

**JEFFERSON COUNTY
STATEWIDE TRANSPORTATION IMPROVEMENT FUND
FISCAL YEAR 2019-21**

Date: _____ **Amount Requested:** _____

Applicant Agency: _____

Name of Contact Person: _____

Telephone: _____ **Fax:** _____

Email Address: _____

Mailing Address: _____

INSTRUCTIONS: Please fill in the information above, as well as the application embedded in the application link below.

Jeff Rasmussen, STIF Coordinator
66 SE D Street
Madras, OR 97741

Applications may also be submitted via email addressed to Jeff.rasmussen@co.jefferson.or.us

Completed applications must be received by 5:00 p.m. on March 8th 2019. If applications are mailed, postmarks will not be accepted as an alternative to receipt by the due date. Late applications will not be considered.

A meeting of the Statewide Transportation Improvement Fund Advisory Committee will be held to review proposals. All applicants are strongly encouraged to attend the review meeting and will receive advance confirmation of the date, time, and location.

ODOT public transportation service provider application:

<https://www.cognitofrms.com/ODOT2/PTSPProjectTemplate>

Please attach the following documents to the application:

1. Attach both a complete line item budget for the agency's transportation program for the current fiscal year and a proposed budget for the 2019 - 21 grant period. If the agency provides services other than transportation, limit the budget to only the transportation program elements. Be specific concerning sources of revenue and identify every source of revenue, including grants, fares, advertising revenue, service contracts, interest earnings, donations, and any additional agency contribution.
2. Attach a certificate of insurance and endorsement naming Crook County, its officers, agents, and employees as additional named insured. Many agencies operate on a fiscal year in regard to insurance. If so, please submit a new certificate in July if the current policy expires between now and June 30.
3. Attach either printed schedules and maps of current service areas or provide a full description of passenger routes and schedules.
4. Attach a fee schedule that describes all rates currently in effect.
5. Attach an inventory with a description of each vehicle currently in the service fleet, including the make, model, mileage, and special accessories, if any.