

# AGENDA

JEFFERSON COUNTY  
FAIR BOARD REGULAR MEETING  
NOVEMBER 1, 2023  
66 SE D STREET  
MADRAS, OR 97741  
5:00 PM

*This meeting has the option of attending via teleconference. The meeting is open for onsite attendees. The teleconference allows for listening to the meeting, but will be muted for incoming participation, except during “citizen comments” that will occur at approximately 9:00am.*

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the above referenced meeting; however, the agenda does not limit the ability of the County Commission to consider additional subjects. Meetings are subject to cancellation without notice. Other than hearings, which are publicly noticed, the time schedule is approximate and may vary for individual agenda items. The Board reserves the right to place a time limit on public testimony on any agenda item. The meeting place is handicapped accessible. Those needing assistance should contact the Commission office two (2) days in advance of the meeting by calling (541) 475-2449.

**All agenda items shall be taken up between scheduled (time specific) appointments, action items, or public hearings when time permits.**

In Person and via Zoom.

Join Zoom Meeting

<https://us04web.zoom.us/j/73821903888?pwd=Nzt7dmdCePzl8eNpIJCd4FXW0N0vnJ.1>

Meeting ID: 838 1665 6564

Passcode: 850889

1. **Call to Order**
2. **Introductions/Establishment of a Quorum**
3. **Changes to the Agenda (Consideration of Submission of Late Items)**
4. **Correspondence/Awards**
5. **Reports**
  - 5.1 Finance Report- Kate Knop  
[Letterhead Fair Memo September.pdf](#)  
[Fair Financials 2023-2024 10.25.23.pdf](#)
  - 5.2 Fair Court Update- Emma Brandau, Tonya Cloutier

5.3 Buildings and Grounds Update- Tony Anderson

6. **Proposals from outside groups (10-minute time limit)**

6.1 Kim Schmith- Open Class

6.2 Frank Caldwell- Qualifying Event- Mini Bucking Bulls

6.3 Todd Rickman- Rodeo Contractor

6.4 Rotary Club of Jefferson County- Cherry Tree

7. **Citizen's Comments (3-minute time limit)**

8. **Consent Agenda**

8.1 September 2023 Credit Card Accounts Payable in the amount of \$23,284.00  
[BofA Order-Fair 09.2023.pdf](#)

8.2 September 2023 Accounts Payable in the amount of \$33,293.23  
[Payment Approval Report - FAIR 9.2023.pdf](#)

8.3 October 10, 2023 Minutes  
[20231010 Fair Board Minutes.pdf](#)

9. **Unfinished Business**

9.1 Building Signs- Numbers  
[Number signs email.pdf](#)

9.2 Fairgrounds Entrance Sign

9.3 ADA Project Update  
[ADA Project Cost.pdf](#)

9.4 Veterinarian Presence

9.5 Sound System  
[AV Bend Underground.doc.pdf](#)  
[AV Bend\\_Arena.pdf](#)  
[AV Bend\\_Bi-Mart Barn.pdf](#)  
[AV Bend\\_Hog Barn.pdf](#)  
[Delta AV.pdf](#)  
[Tone Proper AV.pdf](#)

9.6 Internet/WiFi Analysis  
[Flex Network RV WiFi.pdf](#)

9.7 Security Cameras Update

- 9.8 Cowdeo Report  
[Cowdeo Expenses.pdf](#)  
[Cowdeo Income.pdf](#)
- 9.9 Homeland Security Grant  
[Homeland Sec Grant.pdf](#)
- 9.10 Wilbur Ellis Impact Funds
- 9.11 Fair Planning Meeting Review  
[Fairgrounds Deadline Lists.pdf](#)
- 9.12 Gates During Fair- Admission?
- 9.13 Event Money from County Commissioners
- 9.14 Veteran's Appreciation
- 9.15 Cowdeo Appreciation Dinner
- 9.16 Kent Crook Memorial fund  
[High Rim Renegades Car Club.pdf](#)

10. **New Business**

- 10.1 Fairgrounds Manager vacancy  
[B&G\\_Fairgrounds Complex Manager\\_HRA.pdf](#)  
[B&G\\_Sr Fairgrounds Complex Manager\\_HRA.pdf](#)  
[Compare Fair Complex to Sr. Fair Complex.pdf](#)  
[Wage Fair Mgr Oct 2023.pdf](#)
- 10.2 Fair Board vacancy- January

11. **Committee/Board Member Reports**

*Capital/Grants Committee- Jane Ellen Innes, Katie Boyle, Al Short*  
*Entertainment Committee- Katie Boyle, Al Short, Gustavo Sierra-Avalos*  
*Vendor Committee- Gustavo Sierra-Avalos, Katie Boyle, Chris Tatro*  
*4H/FFA/JCLA Committee- Al Short, Chuck Patterson, Chris Tatro*  
*Cowdeo Committee- Chuck Patterson, Katie Boyle*  
*By-laws Committee- Jane Ellen Innes, John McCloskey, Chuck Patterson*  
*Security Committee- Chuck Patterson, Al Short, John McCloskey, Madras PD,*  
*JC Sheriff, JC Fire/EMS, Jon Gandy, OSP*  
*Facility Use Fee Committee- Jane Ellen Innes, Chuck Patterson, Gustavo Sierra-Avalos*

12. **Announcements/Notification of additional Fair Board Meeting**

Next Regular Fair Board Meeting- December 6, 2023

13. **Adjourn**