

# PLOT PLAN REQUIREMENTS

Processing of the permit can not proceed until the Application & Plot Plan are complete in accordance with the following:

**Circle One**

Yes No NA

1. One copy of the Plot Plan submitted on 8½" x 11" or 8½"x14" sheets of paper is required. If a full size plot plan is attached to each set of building plans we will still need one copy of the small plot plan.

Yes No NA

2. Plot Plans shall be drawn to scale indicating dimensions for boundaries, and the relative positions of all items listed below that influence the parcel. Scale shall be noted on plot plan. Scales shall be:

Longest lot line: 350' 420' 700'  
Scale: 1"=50' 1"=60' 1"=100'

Large parcels may show a location map dimensioning the location of the proposed project within the overall parcel and a detail map of the immediate project area as illustrated in sample drawing 2.

Yes No NA

3. Property description, including township, range, section and tax lot number and/or subdivision name, lot and block number where applicable shall be noted in plot plan margin. **Arrow indicating North.**

Yes No NA

4. Names and location of all streets or roads adjacent to the property.

Yes No NA

5. Indicate direction and percent of slope and contours.

Yes No NA

6. Indicate location of and distance from all major features (i.e., Rims, Canals, Irrigation Ditches, Rock Ledges, Rivers and Streams).

Yes No NA

7. Indicate location of your well or water source, including any wells within 100' of the property.

Yes No NA

8. Dimensions of all property lines clearly marked.

Yes No NA

9. Show location of test holes as approved and proposed or existing **septic tank**, **drain field**, and **reserve field**, showing **dimensions and spacing of leach lines**. Indicate the distance from the septic tank, the drain field and reserve field to the property lines and adjacent structures. Sanitarian requires the system to be drawn to scale.

Yes No NA

10. Indicate location & size of ALL structures (existing and proposed). Number each structure. In the plot plan margin reference the structures by number and indicate structure usage. (see plot plan example)

Yes No NA

11. Identify with dotted lines; location of any Easements and Deed Restrictions.

Yes No NA

12. Meet setback requirements according to Jefferson Co. Zoning Ordinance per your zone. i.e. According to section 407 of JCZO –Livestock Restrictions, Animal runs or barns & fowl pens shall not be closer than 50' from the front property line, 15' from the rear property line, and 15' from the side property line and not closer than 100' from dwellings on adjoining lots. Pig sites shall be located at least 200' from dwellings on adjoining lots.

Yes No NA

13. Indicate distance from all structures to adjacent structures and property lines (existing or proposed).

Yes No NA

14. Location of proposed and existing driveways and parking areas with length and width indicated, also indicate distance of **driveway entrance apron to property line**.

Yes No NA

15. Show location of power and water lines or any other utility to the structure with length indicated.

Yes No NA

16. Indicate fencing and/or areas exposed to livestock.

**Proposed structure footprint and proposed driveway must be staked and property lines strung prior to submittal and remain so until permit is issued.**

I the undersigned, hereby certify that the information contained herein is complete and true to the best of my knowledge.

Signature

Print Name

Date

**Submit this completed and signed form with your Plot Plan**