

**Virtual Meeting Minutes
Thursday, December 3
2 to 3 pm**



Committee members

Pat Hanenkrat
Elaine Henderson
Andrea Breault
Naomi Jacks
Sam Robinson

County staff

Jeff Rasmussen

COIC staff

Derek Hofbauer
Ashley Hooper

Members of the public

Theresa Conley, ODOT

Welcome and Introductions

- Attendees made virtual introductions to the group.

Public Comment Period

- Mr. Robinson asked how COVID-19 has impacted transportation service.
 - Ms. Breault responded that CET has operated on a reduced schedule since April and ridership has declined by 70%. Passengers and drivers are required to wear a face covering and CET eliminated fare collection to reduce the interactions between passengers and drivers.
 - Mr. Hofbauer added that CET has provided riders with over 30,000 masks. The goal is to keep all riders and drivers safe.

Review and approval of January 28, 2020 meeting minutes

- The 1/28 meeting minutes were unanimously approved by the committee.

2019-2021 STIF funding and project implementation update

- CET purchased a vehicle for local service in Jefferson County.
- In January, CET will launch a new Sisters-Bend shopper shuttle, which could a service option for Jefferson County.
- Reserve funds were set aside to build transit infrastructure at the new St. Charles Health Center Campus.

Jefferson County Statewide Transportation Improvement Fund (STIF) Advisory Committee

- CET added a bus stop at Walmart in Redmond for Route 22 when Saturday service was launched in February; however, Saturday service was suspended due to COVID-19.

Overview of 2021-2023 STIF funding criteria, eligibility, and application timelines

- Ms. Breault shared that Jefferson County did not experience a large decrease in funding.
- Ms. Conley added that any unspent funds will be programed into the new STIF plan and rolled over into the new cycle.
- Mr. Hofbauer mentioned that this committee will prioritize the projects for this biennium during the January meeting.
- Ms. Breault asked if the current Dial-A-Ride boundary meets the needs of the community. Expanding the current boundary could be an option for local enhancement.
- A Sub-Allocation Method definition was presented to the committee:
 - Jefferson County, the Qualified Entity, is allocating STIF Formula Funds to eligible entities that apply for 2021-2023 STIF biennium funds. With that said, any project scoring or ranking will be prioritized by serving the greatest number of individuals by service type.
 - Mr. Hanenkrat motioned to approve the sub-allocation method, Ms. Henderson seconded, and all approved.

Review of proposed STIF Discretionary projects

- COIC - Central Oregon Community Connector Service - \$331,439
 - Operations and project administration support for three highest ridership CET Community Connector routes (Routes 30, 22, 24) connecting the communities of Madras, Redmond, Bend, and La Pine.

Project ideas and discussion for 2021-2023 projects

- Ms. Breault shared that CET will launch the new Government Camp service next winter.
- The Central Oregon Breeze is a reservation based transportation service, but a possible project could be to subsidize fares.
- Ms. Conley mentioned that there was feedback from tribes about pursuing additional tribal collaboration with services that are mutually beneficial.

Advisory Committee member term expirations

- The following committee members have expiring terms and agreed to serve a second (and final) term: Kenneth Bicart, Andrea Breault, and Naomi Jacks.
- Mr. Hanenkrat shared that his professional responsibilities have changed and he no longer has the capacity to dedicate to committee work. He agreed to stay on the committee through the January meeting to prioritize projects before officially submitting his resignation.
- With the resignation of John Smallwood, COIC and Jefferson County are actively seeking a committee member to represent Crooked River Ranch.
- The next virtual meeting is scheduled Friday, January 8 from 2:00 – 3:30pm