area	Quantity
Grounded	32 fl. ounce(s) per 1 Acre	96.00

Project: VM 20-11 - Canyon View Road District

Comments:

Spraying residual on shoulder
Canyon view road dist
All was good

Jefferson County Weed Control

PO Box 709

Madras, OR 97741

(541) 475-4459

Fax: (541) 475-1877

INVOICE

Invoice #: WC0216230273

Invoice Date: 02/16/2023

Date Printed: 02/16/2023

Customer Acct: 050

Payment Terms: 30 Days

Canyon View Road District

R. Raschke

PO Box 274

Madras OR 97741

Date	Qty.	UOM	Description	Unit Price	Amount
2/10/2023	1.5	Hour	Road shoulder (4ft) pre emergent spray - Labor	\$52.00	\$78.00
			Canyon View Road District - Sterilants		
2/10/2023	1.5	Hour	Road shoulder (4ft) pre emergent spray - Equipment	\$40.00	\$60.00
			Canyon View Road District - Sterilants		
2/10/2023	1	Each	Road shoulder (4ft) pre emergent spray - Material	\$252.00	\$252.00
			Canyon View Road District - Sterilants		
Total:					\$390.00

Jefferson County Public Works Department

PO Box 709

Madras, OR 97741

(541) 475-4459

Fax: (541) 475-1877

INVOICE

Invoice #: **PW0213234033**

Invoice Date: 02/13/2023

Date Printed: 02/13/2023

Customer Acct: 20009

Payment Terms: 30 Days

Canyon View Road District

P.O. Box 274

Madras OR 97741

Date	Qty.	UOM	Description	Unit Price	Amount
2/13/2023	1	Each	Snow Removal	\$209.57	\$209.57
Total:					\$209.57

Project Cost Report

Date Printed 2/13/2023
 CAS1020

Date Range Between
 10/1/2022 and 2/13/2023

Name	Date	Rate	Pay Type	Pay Factor	Quantity	Units	Total Cost
Project: PR22-10 - Canyonview Snow Plowing							
Activity: 0780 - Snow Removal, Maintenance							
Equipment							
057 - 2004 Kenworth Truck	12/12/2022	\$60.0000		0	0.50	Hour	\$30.0000
076 - John Deere Grader	12/13/2022	\$45.0000		0	1.50	Hour	\$67.5000
		Equipment Total			2.00		
Labor							
173 - Shockney, Todd	12/12/2022	\$54.3480	Reg. Hour - 1	1	0.50	Hour	\$27.1740
1255 - White, Greg	12/13/2022	\$56.5980	Reg. Hour - 1	1	1.50	Hour	\$84.8970
		Labor Total			2.00		
		Activity 0780 - Snow Removal, Maintenance Total:					<u>\$209.5710</u>
		Project PR22-10 - Canyonview Snow Plowing Total:					<u>\$209.5710</u>
		Grand Total:					<u><u>\$209.5710</u></u>

Canyon View Road District
Board Meeting
Friday, April 14, 2023 12:00 P.M.
66 SE D Street
Jefferson County

Date: April 10, 2023

Agenda

1. Call to Order
2. Consent - Agenda/Minutes
 - a. Approval of Agenda.
 - b. Approval of March 10, 2023 meeting Minutes.
3. Visitor Comments
4. Continuing Discussion
 - a. Treasurer's Report: Income, expenses, District assets to date
 - b. Chip Seal Work
5. Additional comments, reports, etc.
 - a.
6. Adjourn

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ACTION MINUTES
CANYON VIEW SPECIAL ROAD DISTRICT
BOARD OF DIRECTOR'S MEEETING
April 14, 2023

MEMBERS PRESENT:

Directors: Raschke

Members: None

Guests: None

1. Call to Order:

Meeting not held due to lack of a quorum. Notes below are for information only.

2. Consent - Agenda/Minutes:

A. No Action

3. Visitor Comments:

A. None

4. Continuing Discussions:

A. Treasurer's Report

1. County Fund \$109,273.83 Checking Account \$3,967.34 Total \$113,241.17

B. Chip Seal Roads

1. The County has us tentatively scheduled for the last two weeks in June.

5. Additional Comments, Reports, Etc:

A. None

6. Adjourn

Not Applicable

NOTE!!!

NEXT MEETING: 12 Noon, Friday, May 12, 2023 at the Jefferson County Board Room, 66 SE D St., Madras.

Canyon View Road District
Board Meeting
Friday, May 12, 2023 12:00 P.M.
66 SE D Street
Jefferson County

Date: May 08, 2023

Agenda

1. Call to Order
2. Consent - Agenda/Minutes
 - a. Approval of Agenda.
 - b. Approval of April 14, 2023 meeting Minutes.
3. Visitor Comments
4. Continuing Discussion
 - a. Treasurer's Report: Income, expenses, District assets to date
 - b. Chip Seal Work
5. Additional comments, reports, etc.
 - a. Traffic in the District: Speeding, running stop signs.
 - b. LB50 Tax Form
6. Adjourn

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**ACTION MINUTES
CANYON VIEW SPECIAL ROAD DISTRICT
BOARD OF DIRECTOR'S MEEETING
May 12, 2023**

MEMBERS PRESENT:

Directors: Hurd (remote), Raschke, Mehlberg

Members: None

Guests: None

1. Call to Order:

Meeting called to order by Director Hurd at 12:10 PM, May 12, 2023 at the Jefferson County Offices, 66 SE D St., Madras.

2. Consent - Agenda/Minutes:

- A. Director Mehlberg moved that the agenda for the May 12, 2023 meeting be approved. Director Raschke seconded the motion. The motion passed by a 3 to 0 vote.
- B. Director Raschke moved that the minutes for the April 14, 2023 meeting be approved. Director Mehlberg seconded the motion. The motion passed by a 3 to 0 vote.

3. Visitor Comments:

None

4. Continuing Discussions:

A. Treasurer's Report

- 1. County Fund \$109,608.06 Checking Account \$3,967.39
Total \$113,575.45

B. Chip Seal Roads

- 1. The County informed us that they revised their schedule and should chip seal the upper portion of our roads on August 21st, give or take a week. Director Raschke will review prep work for chip sealing with the County.

5. Additional Comments, Reports, Etc:

A. Traffic On District Roads

- 1. There was an accident at Sagebrush and Crestview on Easter Sunday. An out of state driver blew through the stop sign on Sagebrush hitting a car on Crestview. The stop sign is quite visible and sight lines are good. There was no reason for the crash other than driver error.

2. Director Hurd suggested we review the condition of all the stop signs in the District and replace any that are not up to standard. Director Mehlberg made a motion to review all stop signs and replace any that are deficient. Director Raschke seconded the motion. The motion passed by a 3 to 0 vote. Director Hurd will do the review and purchase any needed signs from the County.
3. Members are reminded that the speed limit on District roads is 35 mph. It has been noted that there are a number of drivers that appear not to be aware of the speed limit. Also, most drivers do not actually stop at the stop signs but roll through, some at high speed.

6. Adjourn

A motion to adjourn was made by Director Mehlberg at 12:23 PM and was seconded by Director Raschke. The motion passed by a vote of 3 to 0.

NOTE!!!

NEXT MEETING: 12 Noon, Friday, June 09, 2023 at the Jefferson County Board Room, 66 SE D St., Madras.

Canyon View Road District
Board Meeting
Friday, June 09, 2023 12:00 P.M.
66 SE D Street
Jefferson County

Date: May 29, 2023

Agenda

1. Call to Order
2. Consent - Agenda/Minutes
 - a. Approval of Agenda.
 - b. Approval of May 12, 2023 meeting Minutes.
3. Visitor Comments
4. Continuing Discussion
 - a. Treasurer's Report: Income, expenses, District assets to date
 - b. Chip Seal Work
5. Additional comments, reports, etc.
 - a. Shoulder damage from storm event.
6. Adjourn

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**ACTION MINUTES
CANYON VIEW SPECIAL ROAD DISTRICT
BOARD OF DIRECTOR'S MEEETING
June 09, 2023**

MEMBERS PRESENT:

Directors: None
Members: None
Guests: None

1. Call to Order:

Meeting not held due to lack of a quorum. Notes below are for information only.

2. Consent - Agenda/Minutes:

A. No Action

3. Visitor Comments:

A. None

4. Continuing Discussions:

A. Treasurer's Report

1. County Fund \$110,474.80 Checking Account \$3,967.39 Total \$114,442.19

B. Chip Seal Roads

1. The County will do the prep work for chip sealing.

C. Stop Signs

1. No action on stop signs. Noted sign missing at Sagebrush and Barber.

5. Additional Comments, Reports, Etc:

A. Storm Damage

1. Recent thunder storms caused wash outs of the road shoulder at various locations - see attached map. Director Hurd has sent out requests for bids to two contractors.

6. Adjourn

Not Applicable

NOTE!!!

NEXT MEETING: 12 Noon, Friday, July 14, 2023 at the Jefferson County Board Room, 66 SE D St., Madras.

Canyon View Road District
Board Meeting
Friday, July14, 2023 12:00 P.M.
66 SE D Street
Jefferson County

Date: July 10, 2023

Agenda

1. Call to Order
2. Consent - Agenda/Minutes
 - a. Approval of Agenda.
 - b. Approval of June 09, 2023 meeting Minutes.
3. Visitor Comments
4. Continuing Discussion
 - a. Treasurer's Report: Income, expenses, District assets to date
 - b. Chip Seal Work
 - c. Stop Signs
 - d. Shoulder Damage
5. Additional comments, reports, etc.
 - a. None
6. Adjourn

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ACTION MINUTES
CANYON VIEW SPECIAL ROAD DISTRICT
BOARD OF DIRECTOR'S MEEETING
July 14, 2023

MEMBERS PRESENT:

Directors: Hurd (remote), Raschke, Mehlberg

Members: None

Guests: None

1. Call to Order:

Meeting called to order by Director Hurd at 12:06 PM, July 14, 2023 at the Jefferson County Offices, 66 SE D St., Madras.

2. Consent - Agenda/Minutes:

- A. Director Mehlberg moved that the agenda for the July 14, 2023 meeting be approved. Director Raschke seconded the motion. The motion passed by a 3 to 0 vote.
- B. Director Mehlberg moved that the minutes for the June 09, 2023 meeting be approved. Director Raschke seconded the motion. The motion passed by a 3 to 0 vote.

3. Visitor Comments:

- A. None

4. Continuing Discussions:

A. Treasurer's Report

- 1. County Fund \$110,872.11 Checking Account \$3,967.39 Total \$114,839.50

B. Chip Seal Roads

- 1. The chip work is scheduled for the end of August. The County has finished the crack sealing prep work and will be doing brush cutting and tree trimming this month. Total cost for prep and chip seal estimated at \$95,000 (\$15,000 prep work \$80,000 chip seal).

C. Stop Signs

- 1. Sign at Pecos and Sagebrush fixed. Sign still missing at Sagebrush and Barber. Sign on Sagebrush headed north at Crestview to be inspected.

D. Storm Damage

1. K3 Construction Bid \$6975 and J&H Construction & Excavation bid \$7,930. K3 can not do the work until the end of October. J&H can start in two weeks. Since the shoulder work is a safety concern the Board does not want to wait that long to fix the shoulders so the higher bid will be accepted.
2. Director Mehlberg made a motion to accept the J&H bid of \$7,930. Director Raschke seconded the motion. The motion passed with a 3 to 0 vote. Director Hurd to inform J&H to start work.

5. Additional Comments, Reports, Etc:

A. Move Funds Into Checking Account

1. Invoices for chip seal prep work and shoulder work will be coming due this month. Director Raschke made a motion to transfer \$25,000 from the County fund to the District checking account. Director Mehlberg seconded the motion. The motion passed with a 3 to 0 vote.

B. Driveway Repair Scam

1. A member reported that an outfit that proposed to do crack seal and surface seal work on their driveway did not do the work promised and when confronted took off without payment. No CCB Number was visible on their truck. Members are warned not to do business with unlicensed repair outfits driving through the subdivision offering to do work for cash.

6. Adjourn

A motion to adjourn was made by Director Mehlberg at 12:32 PM and was seconded by Director Raschke. The motion passed by a vote of 3 to 0.

NOTE!!!

NEXT MEETING: 12 Noon, Friday, August 11, 2023 at the Jefferson County Board Room, 66 SE D St., Madras.

Canyon View Road District
Board Meeting
Friday, August 11, 2023 12:00 P.M.
66 SE D Street
Jefferson County

Date: August 07, 2023

Agenda

1. Call to Order
2. Consent - Agenda/Minutes
 - a. Approval of Agenda.
 - b. Approval of July 14, 2023 meeting Minutes.
3. Visitor Comments
4. Continuing Discussion
 - a. Treasurer's Report: Income, expenses, District assets to date
 - b. Chip Seal Work
 - c. Stop Signs
 - d. Shoulder Damage
5. Additional comments, reports, etc.
 - a. None
6. Adjourn

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ACTION MINUTES
CANYON VIEW SPECIAL ROAD DISTRICT
BOARD OF DIRECTOR'S MEEETING
August 11, 2023

MEMBERS PRESENT:

Directors: Hurd (remote), Raschke, Mehlberg

Members: None

Guests: None

1. Call to Order:

Meeting called to order by Director Hurd at 12:05 PM, August 11, 2023 at the Jefferson County Offices, 66 SE D St., Madras.

2. Consent - Agenda/Minutes:

- A. Director Raschke moved that the agenda for the August 11, 2023 meeting be approved. Director Mehlberg seconded the motion. The motion passed by a 3 to 0 vote.
- B. Director Raschke moved that the minutes for the July 14, 2023 meeting be approved. Director Mehlberg seconded the motion. The motion passed by a 3 to 0 vote.

3. Visitor Comments:

- A. None

4. Continuing Discussions:

A. Treasurer's Report

- 1. County Fund \$111,328.24 Checking Account \$3,967.39 Total \$115,295.63

B. Chip Seal Roads

- 1. The chip seal work is still scheduled for the end of August. The County has not done brush cutting and tree trimming yet.

C. Stop Signs

- 1. Stop Sign missing at Sagebrush and Barber not replaced yet. Sign on Sagebrush headed north at Crestview was inspected and found to be OK.

D. Storm Damage

1. Storm damage work completed and found to be acceptable.
2. Two lots were found not to have a drain pipe under the driveway tie to the street. Owners of lots 70 and 76 will be notified to install a drain pipe to County standards.

E. Move Funds

1. Funds not moved yet, will be moved today.

5. Additional Comments, Reports, Etc:

- A. None

6. Adjourn

A motion to adjourn was made by Director Mehlberg at 12:17 PM and was seconded by Director Raschke. The motion passed by a vote of 3 to 0.

NOTE!!!

NEXT MEETING: 12 Noon, Friday, September 08, 2023 at the Jefferson County Board Room, 66 SE D St., Madras.

Canyon View Road District
Board Meeting
Friday, September 08, 2023 12:00 P.M.
66 SE D Street
Jefferson County

Date: September 04, 2023

Agenda

1. Call to Order
2. Consent - Agenda/Minutes
 - a. Approval of Agenda.
 - b. Approval of August 11, 2023 meeting Minutes.
3. Visitor Comments
4. Continuing Discussion
 - a. Treasurer's Report: Income, expenses, District assets to date
 - b. Chip Seal Work
 - c. Stop Signs
 - d. Storm Damage
 - e. Move Funds
5. Additional comments, reports, etc.
 - a. None
6. Adjourn

This agenda and future Canyon View Road District Board Meetings will be posted on the Road District's web page on the Jefferson County website.

<https://www.jeffco.net/publicworks/page/canyon-view-special-road-district>

If you are not receiving electronic notices from the District you will need to submit name, address, phone and email information to the district at canyonviewsrd@gmail.com. Write "I would like to receive email notifications" in the subject line.

ACTION MINUTES
CANYON VIEW SPECIAL ROAD DISTRICT
BOARD OF DIRECTOR'S MEEETING
September 08, 2023

MEMBERS PRESENT:

Directors: Hurd (remote), Raschke, Mehlberg

Members: None

Guests: None

1. Call to Order:

Meeting called to order by Director Hurd at 12:05 PM, September 08, 2023 at the Jefferson County Offices, 66 SE D St., Madras.

2. Consent - Agenda/Minutes:

- A. Director Mehlberg moved that the agenda for the September 08, 2023 meeting be approved. Director Raschke seconded the motion. The motion passed by a 3 to 0 vote.
- B. Director Mehlberg moved that the minutes for the August 11, 2023 meeting be approved. Director Raschke seconded the motion. The motion passed by a 3 to 0 vote.

3. Visitor Comments:

- A. None

4. Continuing Discussions:

A. Treasurer's Report

- 1. County Fund \$86,672.21 Checking Account \$21,037.39 Total \$107,709.60

B. Chip Seal Roads

- 1. The chip seal work is done (Zapata, Nugget, Rodeo, Barber, Sagebrush, Crestview -Sagebrush to Bitterbrush, Bitterbrush - Crestview to Rodeo). Brush cutting and tree trimming not done and work canceled. County will return in 1 to 2 weeks to seal coat the work. Members urged to drive slowly. Motorcycle and bicycle operators should exercise caution while loose rock is present.

C. Stop Signs

- 1. Stop Sign missing at Sagebrush and Barber - purchased but not replaced yet.

D. Storm Damage

1. Some of the damage done during the last heavy rain storm was the result of driveway approaches not having an underground drainage pipe. The District repaired these areas but will not do so in the future. It has been noted that there are a number of driveways in the District without underground drains. Members are urged to install any missing underground drains per the County code and to be sure existing drains are clear.
2. J&H Construction & Excavation invoice for \$7,930 for storm repair work paid today.
3. Director Mehlberg made a motion to make it District policy not to repair storm damage due to missing underground drains at driveway approaches. Director Hurd seconded the motion. The motion passed by a 3 to 0 vote.
4. Storm damage at the intersection of Dry Gulch and Sagebrush was reported by a member. It appears to be on the County road. Director Hurd will discuss with the County.

E. Move Funds

1. Funds (\$25,000) moved from the County Fund to the checking account. Additional funds will have to be transferred after the County invoice for the chip seal work arrives.

5. Additional Comments, Reports, Etc:

- A. None

6. Adjourn

A motion to adjourn was made by Director Mehlberg at 12:18 PM and was seconded by Director Raschke. The motion passed by a vote of 3 to 0.

NOTE!!!

NEXT MEETING: 12 Noon, Friday, September 08, 2023 at the Jefferson County Board Room, 66 SE D St., Madras.

Canyon View Road District
Board Meeting
Friday, October 13, 2023 12:00 P.M.
66 SE D Street
Jefferson County

Date: October 09, 2023

Agenda

1. Call to Order
2. Consent - Agenda/Minutes
 - a. Approval of Agenda.
 - b. Approval of September 08, 2023 meeting Minutes.
3. Visitor Comments
4. Continuing Discussion
 - a. Treasurer's Report: Income, expenses, District assets to date
 - b. Chip Seal Work
 - c. Stop Signs
 - d. Storm Damage at Sagebrush & Dry Gulch
5. Additional comments, reports, etc.
 - a. Tax District Ballot Coordination Meeting
6. Adjourn

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<https://www.jeffco.net/publicworks/page/canyon-view-special-road-district>

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**ACTION MINUTES
CANYON VIEW SPECIAL ROAD DISTRICT
BOARD OF DIRECTOR'S MEEETING
October 13, 2023**

MEMBERS PRESENT:

Directors: Hurd, Raschke, Mehlberg

Members: None

Guests: None

1. Call to Order:

Meeting called to order by Director Hurd at 12:05 PM, October 13, 2023 at the Jefferson County Offices, 66 SE D St., Madras.

2. Consent - Agenda/Minutes:

- A. Director Mehlberg moved that the agenda for the October 08, 2023 meeting be approved. Director Raschke seconded the motion. The motion passed by a 3 to 0 vote.
- B. Director Mehlberg moved that the minutes for the September 08, 2023 meeting be approved. Director Raschke seconded the motion. The motion passed by a 3 to 0 vote.

3. Visitor Comments:

- A. None

4. Continuing Discussions:

A. Treasurer's Report

- 1. County Fund \$86,914.82 Checking Account \$21,037.39 Total \$107,952.21

B. Chip Seal Roads

- 1. The chip seal work is complete. Waiting for invoice from County.

C. Stop Signs

- 1. Missing stop at Sagebrush and Barber replaced.

D. Storm Damage

- 1. Storm damage at the intersection of Dry Gulch and Sagebrush has been fixed by the County.

5. Additional Comments, Reports, Etc:

A. Tax District Ballot Coordination Meeting

1. Director Hurd will attend the meeting. The CVSRD does not have any plans for changing the tax levy.

6. Adjourn

A motion to adjourn was made by Director Mehlberg at 12:18 PM and was seconded by Director Raschke. The motion passed by a vote of 3 to 0.

NOTE!!!

NEXT MEETING: 12 Noon, Friday, November 10, 2023 at the Jefferson County Board Room, 66 SE D St., Madras.

Canyon View Road District
Board Meeting
Thursday, November 09, 2023 12:00 P.M.
66 SE D Street
Jefferson County

Date: November 08, 2023

Agenda

1. Call to Order
2. Consent - Agenda/Minutes
 - a. Approval of Agenda.
 - b. Approval of October 13, 2023 meeting Minutes.
3. Visitor Comments

4. Continuing Discussion
 - a. Treasurer's Report: Income, expenses, District assets to date
 - b. Chip Seal Work Invoice

5. Additional comments, reports, etc.
 - a. Sweeping Chip Sealed Roads
 - b. P.O. Box Rent

6. Adjourn

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ACTION MINUTES
CANYON VIEW SPECIAL ROAD DISTRICT
BOARD OF DIRECTOR'S MEEETING
November 09, 2023

MEMBERS PRESENT:

Directors: Hurd, Raschke, Mehlberg

Members: None

Guests: None

1. Call to Order:

Meeting called to order by Director Hurd at 12:05 PM, November 09, 2023 at the Jefferson County Offices, 66 SE D St., Madras.

2. Consent - Agenda/Minutes:

- A. Director Mehlberg moved that the agenda for the November 09, 2023 meeting be approved. Director Raschke seconded the motion. The motion passed by a 3 to 0 vote.
- B. Director Mehlberg moved that the minutes for the October 13, 2023 meeting be approved. Director Raschke seconded the motion. The motion passed by a 3 to 0 vote.

3. Visitor Comments:

- A. None

4. Continuing Discussions:

A. Treasurer's Report

- 1. County Fund \$90,677.62 Checking Account \$21,037.39 Total \$111,715.31
- 2. Director Hurd made a motion to move \$60,000.00 from the County fund to the checking account to pay the cost of chip sealing. Director Raschke seconded the motion. The motion passed by a 3 to 0 vote.

B. Chip Seal Roads

- 1. Prep and chip seal work invoice for \$74,144.61 plus invoice for \$334.46 for weed spray chemicals (total \$74,479.07) was received, reviewed and approved.
- 2. Director Hurd made a motion to pay the \$74,144.61 and \$334.46 invoices. Director Raschke seconded the motion. The motion passed by a 3 to 0 vote.

5. Additional Comments, Reports, Etc:

A. Sweeping

1. Director Raschke reported there was some member concerns over loose rock on the chip seal. The County did sweep but their sweeper does not have a bin so their sweeper simply pushes the loose material to the side. This leaves some loose rock behind. The County suggested waiting until spring before deciding to do additional sweeping since snow removal and freeze thaw cycles will loosen up more rock.
2. Director Hurd said it may be possible to hire the Madras City sweeper. It costs \$400.00 per hour and probably would run \$1200 to \$1600.
3. It was decided to wait until spring to evaluate the road conditions and then make a decision.

B. P.O. Box Rental

1. Director Mehlberg will attempt to get the Post Office to allow us to pay our box rental before the end of the year. Director Hurd made a motion to pay the P.O. Box rental. Director Raschke seconded the motion. The motion passed by a 3 to 0 vote.

C. Shoulder Damage at Corners

1. The SW corner of Crestview and Bitterbrush, the NE corner of Nugget and Bitterbrush and the NE corner of Bitterbrush and Rodeo have shoulder damage due to drivers cutting the corner. Director Hurd will get price info from contractors to provide paving to make the corners conform to County standards.

6. Adjourn

A motion to adjourn was made by Director Mehlberg at 12:36 PM and was seconded by Director Raschke. The motion passed by a vote of 3 to 0.

NOTE!!!

NEXT MEETING: 12 Noon, Friday, December 08, 2023 at the Jefferson County Board Room, 66 SE D St., Madras.

Canyon View Road District
Board Meeting
Friday, December 08, 2023 12:00 P.M.
66 SE D Street
Jefferson County

Date: December 04, 2023

Agenda

1. Call to Order
2. Consent - Agenda/Minutes
 - a. Approval of Agenda.
 - b. Approval of November 09, 2023 meeting Minutes.
3. Visitor Comments
4. Continuing Discussion
 - a. Treasurer's Report: Income, expenses, District assets to date
 - b. P.O. Box Rent
 - c. Corner Paving
5. Additional comments, reports, etc.
 - a. 2024 Chip Seal for remainder of District
6. Adjourn

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ACTION MINUTES
CANYON VIEW SPECIAL ROAD DISTRICT
BOARD OF DIRECTOR'S MEEETING
December 08, 2023

MEMBERS PRESENT:

Directors: Hurd, Raschke, Mehlberg

Members: None

Guests: None

1. Call to Order:

Meeting called to order by Director Hurd at 12:18 PM, December 08, 2023 at the Jefferson County Offices, 66 SE D St., Madras.

2. Consent - Agenda/Minutes:

- A. Director Mehlberg moved that the agenda for the December 08, 2023 meeting be approved. Director Raschke seconded the motion. The motion passed by a 3 to 0 vote.
- B. Director Mehlberg moved that the minutes for the November 09, 2023 meeting be approved. Director Raschke seconded the motion. The motion passed by a 3 to 0 vote.

3. Visitor Comments:

- A. None

4. Continuing Discussions:

A. Treasurer's Report

- 1. County Fund \$57,533.93 Checking Account \$6,382.32 Total \$63,916.25

B. P.O. Box Rent

- 1. Invoice received and the check mailed in today.

C. Shoulder Damage at Corners

- 1. Director Raschke discussed the problem with the County and they suggested plastic delineators to mark the edge of pavement. The delineators are flexible, will not damage a vehicle and will provide a warning to stay on the pavement.
- 2. Director Hurd suggested purchasing the materials and a hand operated driver and install them ourselves. Will do in spring when ground is soft.

5. Additional Comments, Reports, Etc:

A. 2024 Chip Seal Work

1. If asphalt prices do not increase dramatically we will have enough money to chip seal the remainder of the District roads the summer of 2024. Director Raschke will discuss with the County next spring when the County has the asphalt contract for 2024

6. Adjourn

A motion to adjourn was made by Director Mehlberg at 12:30 PM and was seconded by Director Raschke. The motion passed by a vote of 3 to 0.

NOTE!!!

NEXT MEETING: 12 Noon, Friday, January 12, 2023 at the Jefferson County Board Room, 66 SE D St., Madras.