

AGENDA

JEFFERSON COUNTY
FAIR BOARD SPECIAL MEETING
JANUARY 17, 2024
66 SE D STREET
MADRAS, OR 97741
5:00 PM

This meeting has the option of attending via teleconference. The meeting is open for onsite attendees. The teleconference allows for listening to the meeting, but will be muted for incoming participation, except during “citizen comments” that will occur at approximately 9:00am.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the above referenced meeting; however, the agenda does not limit the ability of the County Commission to consider additional subjects. Meetings are subject to cancellation without notice. Other than hearings, which are publicly noticed, the time schedule is approximate and may vary for individual agenda items. The Board reserves the right to place a time limit on public testimony on any agenda item. The meeting place is handicapped accessible. Those needing assistance should contact the Commission office two (2) days in advance of the meeting by calling (541) 475-2449.

All agenda items shall be taken up between scheduled (time specific) appointments, action items, or public hearings when time permits.

In Person and via Zoom.

Join Zoom Meeting

<https://us04web.zoom.us/j/73821903888?pwd=Nzt7dmdCePzl8eNpIJCd4FXW0N0vnJ.1>

Meeting ID: 838 1665 6564

Passcode: 850889

1. **Call to Order**
2. **Changes to the Agenda (Consideration of Submission of Late Items)**
3. **Reports**
 - 3.1 Buildings and Grounds Report on 2024 Fair
 - [2024 Fair Misc.pdf](#)
 - [2024 Fair Rodeo.pdf](#)
 - [2024 Fair Vendors.pdf](#)
 - [2024 Fair Entertainment.pdf](#)
4. **Citizens' Comments (3-minute time limit)**

5. **Unfinished Business**
6. **New Business**
 - 6.1 2024 Jefferson County Fair Rodeo contract
[Rodeo Contract and Agreement.pdf](#)
[Two Bar Enterprises Contract.pdf](#)
 - 6.2 Sr. Fairgrounds Complex Manager agenda
[Sr Fairgrounds Complex Manager Agenda.pdf](#)
7. **Announcements/Notification of additional Fair Board Meetings**
8. **Adjourn**

Misc.

Vendor	Type	Charge	Comments	Dates	Status
Cascade Ice	ice		merchandise, 27ft trailer, 90 bags	July 22-28, 2024	Jake confirmed 11/16/2023
Republic Services	sanitation	\$6,700.00	12 standard restrooms, 1 ADA compliant restroom, 5 standard	July 22-29, 2024	quote received 12/13/2023
Bull Dog Septic	sanitation	\$9,160.00	12 standard restrooms, 1 ADA compliant restroom, 5 standard	July 22-29, 2024	quote received 11/28/2023
Madras Sanitary	garbage		1 30 yard container put by carnival	July 22-30, 2024	Jenny confirmed via phone 11/15/2023
High Desert Golf	carts	\$3,600.00	9 4-passenger, 2 2-passenger cargo	July 22-29, 2024	preliminary booking - must call in January to confirm
ATM Services of Eastern WA	atm's			July 24-27, 2024 Heather confirmed 11/27/2023	
Trident Security	security		TBD	TBD	11/28/2023 Chris confirmed - would like a meeting

Rodeo

Vendor	Rooms	Charge	Date	Contract Status
Buck Wild Sound LLC B Bar D		\$2,600.00 \$24,150.00	Friday July 26th, Saturday July 27th Friday July 26th, Saturday July 27th	

Vendors

Vendor	Type	Electricity	Product	Special Requests
Summit Shaved Ice	food	30 amp	shaved ice	
Ricos Tacos	food	50 amp	tacos	
Scentsy by Shirley	commercial/indoor 8x10	110 amp	scentsy products	wants to be next to Tastefully Simple booth
Tastefully Simple	commercial/indoor 8x10	none	tastefully simple products	
Sheng Gift Trading	commercial/outdoor 10x10 plus an additional 20 linear ft	110 amp	toys, hats, jewelry, accessories	
Rogue Concessions	food	50 amp	italian sausage, fries	needs 2 50 amp plugs
Sub-Zero Products (Dippin Dots)	food	30 amp	ice cream, drinks	
Outlaw Wood Products	commercial/outdoor 10x10 plus an additional 10 linear ft	110 amp	custom wood products,	

Entertainment

Entertainer	Rooms	Charge	Date	Contract Status
Grits n' Gravy	none	\$800.00	Wednesday July 24th 8-11 p.m.	emailed to Alexa 12/28/2023
The Andrew Mathews Band	3 double queen	\$3,800.00	Thursday July 25th 8-11 p.m.	Wayned signed contract 1/3/2024, emailed to band 1/10/2024
Eagle Eyes	4 double queen	\$7,500.00	Friday July 26th 9-11 p.m.	Wayned signed contract 1/3/2024, emailed to band 1/10/2024
Countryfied	3 double queen	\$3,600.00	Saturday July 27th 9-11 p.m.	signed contract sent to Wayne 1/10/2024
Bright Heart Circus	2 hotel rooms	\$5,150.00	all 4 days - times TBD	emailed to Alexa 12/28/2023
Flip Flop Sounds	none	\$9,043.00	all 4 days - stage for music	emailed to Alexa 12/28/2023

CONTRACT AND AGREEMENT

This agreement, made this 10th day of December, 2023 between the Jefferson County Fair Association and B Bar D Rodeo Inc., an Oregon Corporation.

WITNESSETH:

Whereas, the Jefferson County Fair Association intends to hold a Rodeo at Madras, Oregon and have 2 performances on July 26 & 27, 2024.

Rodeo Events

Bareback Riding
Novice Bareback Riding
Saddle Bronc Riding
Novice Saddle Bronc Riding
Bull Riding
Novice Bull Riding
Calf Roping
Steer Wrestling
Team Roping
Barrel Racing
Breakaway Roping

The Jefferson County Fair Association agrees to pay the sum of \$24150.00 in cash or check immediately following the last performance.
(\$17500 for the Rodeo Contract and \$6650 for the Added Prize Money)

Whereas, B Bar D Rodeo, Inc. agrees to furnish all livestock and help listed below.

B Bar D Rodeo Inc. Stock & Help List

1. Crew to feed & water stock
2. Bullfighters
3. Judges
4. Secretary
5. Timers
6. Pickup Men
7. Rough Stock
8. Timed event cattle
9. Roping chute boss
10. Chute help
11. Announcer
12. Added Money (6650.00)

Time, specific performances of all services, and the furnishings of all livestock are, and each of them is, of the essence of this agreement. In the event of any suit, action or proceedings, brought by either party upon this agreement or in connection therewith, the prevailing party in such suit action or proceedings, shall be entitled to recover, in addition to all sums allowed by law, such sums that the court deems reasonable as attorney's fees, both on trial and appeal. In order to be valid, this contract must be signed and returned to B Bar D Rodeo no later than February 1, 2024.

Buster Bain

Buster Bain - President
B Bar D Rodeo Inc

Kelly Simmelink - Comission Chair
Jefferson County Board Of Commissioners

Two Bar Enterprises LLC
16122 SW Alfalfa Rd
Powell Butte Oregon 97753

Jefferson County Rodeo

2 Performance NPRA Rodeo

Bid: Contractor to furnish: Bareback horses, saddle bronc horses, bulls, novice horses, breakaway roping cattle, tie down roping cattle, steer wrestling cattle, team roping cattle & wild cow milking cows. Box Pads for roping chutes, Barrier equipment for timed event chute.

Contractor responsible for:

Rough Stock and Timed event	\$9,900.00
2 NPRA judges & timers	\$3,200.00
2 NPRA pickup men & Bull fighters	\$4,800.00
NPRA approved Secretary	\$ 800.00
Announcer with sound	\$2,000.00
Certificate of liability insurance	
Total	\$20,700.00

Jefferson County Rodeo to furnish:

Timed event chute personnel to include indexing of stock

Arena ground preparation

Bucking chute gate personnel (arena side)

Quality hay to feed all rodeo stock (3 days)

Water tanks and water to accommodate all rodeo stock.

Two Bar Enterprises LLC by: Claude Richman 1-5-74

Bart Platt Meeting

Wednesday, January 17, 2024

2024 Fair

- Fair Worklist
- Entertainment – Contracts received and signed. Contracts still pending.
- Vendors (Food, Indoor, Outdoor) – Who have submitted. Who may need to be called?
- Power needs
- Carnival – Paul Mauer
- Sponsorships – Provide last year’s list of sponsors.
- Premium Book Update – Targeting May 1st release. March 15 deadline to the Pioneer.
- Rodeo – Rotary ticket sales.
- Security – Nee to meet with LE.
- Parking – Traffic Control Consultants (Sarah Jo/Josh)
- Ice – Cascade Ice (Luke)
- Show Barn Sound System (Bend AV)
- Hog Barn PA - Update
- Beer/Beverages Garden – OBS (Carroll Unruh)
- City Reimbursement - \$5,000
- Spider Boxes for Sheep Barn
- Veterinarian at Rodeo
- Fair Court Buckle Sponsorship

Other Fairgrounds Items

- Meet and Greet – When and Where?
- Promotional Video
- Fairwell Festival Camp – July 18 – July 22 (Check-out no later than 11:00 am)
- Facility Rate Adjustments
- Fairgrounds Main Entrance Sign
- JC Historical Society/JCFB – Multi-Use/Museum Bldg.
- Oncoming Funding from State of Oregon
- Queen/Princess Coronation – Jan. 27 5:00 pm Maccie Conroy
- Wilbur Ellis \$5,000 donation
- 4-H Kitchen Improvements
- Business Oregon Reimbursement for ADA Project - \$277k
- City Economic Development Reimbursement - \$5,000
- Kent Crook Memorial Bench
- Event money from BOCC