

AGENDA

JEFFERSON COUNTY
BOARD OF COMMISSIONERS MEETING
MARCH 27, 2024
COMMISSION MEETING ROOM
8:15 AM

This meeting has the option of attending via teleconference. The meeting is open for onsite attendees. The teleconference allows for listening to the meeting, but will be muted for incoming participation, except during “citizen comments” that will occur at approximately 9:00am.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the above referenced meeting; however, the agenda does not limit the ability of the County Commission to consider additional subjects. Meetings are subject to cancellation without notice. Other than hearings, which are publicly noticed, the time schedule is approximate and may vary for individual agenda items. The Board reserves the right to place a time limit on public testimony on any agenda item. The meeting place is handicapped accessible. Those needing assistance should contact the Commission office two (2) days in advance of the meeting by calling (541) 475-2449.

All agenda items shall be taken up between scheduled (time specific) appointments, action items, or public hearings when time permits.

CONFERENCE CALL LINE: (301) 715-8592 MEETING ID: 898 1666 4155 PASSCODE: 2449

<https://us06web.zoom.us/j/89816664155?pwd=RkNKeTM0T1YvWDA3Q2U3QmIwMytGdz09>

1. Administrative Session (8:15) (The items discussed during Administrative Session are intended to have staff present updates/reports or routine items to the Board. The Second Wednesday of the month is an Elected Official/Department Director Meeting)
 - 1.1 District Attorney's Office Annual Update.
 - 1.2 Code Enforcement Update.
 - 1.3 County Treasurer Monthly Financial Report & Investment Committee.
[1.3.pdf](#)
2. Call to Order/Pledge of Allegiance/Invocation
3. Presentations/Awards
4. Changes to the Agenda (Consideration of Submission of Late Items)
 - 4.1 Partition Plat for Johnnie & Vicki Ertle by H.A. McCoy - signed by Commission Chair.
 - 4.2 Letter to Oregon Water Resources Department and Operations and Oregon Office of

Emergency Management regarding Jefferson County Drought - signed by Commission.
[4.2.pdf](#)

4.3 Resolution In the Matter of Declaring a Local Disaster and Requesting a State of Drought
Emergency Declaration for Jefferson County, Oregon - signed by Commission.
[4.3.pdf](#)

5. 9:00 A.M. - Citizen Comments

6. Consent Agenda (*The items on the Consent Agenda are considered routine and will all be adopted
in one motion unless a Board member or person in the audience requests, before the vote on the
motion, to have the item considered separately. If any item is removed from the Consent Agenda,
the item will be taken up immediately following the vote on the remaining items*)

6.1 March 2024 Accounts Payable Paid March 2024 in the amount of \$154,723.71 - signed by
Commission.
[6.1.pdf](#)

6.2 March 2024 Accounts Payable Paid March 2024 in the amount of \$90,007.44 - signed by
Commission.
[6.2.pdf](#)

6.3 Certificate of Right to Burial, Certificate No. 2095 & 2096 - signed by Commission.
[6.3.pdf](#)

7. Scheduled Appointments, Action Items, and Public Hearings

8. Action Items

8.1 Purchase Requisition Form for replacement Condensing Unit for Community Center Walk-In
Refrigerator in the amount of \$10,019.00 - signed by Commission.
[8.1.pdf](#)

8.2 Salary Change Order for Joshua Capehart - signed by Commission.
[8.2.pdf](#)

8.3 Authorization for Attendance and Trainings for Tami Kepa'a, Norma Gonzalez & Jessica
Mendoza to the 2024 National WIC Association Annual Education and Training Conference,
April 7-10, 2024 in Chicago, IL - signed by Commission Chair.
[8.3.pdf](#)

8.4 Request for Purchase of Capital Outlay, Four (4) Kenworth Dump Trucks - signed by
Commission.
[8.4.pdf](#)

8.5 Personal Services Contract between Jefferson County and Kittelson & Associates, Inc.
regarding Safe Streets 4 All - signed by Commission.
[8.5.pdf](#)

8.6 Salary Change Order and Employment Agreement for Corina Domingo - signed by

Commission.

[8.6.pdf](#)

8.7 Memorandum of Understanding between Jefferson County and The Jefferson County Law Enforcement Association. - signed by Commission.

[8.7.pdf](#)

9. Elected Official Report(s)/Request(s)
10. Department Heads Report(s)/Request(s)
11. County Counsel Report(s)/Request(s)
12. County Administrative Officer Report(s)/Request(s)
13. Commission Discussion Items
 - 13.1 HB 4002 Options.
14. Announcements/Notification of additional Commission Meetings
15. Executive Session
16. Adjourn

Jefferson County

Monthly Treasurer Report February 2024

Date Prepared: 03/19/24

Date Presented: 03/27/24

Report Prepared By:

Finance

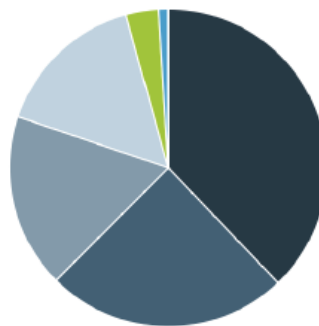
66 SE D Street, Suite E

Madras, OR 97741

P: 541-325-5024

This period's total portfolio balance decreased by \$1,269,504.55. The total portfolio is primarily in the US Treasury (37.9%).

Allocation by Asset Class



US Treasury	37.9%
Pooled Funds	24.6%
US Agency	17.7%
Corporate	15.4%
Municipals	3.4%
Bank Deposit	1.0%

PERFORMANCE

(\$1,383,845.56)

Current Portfolio Unrealized LOSS

0.12%

Umpqua Bank Interest Rate

5.20%

LGIP Interest Rate (pool)

3.52%

GPA Core Portfolio Yield Rate

INTEREST

SPREAD

\$219,079.87

(\$15,217.37 or 6.95% less than the prior month.)



ACCOUNT BALANCE

Total Original Cost	\$ 78,965,236.19
Cost Accrued Interest	337,777.06
Total Combined Cash Basis Funds GPA	<u>\$79,303,013.25</u>

Cash Combined Balance of General Ledger	\$ 80,450,717.10
The variance between GL and GPA Totals Report	<u>\$ 1,147,703.85</u>

Variance is attributed to "Deposits in Transit" in the general account that amount to \$1,246,287.13 and ZBA balances that total \$98,583.28 checks we have processed in our accounting system. However, they have not cleared the bank.

Note that the attached Monthly Investment Report from GPA Financial is presented on the period-end accrual basis with market-based totals that differ from the County's general ledger.

INVESTMENT TRANSACTIONS

There was one maturity: US Treasury for \$1,000,000 and one purchase for \$1,000,000.

Monthly Investment Report Jefferson County

February 29, 2024

Total Aggregate Portfolio

Month End Commentary - February 2024

Yields jumped in February led by the three-year Treasury note which increased by 43 basis points to 4.42% while the two-year and five-year tenors both advanced by 41 basis points to 4.62% and 4.25%, respectively. The climb in yields was catalyzed by January's muscular jobs report and reinforced over the month by inflation readings that showed the disinflationary trend faltering. Focusing on earnings, equities shrugged off the inflation reports and notched a fourth consecutive month of gains as the S&P 500 index charged ahead by 5.17%.

CPI beat expectations in January, advancing by 0.3% month over month (MoM) and 3.1% year over year (YoY) while core CPI advanced by 0.4% and 3.9%, respectively. The reading was heavily influenced by prices for core services, which advanced by an outsized 0.7% MoM led by costs for shelter and transportation. Economists subsequently revised their inflation forecasts higher as PCE later matched expectations accelerating by 0.3% MoM and 2.4% YoY while core PCE advanced by 0.4% and 2.8%, respectively. Again, the underlying trend showed the divergence between core goods, which have been in deflation for the past 8 months, and core services which continue to be the proverbial thorn in the side of a Federal Reserve seeking to restore price stability. While the January inflation readings may raise some eyebrows, one month of data does not make a trend and won't alter the path of policy. It is also worth noting that January economic data is infamous for being noisy and prone to revision.

GDP growth for Q4 2023 was revised down on the second measurement to 3.2% however, one could argue that the revision displayed an even stronger composition of growth. Consumption was revised up while inventories were revised down. The strong spending that closed out 2023 hasn't yet carried into 2024 as retail sales contracted by -0.8% in January versus an expected -0.2% while the control group, which excludes volatile items and feeds directly into GDP, retreated by -0.4% marking the first reduction since March 2023. The January report is certainly not immune to the noise mentioned above or seasonality however, the setback was broadly based and came alongside downward revisions to November and December sales data, potentially signaling that the consumer may be losing steam. With the Fed continuing to hold policy restrictive, any emerging downward trend in consumption is likely to garner attention as economic slowdowns are preempted by weakening consumer demand.

Spreads remain historically tight in most asset classes with little issuance in allowable names. We continue to observe better value and supply in supranationals for those entities that can invest in the asset class. Consequently, we advise clients to be patient when adding spread and to focus on maintaining duration near or slightly long relative to their respective benchmarks.

Treasury Curve Total Returns Last 12 Months

Treasuries	Total Return
3 month bill	5.22%
1 year note	4.80%
2 year note	3.66%
3 year note	3.68%
5 year note	3.02%

Treasury Benchmark Total Returns In Month

Benchmark	Period Return	YTM	Duration (Years)
ICE BAML 90 Day Bill	0.41%	5.30%	0.24
ICE BAML 0-1 Year Treasury	0.31%	5.26%	0.5
ICE BAML 0-3 Year Treasury	-0.17%	4.88%	1.38
ICE BAML 0-5 Year Treasury	-0.49%	4.72%	2.1

Changes In The Treasury Market (Absolute Yield Levels)

Treasuries	02/28/2023	12/31/2023	01/31/2024	02/29/2024	1 Month Change	12 Month Change
3 month bill	4.77%	5.33%	5.36%	5.38%	0.02%	0.61%
6 month bill	5.12%	5.25%	5.19%	5.32%	0.13%	0.20%
2 year note	4.82%	4.25%	4.21%	4.62%	0.41%	-0.20%
3 year note	4.53%	4.01%	3.98%	4.42%	0.43%	-0.11%
5 year note	4.18%	3.85%	3.84%	4.25%	0.41%	0.06%
10 year note	3.92%	3.88%	3.91%	4.25%	0.34%	0.33%

Compliance Report

Jefferson County | Total Aggregate Portfolio



February 29, 2024

Category	Policy Limit	Actual Value*	Status
Policy Diversification Constraint			
US Treasury Obligations Maximum % of Holdings	100.000	37.903	Compliant
US Agency Callable Securities Maximum % of Total Portfolio	25.000	0.000	Compliant
US Agency FFCB Issuer Concentration	35.000	1.304	Compliant
US Agency FHLB Issuer Concentration	35.000	12.730	Compliant
US Agency FHLMC Issuer Concentration	35.000	1.183	Compliant
US Agency FNMA Issuer Concentration	35.000	2.398	Compliant
US Agency Obligations - All Other Issuers Combined	35.000	0.000	Compliant
US Agency Obligations Issuer Concentration	35.000	12.730	Compliant
US Agency Obligations Maximum % of Holdings	100.000	17.615	Compliant
Municipal Bonds Issuer Concentration	5.000	1.326	Compliant
Municipal Bonds Maximum % of Holdings	25.000	3.371	Compliant
Municipal Bonds Outside OR, CA, ID, WA	0.000	0.000	Compliant
Corporate Notes & Commercial Paper Maximum % of Holdings	35.000	15.382	Compliant
Corporate Notes & Commercial Paper Single Issuer %	5.000	2.567	Compliant
Certificates of Deposit Issuer Concentration	5.000	0.000	Compliant
Certificates of Deposit Maximum % of Holdings	20.000	0.000	Compliant
Banker's Acceptance Issuer Concentration	5.000	0.000	Compliant
Banker's Acceptance Maximum % of Holdings	10.000	0.000	Compliant
LGIP-Oregon Short Term Fund Maximum	59,847,000.000	19,246,128.790	Compliant
Bank Time Deposits/Savings Accounts Issuer Concentration	10.000	0.785	Compliant
Bank Time Deposits/Savings Accounts Maximum % of Holdings	20.000	0.975	Compliant
No 144A or 4(2)	0.000	0.000	Compliant

1) Actual values are based on market value.

2) The compliance report allows for resolutions to be documented if an actual value exceeds a limit. The specific resolution can be found on the client portal site.

Compliance Report

Jefferson County | Total Aggregate Portfolio



February 29, 2024

Category

Policy Maturity Structure Constraint	Policy Limit	Actual %	Status
Maturity Constraints Under 30 days Minimum % of Total Portfolio	10.000	27.013	Compliant
Maturity Constraints Under 1 year Minimum % of Total Portfolio	25.000	44.781	Compliant
Maturity Constraints Under 5.25 years Minimum % of Total Portfolio	100.000	100.000	Compliant
Policy Maturity Constraint	Policy Limit	Actual Term	Status
US Treasury Maximum Maturity At Time of Purchase (years)	5.250	4.984	Compliant
US Agency Maximum Maturity At Time of Purchase (years)	5.250	5.197	Compliant
Municipals Maximum Maturity At Time of Purchase (years)	5.250	4.625	Compliant
Corporate Maximum Maturity At Time of Purchase (years)	5.250	5.172	Compliant
Commercial Paper Maximum Maturity At Time of Purchase (days)	270.000	0.000	Compliant
Certificates of Deposit Maximum Maturity At Time of Purchase (years)	5.250	0.000	Compliant
Banker's Acceptance Maximum Maturity At Time of Purchase (days)	180.000	0.000	Compliant
Weighted Average Maturity (years)	2.000	1.702	Compliant
Policy Credit Constraint			Status
Municipal Bonds Ratings Minimum AA-/Aa3/AA- (Rated by 1 NRSRO)			Compliant
Corporate Notes Ratings Minimum AA-/Aa3/AA- (Rated by 1 NRSRO)			Compliant
Commercial Paper Ratings Minimum A1/P1/F1 (Rated by 1 NRSRO)			Compliant
Banker's Acceptance Ratings Minimum A1/ P1/F1 (Rated by 1 NRSRO)			Compliant

1) Actual values are based on market value.

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Summary Overview

Jefferson County | Total Aggregate Portfolio

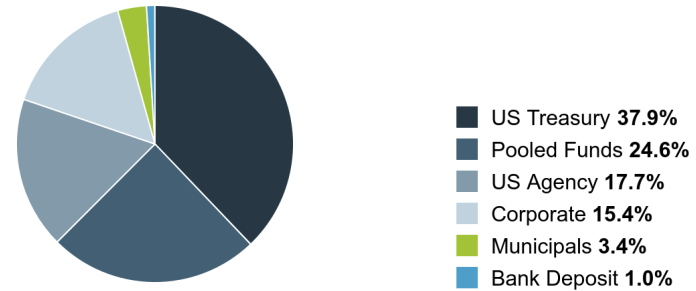


February 29, 2024

Portfolio Characteristics

Metric	Value
Cash and Cash Equivalents	20,003,939.13
Investments	58,165,374.17
Book Yield	3.52%
Market Yield	4.88%
Effective Duration	1.54
Years to Maturity	1.71
Avg Credit Rating	AA+

Allocation by Asset Class



Strategic Structure

Account	Par Amount	Book Value	Original Cost	Market Value	Net Unrealized Gain (Loss)	Accrued	Yield at Cost	Effective Duration	Benchmark Duration	Benchmark
JEFF-Investment Core	59,750,000.00	59,128,021.03	58,961,297.06	57,744,175.47	(1,383,845.56)	421,198.70	3.01%	2.07	2.10	ICE BofA 0-5 Year US Treasury Index
JEFF-Liquidity	20,003,939.13	20,003,939.13	20,003,939.13	20,003,939.13	0.00	0.00	5.01%	0.01	0.08	ICE BofA US 1-Month Treasury Bill Index
Total	79,753,939.13	79,131,960.16	78,965,236.19	77,748,114.60	(1,383,845.56)	421,198.70	3.52%	1.54	0.48	

Portfolio Activity

Jefferson County | Total Aggregate Portfolio



February 29, 2024

Accrual Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2023)
Beginning Book Value	80,384,957.82	61,702,272.65
Maturities/Calls	(1,000,000.00)	(8,250,000.00)
Purchases	994,257.81	12,264,755.64
Sales	0.00	(2,479,060.42)
Change in Cash, Payables, Receivables	(1,265,676.42)	15,771,433.44
Amortization/Accretion	18,420.95	125,567.18
Realized Gain (Loss)	0.00	(3,008.33)
Ending Book Value	79,131,960.16	79,131,960.16

Fair Market Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2023)
Beginning Market Value	79,397,923.98	59,592,997.03
Maturities/Calls	(1,000,000.00)	(8,250,000.00)
Purchases	994,257.81	12,264,755.64
Sales	0.00	(2,479,060.42)
Change in Cash, Payables, Receivables	(1,265,676.42)	15,771,433.44
Amortization/Accretion	18,420.95	125,567.18
Change in Net Unrealized Gain (Loss)	(396,811.72)	725,430.07
Net Realized Gain (Loss)	0.00	(3,008.33)
Ending Market Value	77,748,114.60	77,748,114.60

Maturities/Calls	Market Value
Month to Date	(1,000,000.00)
Fiscal Year to Date	(8,250,000.00)

Purchases	Market Value
Month to Date	994,257.81
Fiscal Year to Date	12,264,755.64

Sales	Market Value
Month to Date	0.00
Fiscal Year to Date	(2,479,060.42)

Return Management-Income Detail

Jefferson County | Total Aggregate Portfolio



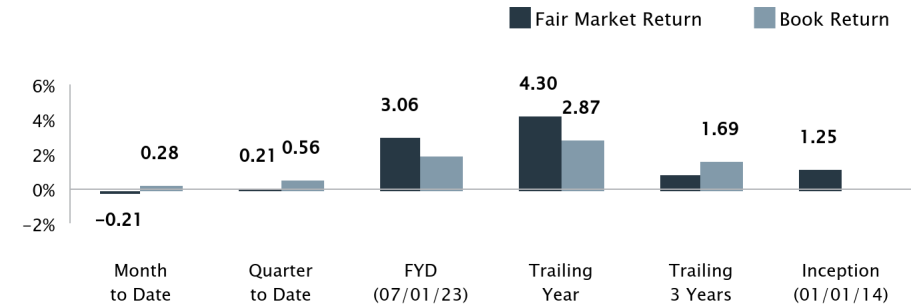
February 29, 2024

Accrued Book Return

	Month to Date	Fiscal Year to Date (07/01/2023)
Amortization/Accretion	18,420.95	125,567.18
Interest Earned	208,242.27	1,275,138.50
Realized Gain (Loss)	0.00	(3,008.33)
Book Income	226,663.21	1,397,697.35
Average Portfolio Balance	79,065,008.90	67,043,839.14
Book Return for Period	0.28%	1.98%

Return Comparisons

Periodic for performance less than one year. Annualized for performance greater than one year.



Fair Market Return

	Month to Date	Fiscal Year to Date (07/01/2023)
Market Value Change	(415,232.66)	599,862.89
Amortization/Accretion	18,420.95	125,567.18
Interest Earned	208,242.27	1,275,138.50
Fair Market Earned Income	(188,569.45)	2,000,568.56
Average Portfolio Balance	79,065,008.90	67,043,839.14
Fair Market Return for Period	(0.21%)	3.06%

Interest Income

	Month to Date	Fiscal Year to Date (07/01/2023)
Beginning Accrued Interest	363,405.16	276,015.00
Coupons Paid	152,097.08	1,233,921.14
Purchased Accrued Interest	1,648.35	103,966.34
Sold Accrued Interest	0.00	0.00
Ending Accrued Interest	421,198.70	421,198.70
Interest Earned	208,242.27	1,275,138.50

Notation: Book and Fair Market Returns are not annualized

Security Type Distribution

Jefferson County | Total Aggregate Portfolio

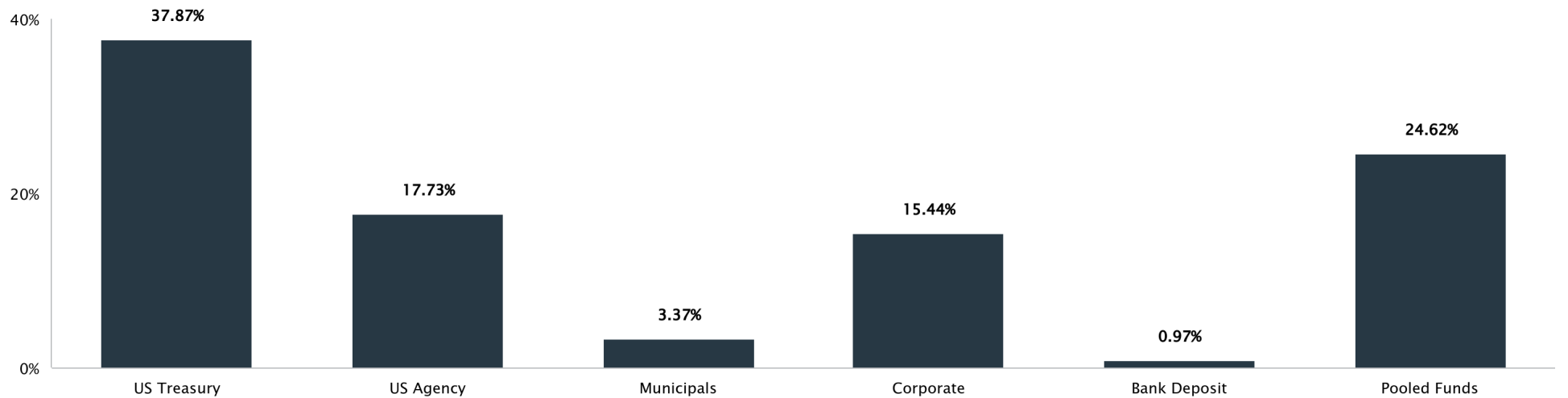


February 29, 2024

Security Type Distribution

Security Type	Par Amount	Book Yield	Market Value + Accrued	% of Market Value + Accrued
US Treasury	30,750,000.00	2.09%	29,601,331.20	37.87%
US Agency	14,000,000.00	4.21%	13,859,422.62	17.73%
Municipals	2,750,000.00	4.56%	2,635,104.31	3.37%
Corporate	12,250,000.00	3.55%	12,069,516.05	15.44%
Bank Deposit	757,810.34	0.10%	757,810.34	0.97%
Pooled Funds	19,246,128.79	5.20%	19,246,128.79	24.62%
Total	79,753,939.13	3.52%	78,169,313.30	100.00%

Security Type Distribution



Risk Management-Credit/Issuer

Jefferson County | Total Aggregate Portfolio

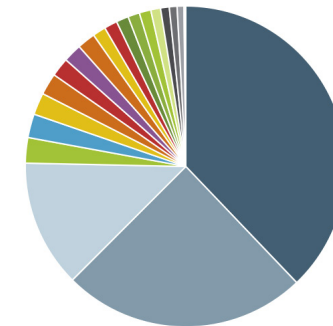


February 29, 2024

Credit Rating S&P/Moody's/Fitch

	Market Value + Accrued	%
S&P		
A	4,402,397.00	5.63
A+	527,849.32	0.68
A-	3,180,514.19	4.07
AA	2,630,492.02	3.37
AA+	45,608,206.68	58.35
AA-	772,676.07	0.99
AAA	1,043,238.89	1.33
NA	20,003,939.13	25.59
Moody's		
A1	9,309,821.54	11.91
Aa1	1,591,865.42	2.04
Aa3	1,300,525.39	1.66
Aaa	45,963,161.82	58.80
NA	20,003,939.13	25.59
Fitch		
A+	527,849.32	0.68
AA+	44,503,992.70	56.93
AA-	9,309,821.54	11.91
NA	23,827,649.74	30.48
Total	78,169,313.30	100.00

Issuer Concentration



- United States 37.9%
- Oregon Short Term Fund 24.6%
- Federal Home Loan Banks 12.8%
- The Toronto-Dominion Bank 2.6%
- Federal National Mortgage Association 2.4%
- Amazon.com, Inc. 2.2%
- JPMorgan Chase & Co. 2.2%
- Bank of America Corporation 1.9%
- Apple Inc. 1.9%
- Royal Bank of Canada 1.8%
- San Francisco City & County of 1.3%
- Farm Credit System 1.3%
- The Bank of New York Mellon Corporation 1.2%
- Federal Home Loan Mortgage Corporation 1.2%
- San Bernardino Community College District 1.2%
- Colgate-Palmolive Company 1.0%
- San Ramon Valley Unified School District 0.9%
- COLUMBIA BANK DEPOSIT 0.8%
- Citigroup Inc. 0.7%
- US BANK DEPOSIT - INMATE 0.2%
- Other 0.0%

Risk Management-Maturity/Duration

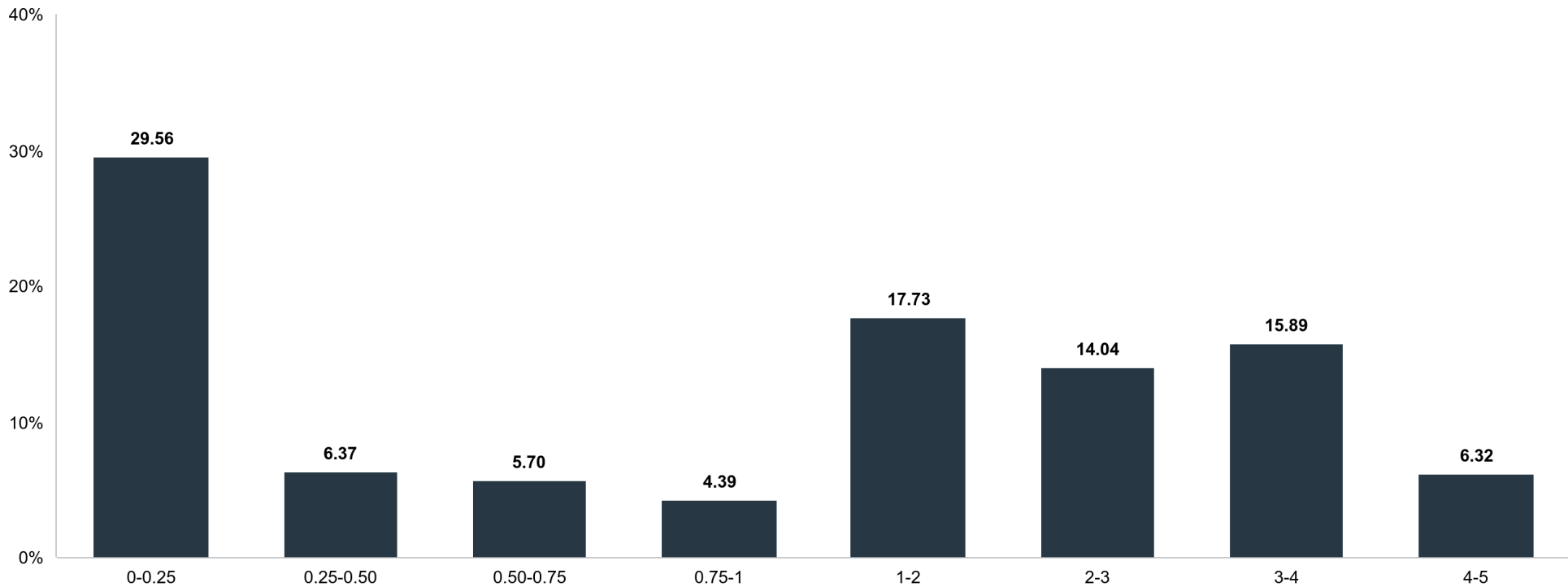
Jefferson County | Total Aggregate Portfolio



February 29, 2024

1.54 Yrs	Effective Duration	1.71 Yrs	Years to Maturity	623	Days to Maturity
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Distribution by Effective Duration



Holdings by Maturity & Ratings

Jefferson County | Total Aggregate Portfolio



February 29, 2024

Cusip	Par Amount	Security	Coupon Rate	Maturity Date	Call Date	Market Value	Accrued	Market Value + Accrued	Book Yield	Market Yield	% of Portfolio	Years to Maturity	Eff Duration	S&P, Moody, Fitch
JEFF_COL_D EP	610,291.11	COLUMBIA BANK DEPOSIT	0.120%	02/29/2024		610,291.11	0.00	610,291.11	0.12%	0.12%	0.78	0.01	0.01	NA NA NA
OSTF_LGIP	19,246,128.79	OREGON SHORT TERM FUND	5.200%	02/29/2024		19,246,128.79	0.00	19,246,128.79	5.20%	5.20%	24.62	0.01	0.01	NA NA NA
JEFF_PETTY	210.00	PETTY CASH	0.010%	02/29/2024		210.00	0.00	210.00	0.01%	0.01%	0.00	0.01	0.01	NA NA NA
JEFF_USB_D EP_INMATE	127,309.23	US BANK DEPOSIT - INMATE	0.010%	02/29/2024		127,309.23	0.00	127,309.23	0.01%	0.01%	0.16	0.01	0.01	NA NA NA
JEFF_USB_D EP_PAYROLL	20,000.00	US BANK DEPOSIT-PAYROLL	0.010%	02/29/2024		20,000.00	0.00	20,000.00	0.01%	0.01%	0.03	0.01	0.01	NA NA NA
91282CBR1	1,000,000.00	UNITED STATES TREASURY	0.250%	03/15/2024		998,027.15	1,153.85	999,181.00	0.28%	5.04%	1.28	0.04	0.04	AA+ Aaa AA+
91282CBV2	1,000,000.00	UNITED STATES TREASURY	0.375%	04/15/2024		993,856.93	1,413.93	995,270.86	0.41%	5.29%	1.27	0.13	0.12	AA+ Aaa AA+
91282CCC3	1,000,000.00	UNITED STATES TREASURY	0.250%	05/15/2024		989,570.31	734.89	990,305.20	0.32%	5.30%	1.27	0.21	0.21	AA+ Aaa AA+
89114QCA4	1,000,000.00	TORONTO-DOMINION BANK	2.650%	06/12/2024		991,902.95	5,815.28	997,718.23	0.48%	5.49%	1.28	0.28	0.28	A A1 AA-
3130ATVC8	2,000,000.00	FEDERAL HOME LOAN BANKS	4.875%	06/14/2024		1,996,728.30	20,854.17	2,017,582.47	4.58%	5.39%	2.58	0.29	0.29	AA+ Aaa AA+
912828Y87	1,000,000.00	UNITED STATES TREASURY	1.750%	07/31/2024		985,429.69	1,442.31	986,872.00	0.33%	5.29%	1.26	0.42	0.41	AA+ Aaa AA+
912828YE4	1,000,000.00	UNITED STATES TREASURY	1.250%	08/31/2024		980,273.44	33.97	980,307.41	0.39%	5.30%	1.25	0.50	0.49	AA+ Aaa AA+
3130ATVD6	2,000,000.00	FEDERAL HOME LOAN BANKS	4.875%	09/13/2024		1,994,880.50	45,500.00	2,040,380.50	4.43%	5.36%	2.61	0.54	0.51	AA+ Aaa AA+
912828YH7	1,000,000.00	UNITED STATES TREASURY	1.500%	09/30/2024		978,710.94	6,270.49	984,981.43	0.40%	5.24%	1.26	0.59	0.57	AA+ Aaa AA+

Holdings by Maturity & Ratings

Jefferson County | Total Aggregate Portfolio



February 29, 2024

Cusip	Par Amount	Security	Coupon Rate	Maturity Date	Call Date	Market Value	Accrued	Market Value + Accrued	Book Yield	Market Yield	% of Portfolio	Years to Maturity	Eff Duration	S&P, Moody, Fitch
91282CDH1	1,500,000.00	UNITED STATES TREASURY	0.750%	11/15/2024		1,454,472.66	3,307.01	1,457,779.67	0.85%	5.16%	1.86	0.71	0.69	AA+ Aaa AA+
3130AV5N8	1,000,000.00	FEDERAL HOME LOAN BANKS	5.000%	12/13/2024		997,985.55	10,833.33	1,008,818.88	4.90%	5.25%	1.29	0.79	0.76	AA+ Aaa AA+
912828Z52	1,500,000.00	UNITED STATES TREASURY	1.375%	01/31/2025		1,450,429.68	1,699.86	1,452,129.54	0.91%	5.09%	1.86	0.92	0.89	AA+ Aaa AA+
91282CED9	2,000,000.00	UNITED STATES TREASURY	1.750%	03/15/2025		1,933,593.76	16,153.85	1,949,747.61	4.07%	5.06%	2.49	1.04	1.00	AA+ Aaa AA+
06406RAN7	1,000,000.00	BANK OF NEW YORK MELLON CORP	1.600%	04/24/2025	03/24/2025	960,601.33	5,644.44	966,245.77	2.23%	5.16%	1.24	1.15	1.11	A A1 AA-
912828ZT0	1,000,000.00	UNITED STATES TREASURY	0.250%	05/31/2025		943,828.12	628.42	944,456.54	1.00%	4.93%	1.21	1.25	1.22	AA+ Aaa AA+
91282CEU1	750,000.00	UNITED STATES TREASURY	2.875%	06/15/2025		731,015.62	4,536.37	735,552.00	3.13%	4.92%	0.94	1.29	1.24	AA+ Aaa AA+
91282CAB7	1,000,000.00	UNITED STATES TREASURY	0.250%	07/31/2025		937,617.19	206.04	937,823.23	1.02%	4.85%	1.20	1.42	1.38	AA+ Aaa AA+
91282CAM3	1,000,000.00	UNITED STATES TREASURY	0.250%	09/30/2025		931,406.25	1,045.08	932,451.33	1.03%	4.80%	1.19	1.59	1.54	AA+ Aaa AA+
3135G06G3	2,000,000.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION	0.500%	11/07/2025		1,864,092.24	3,166.67	1,867,258.91	3.99%	4.73%	2.39	1.69	1.64	AA+ Aaa AA+
91282CAZ4	1,000,000.00	UNITED STATES TREASURY	0.375%	11/30/2025		927,539.06	942.62	928,481.68	1.08%	4.73%	1.19	1.75	1.71	AA+ Aaa AA+
3134A2HG6	1,000,000.00	FEDERAL HOME LOAN MORTGAGE CORP	0.000%	12/11/2025		919,398.44	0.00	919,398.44	4.44%	4.70%	1.18	1.78	1.70	AA+ Aaa AA+
91282CBQ3	1,000,000.00	UNITED STATES TREASURY	0.500%	02/28/2026		921,718.75	13.59	921,732.34	1.11%	4.64%	1.18	2.00	1.95	AA+ Aaa AA+
3130AUU36	1,000,000.00	FEDERAL HOME LOAN BANKS	4.125%	03/13/2026		988,982.15	19,250.00	1,008,232.15	3.71%	4.70%	1.29	2.04	1.89	AA+ Aaa AA+

Holdings by Maturity & Ratings

Jefferson County | Total Aggregate Portfolio



February 29, 2024

Cusip	Par Amount	Security	Coupon Rate	Maturity Date	Call Date	Market Value	Accrued	Market Value + Accrued	Book Yield	Market Yield	% of Portfolio	Years to Maturity	Eff Duration	S&P, Moody, Fitch
46647PBH8	1,000,000.00	JPMORGAN CHASE & CO	2.005%	03/13/2026	03/13/2025	964,027.74	9,356.67	973,384.41	1.54%	5.62%	1.25	2.04	1.00	A- A1 AA-
91282CBW0	1,000,000.00	UNITED STATES TREASURY	0.750%	04/30/2026		921,601.56	2,513.74	924,115.30	1.13%	4.59%	1.18	2.17	2.10	AA+ Aaa AA+
91282CCJ8	1,000,000.00	UNITED STATES TREASURY	0.875%	06/30/2026		919,843.75	1,466.35	921,310.10	1.14%	4.53%	1.18	2.33	2.26	AA+ Aaa AA+
06051GLA5	1,000,000.00	BANK OF AMERICA CORP	4.827%	07/22/2026	07/22/2025	991,406.53	5,229.25	996,635.78	5.05%	5.47%	1.27	2.39	1.33	A- A1 AA-
799408Z93	750,000.00	SAN RAMON VALLEY CALIF UNI SCH DIST	1.034%	08/01/2026		687,637.50	646.25	688,283.75	4.37%	4.71%	0.88	2.42	2.34	AA+ Aa1 NA
91282CCW9	1,000,000.00	UNITED STATES TREASURY	0.750%	08/31/2026		911,875.00	20.38	911,895.38	1.15%	4.52%	1.17	2.50	2.43	AA+ Aaa AA+
91282CHY0	1,000,000.00	UNITED STATES TREASURY	4.625%	09/15/2026		1,002,421.88	21,346.15	1,023,768.03	4.24%	4.52%	1.31	2.54	2.32	AA+ Aaa AA+
91282CDG3	1,000,000.00	UNITED STATES TREASURY	1.125%	10/31/2026		916,210.94	3,770.60	919,981.54	1.16%	4.49%	1.18	2.67	2.57	AA+ Aaa AA+
3130AXU63	1,000,000.00	FEDERAL HOME LOAN BANKS	4.625%	11/17/2026		1,003,808.49	13,361.11	1,017,169.60	4.14%	4.47%	1.30	2.72	2.50	AA+ Aaa AA+
3130AQF65	750,000.00	FEDERAL HOME LOAN BANKS	1.250%	12/21/2026		686,402.48	1,822.92	688,225.39	4.15%	4.49%	0.88	2.81	2.70	AA+ Aaa AA+
78016EYV3	1,000,000.00	ROYAL BANK OF CANADA	2.050%	01/21/2027		923,264.58	2,277.78	925,542.36	2.62%	4.93%	1.18	2.90	2.75	A A1 AA-
46647PBA3	750,000.00	JPMORGAN CHASE & CO	3.960%	01/29/2027	01/29/2026	732,042.29	2,640.00	734,682.29	4.58%	5.29%	0.94	2.92	1.81	A- A1 AA-
023135CF1	1,000,000.00	AMAZON.COM INC	3.300%	04/13/2027	03/13/2027	958,384.74	12,650.00	971,034.74	3.47%	4.75%	1.24	3.12	2.86	AA A1 AA-
037833CR9	1,000,000.00	APPLE INC	3.200%	05/11/2027	02/11/2027	954,314.02	9,777.78	964,091.80	3.69%	4.75%	1.23	3.20	2.93	AA+ Aaa NA

Holdings by Maturity & Ratings

Jefferson County | Total Aggregate Portfolio



February 29, 2024

Cusip	Par Amount	Security	Coupon Rate	Maturity Date	Call Date	Market Value	Accrued	Market Value + Accrued	Book Yield	Market Yield	% of Portfolio	Years to Maturity	Eff Duration	S&P, Moody, Fitch
3130A3VD3	750,000.00	FEDERAL HOME LOAN BANKS	2.625%	06/11/2027		707,587.44	4,375.00	711,962.44	3.21%	4.50%	0.91	3.28	3.08	AA+ Aaa AA+
797646NE2	1,000,000.00	SAN FRANCISCO CALIF CITY & CNTY	5.750%	06/15/2027		1,031,100.00	12,138.89	1,043,238.89	4.77%	4.72%	1.33	3.29	2.95	AAA Aaa AA+
796720NT3	1,000,000.00	SAN BERNARDINO CALIF CMNTY COLLEGE DIST	1.610%	08/01/2027		902,240.00	1,341.67	903,581.67	4.47%	4.74%	1.16	3.42	3.26	AA Aa1 NA
91282CFH9	1,000,000.00	UNITED STATES TREASURY	3.125%	08/31/2027		959,101.56	84.92	959,186.48	3.31%	4.40%	1.23	3.50	3.27	AA+ Aaa AA+
91282CFM8	1,000,000.00	UNITED STATES TREASURY	4.125%	09/30/2027		991,484.38	17,243.85	1,008,728.23	4.02%	4.38%	1.29	3.59	3.24	AA+ Aaa AA+
91282CFU0	2,000,000.00	UNITED STATES TREASURY	4.125%	10/31/2027		1,982,734.38	27,651.10	2,010,385.48	3.66%	4.38%	2.57	3.67	3.32	AA+ Aaa AA+
023135CP9	750,000.00	AMAZON.COM INC	4.550%	12/01/2027	11/01/2027	747,344.36	8,531.25	755,875.61	4.32%	4.65%	0.97	3.76	3.32	AA A1 AA-
89115A2M3	1,000,000.00	TORONTO-DOMINION BANK	5.156%	01/10/2028		1,003,600.75	7,304.33	1,010,905.08	5.23%	5.05%	1.29	3.87	3.44	A A1 AA-
78016FZW7	500,000.00	ROYAL BANK OF CANADA	4.900%	01/12/2028		498,650.84	3,334.72	501,985.56	4.85%	4.98%	0.64	3.87	3.46	A A1 AA-
9128283W8	1,000,000.00	UNITED STATES TREASURY	2.750%	02/15/2028		942,460.94	1,133.24	943,594.18	3.99%	4.35%	1.21	3.96	3.69	AA+ Aaa AA+
194162AR4	750,000.00	COLGATE-PALMOLIVE CO	4.600%	03/01/2028	02/01/2028	755,426.07	17,250.00	772,676.07	3.68%	4.40%	0.99	4.00	3.48	AA- Aa3 NA
3130ATS57	500,000.00	FEDERAL HOME LOAN BANKS	4.500%	03/10/2028		502,486.98	10,687.50	513,174.48	3.97%	4.36%	0.66	4.03	3.58	AA+ Aaa AA+
91282CBZ3	1,000,000.00	UNITED STATES TREASURY	1.250%	04/30/2028		883,554.69	4,189.56	887,744.25	4.10%	4.33%	1.14	4.17	3.96	AA+ Aaa AA+
037833ET3	500,000.00	APPLE INC	4.000%	05/10/2028	04/10/2028	488,910.66	6,166.67	495,077.32	3.98%	4.59%	0.63	4.19	3.72	AA+ Aaa NA

Holdings by Maturity & Ratings

Jefferson County | Total Aggregate Portfolio



February 29, 2024

Cusip	Par Amount	Security	Coupon Rate	Maturity Date	Call Date	Market Value	Accrued	Market Value + Accrued	Book Yield	Market Yield	% of Portfolio	Years to Maturity	Eff Duration	S&P, Moody, Fitch
06051GGR4	500,000.00	BANK OF AMERICA CORP	3.593%	07/21/2028	07/21/2027	473,815.60	1,996.11	475,811.71	5.02%	5.30%	0.61	4.39	3.13	A- A1 AA-
9128284V9	1,000,000.00	UNITED STATES TREASURY	2.875%	08/15/2028		941,835.94	1,184.75	943,020.69	3.98%	4.32%	1.21	4.46	4.12	AA+ Aaa AA+
17325FBB3	500,000.00	CITIBANK NA	5.803%	09/29/2028	08/29/2028	515,598.54	12,250.78	527,849.32	5.30%	5.02%	0.68	4.58	3.84	A+ Aa3 A+
9128285M8	1,000,000.00	UNITED STATES TREASURY	3.125%	11/15/2028		950,156.25	9,186.13	959,342.38	3.98%	4.30%	1.23	4.71	4.27	AA+ Aaa AA+
3130AXQK7	1,000,000.00	FEDERAL HOME LOAN BANKS	4.750%	12/08/2028		1,018,752.58	15,569.44	1,034,322.02	4.01%	4.31%	1.32	4.77	4.18	AA+ Aaa AA+
91282CJW2	1,000,000.00	UNITED STATES TREASURY	4.000%	01/31/2029		987,890.62	3,296.70	991,187.32	4.13%	4.27%	1.27	4.92	4.40	AA+ Aaa AA+
3133EPXV2	1,000,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.625%	04/05/2029		1,014,140.39	18,756.94	1,032,897.33	4.16%	4.31%	1.32	5.10	4.43	AA+ Aaa AA+
Total	79,753,939.13		3.241%			77,748,114.60	421,198.70	78,169,313.30	3.52%	4.88%	100.00	1.71	1.54	

Summary Overview

Jefferson County | Investment Core



February 29, 2024

Portfolio Characteristics

Metric	Value
Investments	58,165,374.17
Book Yield	3.01%
Market Yield	4.84%
Effective Duration	2.07
Years to Maturity	2.29
Avg Credit Rating	AA+

Allocation by Asset Class



Strategic Structure

Account	Par Amount	Book Value	Original Cost	Market Value	Net Unrealized Gain (Loss)	Accrued	Yield at Cost	Effective Duration	Benchmark Duration	Benchmark
JEFF-Investment Core	59,750,000.00	59,128,021.03	58,961,297.06	57,744,175.47	(1,383,845.56)	421,198.70	3.01%	2.07	2.10	ICE BofA 0-5 Year US Treasury Index
Total	59,750,000.00	59,128,021.03	58,961,297.06	57,744,175.47	(1,383,845.56)	421,198.70	3.01%	2.07	2.10	

Accrual Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2023)
Beginning Book Value	59,115,342.27	57,469,766.96
Maturities/Calls	(1,000,000.00)	(8,250,000.00)
Purchases	994,257.81	12,264,755.64
Sales	0.00	(2,479,060.42)
Change in Cash, Payables, Receivables	0.00	0.00
Amortization/Accretion	18,420.95	125,567.18
Realized Gain (Loss)	0.00	(3,008.33)
Ending Book Value	59,128,021.03	59,128,021.03

Fair Market Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2023)
Beginning Market Value	58,128,308.43	55,360,491.34
Maturities/Calls	(1,000,000.00)	(8,250,000.00)
Purchases	994,257.81	12,264,755.64
Sales	0.00	(2,479,060.42)
Change in Cash, Payables, Receivables	0.00	0.00
Amortization/Accretion	18,420.95	125,567.18
Change in Net Unrealized Gain (Loss)	(396,811.72)	725,430.07
Net Realized Gain (Loss)	0.00	(3,008.33)
Ending Market Value	57,744,175.47	57,744,175.47

Maturities/Calls	Market Value
Month to Date	(1,000,000.00)
Fiscal Year to Date	(8,250,000.00)

Purchases	Market Value
Month to Date	994,257.81
Fiscal Year to Date	12,264,755.64

Sales	Market Value
Month to Date	0.00
Fiscal Year to Date	(2,479,060.42)

Return Management-Income Detail

Jefferson County | Investment Core



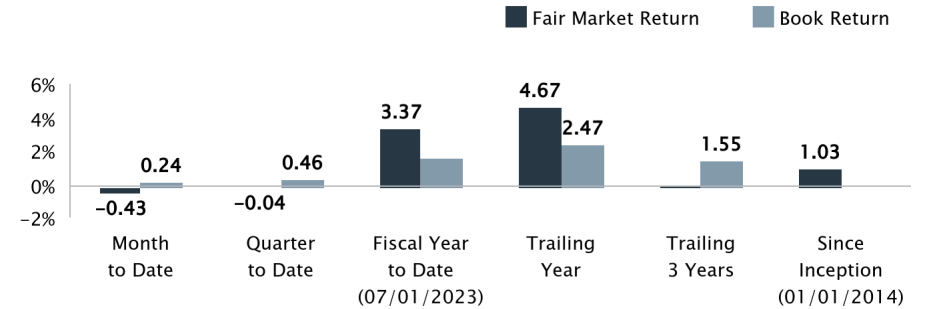
February 29, 2024

Accrued Book Return

	Month to Date	Fiscal Year to Date (07/01/2023)
Amortization/Accretion	18,420.95	125,567.18
Interest Earned	124,947.69	787,995.28
Realized Gain (Loss)	0.00	(3,008.33)
Book Income	143,368.63	910,554.13
Average Portfolio Balance	57,839,037.37	51,689,771.84
Book Return for Period	0.24%	1.70%

Return Comparisons

Periodic for performance less than one year. Annualized for performance greater than one year.



Fair Market Return

	Month to Date	Fiscal Year to Date (07/01/2023)
Market Value Change	(415,232.66)	599,862.89
Amortization/Accretion	18,420.95	125,567.18
Interest Earned	124,947.69	787,995.28
Fair Market Earned Income	(271,864.03)	1,513,425.34
Average Portfolio Balance	57,839,037.37	51,689,771.84
Fair Market Return for Period		3.37%

Interest Income

	Month to Date	Fiscal Year to Date (07/01/2023)
Beginning Accrued Interest	363,405.16	276,015.00
Coupons Paid	68,802.50	746,777.92
Purchased Accrued Interest	1,648.35	103,966.34
Sold Accrued Interest	0.00	0.00
Ending Accrued Interest	421,198.70	421,198.70
Interest Earned	124,947.69	787,995.28

Notation: Book and Fair Market Returns are not annualized

Return Management-Performance

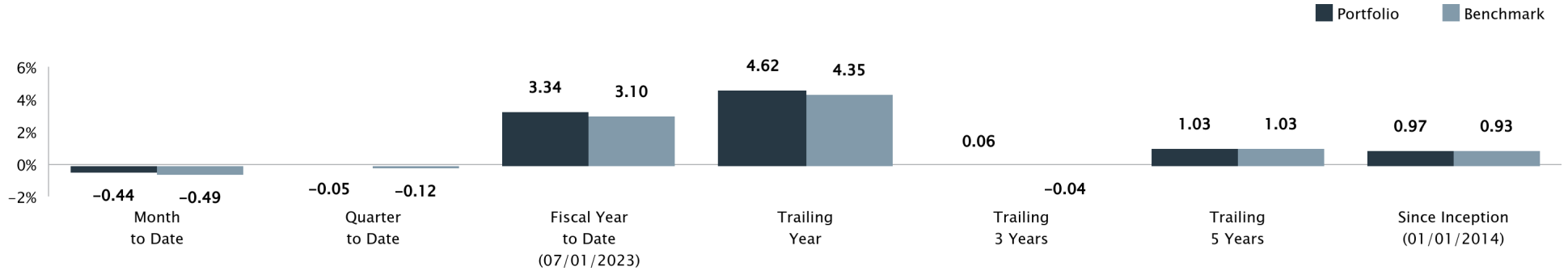
Jefferson County | Investment Core



February 29, 2024

Performance Returns Net of Fees

Periodic for performance less than one year. Annualized for performance greater than one year.



Historical Returns

Period	Month to Date	Quarter to Date	Fiscal Year to Date (07/01/2023)	Trailing Year	Trailing 3 Years	Trailing 5 Years	Since Inception (01/01/2014)
Return (Net of Fees)	(0.436%)	(0.047%)	3.338%	4.624%	0.062%	1.029%	0.970%
Return (Gross of Fees)	(0.433%)	(0.041%)	3.369%	4.668%	0.098%	1.066%	1.030%
ICE BofA 0-5 Year US Treasury Index	(0.488%)	(0.120%)	3.101%	4.345%	(0.038%)	1.029%	0.930%

Risk Management-Relative to Benchmark

Jefferson County | Investment Core

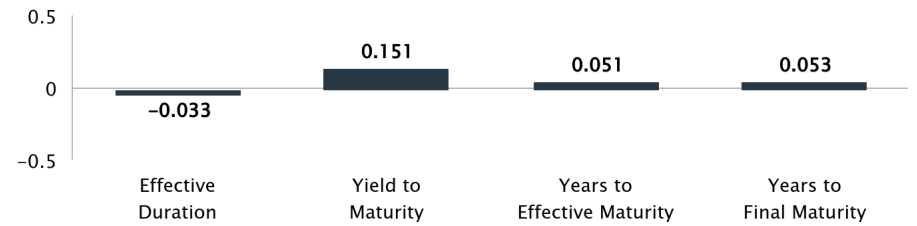


February 29, 2024

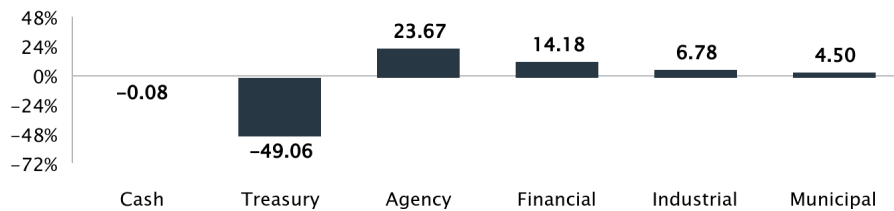
Benchmark Comparison Summary

Risk Metric	Portfolio	Benchmark	Difference
Effective Duration	2.07	2.10	(0.03)
Yield to Maturity	4.87	4.72	0.15
Years to Effective Maturity	2.29	2.24	0.05
Years to Final Maturity	2.29	2.24	0.05
Avg Credit Rating	AA+	AA+	---

Benchmark Comparison Summary



Benchmark vs. Portfolio Variance-Market Sector



Benchmark Comparison-Market Sector

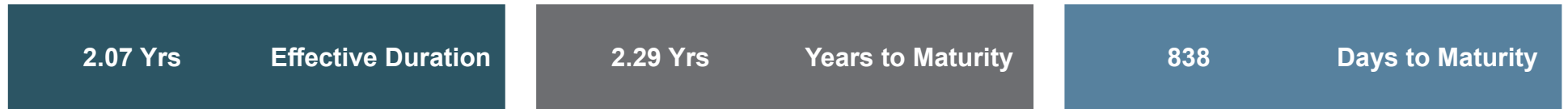
Market Sector	Portfolio	Benchmark	Difference
Cash	0.00	0.08	(0.08)
Treasury	50.86	99.92	(49.06)
Agency	23.67	0.00	23.67
Financial	14.18	0.00	14.18
Industrial	6.78	0.00	6.78
Municipal	4.50	0.00	4.50

Risk Management-Maturity/Duration

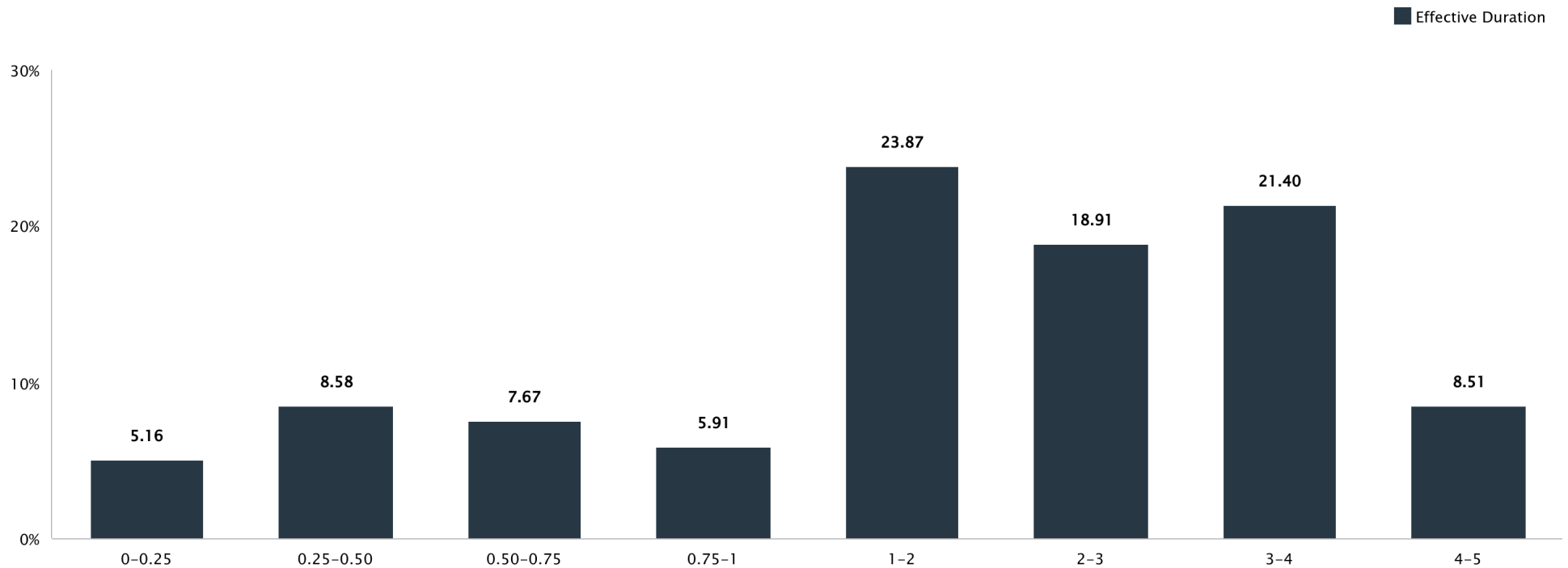
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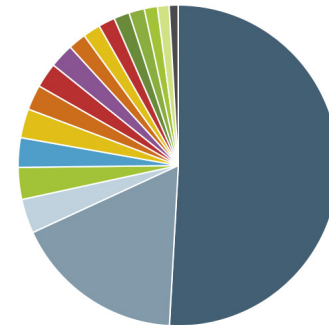
Distribution by Effective Duration



Credit Rating S&P/Moody's/Fitch

	Market Value + Accrued	%
S&P		
A	4,402,397.00	7.57
A+	527,849.32	0.91
A-	3,180,514.19	5.47
AA	2,630,492.02	4.52
AA+	45,608,206.68	78.41
AA-	772,676.07	1.33
AAA	1,043,238.89	1.79
Moody's		
A1	9,309,821.54	16.01
Aa1	1,591,865.42	2.74
Aa3	1,300,525.39	2.24
Aaa	45,963,161.82	79.02
Fitch		
A+	527,849.32	0.91
AA+	44,503,992.70	76.51
AA-	9,309,821.54	16.01
NA	3,823,710.61	6.57
Total	58,165,374.17	100.00

Issuer Concentration



- United States **50.9%**
- Federal Home Loan Banks **17.3%**
- The Toronto-Dominion Bank **3.5%**
- Federal National Mortgage Association **3.2%**
- Amazon.com, Inc. **3.0%**
- JPMorgan Chase & Co. **2.9%**
- Bank of America Corporation **2.5%**
- Apple Inc. **2.5%**
- Royal Bank of Canada **2.5%**
- San Francisco City & County of **1.8%**
- Farm Credit System **1.8%**
- The Bank of New York Mellon Corporation **1.7%**
- Federal Home Loan Mortgage Corporation **1.6%**
- San Bernardino Community College District **1.6%**
- Colgate-Palmolive Company **1.3%**
- San Ramon Valley Unified School District **1.2%**
- Citigroup Inc. **0.9%**

Holdings by Maturity & Ratings

Jefferson County | Investment Core



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Cusip	Par Amount	Security	Coupon Rate	Maturity Date	Call Date	Market Value	Accrued	Market Value + Accrued	Book Yield	Market Yield	% of Portfolio	Years to Maturity	Eff Duration	S&P, Moody, Fitch
91282CBR1	1,000,000.00	UNITED STATES TREASURY	0.250%	03/15/2024		998,027.15	1,153.85	999,181.00	0.28%	5.04%	1.72	0.04	0.04	AA+ Aaa AA+
91282CBV2	1,000,000.00	UNITED STATES TREASURY	0.375%	04/15/2024		993,856.93	1,413.93	995,270.86	0.41%	5.29%	1.71	0.13	0.12	AA+ Aaa AA+
91282CCC3	1,000,000.00	UNITED STATES TREASURY	0.250%	05/15/2024		989,570.31	734.89	990,305.20	0.32%	5.30%	1.70	0.21	0.21	AA+ Aaa AA+
89114QCA4	1,000,000.00	TORONTO-DOMINION BANK	2.650%	06/12/2024		991,902.95	5,815.28	997,718.23	0.48%	5.49%	1.72	0.28	0.28	A A1 AA-
3130ATVC8	2,000,000.00	FEDERAL HOME LOAN BANKS	4.875%	06/14/2024		1,996,728.30	20,854.17	2,017,582.47	4.58%	5.39%	3.47	0.29	0.29	AA+ Aaa AA+
912828Y87	1,000,000.00	UNITED STATES TREASURY	1.750%	07/31/2024		985,429.69	1,442.31	986,872.00	0.33%	5.29%	1.70	0.42	0.41	AA+ Aaa AA+
912828YE4	1,000,000.00	UNITED STATES TREASURY	1.250%	08/31/2024		980,273.44	33.97	980,307.41	0.39%	5.30%	1.69	0.50	0.49	AA+ Aaa AA+
3130ATVD6	2,000,000.00	FEDERAL HOME LOAN BANKS	4.875%	09/13/2024		1,994,880.50	45,500.00	2,040,380.50	4.43%	5.36%	3.51	0.54	0.51	AA+ Aaa AA+
912828YH7	1,000,000.00	UNITED STATES TREASURY	1.500%	09/30/2024		978,710.94	6,270.49	984,981.43	0.40%	5.24%	1.69	0.59	0.57	AA+ Aaa AA+
91282CDH1	1,500,000.00	UNITED STATES TREASURY	0.750%	11/15/2024		1,454,472.66	3,307.01	1,457,779.67	0.85%	5.16%	2.51	0.71	0.69	AA+ Aaa AA+
3130AV5N8	1,000,000.00	FEDERAL HOME LOAN BANKS	5.000%	12/13/2024		997,985.55	10,833.33	1,008,818.88	4.90%	5.25%	1.73	0.79	0.76	AA+ Aaa AA+
912828Z52	1,500,000.00	UNITED STATES TREASURY	1.375%	01/31/2025		1,450,429.68	1,699.86	1,452,129.54	0.91%	5.09%	2.50	0.92	0.89	AA+ Aaa AA+
91282CED9	2,000,000.00	UNITED STATES TREASURY	1.750%	03/15/2025		1,933,593.76	16,153.85	1,949,747.61	4.07%	5.06%	3.35	1.04	1.00	AA+ Aaa AA+
06406RAN7	1,000,000.00	BANK OF NEW YORK MELLON CORP	1.600%	04/24/2025	03/24/2025	960,601.33	5,644.44	966,245.77	2.23%	5.16%	1.66	1.15	1.11	A A1 AA-

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912828ZT0	1,000,000.00	UNITED STATES TREASURY	0.250%	05/31/2025		943,828.12	628.42	944,456.54	1.00%	4.93%	1.62	1.25	1.22	AA+ Aaa AA+
91282CEU1	750,000.00	UNITED STATES TREASURY	2.875%	06/15/2025		731,015.62	4,536.37	735,552.00	3.13%	4.92%	1.26	1.29	1.24	AA+ Aaa AA+
91282CAB7	1,000,000.00	UNITED STATES TREASURY	0.250%	07/31/2025		937,617.19	206.04	937,823.23	1.02%	4.85%	1.61	1.42	1.38	AA+ Aaa AA+
91282CAM3	1,000,000.00	UNITED STATES TREASURY	0.250%	09/30/2025		931,406.25	1,045.08	932,451.33	1.03%	4.80%	1.60	1.59	1.54	AA+ Aaa AA+
3135G06G3	2,000,000.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION	0.500%	11/07/2025		1,864,092.24	3,166.67	1,867,258.91	3.99%	4.73%	3.21	1.69	1.64	AA+ Aaa AA+
91282CAZ4	1,000,000.00	UNITED STATES TREASURY	0.375%	11/30/2025		927,539.06	942.62	928,481.68	1.08%	4.73%	1.60	1.75	1.71	AA+ Aaa AA+
3134A2HG6	1,000,000.00	FEDERAL HOME LOAN MORTGAGE CORP	0.000%	12/11/2025		919,398.44	0.00	919,398.44	4.44%	4.70%	1.58	1.78	1.70	AA+ Aaa AA+
91282CBQ3	1,000,000.00	UNITED STATES TREASURY	0.500%	02/28/2026		921,718.75	13.59	921,732.34	1.11%	4.64%	1.58	2.00	1.95	AA+ Aaa AA+
3130AUU36	1,000,000.00	FEDERAL HOME LOAN BANKS	4.125%	03/13/2026		988,982.15	19,250.00	1,008,232.15	3.71%	4.70%	1.73	2.04	1.89	AA+ Aaa AA+
46647PBH8	1,000,000.00	JPMORGAN CHASE & CO	2.005%	03/13/2026	03/13/2025	964,027.74	9,356.67	973,384.41	1.54%	5.62%	1.67	2.04	1.00	A- A1 AA-
91282CBW0	1,000,000.00	UNITED STATES TREASURY	0.750%	04/30/2026		921,601.56	2,513.74	924,115.30	1.13%	4.59%	1.59	2.17	2.10	AA+ Aaa AA+
91282CCJ8	1,000,000.00	UNITED STATES TREASURY	0.875%	06/30/2026		919,843.75	1,466.35	921,310.10	1.14%	4.53%	1.58	2.33	2.26	AA+ Aaa AA+
06051GLA5	1,000,000.00	BANK OF AMERICA CORP	4.827%	07/22/2026	07/22/2025	991,406.53	5,229.25	996,635.78	5.05%	5.47%	1.71	2.39	1.33	A- A1 AA-
799408Z93	750,000.00	SAN RAMON VALLEY CALIF UNI SCH DIST	1.034%	08/01/2026		687,637.50	646.25	688,283.75	4.37%	4.71%	1.18	2.42	2.34	AA+ Aa1 NA

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91282CCW9	1,000,000.00	UNITED STATES TREASURY	0.750%	08/31/2026		911,875.00	20.38	911,895.38	1.15%	4.52%	1.57	2.50	2.43	AA+ Aaa AA+
91282CHY0	1,000,000.00	UNITED STATES TREASURY	4.625%	09/15/2026		1,002,421.88	21,346.15	1,023,768.03	4.24%	4.52%	1.76	2.54	2.32	AA+ Aaa AA+
91282CDG3	1,000,000.00	UNITED STATES TREASURY	1.125%	10/31/2026		916,210.94	3,770.60	919,981.54	1.16%	4.49%	1.58	2.67	2.57	AA+ Aaa AA+
3130AXU63	1,000,000.00	FEDERAL HOME LOAN BANKS	4.625%	11/17/2026		1,003,808.49	13,361.11	1,017,169.60	4.14%	4.47%	1.75	2.72	2.50	AA+ Aaa AA+
3130AQF65	750,000.00	FEDERAL HOME LOAN BANKS	1.250%	12/21/2026		686,402.48	1,822.92	688,225.39	4.15%	4.49%	1.18	2.81	2.70	AA+ Aaa AA+
78016EYV3	1,000,000.00	ROYAL BANK OF CANADA	2.050%	01/21/2027		923,264.58	2,277.78	925,542.36	2.62%	4.93%	1.59	2.90	2.75	A A1 AA-
46647PBA3	750,000.00	JPMORGAN CHASE & CO	3.960%	01/29/2027	01/29/2026	732,042.29	2,640.00	734,682.29	4.58%	5.29%	1.26	2.92	1.81	A- A1 AA-
023135CF1	1,000,000.00	AMAZON.COM INC	3.300%	04/13/2027	03/13/2027	958,384.74	12,650.00	971,034.74	3.47%	4.75%	1.67	3.12	2.86	AA A1 AA-
037833CR9	1,000,000.00	APPLE INC	3.200%	05/11/2027	02/11/2027	954,314.02	9,777.78	964,091.80	3.69%	4.75%	1.66	3.20	2.93	AA+ Aaa NA
3130A3VD3	750,000.00	FEDERAL HOME LOAN BANKS	2.625%	06/11/2027		707,587.44	4,375.00	711,962.44	3.21%	4.50%	1.22	3.28	3.08	AA+ Aaa AA+
797646NE2	1,000,000.00	SAN FRANCISCO CALIF CITY & CNTY	5.750%	06/15/2027		1,031,100.00	12,138.89	1,043,238.89	4.77%	4.72%	1.79	3.29	2.95	AAA Aaa AA+
796720NT3	1,000,000.00	SAN BERNARDINO CALIF CMNTY COLLEGE DIST	1.610%	08/01/2027		902,240.00	1,341.67	903,581.67	4.47%	4.74%	1.55	3.42	3.26	AA Aa1 NA
91282CFH9	1,000,000.00	UNITED STATES TREASURY	3.125%	08/31/2027		959,101.56	84.92	959,186.48	3.31%	4.40%	1.65	3.50	3.27	AA+ Aaa AA+
91282CFM8	1,000,000.00	UNITED STATES TREASURY	4.125%	09/30/2027		991,484.38	17,243.85	1,008,728.23	4.02%	4.38%	1.73	3.59	3.24	AA+ Aaa AA+

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91282CFU0	2,000,000.00	UNITED STATES TREASURY	4.125%	10/31/2027		1,982,734.38	27,651.10	2,010,385.48	3.66%	4.38%	3.46	3.67	3.32	AA+ Aaa AA+
023135CP9	750,000.00	AMAZON.COM INC	4.550%	12/01/2027	11/01/2027	747,344.36	8,531.25	755,875.61	4.32%	4.65%	1.30	3.76	3.32	AA A1 AA-
89115A2M3	1,000,000.00	TORONTO-DOMINION BANK	5.156%	01/10/2028		1,003,600.75	7,304.33	1,010,905.08	5.23%	5.05%	1.74	3.87	3.44	A A1 AA-
78016FZW7	500,000.00	ROYAL BANK OF CANADA	4.900%	01/12/2028		498,650.84	3,334.72	501,985.56	4.85%	4.98%	0.86	3.87	3.46	A A1 AA-
9128283W8	1,000,000.00	UNITED STATES TREASURY	2.750%	02/15/2028		942,460.94	1,133.24	943,594.18	3.99%	4.35%	1.62	3.96	3.69	AA+ Aaa AA+
194162AR4	750,000.00	COLGATE-PALMOLIVE CO	4.600%	03/01/2028	02/01/2028	755,426.07	17,250.00	772,676.07	3.68%	4.40%	1.33	4.00	3.48	AA- Aa3 NA
3130ATS57	500,000.00	FEDERAL HOME LOAN BANKS	4.500%	03/10/2028		502,486.98	10,687.50	513,174.48	3.97%	4.36%	0.88	4.03	3.58	AA+ Aaa AA+
91282CBZ3	1,000,000.00	UNITED STATES TREASURY	1.250%	04/30/2028		883,554.69	4,189.56	887,744.25	4.10%	4.33%	1.53	4.17	3.96	AA+ Aaa AA+
037833ET3	500,000.00	APPLE INC	4.000%	05/10/2028	04/10/2028	488,910.66	6,166.67	495,077.32	3.98%	4.59%	0.85	4.19	3.72	AA+ Aaa NA
06051GGR4	500,000.00	BANK OF AMERICA CORP	3.593%	07/21/2028	07/21/2027	473,815.60	1,996.11	475,811.71	5.02%	5.30%	0.82	4.39	3.13	A- A1 AA-
9128284V9	1,000,000.00	UNITED STATES TREASURY	2.875%	08/15/2028		941,835.94	1,184.75	943,020.69	3.98%	4.32%	1.62	4.46	4.12	AA+ Aaa AA+
17325FBB3	500,000.00	CITIBANK NA	5.803%	09/29/2028	08/29/2028	515,598.54	12,250.78	527,849.32	5.30%	5.02%	0.91	4.58	3.84	A+ Aa3 A+
9128285M8	1,000,000.00	UNITED STATES TREASURY	3.125%	11/15/2028		950,156.25	9,186.13	959,342.38	3.98%	4.30%	1.65	4.71	4.27	AA+ Aaa AA+
3130AXQK7	1,000,000.00	FEDERAL HOME LOAN BANKS	4.750%	12/08/2028		1,018,752.58	15,569.44	1,034,322.02	4.01%	4.31%	1.78	4.77	4.18	AA+ Aaa AA+

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91282CJW2	1,000,000.00	UNITED STATES TREASURY	4.000%	01/31/2029		987,890.62	3,296.70	991,187.32	4.13%	4.27%	1.70	4.92	4.40	AA+ Aaa AA+
3133EPXV2	1,000,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP	4.625%	04/05/2029		1,014,140.39	18,756.94	1,032,897.33	4.16%	4.31%	1.78	5.10	4.43	AA+ Aaa AA+
Total	59,750,000.00		2.634%			57,744,175.47	421,198.70	58,165,374.17	3.01%	4.84%	100.00	2.29	2.07	

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Settlement Date	Cusip	Par Amount	Security	Coupon Rate	Maturity Date	Call Date	Book Yield	Market Yield	Market Value + Accrued	Net Unrealized Gain (Loss)	% Asset	Eff Dur
US Treasury												
05/26/2021	91282CBR1	1,000,000.00	United States	0.250%	03/15/2024		0.28%	5.04%	999,181.00	(1,962.70)	1.72	0.04
09/28/2021	91282CBV2	1,000,000.00	United States	0.375%	04/15/2024		0.41%	5.29%	995,270.86	(6,097.71)	1.71	0.12
05/26/2021	91282CCC3	1,000,000.00	United States	0.250%	05/15/2024		0.32%	5.30%	990,305.20	(10,281.18)	1.70	0.21
06/11/2021	912828Y87	1,000,000.00	United States	1.750%	07/31/2024		0.33%	5.29%	986,872.00	(20,466.36)	1.70	0.41
08/02/2021	912828YE4	1,000,000.00	United States	1.250%	08/31/2024		0.39%	5.30%	980,307.41	(23,990.21)	1.69	0.49
08/02/2021	912828YH7	1,000,000.00	United States	1.500%	09/30/2024		0.40%	5.24%	984,981.43	(27,628.35)	1.69	0.57
12/03/2021	91282CDH1	1,500,000.00	United States	0.750%	11/15/2024		0.85%	5.16%	1,457,779.67	(44,471.51)	2.51	0.69
12/03/2021	912828Z52	1,500,000.00	United States	1.375%	01/31/2025		0.91%	5.09%	1,452,129.54	(55,928.27)	2.50	0.89
12/16/2022	91282CED9	2,000,000.00	United States	1.750%	03/15/2025		4.07%	5.06%	1,949,747.61	(20,872.80)	3.35	1.00
12/03/2021	912828ZT0	1,000,000.00	United States	0.250%	05/31/2025		1.00%	4.93%	944,456.54	(47,035.12)	1.62	1.22
06/30/2022	91282CEU1	750,000.00	United States	2.875%	06/15/2025		3.13%	4.92%	735,552.00	(16,661.17)	1.26	1.24
12/03/2021	91282CAB7	1,000,000.00	United States	0.250%	07/31/2025		1.02%	4.85%	937,823.23	(51,650.27)	1.61	1.38
12/03/2021	91282CAM3	1,000,000.00	United States	0.250%	09/30/2025		1.03%	4.80%	932,451.33	(56,504.68)	1.60	1.54
12/03/2021	91282CAZ4	1,000,000.00	United States	0.375%	11/30/2025		1.08%	4.73%	928,481.68	(60,425.59)	1.60	1.71
12/03/2021	91282CBQ3	1,000,000.00	United States	0.500%	02/28/2026		1.11%	4.64%	921,732.34	(66,434.41)	1.58	1.95
12/03/2021	91282CBW0	1,000,000.00	United States	0.750%	04/30/2026		1.13%	4.59%	924,115.30	(70,496.60)	1.59	2.10
12/03/2021	91282CCJ8	1,000,000.00	United States	0.875%	06/30/2026		1.14%	4.53%	921,310.10	(74,244.32)	1.58	2.26
12/03/2021	91282CCW9	1,000,000.00	United States	0.750%	08/31/2026		1.15%	4.52%	911,895.38	(78,508.88)	1.57	2.43
01/23/2024	91282CHY0	1,000,000.00	United States	4.625%	09/15/2026		4.24%	4.52%	1,023,768.03	(6,584.33)	1.76	2.32
12/03/2021	91282CDG3	1,000,000.00	United States	1.125%	10/31/2026		1.16%	4.49%	919,981.54	(82,961.49)	1.58	2.57
09/06/2022	91282CFH9	1,000,000.00	United States	3.125%	08/31/2027		3.31%	4.40%	959,186.48	(35,001.07)	1.65	3.27
01/16/2024	91282CFM8	1,000,000.00	United States	4.125%	09/30/2027		4.02%	4.38%	1,008,728.23	(12,065.38)	1.73	3.24
12/16/2022	91282CFU0	2,000,000.00	United States	4.125%	10/31/2027		3.66%	4.38%	2,010,385.48	(47,943.20)	3.46	3.32
01/16/2024	9128283W8	1,000,000.00	United States	2.750%	02/15/2028		3.99%	4.35%	943,594.18	(12,609.17)	1.62	3.69
01/23/2024	91282CBZ3	1,000,000.00	United States	1.250%	04/30/2028		4.10%	4.33%	887,744.25	(8,440.53)	1.53	3.96
01/16/2024	9128284V9	1,000,000.00	United States	2.875%	08/15/2028		3.98%	4.32%	943,020.69	(13,538.21)	1.62	4.12
01/16/2024	9128285M8	1,000,000.00	United States	3.125%	11/15/2028		3.98%	4.30%	959,342.38	(13,642.44)	1.65	4.27
02/15/2024	91282CJW2	1,000,000.00	United States	4.000%	01/31/2029		4.13%	4.27%	991,187.32	(6,414.72)	1.70	4.40
Total		30,750,000.00					2.09%	4.76%	29,601,331.20	(972,860.67)	50.89	1.95
US Agency												
12/16/2022	3130ATVC8	2,000,000.00	Federal Home Loan Banks	4.875%	06/14/2024		4.58%	5.39%	2,017,582.47	(4,825.55)	3.47	0.29

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12/16/2022	3130ATVD6	2,000,000.00	Federal Home Loan Banks	4.875%	09/13/2024		4.43%	5.36%	2,040,380.50	(9,636.42)	3.51	0.51
01/23/2024	3130AV5N8	1,000,000.00	Federal Home Loan Banks	5.000%	12/13/2024		4.90%	5.25%	1,008,818.88	(2,720.91)	1.73	0.76
12/16/2022	3135G06G3	2,000,000.00	Federal National Mortgage Association	0.500%	11/07/2025		3.99%	4.73%	1,867,258.91	(25,797.03)	3.21	1.64
01/23/2024	3134A2HG6	1,000,000.00	Federal Home Loan Mortgage Corporation	0.000%	12/11/2025		4.44%	4.70%	919,398.44	(4,585.57)	1.58	1.70
04/06/2023	3130AUU36	1,000,000.00	Federal Home Loan Banks	4.125%	03/13/2026		3.71%	4.70%	1,008,232.15	(18,860.07)	1.73	1.89
01/16/2024	3130AXU63	1,000,000.00	Federal Home Loan Banks	4.625%	11/17/2026		4.14%	4.47%	1,017,169.60	(8,330.30)	1.75	2.50
11/23/2022	3130AQF65	750,000.00	Federal Home Loan Banks	1.250%	12/21/2026		4.15%	4.49%	688,225.39	(7,998.68)	1.18	2.70
06/30/2022	3130A3VD3	750,000.00	Federal Home Loan Banks	2.625%	06/11/2027		3.21%	4.50%	711,962.44	(29,142.55)	1.22	3.08
03/20/2023	3130ATS57	500,000.00	Federal Home Loan Banks	4.500%	03/10/2028		3.97%	4.36%	513,174.48	(7,112.11)	0.88	3.58
01/16/2024	3130AXQK7	1,000,000.00	Federal Home Loan Banks	4.750%	12/08/2028		4.01%	4.31%	1,034,322.02	(12,958.71)	1.78	4.18
01/23/2024	3133EPXV2	1,000,000.00	Farm Credit System	4.625%	04/05/2029		4.16%	4.31%	1,032,897.33	(6,968.58)	1.78	4.43
Total		14,000,000.00					4.21%	4.83%	13,859,422.62	(138,936.49)	23.83	1.89
Municipals												
01/17/2023	799408Z93	750,000.00	San Ramon Valley Unified School District	1.034%	08/01/2026		4.37%	4.71%	688,283.75	(6,927.25)	1.18	2.34
11/23/2022	797646NE2	1,000,000.00	San Francisco City & County of	5.750%	06/15/2027		4.77%	4.72%	1,043,238.89	2,550.10	1.79	2.95
12/16/2022	796720NT3	1,000,000.00	San Bernardino Community College District	1.610%	08/01/2027		4.47%	4.74%	903,581.67	(10,185.72)	1.55	3.26
Total		2,750,000.00					4.56%	4.72%	2,635,104.31	(14,562.87)	4.53	2.90
Corporate												
06/11/2021	89114QCA4	1,000,000.00	The Toronto-Dominion Bank	2.650%	06/12/2024		0.48%	5.49%	997,718.23	(14,170.01)	1.72	0.28
02/28/2022	06406RAN7	1,000,000.00	The Bank of New York Mellon Corporation	1.600%	04/24/2025	03/24/2025	2.23%	5.16%	966,245.77	(32,391.07)	1.66	1.11
12/03/2021	46647PBH8	1,000,000.00	JPMorgan Chase & Co.	2.005%	03/13/2026	03/13/2025	1.54%	5.62%	973,384.41	(40,628.02)	1.67	1.00
12/16/2022	06051GLA5	1,000,000.00	Bank of America Corporation	4.827%	07/22/2026	07/22/2025	5.05%	5.47%	996,635.78	(4,755.37)	1.71	1.33
02/28/2022	78016EYV3	1,000,000.00	Royal Bank of Canada	2.050%	01/21/2027		2.62%	4.93%	925,542.36	(61,326.56)	1.59	2.75
04/06/2023	46647PBA3	750,000.00	JPMorgan Chase & Co.	3.960%	01/29/2027	01/29/2026	4.58%	5.29%	734,682.29	(6,958.14)	1.26	1.81
05/11/2022	023135CF1	1,000,000.00	Amazon.com, Inc.	3.300%	04/13/2027	03/13/2027	3.47%	4.75%	971,034.74	(36,634.14)	1.67	2.86
09/06/2022	037833CR9	1,000,000.00	Apple Inc.	3.200%	05/11/2027	02/11/2027	3.69%	4.75%	964,091.80	(31,493.28)	1.66	2.93
01/17/2023	023135CP9	750,000.00	Amazon.com, Inc.	4.550%	12/01/2027	11/01/2027	4.32%	4.65%	755,875.61	(8,235.14)	1.30	3.32
06/08/2023	89115A2M3	1,000,000.00	The Toronto-Dominion Bank	5.156%	01/10/2028		5.23%	5.05%	1,010,905.08	6,282.86	1.74	3.44

Holdings by Security Type

Jefferson County | Investment Core



February 29, 2024

Settlement Date	Cusip	Par Amount	Security	Coupon Rate	Maturity Date	Call Date	Book Yield	Market Yield	Market Value + Accrued	Net Unrealized Gain (Loss)	% Asset	Eff Dur
05/22/2023	78016FZW7	500,000.00	Royal Bank of Canada	4.900%	01/12/2028		4.85%	4.98%	501,985.56	(2,110.95)	0.86	3.46
04/06/2023	194162AR4	750,000.00	Colgate-Palmolive Company	4.600%	03/01/2028	02/01/2028	3.68%	4.40%	772,676.07	(19,211.32)	1.33	3.48
05/22/2023	037833ET3	500,000.00	Apple Inc.	4.000%	05/10/2028	04/10/2028	3.98%	4.59%	495,077.32	(11,535.02)	0.85	3.72
05/19/2023	06051GGR4	500,000.00	Bank of America Corporation	3.593%	07/21/2028	07/21/2027	5.02%	5.30%	475,811.71	(56.43)	0.82	3.13
12/04/2023	17325FBB3	500,000.00	Citigroup Inc.	5.803%	09/29/2028	08/29/2028	5.30%	5.02%	527,849.32	5,737.05	0.91	3.84
Total		12,250,000.00					3.55%	5.05%	12,069,516.05	(257,485.52)	20.75	2.39
Portfolio Total		59,750,000.00					3.01%	4.84%	58,165,374.17	(1,383,845.56)	100.00	2.07

Transactions

Jefferson County | Investment Core



February 29, 2024

Cusip	Security	Trade Date	Settlement Date	Coupon Payment	Price	Par Amount	Principal Amount	Accrued Amount	Total Amount	Broker
Buy										
91282CJW2	US TREASURY 4.000 01/31/29	02/12/2024	02/15/2024	0.00	99.43	1,000,000.00	994,257.81	1,648.35	995,906.16	BARCLAY CAPITAL MARKETS
Total				0.00		1,000,000.00	994,257.81	1,648.35	995,906.16	
Maturity										
91282CBM2	US TREASURY 0.125 02/15/24 MATD	02/15/2024	02/15/2024	0.00	100.00	1,000,000.00	1,000,000.00	0.00	1,000,000.00	
Total				0.00		1,000,000.00	1,000,000.00	0.00	1,000,000.00	
Coupon										
799408Z93	SAN RAMON VALLEY CALIF UNI 1.034 08/01/26	02/01/2024	02/01/2024	3,877.50		0.00	0.00	0.00	3,877.50	
796720NT3	SAN BERNARDINO CALIF CMNTY 1.610 08/01/27	02/01/2024	02/01/2024	8,050.00		0.00	0.00	0.00	8,050.00	
9128283W8	US TREASURY 2.750 02/15/28	02/15/2024	02/15/2024	13,750.00		0.00	0.00	0.00	13,750.00	
9128284V9	US TREASURY 2.875 08/15/28	02/15/2024	02/15/2024	14,375.00		0.00	0.00	0.00	14,375.00	
91282CBM2	US TREASURY 0.125 02/15/24 MATD	02/15/2024	02/15/2024	625.00		0.00	0.00	0.00	625.00	
912828YE4	US TREASURY 1.250 08/31/24	02/29/2024	02/29/2024	6,250.00		0.00	0.00	0.00	6,250.00	
91282CBQ3	US TREASURY 0.500 02/28/26	02/29/2024	02/29/2024	2,500.00		0.00	0.00	0.00	2,500.00	
91282CCW9	US TREASURY 0.750 08/31/26	02/29/2024	02/29/2024	3,750.00		0.00	0.00	0.00	3,750.00	
91282CFH9	US TREASURY 3.125 08/31/27	02/29/2024	02/29/2024	15,625.00		0.00	0.00	0.00	15,625.00	
Total				68,802.50		0.00	0.00	0.00	68,802.50	
Cash Transfer										
CCYUSD	US DOLLAR	02/01/2024	02/01/2024	0.00		11,927.50	(11,927.50)	0.00	(11,927.50)	
CCYUSD	US DOLLAR	02/15/2024	02/15/2024	0.00		32,843.84	(32,843.84)	0.00	(32,843.84)	
CCYUSD	US DOLLAR	02/29/2024	02/29/2024	0.00		28,125.00	(28,125.00)	0.00	(28,125.00)	
Total				0.00		72,896.34	(72,896.34)	0.00	(72,896.34)	

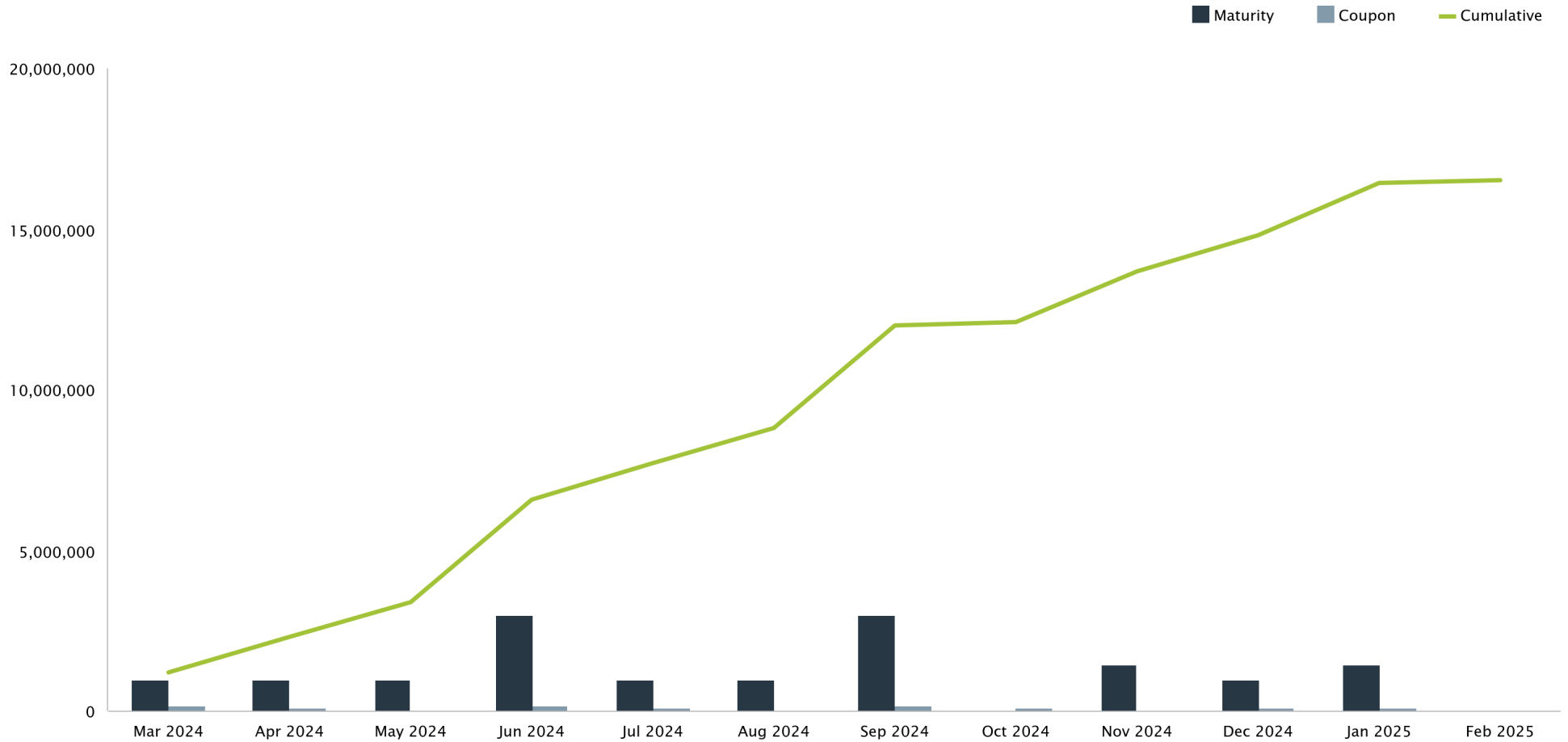
Cash Flow Forecasting

Jefferson County | Investment Core



February 29, 2024

One Year Projection



Shock Analysis

Jefferson County | Investment Core



February 29, 2024

Account	Market Value	Duration	+10 BP FMV Change	+25 BP FMV Change	+50 BP FMV Change	+100 BP FMV Change
JEFF-Investment Core	57,744,175.47	2.071	(56,549.96)	(141,374.91)	(282,749.82)	(1,194,211.34)
Total	57,744,175.47	2.071	(56,549.96)	(141,374.91)	(282,749.82)	(1,194,211.34)

The changes in market values displayed represent approximations of principal changes given an instantaneous increase in interest rates. Changes in interest rates over longer periods would most likely mitigate the impact of an instantaneous change through the addition of the interest income received on the investments within the portfolio. Additional impacts to consider when estimating future principal changes also include, but are not limited to, changes in the shape of the yield curve, changes in credit spreads.

Summary Overview

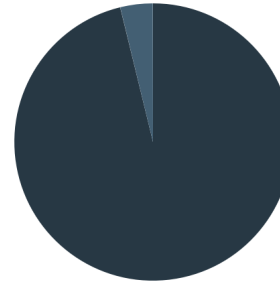
Jefferson County | Liquidity



February 29, 2024

Portfolio Characteristics

Metric	Value
Cash and Cash Equivalents	20,003,939.13
Book Yield	5.01%
Market Yield	5.01%
Effective Duration	0.01
Years to Maturity	0.01
Avg Credit Rating	NA



Pooled Funds **96.2%**
 Bank Deposit **3.8%**

Strategic Structure

Account	Par Amount	Book Value	Original Cost	Market Value	Net Unrealized Gain (Loss)	Accrued	Yield at Cost	Effective Duration	Benchmark Duration	Benchmark
JEFF-Liquidity	20,003,939.13	20,003,939.13	20,003,939.13	20,003,939.13	0.00	0.00	5.01%	0.01	0.08	ICE BofA US 1-Month Treasury Bill Index
Total	20,003,939.13	20,003,939.13	20,003,939.13	20,003,939.13	0.00	0.00	5.01%	0.01	0.08	

Return Management-Income Detail

Jefferson County | Liquidity



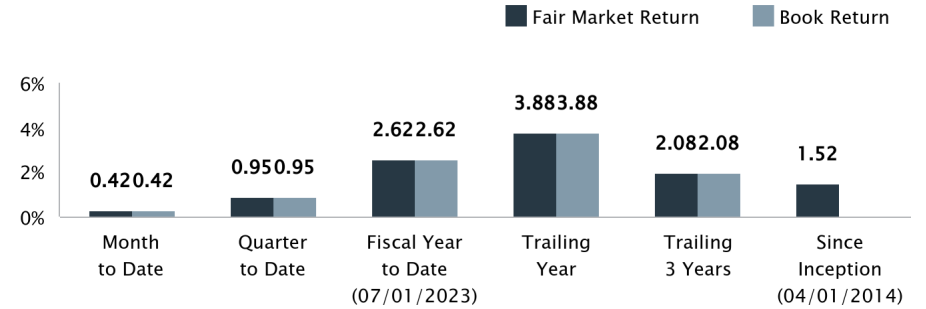
February 29, 2024

Accrued Book Return

	Month to Date	Fiscal Year to Date (07/01/2023)
Interest Earned	83,294.58	487,143.22
Book Income	83,294.58	487,143.22
Average Portfolio Balance	21,225,971.54	15,354,067.30
Book Return for Period	0.42%	2.62%

Return Comparisons

Periodic for performance less than one year. Annualized for performance greater than one year.



Interest Income

	Month to Date	Fiscal Year to Date (07/01/2023)
Beginning Accrued Interest	0.00	0.00
Coupons Paid	83,294.58	487,143.22
Purchased Accrued Interest	0.00	0.00
Sold Accrued Interest	0.00	0.00
Ending Accrued Interest	0.00	0.00
Interest Earned	83,294.58	487,143.22

Notation: Book and Fair Market Returns are not annualized

Holdings by Security Type

Jefferson County | Liquidity



February 29, 2024

Settlement Date	Cusip	Par Amount	Security	Coupon Rate	Maturity Date	Call Date	Book Yield	Market Yield	Market Value + Accrued	Net Unrealized Gain (Loss)	% Asset	Eff Dur
Bank Deposit												
01/31/2024	JEFF_COL_DEP	610,291.11	COLUMBIA BANK DEPOSIT	0.120%	02/29/2024		0.12%	0.12%	610,291.11	0.00	3.05	0.01
01/31/2024	JEFF_PETTY	210.00	PETTY CASH	0.010%	02/29/2024		0.01%	0.01%	210.00	0.00	0.00	0.01
	JEFF_USB_DEP_INMATE	127,309.23	US BANK DEPOSIT - INMATE	0.010%	02/29/2024		0.01%	0.01%	127,309.23	0.00	0.64	0.01
12/31/2023	JEFF_USB_DEP_PAYROLL	20,000.00	US BANK DEPOSIT-PAYROLL	0.010%	02/29/2024		0.01%	0.01%	20,000.00	0.00	0.10	0.01
Total		757,810.34					0.10%	0.10%	757,810.34	0.00	3.79	0.01
Pooled Funds												
11/30/2023	OSTF_LGIP	19,246,128.79	Oregon Short Term Fund	5.200%	02/29/2024		5.20%	5.20%	19,246,128.79	0.00	96.21	0.01
Total		19,246,128.79					5.20%	5.20%	19,246,128.79	0.00	96.21	0.01
Portfolio Total		20,003,939.13					5.01%	5.01%	20,003,939.13	0.00	100.00	0.01

Transactions

Jefferson County | Liquidity



February 29, 2024

Cusip	Security	Trade Date	Settlement Date	Coupon Payment	Price	Par Amount	Principal Amount	Accrued Amount	Total Amount	Broker
Sell										
JEFF_USB_DEP_PAYROLL	US BANK DEPOSIT- PAYROLL	02/29/2024	02/29/2024	0.00	1.00	1,100.00	1,100.00	0.00	1,100.00	Direct
JEFF_USB_DEP_INMATE	US BANK DEPOSIT - INMATE	02/29/2024	02/29/2024	0.00	1.00	988.21	988.21	0.00	988.21	Direct
OSTF_LGIP	OREGON SHORT TERM FUND	02/29/2024	02/29/2024	0.00	1.00	447,692.35	447,692.35	0.00	447,692.35	Direct
JEFF_COL_DEP	COLUMBIA BANK DEPOSIT	02/29/2024	02/29/2024	0.00	1.00	815,895.86	815,895.86	0.00	815,895.86	Direct
Total				0.00		1,265,676.42	1,265,676.42	0.00	1,265,676.42	
Interest Income										
OSTF_LGIP	OREGON SHORT TERM FUND	02/29/2024	02/29/2024	83,215.63		0.00	83,215.63	0.00	83,215.63	
JEFF_COL_DEP	COLUMBIA BANK DEPOSIT	02/29/2024	02/29/2024	78.95		0.00	78.95	0.00	78.95	
Total				83,294.58		0.00	83,294.58	0.00	83,294.58	

This report is for general informational purposes only and is not intended to provide specific advice or recommendations. Government Portfolio Advisors (GPA) is an investment advisor registered with the Securities and Exchange Commission and is required to maintain a written disclosure statement of our background and business experience.

Questions About an Account: GPA's monthly & quarterly reports are intended to detail the investment advisory activity managed by GPA. The custodial bank maintains the control of assets and settles all investment transactions. The custodial statement is the official record of security and cash holdings and transactions. GPA recognizes that clients may use these reports to facilitate record keeping and that the custodial bank statement and the GPA report should be reconciled, and differences documented.

Trade Date versus Settlement Date: Many custodial banks use settlement date basis and post coupons or maturities on the following business days when they occur on weekend. These items may result in the need to reconcile due to a timing difference. GPA reports are on a trade date basis in accordance with GIPS performance standards. GPA can provide all account settings to support the reason for any variance.

Bank Deposits and Pooled Investment Funds Held in Liquidity Accounts Away from the Custodial Bank are Referred to as Line Item Securities: GPA relies on the information provided by clients when reporting pool balances, bank balances and other assets that are not held at the client's custodial bank. GPA does not guarantee the accuracy of information received from third parties. Balances cannot be adjusted once submitted however corrective transactions can be entered as adjustments in the following months activity. Assets held outside the custodial bank that are reported to GPA are included in GPA's oversight compliance reporting and strategic plan.

Account Control: GPA does not have the authority to withdraw or deposit funds from or to any client's custodial account. Clients retain responsibility for the deposit and withdrawal of funds to the custodial account. Our clients retain responsibility for their internal accounting policies, implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions.

Custodial Bank Interface: Our contract provides for the ability for GPA to interface into our client's custodial bank to reconcile transactions, maturities and coupon payments. The GPA client portal will be available to all clients to access this information directly at any time.

Market Price: Generally, GPA has set all securities market pricing to match custodial bank pricing. There may be certain securities that will require pricing override due to inaccurate custodial bank pricing that will otherwise distort portfolio performance returns. GPA may utilize Refinitiv pricing source for commercial paper, discount notes and supranational bonds when custodial bank pricing does not reflect current market levels. The pricing variances are obvious when market yields are distorted from the current market levels.

Performance Calculation: Historical returns are presented as time-weighted total return values and are presented gross and net of fees.

Amortized Cost: The original cost on the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discounts or premiums are amortized on a straight-line basis on all securities. This can be changed at the client's request.

Callable Securities: Securities subject to redemption in whole or in part prior to the stated final maturity at the discretion of the security's issuer are referred to as "callable". Certain call dates may not show up on the report if the call date has passed or if the security is continuously callable until maturity date. Bonds purchased at a premium will be amortized to the next call date while all other callable securities will be amortized to maturity. If the bond is amortized to the call date, amortization will be reflected to that date and once the call date passes, the bond will be fully amortized.

Duration: The duration is the effective duration. Duration on callable securities is based on the probability of the security being called given market rates and security characteristics.

Benchmark Duration: The benchmark duration is based on the duration of the stated benchmark that is assigned to each account.

Rating: Information provided for ratings is based upon a good faith inquiry of selected sources, but its accuracy and completeness cannot be guaranteed.

Coupon Payments and Maturities on Weekends: On occasion, coupon payments and maturities occur on a weekend or holiday. GPA's report settings are on the accrual basis so the coupon postings and maturities will be accounted for in the period earned. The bank may be set at a cash basis, which may result in a reconciliation variance.

Cash and Cash Equivalents: GPA has defined cash and cash equivalents to be cash, bank deposits, LGIP pools and repurchase agreements. This may vary from your custodial bank which typically defines cash and equivalents as all securities that mature under 90 days. Check with your custodial bank to understand their methodology.

Account Settings: GPA has the portfolio settings at the lot level, if a security is sold our setting will remove the lowest cost security first. First-in-first-out (FIFO) settings are available at the client's request.

Historical Numbers: Data was transferred from GPA's legacy system, however, variances may exist from the data received due to a change of settings on Clearwater. GPA is utilizing this information for historical return data with the understanding the accrual settings and pricing sources may differ slightly.

Financial Situation: In order to better serve you, GPA should be promptly notified of any material change in your investment objective or financial situation.

No Guarantee: The securities in the portfolio are not guaranteed or otherwise protected by GPA, the FDIC (except for non-negotiable certificates of deposit) or any government agency. Investment in securities involves risks, including the possible loss of the amount invested.

JEFFERSON COUNTY
COMBINED CASH INVESTMENT
FEBRUARY 29, 2024

COMBINED CASH ACCOUNTS

999-001-1101011	UMPQUA BANK CHECKING	610,291.11
999-001-1101013	PETTY CASH/CASH DRAWERS	210.00
999-001-1101014	UMPQUA BANK ROAD CHECKING	62.50
999-001-1103011	US NATIONAL BANK	.00
999-001-1103019	LGIP-BNSF	.00
999-001-1103020	LGIP-CENTURY	254,864.66
999-001-1103021	LGIP-PACIFICORP	741,535.87
999-001-1103022	LGIP-GAS NW	417,443.20
999-001-1103061	SWANSON-BANKER-SHERIFF/INMATE	.00
999-001-1103616	UMPQUA BANK FAIRBOARD	115,950.05
999-001-1103717	UMPQUA BANK- PAYROLL	20,000.00
999-001-1103919	UMPQUA BANK- INMATE	127,309.23
999-001-1105011	LGIP	17,832,285.06
999-001-1105018	LGIP - ROAD AGENCY - 6496	2,154.64
999-001-1112011	ZION - GPA INVESTMENTS	59,265,870.61
999-001-1113515	UMPQUA- ZBA TREASURER	(16,320.45)
999-001-1113616	UMPQUA- ZBA FINANCE	(82,262.83)
999-001-1117000	CASH CLEARING - A/R	.00
999-001-1118000	CAPITAL ASSETS CLEARING	.00
	TOTAL COMBINED CASH	79,289,393.65
999-001-1101500	CASH ALLOCATED TO OTHER FUNDS	(79,289,393.65)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

101	ALLOCATION TO GENERAL FUND	8,497,461.58
202	ALLOCATION TO ROAD FUND	3,669,069.58
203	ALLOCATION TO FED.STATE & CO.ROAD CONST	290,374.69
204	ALLOCATION TO ROAD EQUIP PURCHASE FUND	1,608,981.48
205	ALLOCATION TO NOXIOUS WEED PROGRAM	101,464.12
208	ALLOCATION TO ENFORCEMENT FUND	.00
209	ALLOCATION TO ANIMAL CONTROL	63,857.20
210	ALLOCATION TO EMERGENCY COMMUNICATIONS	506,058.39
212	ALLOCATION TO FOOTPATHS & BICYCLE TRAIL	149,682.76
213	ALLOCATION TO LAW LIBRARY	84,101.78
214	ALLOCATION TO JUVENILE DEPENDENCY DA	.00
215	ALLOCATION TO MT JEFFERSON MEMORIAL PARK	80,738.22
216	ALLOCATION TO MT JEFFERSON MEMORIAL PARK PC	147,989.24
217	ALLOCATION TO SELF INS FUND	1,529,715.30
218	ALLOCATION TO COUNTY FAIR	238,391.07
219	ALLOCATION TO VICTIM'S ASSISTANCE	141,452.58
220	ALLOCATION TO COUNTY SCHOOL	76,589.83
221	ALLOCATION TO NT AND PHONE SERVICES	354,411.34
222	ALLOCATION TO TRANSIENT OCCUPANCY TAX	859,318.49
223	ALLOCATION TO SPECIAL TRANSPORTATION FUND	11,497.89
224	ALLOCATION TO COUNTY FAIR BUILDING	244,628.01
225	ALLOCATION TO CENTRAL OREGON HEALTH BOARD	846,996.81
226	ALLOCATION TO PUBLIC LAND CORNER PRES	32,238.36
229	ALLOCATION TO COUNTY PROJECTS	152,468.91
230	ALLOCATION TO DISTRICT ATTORNEY GRANT FUND	2,964.79
231	ALLOCATION TO JEFF CO BUSINESS LOAN FND	684,676.34
232	ALLOCATION TO SPECIAL TRANS IMPROV FUND STIF	948,854.84
236	ALLOCATION TO SMOKE MANAGEMENT FUND	70,045.03
238	ALLOCATION TO CORRECTIONS & DRUG PROGRAM	93,041.98

JEFFERSON COUNTY
 COMBINED CASH INVESTMENT
 FEBRUARY 29, 2024

239	ALLOCATION TO HEALTH DEPT - GRANT FUND	1,449,323.47
240	ALLOCATION TO AMERICAN RESCUE FUND	5,135,543.96
241	ALLOCATION TO COUNTY CLERK RECORDS FUND	79,769.80
243	ALLOCATION TO ODVA VETERANS PROGRAM	(28,432.13)
244	ALLOCATION TO MH ALCOHOL & DRUG PLAN	743,946.49
245	ALLOCATION TO COUNTY VETERANS PROGRAM	73,696.16
246	ALLOCATION TO DEVELOPMENTAL DISABILITIES	846.23
247	ALLOCATION TO COMMUNITY HEALTH IMP PROGRAM	73,349.57
248	ALLOCATION TO DEPT OF COM JUST-JUV CUSTODY	158,979.27
249	ALLOCATION TO PARKS DEVELOPMENT FUND	90,385.85
250	ALLOCATION TO ECONOMIC DEVELOPMENT	633,997.41
253	ALLOCATION TO COMMUNITY HEALTH RESERVE	1,573,616.06
254	ALLOCATION TO ADULT COMMUNITY CORRECTIONS	2,330,798.33
255	ALLOCATION TO DEP OF COM JUST-JUV CRIME PLAN	.00
256	ALLOCATION TO GEOGRAPHICAL INFORMATION SYSTM	191,159.64
257	ALLOCATION TO CONCILIATION-MEDIATION FUND	64,625.38
258	ALLOCATION TO DISASTER RELIEF RESERVE FUND	321,248.01
259	ALLOCATION TO COUNTY SPECIAL LITIGATION FUND	135,829.73
265	ALLOCATION TO JAIL OPERATIONS	3,273,085.27
266	ALLOCATION TO SHERIFF GRANT FUNDS	(33,802.26)
267	ALLOCATION TO CODE ENFORCEMENT FUND	167,831.34
308	ALLOCATION TO CORR FACILITY CONST FUND	490,328.27
310	ALLOCATION TO PAID LEAVE OREGON	78,063.24
311	ALLOCATION TO CAPITAL IMPROVEMENT PROJ	5,912,168.34
313	ALLOCATION TO SDC COUNTY ROADS	476,541.09
314	ALLOCATION TO SDC CRR ROADS	163,436.12
315	ALLOCATION TO SDC COUNTY PARKS	93,178.09
316	ALLOCATION TO SDC CRR PARKS	12,252.52
320	ALLOCATION TO COURTHOUSE BOND/CONSTRUCTION	.00
321	ALLOCATION TO J STREET CONSTRUCTION BOND	.00
322	ALLOCATION TO PUBLIC HEALTH BOND/CONSTRUCT.	.00
325	ALLOCATION TO LANDFILL CLOSURE	1,083,038.75
401	ALLOCATION TO JAIL BOND	80.05
403	ALLOCATION TO COURTHOUSE DEBT RESERVE FUND	175,894.47
404	ALLOCATION TO COURTHOUSE FFCO BOND	70,357.55
405	ALLOCATION TO PUBLIC HEALTH DEBT RESERV FUND	.00
406	ALLOCATION TO PUBLIC HEALTH FFCO BOND	.00
503	ALLOCATION TO PLANNING DEPT	77,687.56
504	ALLOCATION TO ONSITE AND ENGINEERING	18,582.70
505	ALLOCATION TO BUILDING	1,211,710.98
506	ALLOCATION TO COMMUNITY DEVELOPMENT DEPT	.00
507	ALLOCATION TO CAR POOL	195,802.67
508	ALLOCATION TO RV PARK	395,820.00
509	ALLOCATION TO TRANSFER STATION	675,598.63
601	ALLOCATION TO CO ASSESS & TAX FUND	13,606.39
602	ALLOCATION TO OREGON AFFORDABLE HOUSING FEE	16,111.24
603	ALLOCATION TO FIRE IMPROVEMENT	.40
604	ALLOCATION TO ATTORNEY GENERAL MEDIATION FEE	.00
605	ALLOCATION TO MVHD 89 BOND	.00
607	ALLOCATION TO JCRFPD BUILDING RESERVE	.00
621	ALLOCATION TO JC RFPD APPARATUS RESERVE	.00
622	ALLOCATION TO SD 41 FACILITIES & EQUIPMENT	.00
626	ALLOCATION TO CLERK'S UNSEGREGATED ACCO	612.00
627	ALLOCATION TO ADVANCE TAX COLLECTIONS	1,503.97
629	ALLOCATION TO UNSEGREGATED TAX ACCOUNT	65,879.89
631	ALLOCATION TO DEFERRED BILLING CREDIT	141,462.87
632	ALLOCATION TO INTEREST INCOME	764,554.46
633	ALLOCATION TO TREAS CHANGE ACCCOUNT	.00
634	ALLOCATION TO CITY OF CULVER DELINQUENT SEWE	222,985.42
635	ALLOCATION TO CITY OF CULVER	4,299,352.75
636	ALLOCATION TO CULVER BOND	.00
644	ALLOCATION TO CITY OF MADRAS DELINQ SEWER	523.70

JEFFERSON COUNTY
 COMBINED CASH INVESTMENT
 FEBRUARY 29, 2024

645	ALLOCATION TO CITY OF MADRAS	34,902.58
646	ALLOCATION TO MADRAS BOND	.00
647	ALLOCATION TO CITY OF METOLIUS	891,604.21
648	ALLOCATION TO MADRAS PHASE IN ANNEXATION	.00
649	ALLOCATION TO METOLIUS BOND I&S SEWER	26,247.15
654	ALLOCATION TO MOUNTAIN VIEW HOSPITAL DI	.00
657	ALLOCATION TO FIRE PATROL	31,586.71
658	ALLOCATION TO FIRE PATROL GRAZING	5,657.74
659	ALLOCATION TO CAMP SHERMAN RURAL FIRE P	5,561.23
662	ALLOCATION TO CRR RFPD LOCAL OPTION	744,022.16
663	ALLOCATION TO CROOKED RIVER RANCH RFPD	414,340.58
664	ALLOCATION TO JEFFERSON COUNTY RFPD	163,622.52
665	ALLOCATION TO JEFFCO RFPD - GRANT RESERVE	774,962.00
668	ALLOCATION TO TRANSIENT ROOM TAX	166,809.66
675	ALLOCATION TO CENTRAL OREGON COMM COLLEGE	25,337.30
676	ALLOCATION TO COCC BOND I&S	3,515.15
678	ALLOCATION TO SD 509J 2012 GO BOND	2,596,409.58
679	ALLOCATION TO JEFFERSON COUNTY ESD	455,348.53
681	ALLOCATION TO HIGH DESERT ESD	594.61
682	ALLOCATION TO SD 509J-GO BONDS (WS)	.00
683	ALLOCATION TO SCHOOL DIST.NO.2J REDMOND	30,926.98
685	ALLOCATION TO SCHOOL DIST.NO.4 CULVER	3,619,749.95
686	ALLOCATION TO SCHOOL DIST.NO.4 BOND I&S	.00
687	ALLOCATION TO SD 4 CULVER-2014 GO BOND	856,541.46
688	ALLOCATION TO SCHOOL DIST.NO.8 ASHWOOD	593,372.67
689	ALLOCATION TO BLACK BUTTE SD - BOND 2023	124,897.84
690	ALLOCATION TO SCHOOL DIST.NO.41 BLACK B	331,323.77
695	ALLOCATION TO SCHOOL DIST. NO. 509J	6,079,791.05
696	ALLOCATION TO SD 509J-GO BONDS (IN TOWN)	.00
698	ALLOCATION TO CROOKED RIVER RANCH RD DI	673,151.48
699	ALLOCATION TO INTEREST	(420,739.04)
700	ALLOCATION TO JUNIPER BUTTE RD	5,651.61
701	ALLOCATION TO DRUG HOLDING FUND	356.00
702	ALLOCATION TO FORFEITED/SEIZED	1,279.58
703	ALLOCATION TO JC SHOP WITH A COP	3,489.76
704	ALLOCATION TO CORRECTION SECURITY TRUST	.00
705	ALLOCATION TO SD#41 RESOLUTION/CONSOLIDATION	.00
706	ALLOCATION TO CANYON VIEW SPECIAL ROAD DIST.	59,089.89
710	ALLOCATION TO MH PARK OMBUDSMAN PROGRAM	.00
711	ALLOCATION TO LAKE CHINOOK F&R-2014 GO BOND	12,669.34
713	ALLOCATION TO MAC RECREATION DIST BOND	769,727.78
714	ALLOCATION TO MAC-POOL LEVY B & I	95,667.51
716	ALLOCATION TO MAC RECREATION DIST LO LEVY	75,300.52
723	ALLOCATION TO REDMOND 2J BD AFTER URBAN RENW	13,993.89
724	ALLOCATION TO JC FIRE & EMS	1.49
725	ALLOCATION TO JC FIRE & EMS VEHICLE REPLAC	1,198,336.62
727	ALLOCATION TO SCHOOL DIST NO 2J BOND 93	.00
728	ALLOCATION TO JC FAIRGROUNDS DEPOSIT FUND	11,317.66
729	ALLOCATION TO SD 509J BOND 93 LEVY	720.25
730	ALLOCATION TO 509J BOND AFTER URBAN RENEWAL	.00
731	ALLOCATION TO COURT FACILITIES SECURITY	70,947.50
732	ALLOCATION TO LAKE CHINOOK F&R AUDIT	146.80
733	ALLOCATION TO LAKE CHINOOK FIRE & RESCUE	147,005.09
734	ALLOCATION TO LAKE CHINOOK F&R CAPITAL RES.	21,672.51
735	ALLOCATION TO SD NO 4 BOND 1994 B & I	.00
736	ALLOCATION TO IN LIEU OF BOND	4,920.00
737	ALLOCATION TO CRR RFPD BUILDING & EQUIPMENT	463,056.51
738	ALLOCATION TO FAIR COURT	13,203.94
739	ALLOCATION TO LAKE CHINOOK FIRE - GRANT FUND	172,145.00
740	ALLOCATION TO DESCHUTES CO 911 LOCAL OPTION	.00
741	ALLOCATION TO INMATE COMMISSARY FUND	239,411.13
743	ALLOCATION TO DESCHUTES CO 911 SD	812.69

JEFFERSON COUNTY
 COMBINED CASH INVESTMENT
 FEBRUARY 29, 2024

744	ALLOCATION TO SD #6-SISTERS	.00
745	ALLOCATION TO SD #6-SISTERS BOND	.00
747	ALLOCATION TO SD#6 SISTERS LOCAL OPTION	.00
748	ALLOCATION TO SD #6-SISTERS G.O. BOND	.00
749	ALLOCATION TO SD#6 SISTERS BOND 2021	.50
752	ALLOCATION TO SISTERS CS RFPD-2007	.00
755	ALLOCATION TO CAMP SHERMAN DUMP	63,058.21
757	ALLOCATION TO REDMOND FIRE & RESCUE	.00
758	ALLOCATION TO REDMOND FIRE & RESCUE LO LEVY	.00
761	ALLOCATION TO CS ROAD DISTRICT #18	42,129.91
762	ALLOCATION TO CS RD DIST #18 BONDS	96,491.10
764	ALLOCATION TO PEER COURT	405.00
772	ALLOCATION TO LIBRARY DISTRICT	492,290.42
773	ALLOCATION TO JC LIBRARY COMINGORE DONATIONS	600,888.31
778	ALLOCATION TO HURD CITY OF MADRAS	7,363.10
781	ALLOCATION TO JC DISABILITY ADV COMMITTEE	205.15
782	ALLOCATION TO JC LIBRARY-BETH CROW TRUST	138,652.87
783	ALLOCATION TO JC LIBRARY RESEARCH CENTER	41,474.65
784	ALLOCATION TO JC LIBRARY COMINGORE	126.82
785	ALLOCATION TO JC BLAIR TRUST-SENIORTRANSPORT	10,187.41
786	ALLOCATION TO SD 41 PERS DEBT FUND	176,714.12
787	ALLOCATION TO SD #41 STUDENT BODY	.00
788	ALLOCATION TO UR CITY OF MADRAS	15,323.82
790	ALLOCATION TO JEFFERSON COUNTY ROAD AGENCY	2,217.14
793	ALLOCATION TO JC LIBRARY BLDG. IMPROVEMENT	485,983.62
794	ALLOCATION TO CULTURAL TRUST FUND	688.45
795	ALLOCATION TO METOLIUS SDC'S	204,564.22
796	ALLOCATION TO CRR RFPD BUILDING BOND	30,269.05
798	ALLOCATION TO CULVER URBAN RENEWAL	689,905.00
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	79,289,402.12
	ALLOCATION FROM COMBINED CASH FUND - 999-001-1101500	(79,289,393.65)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	8.47
		<hr/> <hr/>

TAX COLLECTION ANALYSIS

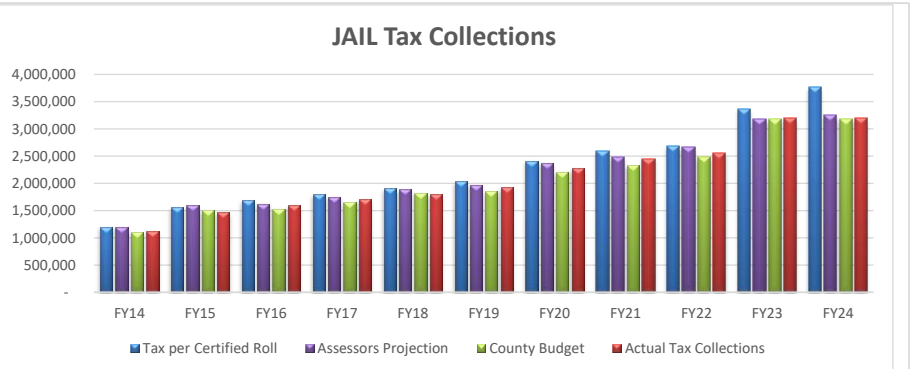
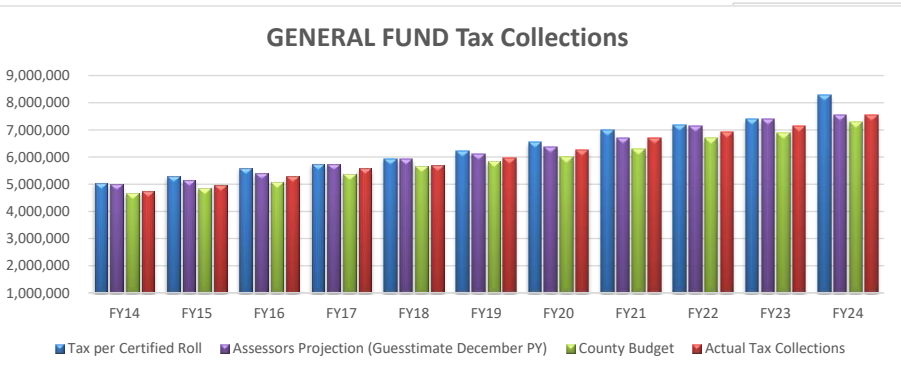
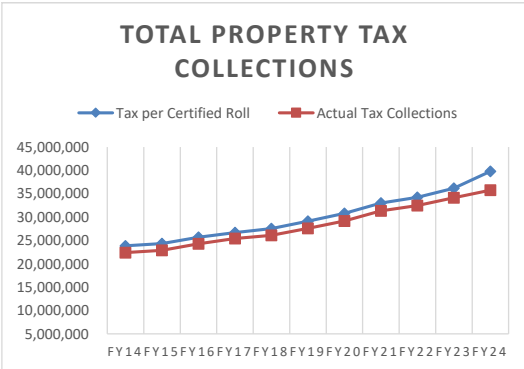
Taxes	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24
Tax per Certified Roll	23,856,092	24,324,490	25,670,225	26,681,846	27,527,847	29,115,989	30,781,403	33,034,385	34,231,346	36,184,123	39,801,231
Actual Tax Collections	22,403,111	22,895,352	24,303,643	25,426,660	26,105,908	27,570,969	29,160,984	31,358,190	32,475,060	34,122,615	35,762,981
Percent Uncollected per the Certified Roll	-6.1%	-5.9%	-5.3%	-4.7%	-5.2%	-5.3%	-5.3%	-5.1%	-5.1%	-5.7%	-10.1%
Early Pay Discount	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Percent of Uncollected after Discount	-3.1%	-2.9%	-2.3%	-1.7%	-2.2%	-2.3%	-2.3%	-2.1%	-2.1%	-2.7%	-7.1%
Prior Year Tax Roll Collections by year	1,393,189.84	1,202,831.02	1,042,422.19	875,942.76	819,119.70	692,488.24	864,643.52	1,084,824.16	912,464.68	740,972.36	759,722.41

GENERAL FUND	less 7% FY 2013-14	less 6% FY 2014-15	less 6% FY 2015-16	less 6% FY 2016-17	less 6% FY 2017-18	less 6% FY 2018-19	less 6% FY 2019-20	less 6% FY 2020-21	less 6% FY 2021-22	less 6% FY 2022-23	less 6% FY 2023-24
Certified Roll (AV Balance Line 39 SAL)	5,061,786	5,285,436	5,589,055	5,755,251	5,939,961	6,226,627	6,542,676	6,974,914	7,188,063	7,403,705	8,294,793
Assessors Projection (Guesstimate December PY)	4,999,274	5,161,502	5,414,310	5,732,595	5,933,289	6,112,369	6,371,998	6,686,218	7,125,488	7,386,684	7,546,293
Less 6% or 7% (see above)	4,649,325	4,851,812	5,089,451	5,388,639	5,577,292	5,745,627	5,989,678	6,285,045	6,697,959	6,943,483	7,093,515
County Budget	4,659,500	4,852,000	5,089,450	5,388,639	5,677,292	5,845,627	5,989,678	6,285,045	6,697,959	6,869,616	7,293,515
Actual Tax Collections	4,763,083	4,975,163	5,291,800	5,575,121	5,699,070	5,956,421	6,273,781	6,707,451	6,936,542	7,140,593	7,540,741
Difference between Certified Roll and actual collections	298,703	310,273	297,255	180,130	240,892	270,206	268,895	267,463	251,520	263,112	754,052
Percent Uncollected per the Certified Roll	-6.3%	-6.2%	-5.6%	-3.2%	-4.2%	-4.5%	-4.3%	-4.0%	-3.6%	-3.7%	-10.0%
Percent of Assessor Projection to Actual Collections	-4.7%	-3.6%	-2.3%	-2.7%	-3.9%	-2.6%	-1.5%	0.3%	-2.7%	-3.3%	-0.1%
Percent of Budget to Estimated to be Collected	2.2%	2.5%	4.0%	3.5%	0.4%	1.9%	4.7%	6.7%	3.6%	3.9%	3.4%

JAIL LEVY	less 7% FY 2013-14	less 6% FY 2014-15	less 6% FY 2015-16	less 6% FY 2016-17	less 6% FY 2017-18	less 6% FY 2018-19	less 6% FY 2019-20	less 6% FY 2020-21	less 7% FY 2021-22	less 7% FY 2022-23	less 7% FY 2023-24
Certified Roll	1,203,026	1,557,685	1,685,758	1,801,187	1,907,803	2,040,724	2,413,027	2,590,976	2,682,798	3,369,099	3,771,926
Assessors Projection	1,200,448	1,600,935	1,626,895	1,758,448	1,888,847	1,979,393	2,375,331	2,485,119	2,662,841	3,176,267	3,245,436
Less 6% or 7% (see above)	1,116,417	1,504,879	1,529,281	1,652,941	1,775,516	1,860,629	2,232,811	2,336,012	2,476,442	2,953,928	3,018,255
County Budget	1,103,910	1,505,000	1,529,280	1,652,941	1,822,737	1,860,629	2,212,898	2,336,012	2,476,442	3,176,267	3,176,267
Actual Tax Collections	1,129,826	1,466,244	1,596,100	1,708,547	1,803,369	1,927,075	2,280,310	2,451,833	2,546,699	3,192,119	3,192,119
Difference between Certified Roll and actual collections	73,199	91,441	89,658	92,640	104,434	113,649	132,718	139,143	136,099	176,980	579,807
Percent Uncollected per the Certified Roll	-6.5%	-6.2%	-5.6%	-5.4%	-5.8%	-5.9%	-5.8%	-5.7%	-5.3%	-5.5%	-18.2%
Percent of Assessor Projection to Actual Collections	-5.9%	-8.4%	-1.9%	-2.8%	-4.5%	-2.6%	-4.0%	-1.3%	-4.4%	0.5%	-1.6%
Percent of Budget to Actual Collections	2.3%	-2.6%	4.4%	3.4%	-1.1%	3.6%	3.0%	5.0%	2.8%	0.5%	0.5%

CAFFA Grant Proceeds	6/30/2014	6/30/2015	6/30/2016	6/30/2017	6/30/2018	6/30/2019	6/30/2020	6/30/2021	6/30/2022	6/30/2023	6/30/2024
Actual	169,625.70	175,992.75	168,313.78	179,508.84	188,899.44	176,503.80	223,540.39	237,063.19	222,046.55	183,059.23	94,321.85
Budget	160,000.00	160,000.00	160,000.00	160,000.00	154,179.67	160,000.00	160,000.00	160,000.00	160,000.00	160,000.00	180,000.00

148%



AGENDA ITEM COVERSHEET

Admin. Session
 Action Item

Consent Agenda
 Report/Request

Public Hearing
 Other/Announcements

Agenda Item Title (Do not put in all-caps):

Drought Declaration

Department: Sheriff's Office **Date Submitted:** 03-26-2024

Contact Person: Bryan Skidgel **Phone:** 541-475-6520

Effective Dates of Contract/Grant/ Proposal: March 27,2024

Amount of Contract/Grant/Proposal: _____ **Requested Agenda Date:** March 27,2024

Reviewed By: (Signature and Date Required) Director/Elected Official: _____

Finance Director: _____

County Counsel: _____

CAO: _____

AGENDA ITEM BRIEF DESCRIPTION:

Jefferson County Drought Declaration.

BACKGROUND/SUMMARY STATEMENT:

Declaring Drought Emergency for Jefferson

RECOMMENDATION: (i.e., Discussion, Discussion/Action, Introduction, Presentation, or Information)

BOCC sign Declaration

REQUESTED ACTION: (Exact action requested of Commissioners in the form of a motion)

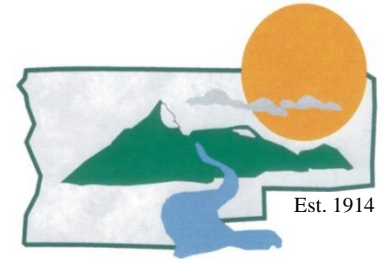
Declare Drought Emergency

ATTACHMENTS: Letter to Governor, Drought Letter, Drought Declaration

POST ACTION INSTRUCTIONS: (Fully executed originals will be retained for the official record)

JEFFERSON COUNTY BOARD OF COMMISSIONERS

66 S.E. "D" St., Suite A • Madras, Oregon 97741 • Ph: (541) 475-2449 • FAX: (541) 475-4454



March 26, 2024

Ryan Andrews
Oregon Water Resources Department
Co-Chair, Oregon Drought Readiness Council
725 Summer Street NE, Suite A
Salem, OR 97301
Via Email: ryan.m.andrew@state.or.us

Traci Naile
Operations and Preparedness Manager
Office of Emergency Management
Co-Chair, Oregon Drought Readiness Council
P.O. Box 14370
Salem, OR 97301
Via Email: traci.naile@state.or.us

RE: Jefferson County Drought

Mr. Andrews and Ms. Naile:

Jefferson County, by and through its County Elected Officials, requests that the Governor of Oregon issue an executive order for all of Jefferson County under the provisions of ORS 536 as a direct result of severe and devastating drought conditions.

There is the potential for the Jefferson County agricultural and livestock, natural resources, recreational, tourism, and related economies to experience widespread and severe damage resulting from extreme weather conditions within the county. North Unit Irrigation District supports moving forward with a drought declaration as well.

The county has already formally declared a drought and has attached a copy of the adopted resolution for your reference.

The Jefferson County Board of Commissioners has determined that additional action by and support from the state is needed. This may include assistance from the Oregon Water Resources Department and other Oregon executive branch agencies, operating within their statutory authorities.

Jefferson County Board of Commissioners therefore requests an executive order from the Governor, declaring drought in Jefferson County.

We extend in advance our appreciation for your consideration on this matter.

Sincerely,

Wayne Fording, Chairman

Kelly Simmelink, Commissioner

Mark Wunsch, Commissioner

BEFORE THE BOARD OF COMMISSIONERS FOR THE STATE OF OREGON
FOR THE COUNTY OF JEFFERSON

IN THE MATTER OF DECLARING A)
LOCAL DISASTER AND REQUESTING)
A STATE OF DROUGHT EMERGENCY) RESOLUTION NO. _____
DECLARATION FOR JEFFERSON)
COUNTY, OREGON)

WHEREAS, the Jefferson County Board of Commissioners finds that the Jefferson County agricultural and livestock industries, and related economy are suffering widespread and severe economic damage, potential injuries and loss of property resulting from extreme weather conditions within the county; and

WHEREAS, annual water supplies available for irrigators and ranchers within Jefferson County are a function of both available water storage in the Willow Creek and Trout Creek resources and the estimated seasonal inflow from winter snow pack.

- Wickiup Reservoir on March 26, 2024 is at 152,504 AF which is below the 186,995 AF historical average for this same time.
- The current U.S. drought monitor had most of Jefferson County mapped at Abnormally Dry to Moderate drought status.
- The seasonal outlook (April through June) for Jefferson County indicates that below precipitation is likely.
- Many areas of Jefferson County received less than average precipitation.
- North Unit Irrigation District began diverting stored water on the first day of the irrigation season.
- Natural flows and reservoir supplies are at or near all-time lows and both irrigation districts with deliveries in Jefferson County (NUID/TSID) will experience shortages and or shut offs this year.

WHEREAS, as a result of the available water storage and the estimated seasonal inflow, Jefferson County’s irrigated ground from stored water will receive reduced supply and reduced allocations; and

WHEREAS, the extended weather forecast for Jefferson County projects higher than normal temperatures, and below average precipitation; and

WHEREAS, the above conditions will result in loss of economic stability, pasture shortages, decreased feed production, shortened growing season, and decreased water supplies for Jefferson County agricultural and livestock producers. In addition, this multi-year cumulative drought has resulted in decreased fuel moisture and early onset fire danger; and

WHEREAS, the Jefferson County Board of Commissioners determines that extraordinary measures must be taken to alleviate the suffering of people and livestock and to protect or mitigate economic loss, and to be responsive to the threat of wildfires.

NOW THEREFORE the Jefferson County Board of Commissioners HEREBY PROCLAIMS:

1. A local disaster is declared within Jefferson County.
2. The Jefferson County Drought Emergency Management Plan has been implemented.
3. Pursuant to ORS 401.165, we find that the appropriate response is beyond the capability of Jefferson County. We are declaring a state of emergency for the purpose of assessment, evaluation and acquiring the ability to provide appropriate available resources.
4. The Honorable Tina Kotek, Governor of Oregon, is requested to declare a Drought Emergency for all of Jefferson County under the provision of ORS 401.165 due to severe and continuing drought conditions beginning at this time and continuing for an unknown period of time; and direct the Oregon Department of Water Resources to make available in Jefferson County: Temporary Transfers of Water Rights, and Emergency Water Use Permits, and Use of Existing Right Option/Agreement; and other federal and state drought assistance and programs as needed.
5. This proclamation shall take effect immediately from and after its issuance.

DATED this ____ day of _____, 2024.

JEFFERSON COUNTY BOARD OF COMMISSIONERS

Wayne Fording, Commission Chair

Kelly Simmelink, Commissioner

Mark Wunsch, Commissioner

**March 2024 Accounts Payable
Paid March 2024
Umpqua Bank Issued Checks**

It is hereby ordered that check number **49768 to 49785** be paid totaling **\$154,723.71**

FUND	FUND NAME	AMOUNT ISSUED	VOIDED	TOTAL EXPENSE
101	GENERAL FUND	\$22,302.30		\$22,302.30
202	PUBLIC WORKS	\$3,535.77		\$3,535.77
218	FAIR	\$1,218.89		\$1,218.89
221	NT	\$45,575.89		\$45,575.89
224	COUNTY FAIR BUILDING	\$7,175.00		\$7,175.00
240	AMERICAN RESCUE FUND	\$61,628.60		\$61,628.60
249	PARK FUND	\$735.97		\$735.97
253	PH - COMMUNITY HEALTH RESERVE	\$2,500.00		\$2,500.00
265	JAIL	\$9,692.62		\$9,692.62
508	RV PARK	\$358.67		\$358.67
TOTAL		\$154,723.71	\$0.00	\$154,723.71

Claims approved and checks dated: 3/15/2024

I, Jeff Rasmussen, hereby attest the above amounts and check numbers are correct.

Jeff Rasmussen, County Administrative Officer

Kelly Simmelink, Commissioner

Wayne Fording, Commissioner

Mark Wunsch, Commissioner

Order Number

Dated

Report Criteria:

Detail report
Invoices with totals above \$0 included
Only paid invoices included
[Report] Date Paid = 03/15/2024

Vendor Number	Vendor Name	Invoice Date	Invoice Number	Description	Net Invoice Amount	GL Activity Number	GL Period
3004	ACCTECH SOLUTIONS IN	03/07/2024	5601	Jefferson County - Public Health -	2,324.00		324
3004	ACCTECH SOLUTIONS IN	03/07/2024	5602	Jefferson County - Sheriff Office -	5,467.00		324
3004	ACCTECH SOLUTIONS IN	03/07/2024	5603	Jefferson County - Main - MS Offi	5,050.00		324
3004	ACCTECH SOLUTIONS IN	03/07/2024	5604	Jefferson County - Main - Service	11,570.00		324
3004	ACCTECH SOLUTIONS IN	03/07/2024	5605	Jefferson County - Main - Complia	2,000.00		324
3004	ACCTECH SOLUTIONS IN	03/07/2024	5606	Jefferson County - Main - MS Azu	805.00		324
3004	ACCTECH SOLUTIONS IN	03/07/2024	5607	Jefferson County - Sheriff Office -	250.89		324
3004	ACCTECH SOLUTIONS IN	03/07/2024	5608	Jefferson County - Main - Passwo	14,000.00		324
3004	ACCTECH SOLUTIONS IN	03/07/2024	5609	Jefferson County - Admin - Fortine	4,109.00		324
1804	ALLISON, SCOTT	03/09/2024	332578	Contracted Cleaning Svc - Gener	5,824.00		324
1804	ALLISON, SCOTT	03/09/2024	332578	Contracted Cleaning Svc - Sr Cen	1,200.00		324
1804	ALLISON, SCOTT	03/09/2024	332578	Less Equip Lease - General	50.00		324
1804	ALLISON, SCOTT	03/09/2024	332578	Less Equip Lease - Sr Center	50.00		324
1804	ALLISON, SCOTT	03/09/2024	332578	Contracted Cleaning Svc - Goods	1,461.00		324
1804	ALLISON, SCOTT	03/09/2024	332578	Contracted Cleaning - BG	37.50		324
1804	ALLISON, SCOTT	03/09/2024	332578	Contracted Cleaning - FG	37.50		324
2911	ASSOCIATION OF OREG	03/08/2024	2023IRIS-4	Annual Non-Road Usage of IRIS	178.94		324
7062	CARSON OIL COMPANY I	03/06/2024	IN-0975995	240 Gallons - DEF	914.40		324
9	CASCADE NATURAL GAS	03/06/2024	06168200001	Gas Charges - Fair Board	343.21		324
9	CASCADE NATURAL GAS	03/06/2024	13982476882	Gas Charges - Jeffco Maint	561.95		324
9	CASCADE NATURAL GAS	03/06/2024	15658200009 -	Current Gas Charges - Correction	4,061.81		324
9	CASCADE NATURAL GAS	03/06/2024	55948200005	Gas Charges - Annex A	443.76		324
9	CASCADE NATURAL GAS	03/06/2024	56158200008	Gas Charges - Annex B	111.21		324
9	CASCADE NATURAL GAS	03/06/2024	57889816443	Gas Charges	374.15		324
9	CASCADE NATURAL GAS	03/06/2024	59893464640	Gas Charges - Goodson	147.66		324
9	CASCADE NATURAL GAS	03/06/2024	65168200007	Gas Charges - RV Park	358.67		324
9	CASCADE NATURAL GAS	03/06/2024	65948200004	Gas Charges - Jeff Co Maint	286.86		324
9	CASCADE NATURAL GAS	03/06/2024	71506376855	Gas Charges - Courthouse	711.09		324
9	CASCADE NATURAL GAS	03/06/2024	75168200006	Gas Charges - Fairboard	679.06		324
9	CASCADE NATURAL GAS	03/06/2024	85168200005	Gas Charges - Fairboard DAR Bld	112.32		324
9	CASCADE NATURAL GAS	03/06/2024	92778056561	Gas Charges - Jeffco Maint	252.63		324
9	CASCADE NATURAL GAS	03/06/2024	95168200004	Gas Charges - Fair Board Arena	29.46		324
2767	CDR LABOR LAW LLC	03/04/2024	2468	Attorney - Client Privileged Invoic	264.00		324
2147	CENTURYLINK	03/02/2024	541-595-5058	Monthly Charges	147.46		324
1850	CROOK COUNTY SHERIF	03/04/2024	2402	Inmate Housing of Spillsbury, Patri	400.00		324
3292	CROOKED RIVER RANC	03/01/2024	235440	Clean Panorama Park	431.89		324
2545	EBERHARD'S DAIRY PRO	03/05/2024	1598623	1/2 Pt 1% Milk - 10 Cases	228.80		324
2545	EBERHARD'S DAIRY PRO	03/12/2024	1599369	1/2 PT 1% Milk - 10 Cases	228.80		324
3624	FRED RAFILSON	02/28/2024	0228	Sheriff Office Psychological Evaluat	650.00		324
3624	FRED RAFILSON	03/06/2024	0306	Sheriff Office Psychological Evalu	650.00		324
2579	HR ANSWERS, INC.	03/08/2024	INV-101493	Project:65, Total rewards logged b	202.50		324
4673	JOHN DEERE FINANCIAL	02/07/2024	117569603	1600 Turbo Terrain cut Commerci	61,628.60		324
2661	LATINO COMMUNITY AS	03/14/2024	2023-83	Latino Fest 2023 Sponsorship	2,500.00		324
194	MID OREGON PERSONN	03/08/2024	21662-1	Chirukuri, Jesse - Week worked 2/	2,845.70		324
194	MID OREGON PERSONN	03/08/2024	21663	Hollenbeak, Duane - Week worke	1,863.20		324
194	MID OREGON PERSONN	03/08/2024	21669	General Labor - Retherford/Snow	2,442.43		324
142	PACIFIC POWER	03/06/2024	25442761-007	electric	4,194.98		324
142	PACIFIC POWER	03/01/2024	25754331-004	electric	17.34		324
142	PACIFIC POWER	03/01/2024	61796355-004	electric	304.08		324
142	PACIFIC POWER	03/06/2024	61796355-005	electric	194.03		324
142	PACIFIC POWER	03/06/2024	61796355-006	electric	109.23		324
142	PACIFIC POWER	03/06/2024	61796355-007	electric	462.45		324
142	PACIFIC POWER	03/05/2024	98611064-001	electric	4,123.21		324
61	SIERRA SPRINGS	03/06/2024	21569702 0306	Sierra Springs 5G Purified Water	56.94		324

Vendor Number	Vendor Name	Invoice Date	Invoice Number	Description	Net Invoice Amount	GL Activity Number	GL Period
2426	SPRANDO AUDIO VISUAL	12/19/2023	2113 - 3	Final Payment - Audio Visual Equi	7,175.00		324
Grand Totals:					154,723.71		

Dated: _____

Finance Director: _____

Kelly Simmelink: _____

Wayne Fording: _____

Mark Wunsch: _____

County Administrator: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Only paid invoices included.
- [Report] Date Paid = 03/15/2024

**March 2024 Accounts Payable
Paid March 2024
Umpqua Bank Issued Checks**

It is hereby ordered that check number **49786 to 49811** be paid totaling **\$90,007.44**

FUND	FUND NAME	AMOUNT ISSUED	VOIDED	TOTAL EXPENSE
101	GENERAL FUND	\$28,870.13		\$28,870.13
210	EMERGENCY COMMUNICATIONS	\$1,406.08		\$1,406.08
215	MT. JEFFERSON MEMORIAL PARK	\$2,786.29		\$2,786.29
218	FAIR	\$1,836.78		\$1,836.78
239	HEALTH DEPT GRANT FUND	\$9,917.52		\$9,917.52
247	FEDERAL CHILD CARE BLK GRANT	\$1,500.00		\$1,500.00
249	PARK FUND	\$502.50		\$502.50
254	CJ - ADULT	\$4,948.21		\$4,948.21
265	JAIL	\$10,560.61		\$10,560.61
503	CDD - PLANNING DEPT	\$150.00		\$150.00
504	CDD - ONSITE AND ENGINEERING	\$600.00		\$600.00
505	CDD - BUILDING	\$1,783.03		\$1,783.03
507	CAR POOL	\$22,881.43		\$22,881.43
508	RV PARK	\$2,264.86		\$2,264.86
TOTAL		\$90,007.44	\$0.00	\$90,007.44

Claims approved and checks dated:

3/22/2024

I, Jeff Rasmussen, hereby attest the above amounts and check numbers are correct.

Jeff Rasmussen, County Administrative Officer

Kelly Simmelink, Commissioner

Wayne Fording, Commissioner

Mark Wunsch, Commissioner

Order Number

Dated

Report Criteria:

Detail report
Invoices with totals above \$0 included.
Only paid invoices included.
[Report] Date Paid = 03/22/2024

Vendor Number	Vendor Name	Invoice Date	Invoice Number	Description	Net Invoice Amount	GL Activity Number	GL Period
3004	ACCTECH SOLUTIONS IN	03/13/2024	5652	Jeffco - Sheriff Office - Havis Crad	689.00		324
3004	ACCTECH SOLUTIONS IN	03/13/2024	5653	Jeffco - Sheriff Office - Havis Crad	689.00		324
3004	ACCTECH SOLUTIONS IN	03/13/2024	5654	Jeffco - Sheriff Office - Dell Latitud	2,489.00		324
3004	ACCTECH SOLUTIONS IN	03/13/2024	5655	Jeffco - Sheriff Office - Dell Latitud	2,489.00		324
90199	AMERICAN FIDELITY AD	03/15/2024	69095	Time & Eligibility Svc (\$0.85) - Ma	105.40		324
1844	ASSOCIATION OF OREGO	03/08/2024	3/8/2024	AOCPD Annual Membership dues	150.00		324
2381	BUENA VIDA COUNSELIN	03/05/2024	3/5/2024	Group Fee / Individual Fee	2,975.00		324
3240	CANON FINANCIAL SERV	03/12/2024	32258309	Admin Copy Machine Monthly Lea	260.89		324
3240	CANON FINANCIAL SERV	03/12/2024	32258309	Jail Copy Machine Monthly Lease;	385.06		324
3240	CANON FINANCIAL SERV	03/12/2024	32259397	Monthly Contract Fee	99.00		324
3240	CANON FINANCIAL SERV	03/12/2024	32259397	Monthly Contract Fee	99.00		324
7062	CARSON OIL COMPANY I	03/19/2024	IN-0980904	2802 Gallons Unleaded	10,024.85		324
7062	CARSON OIL COMPANY I	03/19/2024	IN-0980904	4500 Gallons Diesel	12,856.58		324
3201	COLLIER, NICHOLAS RYA	03/05/2024	02-23370	Essential Oil based Deodorizing S	140.00	303	324
6238	DAY WIRELESS SYSTEM	03/20/2024	INV817458	Site-Recurring-Bill - Gray Butte Si	1,243.84		324
6238	DAY WIRELESS SYSTEM	03/20/2024	INV817460	Site-Recurring-Bill - Grizzly Butte	162.24		324
677	DEPARTMENT OF ENVIR	03/01/2024	010924DEQ-1	February Surcharge	600.00		324
2157	DESCHUTES COUNTY	03/03/2024	4050	detention-juvenile inmate/prisoner	8,280.00		324
2545	EBERHARD'S DAIRY PRO	03/19/2024	1599901	1/2 PT 1% Milk - 10 Cases	228.80		324
3235	ELEVEN DIGITS INC	01/15/2024	6217	Services - Clean Health Dept / Co	2,392.00		124
3235	ELEVEN DIGITS INC	03/15/2024	6318	Services - Health Department / Co	2,392.00		324
301	FIREPRO LLC	03/11/2024	12466942	Service Call/Suppression System	300.00		324
3489	HAGEDORN, EDWARD	03/14/2024	3/14/2024	Partial Refund for Permit - 451-23	1,512.90		324
984	MADRAS AQUATIC CENT	02/28/2024	2024-027	2024 Movin' Mountains 5-Punch C	1,500.00	318	324
194	MID OREGON PERSONN	09/29/2023	20570	Reserves - Marine - Caster, Tyler	1,125.90	32	324
194	MID OREGON PERSONN	09/29/2023	20570	Reserves - Not Seasonal - Caster,	788.13	32	324
194	MID OREGON PERSONN	11/10/2023	20830 - 1	Chirukuri, Jesse - Week worked 1	587.11		324
194	MID OREGON PERSONN	01/10/2024	21231	Chirukuri, Jesse - Week worked 1	2,290.15		324
194	MID OREGON PERSONN	01/25/2024	21321	Chirukuri, Jesse - Week worked 1/	1,534.88		324
194	MID OREGON PERSONN	03/08/2024	21664	Casey, Marsha K - Week Worked	270.13		324
194	MID OREGON PERSONN	03/22/2024	21665	Jail Medical Pers - K.Simmelink 2/	3,057.10		324
194	MID OREGON PERSONN	03/22/2024	21665	Jail Medical Pers - K.Skeels 2/16-	320.32		324
194	MID OREGON PERSONN	03/22/2024	21667	PH Pers - A.Whleer, WIC RD- 2/1	414.10	320	324
194	MID OREGON PERSONN	03/22/2024	21667	PH Pers - YAC, PH Intern- 2/16-2/	189.42	323	324
194	MID OREGON PERSONN	03/22/2024	21667	PH Pers -H.Bicart, IMM/COVID19	1,722.24	349	324
194	MID OREGON PERSONN	03/22/2024	21667	PH Pers -O.Titus, PH Intern - 2/16	1,549.80	349	324
194	MID OREGON PERSONN	03/22/2024	21667	PH Pers -B.Munkh-Ochir, PH Dat	3,188.24	349	324
194	MID OREGON PERSONN	03/22/2024	21667	PH Pers -M.Quinn, FNP RH - 2/16	1,783.19	349	324
194	MID OREGON PERSONN	03/08/2024	21668	Beeler, Micheal - Week worked 2/	1,973.21		324
6889	NORCOR	02/29/2024	40272	Detention	7,524.00		324
2027	OCHIN INC	03/15/2024	62339	Feb 2024 Svc	428.64		324
2027	OCHIN INC	03/15/2024	62339	Feb 2024 Svc	428.64	303	324
1068	OREGON STATE POLICE	03/06/2024	ARZ17286	CJIS Invoice - Mar 2024 #19	285.00		324
3169	PACIFIC OFFICE AUTOM	03/15/2024	BP068819	Lease & Copies 15A2994 Feb202	57.03	25	324
3169	PACIFIC OFFICE AUTOM	03/15/2024	BP068819	Lease & Copies 15A2994 Feb202	60.00	313	324
3169	PACIFIC OFFICE AUTOM	03/15/2024	BP068819	Lease & Copies 15A2994 Feb202	60.00	363	324
3169	PACIFIC OFFICE AUTOM	03/15/2024	BP068819	Lease & Copies 15A2994 Feb202	40.00	322	324
3169	PACIFIC OFFICE AUTOM	03/15/2024	BP068819	Lease & Copies 15A2994 Feb202	40.00	323	324
3169	PACIFIC OFFICE AUTOM	03/15/2024	BP068823	Lease & Copies 15A2995 Feb202	100.00		324
3169	PACIFIC OFFICE AUTOM	03/15/2024	BP068823	Lease & Copies 15A2995 Feb202	220.89	303	324
3169	PACIFIC OFFICE AUTOM	03/15/2024	BP068823	Lease & Copies 15A2995 Feb202	25.00	320	324
3169	PACIFIC OFFICE AUTOM	03/15/2024	BP068823	Lease Lexmark 15A3929 Feb 202	56.00	303	324
142	PACIFIC POWER	03/08/2024	25754331-002	electric	12.31		324
142	PACIFIC POWER	03/08/2024	25754331-003	electric	1,725.47		324

Vendor Number	Vendor Name	Invoice Date	Invoice Number	Description	Net Invoice Amount	GL Activity Number	GL Period
142	PACIFIC POWER	03/08/2024	25754331-006	electric	1,564.86		324
23	PAPE MACHINERY INC	03/11/2024	15109814	AM138544 Caster	213.33		324
23	PAPE MACHINERY INC	03/11/2024	2626936	Transmission Service & Labor on	2,099.27		324
23	PAPE MACHINERY INC	03/14/2024	6111320	Oil Change & Labor- JD 5075E	517.02		324
752	ROCKY RIDGE EXCAVATI	03/14/2024	12098	Juniper Hills Park Water Leak - 2/	502.50		324
81016	TUCKER, KIMBERLEE	03/19/2024	3/19/2024	RV Park Host - March 2024	700.00		324
517	USPS	03/18/2024	3/18/2024	USPS MARKETING MAIL - PI - #	320.00		324
3631	VANSWOLL, LOREN & LIS	03/20/2024	3/20/2024	Preneed Plots sold back to Cemet	170.00		324
Grand Totals:					<u>90,007.44</u>		

Dated: _____

Finance Director: _____

Kelly Simmelink: _____

Wayne Fording: _____

Mark Wunsch: _____

County Administrator: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Only paid invoices included.
- [Report].Date Paid = 03/22/2024

Certificate No. 2095

Certificate of Right to Burial

Jefferson County
430 SW Fairgrounds Road
Madras OR 97741

Crystal Scott
4129 Dellwood Street
Shreveport LA 71107

This is to certify that Crystal Scott, has paid the sum of \$671.00, which payment includes perpetual care and entitles them and their heirs to the exclusive rights and burial in:

Block North Sunrise #2 - 2 Lot D Grave 1

at Mt. Jefferson Memorial Park Jefferson County, State of Oregon, according and subject to the limitations, restrictions and conditions of the Rules and Regulations of the cemetery, either now in force or hereafter enacted.

This certificate is a receipt acknowledging payment in full for the right of burial in the aforementioned space only. It does not constitute ownership, title or deed of real property. This certificate is not assignable and is void if held by any other than the person herein named or their heirs at law.

DATED on March 18, 2024

JEFFERSON COUNTY COMMISSION:

Commission Chair

Commissioner

Commissioner

Before Me: _____

Notary Public of Oregon
County of Jefferson
My Commission Expires: _____

Official Stamp:

Certificate No. 2096

Certificate of Right to Burial

Jefferson County
430 SW Fairgrounds Road
Madras OR 97741

Lucila Warren
PO Box 566
Redmond OR 97756

This is to certify that Lucila Warren, has paid the sum of \$ 642.00, which payment includes perpetual care and entitles them and their heirs to the exclusive rights and burial in:

Block North Sunrise #2 - 26 Lot C Grave 4

at Mt. Jefferson Memorial Park Jefferson County, State of Oregon, according and subject to the limitations, restrictions and conditions of the Rules and Regulations of the cemetery, either now in force or hereafter enacted.

This certificate is a receipt acknowledging payment in full for the right of burial in the aforementioned space only. It does not constitute ownership, title or deed of real property. This certificate is not assignable and is void if held by any other than the person herein named or their heirs at law.

DATED on March 18, 2024

JEFFERSON COUNTY COMMISSION:

Commission Chair

Commissioner

Commissioner

Before Me: _____
Notary Public of Oregon
County of Jefferson
My Commission Expires: _____

Official Stamp:

BEFORE THE BOARD OF COMMISSIONERS OF
JEFFERSON COUNTY
PURCHASE REQUISITION FORM

M: _____

Department/Office: Buildings and Grounds Date: 3/19/2024

Are three or more informal estimates/bids attached? Check YES NO

\$3,000 - \$9,999

Item Requested: <i>(Explain what the item is)</i>	Replacement condensing Unit for Community Center walk-in refrigerator. Emergency repair
---	---

General Ledger # 240 - 101 - 520 - 3128

Is there sufficient funds in your current budget line? (check yes or no) YES NO

NT Equipment Approval: Network Administrator


Submitted By: Department Director/Elected Official

Approved by: County Administrative Officer (CAO)

\$10,000 - \$149,999

Item Requested: <i>(Explain what the item is)</i>	
---	--

General Ledger # _____

Is there sufficient funds in your current budget line? (check yes or no) YES NO

BOARD OF COMMISSIONERS:

Mark Wunsch, Commissioner

Kelly Simmelink, Commissioner

Wayne Fording, Commission Chair

Purchases of \$150,000 and above must meet competitive bidding process required by JCC 3.04. Consult with County Counsel.

Attest:

Lyndsay Hessel, Assistant

BC MECHANICAL LLC
 PO BOX 1704
 REDMOND, OR 97756
 541-548-9792

Estimate

Date	Estimate #
3/18/2024	1968

Name / Address
Jefferson County Buildings & Grounds 430 SW Fairgrounds Rd Madras OR 97741

E-mail

bcmecanicalllc@yahoo.com

Description	Qty	Rate	Total
<p>Madras Senior Center: Walk In Cooler</p> <p>Option #1: Remove older, obsolete R-22 Compressor and replace it with a new Compressor, Drier, Starting Components. Includes all EPA, Labor, & Freight</p> <p>Copeland Compressor, Freight, Drier, Starting Components, EPA Required/Equipment Usage: Recovery, Welding/Supplies, Evacuation, Nitrogen Pressure Test, Haz Mat Disposal, & Labor</p> <p>Option #2: Replace entire Condensing Unit. Includes Welding, Re-Piping, will Re-Use existing Electrical</p> <p>Condensing Unit, Additional Piping, EPA Required/Equipment Usage: Recovery, Welding/Supplies, Nitrogen Pressure Test, Haz Mat Disposal, & Labor-2 Technicians</p> <p>Truck Freight</p> <p>*If ordered before Tuesday, no Freight charge-Supplier can bring it over and deliver by Thursday*</p>	<p>1</p> <p>1</p> <p>1</p> <p>1</p>	<p>2,645.00</p> <p>7,224.00</p> <p>150.00</p>	<p>2,645.00</p> <p>7,224.00</p> <p>150.00</p>
<p>BC Mechanical LLC-Requires all Construction/Equipment Installation Jobs over \$4000.00, or COD Customers Pay 50% Down Payment with Balance Due Upon Completion, Check or ACH Bank Deposit Only, No Credit Card Payments Accepted.</p> <p>Equipment/Parts to be Ordered Upon receiving Deposit.</p> <p>If any Unforeseen Issues arise, and any Additional Parts and or Labor are needed, Customer will be notified before proceeding.</p> <p>*Mechanical Permit-Not Included, price is Unknown</p> <p>*Electrical/High Voltage-to be provided by Others</p> <p>Signature Required for Acceptance & Scheduling of Work to be Performed:</p> <p>_____</p> <p>Please Sign & Date</p>			
		Total	\$10,019.00

CCB#191966



BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF JEFFERSON

IN THE MATTER OF SETTING THE COMPENSATION OF EMPLOYEES} SALARY ORDER NO. _____

DEPARTMENT: Sheriff EMPLOYEE: Joshua Capehart

REASON: Increase to PD1 Step 8 - Advanced Certificate

THE JEFFERSON COUNTY BOARD OF COMMISSIONERS HEREBY ORDERS THE REQUESTED SALARY CHANGE EFFECTIVE: March 11, 2024

SALARY CHANGE

Table with 3 columns: DESCRIPTION, CURRENT, REQUEST. Rows include Hourly Rate, Monthly Wage, Grade, Step, Salary Matrix/PERS class, Benefit Group, and Applicable Benefits/Other Terms.

Approved this _____ day of _____, 20____.

ATTEST

BOARD OF COMMISSIONERS

County Administrative Officer

Commission, Chair

Department Director/Elected Official

Commissioner

Finance Director

Commissioner

State of Oregon
Department of Public Safety Standards and Training

Pursuant to ORS 181A.410 Awards

Joshua C. Capehart

DPSST #45987

**Advanced Certificate
Certified Police Officer**

Given under our hands and seal on December 27, 2023



Phillip Castle, Director

AGENDA ITEM COVERSHEET

Admin. Session
 Action Item

Consent Agenda
 Report/Request

Public Hearing
 Other/Announcements

Agenda Item Title (Do not put in all-caps):

2024 NWA Annual Education and Training Conference - Celebrating 50 Years of WIC; Tami Kepa'a, Norma Gonzalez & Jessica Mendoza.

Department: Public Health

Date Submitted: 3/21/2024

Contact Person: Michael Baker/Karla Hood

Phone: 541-475-4456

Effective Dates of Contract/Grant/ Proposal: Upon Signature

Amount of Contract/Grant/Proposal: Est: \$8,390.00

Requested Agenda Date: 3/27/2024

Reviewed By: (Signature and Date Required) **Director/Elected Official:** _____

Finance Director: _____

County Counsel: _____

CAO: _____

AGENDA ITEM BRIEF DESCRIPTION:

3 WIC staff, Tami Kepa'a, Norma Gonzalez and Jessica Mendoza, to attend the 2024 NWA Annual Education & Training Conference 4/7-4/10/2024. 2 reimbursed by WIC, 1 supported by training funds.

BACKGROUND/SUMMARY STATEMENT:

Recommended for approval by Michael Baker, PH Director

RECOMMENDATION: (i.e., Discussion, Discussion/Action, Introduction, Presentation, or Information)

Discuss and move to approve

REQUESTED ACTION: (Exact action requested of Commissioners in the form of a motion)

Motion to sign and approve

ATTACHMENTS: Original Document

POST ACTION INSTRUCTIONS: (Fully executed originals will be retained for the official record)

Please return a signed/numbered document to Karla at Public Health.

JEFFERSON COUNTY PUBLIC HEALTH

500 NE A Street, Ste. 102 • Madras, OR 97741 • Ph: (541) 475-4456 • Fax (541) 475-0132



AUTHORIZATION FOR ATTENDANCE AND TRAININGS

TODAYS DATE: 3/11/2024

REQUESTED BY: Tami Kepa'a

I would like authorization to attend the following: Training Conference Meeting

Topic: Celebrating 50 Years of WIC – 2024 NWA Annual Education and Training Conference

Registration expense: \$ 649.00

Lodging expense: \$1,577.86 (Fri-Thurs.)

Estimated meal expense: \$ 513.50 (Fri-Thurs, \$59.25/first & last day, \$79/5 days)

Mode of Transportation: Motor Pool Private Vehicle Auto Passenger Uber/Lift Air

Airfare: \$ 800.00

Mileage expense: \$ 69.68 (60 miles x 2 R/T Madras/Rdm Airport @ 0.67cents)

TOTAL EXPENSE: \$3,610.04

- To be reimbursed by OHA for NWA Board Member

Total time away from work: 40 hours

Is conference/workshop required by grant for licensing? Yes No

Where is conference being held? (City, State): Chicago, IL

Date of conference: 4/7 – 4/10/2024 WIC 50th Anniversary NWA Conference

THIS FORM MUST BE APPROVED BY THE BOARD OF COMMISSIONERS IF THERE IS OUT OF STATE TRAVEL.

[Signature]
Department Head signature of approval

3/21/24
Date

Reviewed by Board of Commissioners

Date



National WIC Association

1099 14th Street NW, Suite 510

Washington, DC 20005

☎ 202 232 5492 📠 202 387 5281

www.nwica.org

TO: NWA Board of Directors
 FROM: Kate Franken, Chair, NWA Board of Directors
 DATE: February 8, 2024
 SUBJECT: April 2024 In-Person NWA Board Meeting

The National WIC Association (NWA) Board of Directors will be meeting together in-person prior to the start of the **2024 NWA Annual Education and Training Conference** in Chicago, IL from April 7-10, 2024. We will hold our board meeting on **Saturday, April 6, 2024, from 9:00 am – 4:30 pm** at the Chicago Marriott Downtown Magnificent Mile. Please plan to travel to Chicago on Friday, April 5 to ensure you will be able to attend the in-person board meeting. As a reminder, all NWA board members are required to attend in-person board meetings unless excused by board chair. If you cannot attend, please arrange for an alternate to attend in your place and notify [Kate Franken](#) and [Samar McGregor](#) in advance.

Below outlines general information about the board meeting, agenda, meal provided, location, and hotel room reservation link. Please note, **the deadline to secure hotel rooms is March 8, 2024, or once the reserved block has reached capacity.**

Saturday, April 6: NWA Board meeting preliminary agenda

9:00 – 9:30	Welcome and Roll Call
9:30 – 10:00	Secretary's Report
10:00 - 10:30	Chair's Report
Break	
10:45 – 11:15	President and CEO's Report
11:15 – 12:00	Finance Committee and Quarterly Financials
12:00 – 1:30	Lunch on your own
1:30 – 2:00	Bylaws changes and Board Governance Transition
2:00 – 3:00	Standing Committee Reports
3:00 – 3:30	Task Force and Committee Reports and Discussion
Break	
3:45 – 4:30	National Policy Updates
Adjourn	
*Dinner provided off-site for board members	

Hotel Room Booking Information

To receive special rates and features, you must book through our dedicated booking website created especially for NWA Attendees! We encourage you to make your room reservations **early** using this [link](#) to ensure that you will be in the host hotel at the guaranteed room rate, which starts at \$229 (plus taxes and fees). Please note: If applicable, you will need a copy of your own tax exemption form at check in for state sales tax to be removed from your personal reservation.

Address: Chicago Marriott Downtown Magnificent Mile, [540 North Michigan Avenue, Chicago, IL 60611](#)

Additional Location Information and Parking: The Chicago Marriott Downtown Magnificent Mile is located 15 miles from Chicago O'Hare International Airport and 12.1 miles from Chicago Midway International Airport. Taxi and Rideshare services are available at the airport. The current estimated taxi/cab fare runs \$40.00-\$65.00 (one way) depending on the airport. Please note that the hotel **does not** provide shuttle service. Valet Parking is \$70. Self-parking is \$51/day, no in/out privileges – ROW, located at the corner of Rush & Ohio St 0.1 Miles.

Dr. Georgia Machell
 Interim President
 & CEO

Kate Franken
 Minnesota
 Chair

Paul Throne
 Washington
 Chair Emeritus

Samar McGregor
 California
 Secretary

Amanda Hovis
 Texas
 Treasurer

Tami Kepa'a

From: Sanna Tiare T <TIARE.T.SANNA@oha.oregon.gov>
Sent: Wednesday, March 6, 2024 8:18 AM
To: Tami Kepa'a
Cc: RHODE Mary; Larsen Tove A; DiLoreto Mary Kay
Subject: Re: NWA Board Meeting attendance

Yes, we can reimburse due to your board membership and not count as your biennial conference selection.

Tiare T. Sanna MS, RDN
Oregon WIC Director
971-337-5530

On Mar 5, 2024, at 6:44 PM, Tami Kepa'a <Tami.Kepaa@publichealth.jeffersoncountyor.gov> wrote:

Some people who received this message don't often get email from tami.kepaa@publichealth.jeffersoncountyor.gov. [Learn why this is important](#)

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Hi Tiare:

I have a question about the Chicago Annual Conference for our local agency reimbursement.

If I attend as a NWA Board Member and am able to be reimbursed by the State (NWA Board Meeting on 4/6), are we too, able to send a local agency staff member as their bi-annual conference and be reimbursed, too?

Thank you, this may determine if another two staff members are able to join me in Chicago.

Always a Pleasure,

Tami

state per diem rate through the travel reimbursement request process. The Board meetings typically occur with the Annual Education and Training Conference; however this year, they are also having one at the 2022 NWA Annual Nutrition and Breastfeeding Promotion Conference, held in Orlando, FL September 6-9, 2022, which makes it eligible for reimbursement also.

Conference information: <https://www.nwica.org/events/info/2022-nutrition-education-breastfeeding-promotion-conference-and-exhibits>

Please let me know if you have any additional questions.

Thank you,

Laura Spaulding, RDN

(she/her)

WIC Nutrition and Local Services Manager

Oregon WIC Program

Cell: 503-209-8365

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



An official website of the United States government



U.S. General Services Administration

FY 2024 Per Diem Rates for Chicago, Illinois

Change fiscal year: or

[New Search](#)

Daily lodging rates (excluding taxes) | October 2023 - September 2024

Cities not appearing below may be located within a county for which rates are listed. To determine the county a destination is located in, visit the [Census Geocoder](#).

Primary Destination ⁱ	County ⁱ	2023 Oct	Nov	Dec	2024 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Chicago	Cook / Lake	\$233	\$233	\$146	\$146	\$146	\$146	\$216	\$216	\$216	\$213	\$213	\$233

Meals & Incidentals (M&IE) rates and breakdown ⁱ

Use this table to find the following information for federal employee travel:

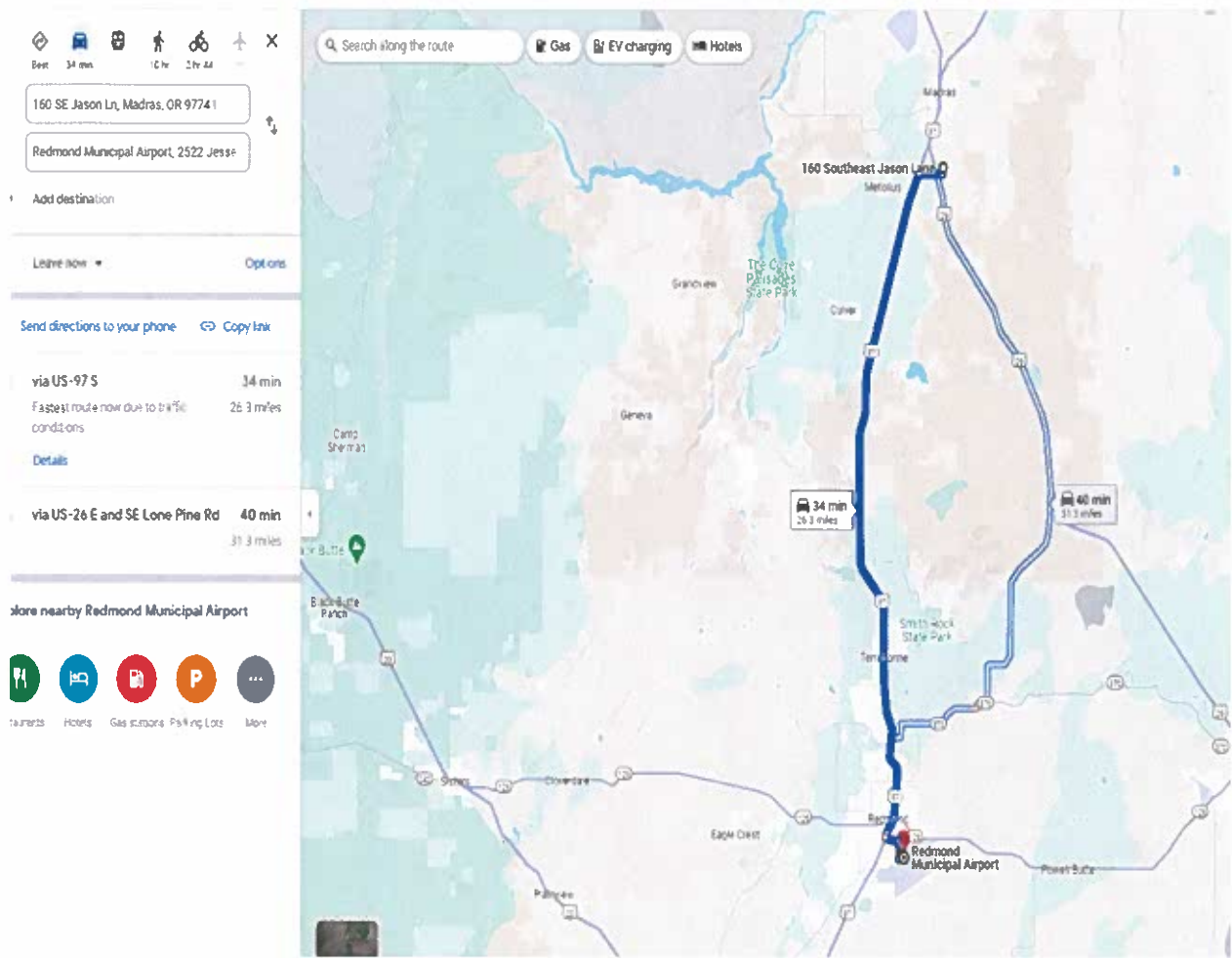
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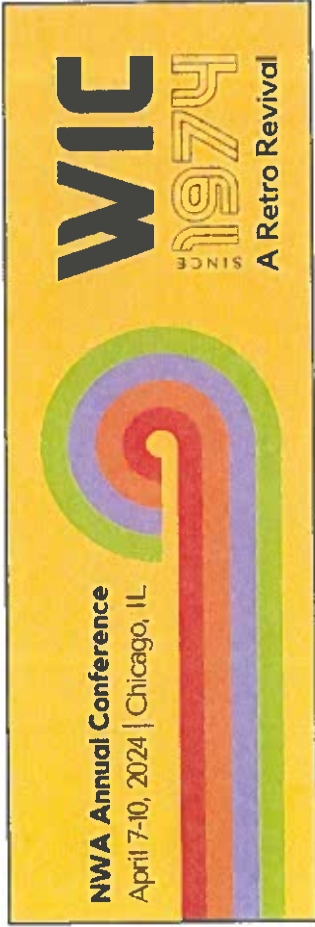
[See More Information](#)

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination ⁱ	County ⁱ	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel ⁱ
Chicago	Cook / Lake	\$79	\$18	\$20	\$36	\$5	\$59.25



Tamis address
 26 miles one way
 $\times \frac{2}{52 \text{ R/T}} \times .67 \text{¢} = 34.84$ fly out
 $\times \frac{2}{\text{flying back in}}$
\$69.68



2024 NWA Annual Conference Draft* Agenda as of 2/12/2024

Sunday, April 7, 2024

Start Time	End Time	ID	Track	Session/Event	Speakers
1:00 PM	2:30 PM			Opening General Session	
3:00 PM	4:00 PM	11 & 141	Technology & Innovation	Power Joint Session: 11. Virtual Breastfeeding Education: Nurturing Confidence and Success in Parental Journeys 141. Revolutionizing WIC Breastfeeding: South Dakota's Transformative Journey and Innovative Approach	11: Marietta Parkes, Ana Cordova 141: Kimbra Quinn
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4:15 PM	5:15 PM		Technology & Innovation/ NINAWC	Mobile ITO WIC Services in Remote Areas	Sam Fitzer, Macheala Taylor

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1:00 PM	2:00 PM	88	Technology & Innovation	Modernizing Interactive Vendor Trainings	Katherine Groble, Dawn Pline,
1:00 PM	2:00 PM		NWA	NWA Policy Team Session	Nell Menefee-Libey
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4:00 PM	5:00 PM			General Session	

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Tuesday, April 9, 2024

Start Time	End Time	ID	Track	Session/Event	Speakers
9:00 AM	10:00 AM	103 & 13	Community Partnership & Outreach	Power Joint Session: 103. By Us, For Us: Grounding Culturally-specific WIC Services on Equity	103: Cherish Wantner 13: Kara Zoller
9:00 AM	10:00 AM	89	Health Equality	13. Planting Community Partnerships and Harvesting Health Equity	Melody Schrank
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			Research, Data, & Management	91. Associations between WIC benefit redemption, participant characteristics, and child diet	
11:00 PM	12:00 PM	25	Research, Data, & Management	Driving the Work with Client Innovation: WIC Client Advisory Councils	Whitney Jackson

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11:00 PM	12:00 PM	60	Workforce Development	USDA's Investments in the WIC Workforce: Our Roadmap and Next Steps	Julie Skolmowski
11:00 PM	12:00 PM	51	Technology & Innovation	Linkages between Health Care Providers and WIC Local Agencies: Utilizing a Shared Platform	Karen Ganacias
1:30 PM	2:30 PM	16	Community Partnership & Outreach	Listen to the Beet: Better Practices for Community Engagement	Alexandra Reed, Kathleen Oliver, Fabiola Vanegas
1:30 PM	2:30 PM	113	Health Equality/ NINAWC	Partnering for Purpose: How to connect WIC programs with hospitals for optimal breastfeeding support.	Laura Robinson
1:30 PM	2:30 PM	101	Research, Data, & Management	Participant Perspectives: Findings from the 2023 Multi-State WIC Participant Satisfaction Survey	Danielle Lee, Celeste Felix, Theresa Tran, Claire Burton, Amanda Kiang, Loan Kim, Lorrene Ritchie
1:30 PM	2:30 PM	74	Workforce Development	Because of YOU, WIC families FLOURISH	Cherish Wanter
3:00 PM	5:00 PM			General Session & Award Ceremony	

Wednesday, April 10, 2024

Start Time	End Time	ID	Track	Session/Event	Speakers
8:30 AM	9:30 AM	46 & 134	Technology & Innovation	Power Joint Session: 46.EBT Processor Conversion Lessons Learned 134. Enhancing Communication and Revolutionizing Remote and In-clinic Certifications with Messaging Technology	46: Amy Duncan, Jennifer Gordon, Missy Hansen, Kristina Brady 134: Kathleen Merchant, Christine Shepherd, Tara Olson, Brian Rees
8:30 AM	9:30 AM	137	Health Equality	Changes in Breastfeeding Initiation among WIC Participants and WIC-eligible Nonparticipants Following 2022 Disruptions to the U.S. Infant Formula Market	Leslie Hodges
8:30 AM	9:30 AM	49	Research, Data, & Management	Promoting Equity in WIC Online Shopping: Findings from the Pleasant Point Health Center Feasibility Study	Chelsea Hollowell, Bif Churchill, Sarah Kersten, Terri Lord

*Subject to change based on multiple factors; including speaker confirmation and scheduling needs.

8:30 AM	9:30 AM		NINAWC	Generational Clarity (Trauma Informed Strategies) - An Indigenous Perspective	
9:45 AM	10:45 AM	38	Research, Data, & Management	Michigan WIC - Integrating Client Centered Services into the MIS	Kristina Brady, Tara Fischer
9:45 AM	10:45 AM	21	Technology & Innovation	Developmental Monitoring in WIC	Amber Brown, Kristie Fawkes
9:45 AM	10:45 AM	100	Health Equality	Egg Production Methods and Their Broader Implications on Public Health, Welfare, and WIC	Ben Williamson, TBD
9:45 AM	10:45 AM	62	Community Partnership & Outreach	Update on WIC Modernization Projects and Dashboard	Julie Skolmowski
11:15 AM	12:30 AM			Closing General Session	

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JEFFERSON COUNTY PUBLIC HEALTH

500 NE A Street, Ste. 102 • Madras, OR 97741 • Ph: (541) 475-4456 • Fax (541) 475-0132



AUTHORIZATION FOR ATTENDANCE AND TRAININGS

TODAYS DATE: 3/11/2024

REQUESTED BY: Norma Gonzalez

I would like authorization to attend the following: Training Conference Meeting

Topic: Celebrating 50 Years of WIC – 2024 NWA Annual Education and Training Conference

Registration expense: \$ 649.00

Lodging expense: \$1,007.42 (Sat-Wed.)

Estimated meal expense: \$ 355.50 (Sat-Wed, \$59.25/first & last day, \$79/3 days)

Mode of Transportation: Motor Pool Private Vehicle Auto Passenger Uber/Lift Air

Airfare: \$ 800.00

Mileage expense: \$ 80.40 (60 miles x 2 R/T Madras/Rdm Airport @ 0.67cents)

TOTAL EXPENSE: \$2,892.32

- To be reimbursed as Biennial Conference selection 2024

Total time away from work: 24 hours

Is conference/workshop required by grant for licensing? Yes No

Where is conference being held? (City, State): Chicago, IL

Date of conference: 4/7 – 4/10/2024 WIC 50th Anniversary NWA Conference

~~THIS FORM MUST BE APPROVED BY THE BOARD OF COMMISSIONERS IF THERE IS OUT OF STATE TRAVEL.~~

[Signature]
Department Head signature of approval

3/21/24
Date

Reviewed by Board of Commissioners

Date

Tami Kepa'a

From: Sanna Tiare T <TIARE.T.SANNA@oha.oregon.gov>
Sent: Wednesday, March 6, 2024 8:18 AM
To: Tami Kepa'a
Cc: RHODE Mary; Larsen Tove A; DiLoreto Mary Kay
Subject: Re: NWA Board Meeting attendance

Yes, we can reimburse due to your board membership and not count as your biennial conference selection.

Tiare T. Sanna MS, RDN
Oregon WIC Director
971-337-5530

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Thank you, this may determine if another two staff members are able to join me in Chicago.

Always a Pleasure,

Tami

Nonprofits
this will count as her biennial conference selection for the year. it is reimbursed on the state.

state per diem rate through the travel reimbursement request process. The Board meetings typically occur with the Annual Education and Training Conference; however this year, they are also having one at the 2022 NWA Annual Nutrition and Breastfeeding Promotion Conference, held in Orlando, FL September 6-9, 2022, which makes it eligible for reimbursement also.

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Please let me know if you have any additional questions.

Thank you,

Laura Spaulding, RDN

(she/her)

WIC Nutrition and Local Services Manager

Oregon WIC Program

Cell: 503-209-8365

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FY 2024 Per Diem Rates for Chicago, Illinois

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Daily lodging rates (excluding taxes) | October 2023 - September 2024

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[See More Information](#)

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Chicago	Cook / Lake	\$79	\$18	\$20	\$36	\$5	\$59.25

-  Best
-  37 min
-  1 hr 35
-  10 hr
-  2 hr 22
-  —
- 

○ Redmond Municipal Airport, 2522 Jesse

⋮

📍 564 SW Marshall St, Madras, OR 97741

↕


⊕ Add destination

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Options

 Send directions to your phone

 Copy link

 **via US-97 N** **37 min**

Fastest route now due to traffic conditions 28.8 miles

[Details](#)

Norma's address
29 miles one way

$\frac{\$ 2}{58 \text{ R/T}} \times 670 = 38.86$ *fly out*

$\frac{\$ 2}{77.72}$ *flying back in*



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1:30 PM	2:30 PM	74	Workforce Development	Because of YOU, WIC families FLOURISH	Cherish Wanter
3:00 PM	5:00 PM			General Session & Award Ceremony	

Wednesday, April 10, 2024

Start Time	End Time	ID	Track	Session/Event	Speakers
8:30 AM	9:30 AM	46 & 134	Technology & Innovation	Power Joint Session: 46.EBT Processor Conversion Lessons Learned 134. Enhancing Communication and Revolutionizing Remote and In-clinic Certifications with Messaging Technology	46: Amy Duncan, Jennifer Gordon, Missy Hansen, Kristina Brady 134: Kathleen Merchant, Christine Shepherd, Tara Olson, Brian Rees
8:30 AM	9:30 AM	137	Health Equality	Changes in Breastfeeding Initiation among WIC Participants and WIC-eligible Nonparticipants Following 2022 Disruptions to the U.S. Infant Formula Market	Leslie Hodges
8:30 AM	9:30 AM	49	Research, Data, & Management	Promoting Equity in WIC Online Shopping: Findings from the Pleasant Point Health Center Feasibility Study	Chelsea Hollowell, Bif Churchill, Sarah Kersten, Terri Lord

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8:30 AM	9:30 AM		NINAWC	Generational Clarity (Trauma Informed Strategies) - An Indigenous Perspective	
9:45 AM	10:45 AM	38	Research, Data, & Management	Michigan WIC - Integrating Client Centered Services into the MIS	Kristina Brady, Tara Fischer
9:45 AM	10:45 AM	21	Technology & Innovation	Developmental Monitoring in WIC	Amber Brown, Kristie Fawkes
9:45 AM	10:45 AM	100	Health Equality	Egg Production Methods and Their Broader Implications on Public Health, Welfare, and WIC	Ben Williamson, TBD
9:45 AM	10:45 AM	62	Community Partnership & Outreach	Update on WIC Modernization Projects and Dashboard	Julie Skolmowski
11:15 AM	12:30 AM			Closing General Session	

*Subject to change based on multiple factors; including speaker confirmation and scheduling needs.

JEFFERSON COUNTY PUBLIC HEALTH

500 NE A Street, Ste. 102 ▪ Madras, OR 97741 ▪ Ph: (541) 475-4456 ▪ Fax (541) 475-0132



AUTHORIZATION FOR ATTENDANCE AND TRAININGS

TODAYS DATE: 3/11/2024

REQUESTED BY: Jess Mendoza

I would like authorization to attend the following: Training Conference Meeting

Topic: Celebrating 50 Years of WIC – 2024 NWA Annual Education and Training Conference

Registration expense: \$ 649.00

Lodging expense: \$ 0.00 (lodging with Tami Kapa'a)

Estimated meal expense: \$ 355.50 (Sat-Wed, \$59.25/first & last day, \$79/3 days)

Mode of Transportation: Motor Pool Private Vehicle Auto Passenger Uber/Lift: Air

Airfare: \$ 800.00

Mileage expense: \$ 80.40 (60 miles x 2 R/T Madras/Rdm Airport @ 0.67cents)

TOTAL EXPENSE: \$ 1,884.90

Total time away from work: 24 hours

Is conference/workshop required by grant for licensing? Yes No

Where is conference being held? (City, State): Chicago, IL

Date of conference: 4/7 – 4/10/2024 WIC 50th Anniversary NWA Conference

THIS FORM MUST BE APPROVED BY THE BOARD OF COMMISSIONERS IF THERE IS OUT OF STATE TRAVEL.

[Signature]
Department Head signature of approval

3/21/24
Date

Reviewed by Board of Commissioners

Date



An official website of the United States government

GSA U.S. General Services Administration

FY 2024 Per Diem Rates for Chicago, Illinois

Change fiscal year: or [New Search](#)

Daily lodging rates (excluding taxes) | October 2023 - September 2024

Cities not appearing below may be located within a county for which rates are listed. To determine the county a destination is located in, visit the [Census Geocoder](#).

Primary Destination <i>i</i>	County <i>i</i>	2023	2024										
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Chicago	Cook / Lake	\$233	\$233	\$146	\$146	\$146	\$146	\$216	\$216	\$216	\$213	\$213	\$233

Meals & Incidentals (M&IE) rates and breakdown *i*

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

Breakfast, lunch, dinner, incidentals - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher.

[See More Information](#)

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination <i>i</i>	County <i>i</i>	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel <i>i</i>
Chicago	Cook / Lake	\$79	\$18	\$20	\$36	\$5	\$59.25

Best 40 min 1 hr 48 10 hr 2 hr 31 —

○ Redmond Municipal Airport, 2522 Jesse |

 ○ Home (170 SE Kinkade Rd)

(+) Add destination

Leave now ▾ Options

Send directions to your phone Copy link

via US-97 N **40 min**

 Fastest route now due to traffic conditions 29.6 miles

[Details](#)

Jeri's address
30 miles one way
 $\times \frac{2}{60 \text{ R/T}} \times .670 = 40.20$

$\times \frac{2}{80.40}$

fly out - flying back in



2024 NWA Annual Conference **Draft*** Agenda as of 2/12/2024

Sunday, April 7, 2024

Start Time	End Time	ID	Track	Session/Event	Speakers
1:00 PM	2:30 PM			Opening General Session	
3:00 PM	4:00 PM	11 & 141	Technology & Innovation	11. Virtual Breastfeeding Education: Nurturing Confidence and Success in Parental Journeys 141. Revolutionizing WIC Breastfeeding: South Dakota's Transformative Journey and Innovative Approach	11: Marietta Parkes, Ana Cordova 141: Kimbra Quinn
3:00 PM	4:00 PM	106	Community & Partnership & Outreach	Is Developing WIC Referral Partnerships with Healthcare Providers an Effective Recruitment Approach?	Lauren Cromer
3:00 PM	4:00 PM	93	Health Equality	"Empowering Workplace Breastfeeding: The DePaul Infant Equity Education Project (DIEEP) and the Advocacy for the Pump Act"	Stephanie Marshall
3:00 PM	4:00 PM	150	Research, Data, & Management	FNS Research Update: New and Ongoing WIC Studies and Data Collections	Melissa Abelev
3:00 PM	4:00 PM	159	Workforce Development	Diversifying the WIC Workforce for a Brighter Future	Darlana Birch

*Subject to change based on multiple factors; including speaker confirmation and scheduling needs.

4:15 PM	5:15 PM	139	Breastfeeding & Nutrition	Marijuana Use During Pregnancy: Education and Practice	Sarah Williams, Afife Halabi
4:15 PM	5:15 PM	138	Community Partnership & Outreach	Revolutionizing Maternal Support: Doulas and WIC Leading the Way	Nyasia Countee
4:15 PM	5:15 PM	67	Technology & Innovation	WIC Certification Best Practices and Resources (Certification flexibilities, VENA & THIS-WIC)	Allison Post
4:15 PM	5:15 PM		Technology & Innovation/ NINAWC	Mobile ITO WIC Services in Remote Areas	Sam Fitzer, Macheala Taylor

Monday, April 8, 2024

Start Time	End Time	ID	Track	Session/Event	Speakers
9:00 AM	10:00 AM			General Session	
10:30 AM	11:30 AM	23 & 105	Community Partnership & Outreach Health Equality	Power Joint Session: 23.Exploring Vendor Perspectives on WIC Online Shopping (OS) Implementation: Experiences, Needs, and Barriers 105. Mixed-Method Evaluation of the COVID-19 Changes to the WIC Cash-Value Benefit for Fruits and Vegetables	23: Mayra Crespo-Bellido 105: Allison Nitto
10:30 AM	11:30 AM	55	Health Equality/ NINAWC	Something is Missing: Could WIC Support Indigenous Food Sovereignty?	Sheryl Pickering
10:30 AM	11:30 AM	148	Breastfeeding & Nutrition	Impact of New Arrivals on the WIC Program	Anna Anderson
10:30 AM	11:30 AM	136	Research, Data, & Management	Emerging Issues in WIC: Research Findings and Data Products from the USDA's Economic Research Service	Leslie Hodges

*Subject to change based on multiple factors; including speaker confirmation and scheduling needs.

10:30 AM	11:30 AM	146	Technology & Innovation	Advances & Lessons in Data Linkages for WIC Local Agencies	Karen Farley, TBD
1:00 PM	2:00 PM	75 & 116	Community Partnership & Outreach	<p>Power Joint Session:</p> <p>75. Community Partnership Success Story: Innovative outreach to increase WIC access for military families.</p> <p>116. Taking it on the Road! A mobile health approach to WIC service delivery in rural Illinois</p>	<p>75: Krysta Gougler-Reeves, Tamra Morris, Whitney Nelson, Teresa Pearce</p> <p>116: Karen Ceballos</p>
1:00 PM	2:00 PM	18	Research, Data, & Management	Tailoring WIC Service Delivery to Chicago Community Needs	Stephanie Bess
1:00 PM	2:00 PM	66	Workforce Development	Preparing for the Unexpected: State Agency Implementation of the ABFA Rule	Allison Post
1:00 PM	2:00 PM	88	Technology & Innovation	Modernizing Interactive Vendor Trainings	Katherine Groble, Dawn Pline,
1:00 PM	2:00 PM		NWA	NWA Policy Team Session	Nell Menefee-Libey
2:45 PM	3:45 PM	81 & 94	Research, Data, & Management	Power Joint Session:	81: Madhur Chandra, Bagyalakshmi Kodur
			Community Partnership & Outreach	81. Child Retention Patterns in Michigan WIC (2018-2022): A Comparative Analysis	94: Kate Franken, Rebecca Gruense
2:45 PM	3:45 PM	61	Technology & Innovation	WIC Online Shopping Updates: Improving the WIC Participant Shopping Experience	Melanie Hymes
2:45 PM	3:45 PM	92	Workforce Development	Rebuilding WIC: Reshaping the Workplace Through Trauma Education, Safety, and Compassion	Rose Douglass
2:45 PM	3:45 PM	130	Research, Data, & Management	Fathers at the beginning of life; the intersection of family and men's health.	Anne Stone, Jose Romo Ramirez, Craig Garfield
4:00 PM	5:00 PM			General Session	

*Subject to change based on multiple factors; including speaker confirmation and scheduling needs.

Tuesday, April 9, 2024

Start Time	End Time	ID	Track	Session/Event	Speakers
9:00 AM	10:00 AM	103 & 13	Community Partnership & Outreach	Power Joint Session: 103. By Us, For Us: Grounding Culturally-specific WIC Services on Equity	103: Cherish Wantner 13: Kara Zoller
9:00 AM	10:00 AM	89	Health Equality	13. Planting Community Partnerships and Harvesting Health Equity	Melody Schrank
9:00 AM	10:00 AM	126	Breastfeeding & Nutrition/ NINAWC	Reinventing WIC Nutrition and Breastfeeding Education Post-Pandemic	
9:00 AM	10:00 AM	72	Research, Data, & Management	Dual participation in SNAP and WIC: Household characteristics and barriers and facilitators to participation	Cayla Waxman
9:00 AM	10:00 AM	27	Technology & Innovation	Washington Successful Story of e-FMNP Implementation Year	Katherine Flores
9:00 AM	10:00 AM	79 & 91	Community Partnership & Outreach	WIC Head Start- A Recipe for a Healthy Life	Whitni Davis
11:00 PM	12:00 PM	79 & 91	Breastfeeding & Nutrition	Power Joint Session: 79. The future of the Cash Value Benefit (CVB) – what do our participants think is going on?	79: Shannon Whaley, Christopher Anderson, Catherine Yepez 91: Christopher Anderson
11:00 PM	12:00 PM	25	Research, Data, & Management	91. Associations between WIC benefit redemption, participant characteristics, and child diet Driving the Work with Client Innovation: WIC Client Advisory Councils	Whitney Jackson

*Subject to change based on multiple factors; including speaker confirmation and scheduling needs.

11:00 PM	12:00 PM	60	Workforce Development	USDA's Investments in the WIC Workforce: Our Roadmap and Next Steps	Julie Skolmowski
11:00 PM	12:00 PM	51	Technology & Innovation	Linkages between Health Care Providers and WIC Local Agencies: Utilizing a Shared Platform	Karen Ganacias
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3:00 PM	5:00 PM			General Session & Award Ceremony	

Wednesday, April 10, 2024

Start Time	End Time	ID	Track	Session/Event	Speakers
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11:15 AM	12:30 AM			Closing General Session	

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AGENDA ITEM COVERSHEET

 Admin. Session

 Consent Agenda

 Public Hearing

 Action Item

 Report/Request

 Other/Announcements

Agenda Item Title (Do not put in all-caps):

Capital outlay purchase request for (4) New Dump Trucks.

Department: Public Works
Date Submitted: 03/21/2024
Contact Person: Matt Powlison
Phone: 541.475.4459
Effective Dates of Contract/Grant/ Proposal: _____

Amount of Contract/Grant/Proposal: \$1,260,611.90
Requested Agenda Date: 03/27/2024
Reviewed By: (Signature and Date Required) Director/Elected Official: _____

Finance Director: _____

County Counsel: _____

CAO: _____

AGENDA ITEM BRIEF DESCRIPTION:

Capital outlay purchase request for (4) new dump trucks.

BACKGROUND/SUMMARY STATEMENT:

Public Works has an aging truck fleet. Trucks are used for operations nearly every day of the week. We have the need to replace two 1988 and two 1992 dump trucks. The quotes received align with due diligence from Sourcewell Contract # 060920-KTC, and #80818-WAS & 080818-HEN & #062222-AGI-4 turnkey truck.

RECOMMENDATION: (i.e., Discussion, Discussion/Action, Introduction, Presentation, or Information)

REQUESTED ACTION: (Exact action requested of Commissioners in the form of a motion)

Public Works would like to make a motion that the Board of County Commissioners approve and accept the quote and purchase of (2) new Western Star and (2) Kenworth dump trucks.

ATTACHMENTS: Quotes, Purchase Requisition Form

POST ACTION INSTRUCTIONS: (Fully executed originals will be retained for the official record)

REQUEST FOR PURCHASE OF CAPITAL OUTLAY

As Outlined In Amended Court Order O-207-95, I Am Requesting Approval To Purchase:
(4) New Dump Trucks

EXPLANATION OF EQUIPMENT: Public Works utilized dump trucks nearly ever day for road operations. The existing truck fleet is aging and we need to replace two 1988 and two 1992 dump trucks.

Actual Cost: \$1,260,611.90

Budgeted Amount: \$1,260,611.90

New or replacement item: Replacement

Budget Line: 204-101-540-4411

Network Administrator
(If Computer Equipment)

Submitted by: Matt Powlison

Date: 03/21/2024

APPROVED BY COUNTY ADMINISTRATIVE OFFICER:
(For Amounts \$1,000.00 - \$2,499.00)

County Administrative Officer

APPROVED BY BOARD OF COMMISSIONERS:

Commissioner

Commissioner

Commissioner

Date approved: _____

*****NOTE***** All items, both new and replacement, must be approved prior to purchase if cost is \$1,000.00 or greater. ** Items over \$2,500.00 MUST be approved by Board of Commissioners.



Sales Order

911 N Thierman Rd.
Spokane Valley WA 99212

Date	S.O. No.
2/9/2024	35320

Name / Address
Jefferson County OR Matt Powlison mpowlison@jeffco.net 541.475.4459

Ship To

P.O. No.	Due Date	Rep	Ship Via	Project
	2/9/2024	GCY		

Item	Description	Ordered	Rate	Amount
Street Equipment	-Wausau WORK READY Home Safe Snow Plow and Western Star chassis Sourcewell Contract Pricing Contract #080818-WAS & 080818-HEN To Include; * 2025 Western Star 49X Alamo Premium Spec (complete spec attached) * 4500 RDS Automatic Transmission * Detroit DD13 505HP 18550 LB/FT Torque * 22 000lbs front axle capacity and 46 000lbs rear * White day cab * 15FT Stainless Steel dump body with hardox 450 Floor. * 15 Cubic Yard Dump Body * 48" Quartz break formed sides. * 54" air operated gate. * Single acting front telescopic hoist. * Drivers side ladder and shovel holder. 24" standard cab shield * Henke Flat plate hitch system * Alamo Pintle plate system with lights * Standard LED light package * LED headlights * 6 amber strobes 4 in cab shield 2 in rear post. * Stop turn tail and reverse lights. * 4 Work lights all other required lighting to be LED.	2	374,040.00	748,080.00
			Subtotal	
			Sales Tax (0.0%)	
			Total	



Sales Order

911 N Thierman Rd.
Spokane Valley WA 99212

Date	S.O. No.
2/9/2024	35320

Name / Address
Jefferson County OR Matt Powlison mpowlison@jeffco.net 541.475.4459

Ship To

P.O. No.	Due Date	Rep	Ship Via	Project
	2/9/2024	GCY		

Item	Description	Ordered	Rate	Amount
Street Equipment	* Complete Force America Patrol commander ultra electronic joystick * Eaton X20 5.98CID load sensing piston pump. * ARC Wireless Road temperature monitoring system ** 58-40-58 12' Road Warrior Expressway Plow ** SQH Adaptor Hitch ** 4x10DA Lift Cylinder		0.00	0.00T
Street Equipment	Dump body vibrator	2	2,318.00	4,636.00T
Street Equipment	Chip Seal bar. Per customer specifications built locally	2	500.00	1,000.00T
Freight Estimate	FREIGHT IS NOT INCLUDED - ACTUAL FREIGHT CHARGES WILL BE INVOICED		0.00	0.00T
Street Equipment	Dealer discount off of Sourcewell pricing	2	-4,000.00	-8,000.00T
Order accepted and approved by;				
<hr/> Matt Powlison Date				

Subtotal	\$745,716.00
Sales Tax (0.0%)	\$0.00
Total	\$745,716.00



Portland (#1)
550 NE Columbia Blvd
Portland, OR 97211-1402
503-240-6282

Purchase Agreement

Billing Address:
JEFFERSON COUNTY PUBLIC WORKS
PO BOX 709
MADRAS, Oregon 97741

Quote Number: QUO-783082-Y7R6B6
Today's Date: March 6, 2024
Quote Expiration: March 22, 2024
Payment Terms: Payment on Delivery

Prepared For: Matt Powlison

Dear Matt Powlison,

Papé Kenworth is pleased to submit the following purchase agreement to JEFFERSON COUNTY PUBLIC WORKS for the items described below. Please also see our terms and conditions at the end of this document.

Item No.	Truck Description	Qty	Unit Price	Extended Price
0000480	2025 Model T480 Kenworth	2	\$171,419.90	\$342,839.80
Q133	Columbia Body Manufacturing Dump Body	2	\$79,028.07	\$158,056.14
	Price Includes all up-fitting from Columbia Body, Delivery to Body company & Jefferson County			
	SOURCEWELL CONTRACT # 060920-KTC			
TOTAL NET AMOUNT				\$500,895.94

We trust that this purchase agreement meets your needs and appreciate the opportunity to partner with JEFFERSON COUNTY PUBLIC WORKS. Please do not hesitate to call me if you have any questions.

Sincerely,

I accept this Purchase Agreement and acknowledge that this is a firm order.

Thomas Pace
Territory Manager

e: tpace@papekenworth.com
p: 503-724-8481

Terms and Conditions

TERMS AND CONDITIONS OF SALE: Sales Orders are based on the terms and conditions stated herein. Unless otherwise provided on the face hereof, offers are good for acceptance for a period of 30 days from the date hereof. An order by the Buyer shall constitute an acceptance of the terms and conditions herein proposed. If, and only if, no offer of sale is issued by Seller, then the invoice shall be deemed: an acceptance of the Buyer's order; a written confirmation; and a final, complete, and exclusive written expression of the agreement between Seller and Buyer. Buyer is hereby notified that additional or different terms from those contained herein are objectionable.

1. **Prices.** Prices quoted by Papé Kenworth are subject to change without notice. Papé Kenworth's prices in effect at the date of delivery will govern.
2. **Taxes.** Buyer shall pay all local, state, and federal taxes arising from or related to any sale or lease to which this document relates, except for taxes upon or measured by net income of Seller.
3. **Delivery.** Stated or promised delivery dates are estimates only based upon Seller's best judgment and Seller shall not be responsible for deliveries later than promised regardless of the cause. Delivery periods are projected from the date of receipt of any order by Seller, but if equipment to be furnished by Seller is to be manufactured specifically to fill a particular order, delivery periods will be projected from the date of Seller's receipt of complete manufacturing information. If the furnishing of equipment on orders accepted by Seller is hindered or prevented by public authority or by the existence of war or other contingencies, including, but not limited to, shortage of materials, fires, labor difficulties, accidents, delays in manufacture or transportation, acts of God, embargoes, inability to ship, inability to insure against war risks or substantially increased prices or freight rates, or other causes beyond Seller's control, the obligation to fill or complete such orders shall be excused by Seller's option.
4. **Transportation and Claims.** Prices quoted are net F.O.B. point designated in writing by Seller. When no F.O.B. point is designated in writing by Seller, prices for new equipment shall be deemed to be net F.O.B. point of manufacture and prices for all other equipment shall be deemed to be F.O.B. Seller's place of business at which the order for the equipment is accepted. Seller's responsibility for the equipment shall cease and all risk of loss shall become the Buyer's upon delivery of the equipment to the first carrier for shipment to the Buyer or his consignee, even though such delivery shall be made prior to the arrival of the equipment at the F.O.B. point designated, and any and all claims for shortages, deliveries, damages or non-delivery must be made by the Buyer or his consignee to the carrier. Seller shall in no event be responsible for shortages in shipments unless notice of such shortage is given in writing to Seller within 15 days after receipt of shipment.
5. **Payment and Security.** Buyer agrees to pay in full for the equipment at time of delivery. Buyer agrees to pay the late charge on any past due balance at the rate of 18% per annum. The signatory warrants that he/she has authority to execute this order on behalf of any party for whom he/she signs, and that such party has the power to enter into this agreement and perform its terms. As security for all of Buyer's obligations to Seller, Buyer grants to Seller a security interest in the equipment and authorizes Seller to file all documents necessary to perfect Seller's security interest. The security interest granted hereunder is in addition to any other rights available to Seller, and Seller shall have all of the rights and remedies available to a secured party under the Uniform Commercial Code, all of which are cumulative. Throughout the duration of Seller's security interest, Buyer shall keep the equipment fully insured against theft and loss or damage by fire and other casualty as Seller may from time to time require in accordance with such terms as Seller may require.
6. **Buyer to Furnish.** Performance by Seller is subject to the Buyer furnishing a satisfactory credit rating certificate, letter of credit, evidence of financing, or any other similar papers necessary for the satisfactory completion of such order.
7. **Assignment.** The right to any monies due or to become due hereunder may be assigned by Seller, and Buyer, upon receiving notice of such assignment, shall make payment as directed.
8. **Limitations of Warranties.** If "NEW" warranty is indicated on the reverse side or if new equipment is purchased hereunder, all warranties are strictly given only by the manufacturer. Copies of manufacturer's warranty can be obtained from Seller. If "USED" warranty is indicated on the reverse side, Seller hereby warrants to Buyer that the equipment or components thereof designated on the reverse side, shall be free under normal use and service from defects in material and workmanship for the period shown, commencing on the date of delivery. Buyer's exclusive remedy for breach of the limited warranty shall be the repair or replacement of the warranted equipment without charge to Buyer when returned at Buyer's expense to the Seller's facility where the equipment was purchased, with proof of purchase. Buyer must give notice of any warranty claim not later than 7 days after the expiration of the warranty period and must return the equipment to Seller for repair or replacement no later than 30 days after expiration of the warranty period. Any action against Seller for breach of the limited warranty must be commenced within one year after the date of delivery of the equipment. Seller's warranty does not extend to any defect, claim, or damage attributable to the failure to operate and/or maintain the equipment in accordance with the manufacturer's specifications, or due to the failure to operate or maintain the equipment in accordance with any recommendations of Seller. If "AS IS" is indicated on the reverse side, no warranty of any kind is being given and the equipment is being sold with all faults. THE WARRANTIES IN THIS PARAGRAPH AND ON THE REVERSE SIDE ARE THE EXCLUSIVE WARRANTIES GIVEN BY SELLER AND SUPERSEDE ANY PRIOR, CONTRARY, OR ADDITIONAL REPRESENTATIONS, WHETHER ORAL OR WRITTEN. SELLER HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND ANY IMPLIED WARRANTIES OTHERWISE ARISING FROM COURSE OF DEALING OR USAGE OF TRADE. SELLER SHALL NOT BE LIABLE FOR ANY LOSS, INJURY, OR DAMAGE TO PERSONS OR PROPERTY RESULTING FROM THE FAILURE OR DEFECTIVE OPERATION OF THE EQUIPMENT; NOR WILL SELLER BE LIABLE FOR DIRECT, INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OF ANY KIND SUSTAINED FROM ANY CAUSE. This exclusion applies regardless of whether such damages are sought for breach of warranty, breach of contract, negligence, or strict liability in tort or under any other legal theory.
9. **Notice.** This paragraph shall serve as notice that The Papé Group, Inc. has assigned its rights to sell its rental equipment (as may be described in this sales order) and its rights to sales proceeds (including "trade-in assets" related thereto) to North Star Deferred Exchange as part of an IRC Sec. 1031 exchange.
10. **Attorneys Fees.** In the event suit or action is instituted against Buyer on account of or in connection with or based upon the terms hereof, the Buyer agrees to pay, in addition to the costs and disbursements provided by law, such sum as the court may adjudge reasonable attorney's fees in both the trial and appellate courts, or in connection with any bankruptcy proceeding.
11. **Entire Agreement.** The foregoing and any addendum shall constitute the complete and exclusive agreement between the parties, and it is expressly understood and agreed that no promises, provisions, terms, warranties, conditions, guarantees, or obligations whatsoever, either expressed or implied, other than as herein set forth or provided for shall be binding on either party. Each party may transmit its signature by facsimile to the other party and such facsimile signatures shall have the same force and effect as an original signature.

I have read, understand, and am bound to these Terms and Conditions.



PAPÉ KENWORTH - PORTLAND (P255)
550 N.E. COLUMBIA BLVD.
PORTLAND, Oregon 97211

JEFFERSON COUNTY
715 SE GRIZZLY RD
MADRAS, Oregon 97741
United States of America

Tom Pace
Cell Phone: (503)724-8481
Office Phone: 503-240-6282
Email: tpace@papekenworth.com

Matt Powlison
Office Phone: 541-475-475-4459
Email: mpowlison@jeffco.net

Vehicle Summary

	Unit		Chassis	
Model:	T480 Series Conventional	Fr Axle Load (lbs):		14600
Type:	FULL TRUCK	Rr Axle Load (lbs):		40000
Description 1:	Dump truck Chassis	G.C.W. (lbs):		66000
Description 2:				
	Application	Road Conditions:		
Intended Serv.:	Local Pickup & Delivery: Vehicles which	Class A (Highway)		87
Commodity:	Gravel/Crushed Rock/Sand	Class B (Hwy/Mtn)		10
		Class C (Off-Hwy)		3
		Class D (Off-Road)		0
	Body	Maximum Grade:		6
Type:	End Dump	Wheelbase (in):		214
Length (ft):	16	Overhang (in):		61
Height (ft):	13	Fr Axle to BOC (in):		69.5
Max Laden Weight (lbs):	4000			
		Cab to Axle (in):		144.5
		Cab to EOF (in):		205.5
		Overall Comb. Length (in):		339
	Trailer			
No. of Trailer Axles:	0			
Type:				
Length (ft):	0			
Height (ft):	0	Special Req.		
Kingpin Inset (in):	0	U.S. Domestic Registry, 50-state.		
Corner Radius (in):	0			
	Restrictions			
Length (ft):	75			
Width (in):	102			
Height (ft):	13.5			

Approved by: _____

Date: _____

Note: All sales are F.O.B. designated plant of manufacture.



Sales Code	Std/Opt	Description	Weight
Model			
0000480	S	T480 Series Conventional	10,386
0071001	O	T480 Vocational Hood	0
0072000	O	Chassis Operation Will Not Incl. Stationary application. Stationary operation is defined as running the engine under load while stationary at a substantial fraction of engine gross horsepower (60% or greater) for an extended period of time (longer than 5 - 10 minutes).	0
0080314	O	EPA Clean Idle Label - PACCAR PX Engines	0
0090162	O	T480 Tandem	0
0098437	O	State of Registry: Oregon	0
Engine & Equipment			
0130228	O	PACCAR PX-9 380 380@1600 1250@1200, 2024 With Turbo Exhaust Brake (VGT Brake) N09420 C333 0.....Reserve Speed Limit Offset (N09380 C334 0.....Maximum Cycle Distance (N202 N09360 C400 252...Reserve Speed Function Reset N09200 C399 120...Standard Maximum Speed Limit N09400 C401 10....Maximum Active Distance (N20 N09220 C402 0.....Expiration Distance (N207) N09540 C395 0.....Expiration Distance (N209) N09260 C121 64....Max Vehicle Speed in Top Gea N09440 C234 YES...Engine Protection Shtdwn N09460 C231 NO....Gear Down Protection N09580 C133 5.....Idle Shtdwn Time N09680 C233 NO....Idle Shtdwn Override N09480 C132 1400..Max PTO Speed N09300 C128 64....Max Cruise Control Speed N09500 C239 YES...Cruise Control Auto Resume N09520 C238 YES...Auto Engine Brake in Cruise N09780 C190 80....High Ambient Temperature Thr N09740 C188 40....Low Ambient Temperature Thre N09760 C189 60....Intermediate Ambient Tempera N09720 C382 YES...Enable Hot Ambient Automatic N09600 C396 NO....Enable Impending Shutdown Wa N09620 C397 60....Timer For Impending Shutdown N09640 C206 35....Engine Load Threshold N09560 C225 NO....Enable Idle Shutdown Park Br	0
1000046	O	EPA Emissions Warranty Engine	0
1000151	S	PremierSpec	0
1000243	O	Gearing Analysis: Performance	0

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Sales Code	Std/ Opt	Description	Weight
		power before economy results.	
1000252	O	Customer's Typical Operating Spd: 62 MPH	0
1000524		RegistrationYear Year of Registration: 2024	0
1000684		Effective VSL Setting NA	0
1000857	O	Engine Idle Shutdown Timer Enabled	0
1000859	O	Enable EIST Ambient Temp Overrule	0
1000891		Eff EIST NA Expiration Miles Use only with MX and Cummins engines	0
1002060	S	Air Compressor: Cummins 18.7 CFM For Cummins And PACCAR PX engines.	0
1041399	S	Air Cleaner: MD Composite Engine Mounted	0
1105232	O	Fan Hub: Horton Variable Speed For use with PX engines, L9N or B6.7N natural gas engines on 2.1M only.	0
1121234	O	Cooling Module: 2.1M MD Vocational Hood, Clog Resistant, 1000 Square Inches	10
1247264	O	EXH: Single Can 2024 RH Under with Single Vertical RH Back-of-Cab Tailpipe	0
1290130	O	Tailpipe: 5 in. single 30 in. 45 degree curved.	12
1321102	S	Fuel Filter: PACCAR 2.1M MD for PX-7 or PX-9 Fuel/water separator for 2021 and later engines.	0
1321200	S	Run Aid:None *For Fuel Filter	0
1321305	O	Start Aid:12V Heat *For Fuel Filter	1
1500029	O	Kenworth Fuel Cooler Required for Cummins engines with a single fuel tank. Required for PACCAR MX-13 engine with a single fuel tank and stationary use: High RPM, low vehicle speed, sustained for longer than 1 hour. Optional for all other applications.	0
1504006	O	Block Heater: PACCAR 750 watt 120V for PX-7 and B6.7N. 1000 watt for PX-9 and ISL9 Engines.	2
1700149	O	Retarder: Jacobs for PX-9 and ISL With 3-way switch. Replaces the standard turbo brake for PX-9 engines.	57
1816260	S	Alternator: PACCAR 160 amp, Brush Type	0
1821275	O	Batteries: 3 AGM GP31 THR (925) 2775 CCA. For T680, T880, or W990 in cab battery box only.	62
1836106	S	Mitsubishi 105P55 12V Starter with Cummins and PX PACCAR 12 volt electrical system. W/ centralized power distribution incorporating plug-in style relays. Circuit protection for serviceability, 12-	0

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Sales Code	Std/Opt	Description	Weight
		volt light system w/circuit protection circuits number & color coded. Only for Cummins or PX engines.	
1840066	O	Cab Power Cutoff SW on Cab Floor NFPA Compliant - Engine Shut off. Includes gauge.	2
1900996	O	Jump Start Terminals Under Hood.	0
1901018	S	Remote PTO/Throttle, 12-Pin, 250K, Back of Cab OR Back of Sleeper, J1939, Remote Control Provision	0
Transmission & Clutch			
2058425	O	Transmission: Fuller RTLO18918B 18-speed with pump, without oil cooler. Standard with synthetic lubricant. Includes severe-duty pilot bearing on all class 8 models. *Torque Limit: 1850 pound-feet.	491
2250496	O	Clutch: Eaton 15-1/2 in. Advantage Self-Adjust to 1750 ft-lb, Ceramic, 4-Paddle, Predamper	0
2294080	O	Air-Assisted Hydraulic Clutch	0
2406453	O	Driveline: 2 Dana SPL250XL 1 Centerbearing Low maintenance offering from Spicer. On-highway 350K mi first service interval, 100K mi subsequent service interval on U-joint, splines lubed for life, quick disconnect end caps.	53
2409941	S	One Heavy-Duty One-Piece Aluminum Crossmember This option upgrades an existing crossmember. The cost does not include the centerbearing and bracket. Crossmember location will be in accordance with Kenworth engineering standards, using the major components specified on the DTPO.	0
2429038	O	PTO Adapter For Front Engine PTO (FEPTO)	8
Front Axle & Equipment			
2503471	O	Dana Spicer D-1461I Front Axle rated 14.6K 3-1/2in. drop, use with air disc brake only.	23
2607001	O	Front Brakes: 14.6K Bendix Air Disc Brakes Lube Free.	0
2690025	O	Splined Rotor for Front Air Disc Brakes for Use with Iron Hubs.	0
2702500	S	Front Hub: Iron Hub Pilot 14,600 lbs. 11-1/4 in. bolt circle. For use w/ air disc brakes. Consider wheelguards (5850002) w/ aluminum wheels.	0
2741970	S	ConMet PreSet Plus Hub Package; Front Axle.	0
2750001	S	Hubcap: Front Vented.	0
2769000	O	Slack Adjusters Included W/ Front Axle or Brakes. Also use with disc brakes.	0
2864072	O	Front Springs: Taperleaf 14.6K W/ Shock Absorbers w/ maintenance-free elastomer spring pin bushings.	0
2895091	O	Single Power Steering Gear: 14.6K.	20

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Sales Code	Std/ Opt	Description	Weight
2899336	O	Power Steering Cooler;Radiator Mounted Air-to-Oil	11
2900063	O	70 mm Front Suspension Spacer Block	0
2900612	O	Threaded Front Spring Bushings in Place of elastomeric.	0
Rear Axle & Equipment			
3122164	O	Dual Rear Axle 40,000 lbs. Meritor RT40-160P with pump	2,369
3200563	S	Rear Axle Ratio - 5.63.	0
3306001	O	Dual Rear Bendix Air Disc Brakes for Dual rear axles to 46K capacity.	40
3392604	O	Splined Rotor for Dual Rear Air Disc Brake for use with aluminum hubs.	-208
3407050	O	Dual Rear Hubs: Aluminum Hub Pilot 46K; 11.25" bolt circle. Requires "R" series outer ends.	0
3441972	O	ConMet PreSet Plus Hub Package; Dual Rear Axle.	0
3465900	O	Rear Slack Adjusters Included W/ Axle or Air disc brakes.	0
3485002	O	Spring Brakes Included W/ Dual Rear Air Disc brakes.	0
3490905	O	Rear Air Disc Brake Dustshields for Dual Axle; includes pads only.	2
3495226	S	Bendix 4S/4M Anti-Lock Brake System.	0
3500057	O	Interaxle Driveline: 1 Dana SPL170XL Tandem Rear Axles Only	96
3749203	O	Rear suspension: Tandem Chalmers 854-46-L-HS 46K. 54 in. axle spacing. High center of gravity application. Unladen Height: 11.3 in. Laden Height: 9.6 in.	534
3808131	O	1 Steerable Pusher: Watson-Challin 13.5K SL13	1,245
3820036	O	1 Steerable Pusher Brakes: Bendix Non-RSD 15x4 Use with 13.5K axle.	0
3820523	O	1 Steerable Pusher Brake Drum 15x4 for Use With 13.5K axle.	0
3821121	O	1 Steerable Pusher Hubs Aluminum Hub Pilot for use with 13.5K axle.	0
3825047	O	Steerable Pusher: Optional Dustshields.	6
3828333	O	Pusher or Tag: Gauge/ Switch Dash-Mounted; Gauge and pressure regulator mounted BOC lower LH side.	0
3841061	O	1st Pusher Location: 61 in. From C/I Forward tandem axle or single rear axle.	0
Tires & Wheels			

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Sales Code	Std/Opt	Description	Weight
4017181	O	Front Tires: Michelin XZY3 385/65R22.5 18PR 42.4 in. Diameter, All Position. 19.6 in. SLR.	130
4210151	O	Rear Tires: Michelin X Works D 11R24.5 16PR	320
4781772	O	1 Steerable Pusher: 2 Michelin XZE 255/70R22.5 16PR. 36.7 in. diameter, all position. AKA PXZE. 17.2 in. SLR.	-40
4900008	O	Rear Tire Quantity: 8	0
5042312	O	Front Wheel: Accuride 29806 22.5x12.25 steel Steel Armor(TM) powder coat, hub-pilot mount. 11500lb. maximum rating. 5-hand holes.	102
5242310	O	Rear Wheel: Accuride 28827 24.5x8.25 steel Steel Armor(TM) powder coat, hub-pilot mount. 8000lb. maximum rating. 2-hand hole. Code is priced per pair of wheels.	140
5781258	O	1 Steerable Pusher Wheel: 2 Accuride 50291 22.5X8.25 heavy-duty 22.5x8.25; Steel Armor(TM) powder coat, hub- pilot mount. 8000lb. maximum rating. 2-hand holes. Air disc brake compatible.	28
5853906	O	Powder Coat White Steel Wheel. Use in conjunction with front, dual front, rear, spare or lift axle wheel code(s). All wheels on chassis must have same finish color.	0
5900008	O	Rear Wheel/Rim Quantity: 8	0
Frame & Equipment			
6056600	O	Frame Rails: 10-3/4 x 3-1/2 x 3/8in. Steel 337in. to 416 in. Truck frame weight is 3.48 lb.-in. per pair of rails. Section modulus is 17.80, RBM is 2,132,000 in-lbs per rail. Frame rail availability may be restricted based upon application, axle/suspension capacity, fifth wheel setting, or component/dimensional specifications. The results of the engineering review may result in a change to the requested frame rail. If a change is required Kenworth Application Engineering will advise the dealer of the appropriate material specification for a substitute rail.	396
6141400	O	Full Steel Insert: for 10-5/8 in. or 10-3/4 in. Steel 285 in. to 336 in. or 2nd insert for 11-5/8 in. steel frame. Adds 1,149,000 in-lb to main rail RBM. Truck insert weight is 2.05 lb.-in. per pair of rails. Full frame insert length is equal to wheelbase plus rear frame cutoff plus dimension forward of front axle by model. See databook addendum section 7.2.	642
6309910	O	Delete bumper: Requires a bumper setting code.	-27
6319064	O	64 In. Bumper Setting. Requires a Bumper Code.	0
6321010	S	Front Tow Loops: Two	0
6390034	O	24 in. Frame Rail Extensions. Vocational Hoods only.	36
6391201	O	Custom Frame Layout: One Chassis CFL F/T: x	0
6405000	O	In-Cab Steel Battery Box: under Rider Seat or in	0

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Sales Code	Std/Opt	Description	Weight
		stand alone box. Requires appropriate AGM battery code, which varies by model, and appropriate rider seat code be selected prior to entering the workscreen. Includes 1 battery disconnect switch.	
6409906	O	In-Cab Battery Box Location: Under Rider Seat.	0
6451125	S	DPF/SCR Box Natural End Plates and Natural cover.	0
6490139	S	Heavy-Duty One-PC Aluminum Intermediate/ Fill-In crossmember.	0
6490433	S	Heavy-Duty 5-Piece Rear Cab Support, Hucked assembly. Huck fastened to frame.	0
6679860	O	Final End-of-Frame Cut-Off Dimension Will be modified to 61 in. to 65 in.	0
6721102	S	Rear Mudflap Arms: Betts B-25 Standard-Duty, straight. Includes B1732 mounting brackets as standard.	0
6722000	S	Rear Mudflap Shields: White Plastic Antisall W/ Kenworth logo.	0
6741023	O	Square End-of-Frame W/ Bolted Crossmember, non-towing.	41
Fuel Tanks & Equip			
7140080	O	80 US Gallon D-Shape Rectangular Aluminum Under fuel tank, replace. With non-slip step.	52
7722173	O	Large DEF Tank, 15 Gallons.	26
7889203	O	DEF to Fuel Fill Ratio 2:1 or Greater.	0
7889245	O	Anti-Siphon Device in Fuel Tank Filler Neck. For any number of fuel tanks.	1
7889613	O	DEF Tank Location is RH BOC. For 2.1M Medium-Duty	0
7920080	O	Location: 80 gal fuel tank LH under cab	0
Cab & Equipment			
8024311	S	Cab: Stamped Aluminum with Curved Windshield LED markers. Requires seperate roof code.	0
8090153	O	Hood: Sloped Vocational w/ Stationary Grille w/ Chrome Crown	-24
8108003	O	Ember Filter For Cabin Air. Used to keep embers out of the HVAC filter element. Cannot be used with code 8108002.	2
8108011	S	Cab HVAC - Day Cab and 40 in. Sleeper System With Defrost, A/C, and 48,000 BTU/hr Heater. Includes automatic temperature control with one touch defrost operation and dash mounted cab temperature and solar intensity sensors. Pleated fresh air filter and cabin recirculation air filter standard. The Kenworth HVAC system is designed to provide optimal heating and cooling in all operating environments without need for additional insulation. Cab HVAC without sleeper heater AC is available with 40in sleeper.	0

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Sales Code	Std/Opt	Description	Weight
8201013	S	Steering Wheel: 18 in. 4-Spoke.	0
8201200	S	Adjustable Telescoping Tilt Steering Column.	0
8203060	O	5 Sets of Keys. Replaces Standard 2 Sets of Keys.	0
8208495	O	Two Spare Switches: Wired to Power.	0
8220106	O	Gauge: Dash Mounted Air Filter Restriction Gauge.	0
8222712	O	Gauge: Fuel Filter Restriction Gauge.	0
8222722	O	Gauge: Manifold Pressure Gauge. The NavPlus HD unit includes a virtual manifold pressure gauge.	0
8282024	S	Main Instrument Package: 7" Digital Display Cluster. Includes Physical (Analog): Speedometer, Tachometer, Oil Pressure, and Coolant Temp; and Digital: Fuel Level #1, DEF Level, DPF Filter Status, Fuel Economy, Volts Telltale, OAT and Primary Air Pressure, Secondary Air Pressure, and Air Application for air brake trucks.	0
8330591	S	Interior Trim Package: 2.1M MD Gray Foam Backing/Cloth Headliner W/Gray Sunvisor & Seat Color Three Underdash Center Console Cupholders (Two If Allison Transmission Is Selected).	0
8410217	O	Driver Seat: KW Premium Air Seat HB Tough Cloth w/ Dual Armrests/Susp Cover/Isolator Lever/Seat Heater	0
8450127	O	Rider Seat: KW Battery Box Seat HB Tough Cloth w/ Dual Armrests/Occupancy Sensor	0
8490161	O	Seat Color: Black Replacing Standard Gray	0
8601432	O	Kenworth Radio DEA710 AM/FM/WB/USB, Bluetooth	0
8601875	O	CB Radio: Cobra 29 W/Weatherband/DI Ant Transceiver/Sound Tracker/Illum Panel W/Microphone Clip Mtd On Side	0
8698965	O	Speaker Package For Cab: (2) Speakers B-Pillar	0
8700196	S	Turn Signal: Self-Cancelling	0
8700283	S	LH and RH Trip Ledge Rain Deflectors	0
8700663	O	Kenworth TruckTech+: This system provides the World's Best reporting of engine and aftertreatment fault codes, as well as enhanced support for the truck owner through rapid communication of fault severity and recommended actions. This is standard on all Kenworth models with a PACCAR MX engine, Cummins X15 engine, PX engine or Natural Gas engine.	0
8800272	O	Grabhandle: RH, Exterior, Side of Cab - Ergonomic	3

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Sales Code	Std/Opt	Description	Weight
		Grab Handle Mounted To The Right Hand Exterior Of The Cab For Entry and Exit.	
8800372	O	Grabhandle: LH, Exterior, Side of Cab - Ergonomic Grab Handle Mounted To The Left Hand Exterior Of The Cab For Entry and Exit.	3
8800402	S	Dual Cab Interior Grabhandles: A Pillar Mounted Dash Wrap and B Pillar Mounted Grabhandles	0
8832113	S	Kenworth Daylite Door With Standard LH/RH electric door locks and LH/RH electric window controls.	0
8841411	S	Single Air Horn Under Cab.	0
8850139	S	Look-Down, Pass. Door, Black 11x6	0
8850842	S	Mirror Shell: Dual Aero In-Mold Black	0
8860852	O	Mirror: Dual KW Aero Rear View Motor, heated with Integral CX	0
8871446	S	Rear Cab Stationary Window 19in x 36in	0
8890101	S	One-Piece Bonded-In Windshield With Curved Glass. Standard.	0
8890135	O	Exterior Stainless Steel Sunvisor.	11
8890356	O	4 1/4" Molded Wheelwell Fender Extension.	0
8890874	O	Kenworth Cab Air Suspension.	0
8891009	O	Thermal/Sound Insulation Package	0
8891011	O	Roof: Raised Profile, Stamped Aluminum w/ Additional Head Room & Interior Overhead Storage	0
Lights & Instruments			
9010813	O	Headlamps: Single Halogen Complex Reflector w/ Turn Indicator, Reflector and w/o DRL. Fender Mtd.	0
9022137	S	Marker Lights: Five, Rectangular, LED	0
9030052	S	LED Stop,Turn,Tail: With Two LED Backup Lights and With An LED License Plate.	0
9058085	O	Switch,Wire,Indicator Light: C/I Flood 1st SW Thru Grommet Under Cab	0
9090049	O	Omit Brake Light with Engine Brake. Can only be selected when chassis also has engine brake. Cannot be used with options to delete engine brake.	0
9090115	O	Reflectors: Two Midframe	0
9090849	O	Polyswitches Replacing Fuses. Switch Will automatically reset after removal of excess load.	0

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Sales Code	Std/Opt	Description	Weight
Air Equipment			
9101219	O	Air Dryer: Bendix AD-HF Extended Purge Heated With Puraguard	0
9108001	S	Moisture Ejection Valve W/ Pull Cable Drain.	0
9110020	O	Full Truck Kit Gladhands mounted at end-of-frame. Seven-way female receptacle mounted at end-of-frame in taillamp bracket. Kit includes dash mounted trailer air supply valve, trailer hand control valve, and hoses/fittings for the valves. Dash mounted parking brake valve, tractor protection valve, and spring brake inversion/relay valves are standard.	15
9140020	S	Nylon Air Tubing in Frame & Cab, Excluding Hoses subject to excessive heat or flexing.	0
9140085	O	Bendix LQ-5 Ratio Valve: for Kenworth-Installed pusher/tag. LQ-5 valve limits the amount of air applied to the pusher brakes. Helps prevent lockup in lightly loaded conditions.	0
9140200	O	Delete Trailer Hand Valve. Must Code for Tractor kit.	0
9140328	O	Trailer ABS Electric Supply Through SAE J560 7-pin connector per TMC RP137).	0
Extended Warranty			
9200008	S	Base Warranty - PACCAR PX-9 Engine 24 months / 250,000 miles / 402,336 km / 6250 hours.	0
9200022	O	Base Warranty - Standard Service Medium Duty 12 months / Unlimited miles & km	0
9212659	O	TruckTech+ RD - 3YR Sub PACCAR PX Engines	0
9220001	O	Base Warranty: Emissions 5YR/100K MI - EPA Engine	0
Miscellaneous			
9409852	O	GHG Secondary Manufacturer: Does Not Apply	0
9490003	O	Additional Lead Time Required for Off Highway & /or specialty component truck.	0
9491659	S	VMUX Architecture	0
Promotions			
Paint			
9700000	O	Paint Color Number(s). N9702 A - L2919 YELLOW N9720 FRAME N0001 BLACK	0
9943051	O	Day Cab Premium Paint	0

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Sales Code	Std/ Opt	Description	Weight
9944820	S	1 - Color Paint - Day Cab Color will be White if no other color is specified.	0
9960003	O	Non-Standard Paint Color.	0
9965510	S	Base Coat/ Clear Coat. The Kenworth Color Selector contains additional instructions, as well as information on Kenworth paint guidelines and surface finish applications. Kenworth is standard with Dupont Imron Elite paint.	0

Special Requirements

- Special Requirement 1 0098025
- Special Requirement 2
- Special Requirement 3
- Special Requirement 4

Order Comments



Total Weight

17,080

Prices and Specifications Subject to Change Without Notice.

Unpublished options may require review/approval.

Dimensional and performance data for unpublished options may vary from that displayed in CRM.

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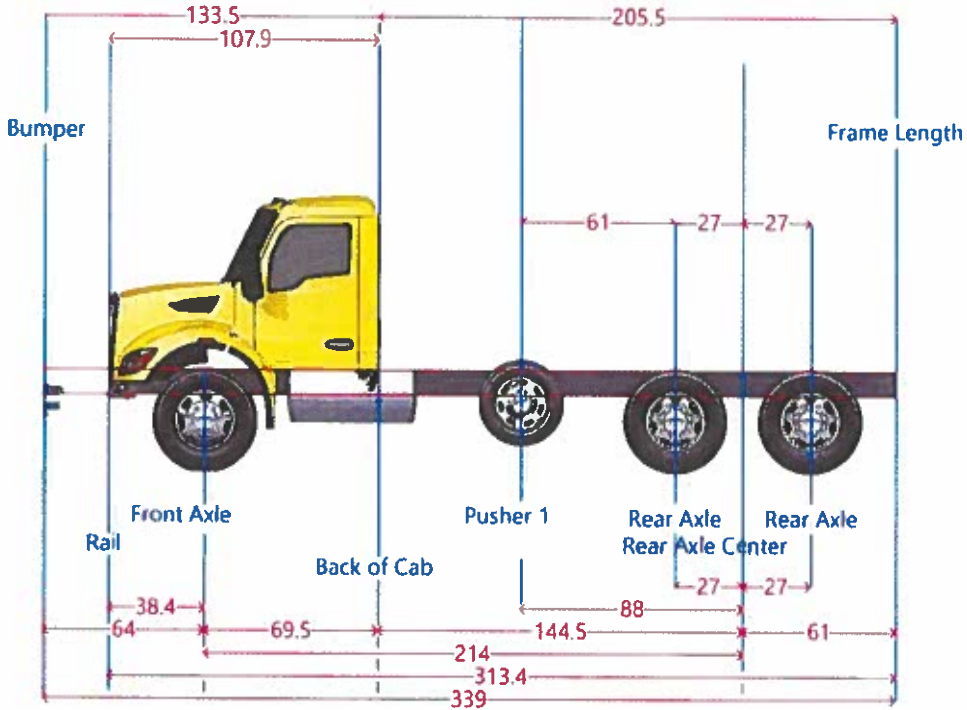


Shipping Destinations

Intermediate Destination:

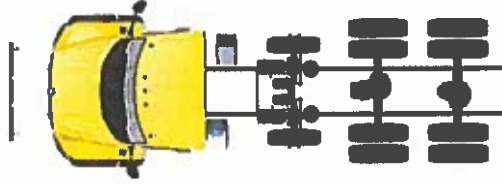
Final Destinations	Quantity
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HORIZONTAL DIMENSIONS



Dimension	Measurement	Start	End
Axle Spacing	54	187	241
Bumper to Back of Cab	133.5	-64	69.5
Bumper to Front Axle	64.0	-64	0
Bumper to Front Frame	25.6	-64	-38.4
Cab to End of Frame	205.5	69.5	275
Cab to Rear Axle	144.5	69.5	214
Effective Bumper to Back Of Cab	133.5	64	69.5
Frame Length	313.4	-38.4	275
Front Axle to Back of Cab	69.5	0	69.5
Front of Frame to Axle	38.4	-38.4	0
Load Space	205.5	69.5	275
Overhang	61.0	214	275
Pusher Offset #1	-34.0	187	214
Pusher Offset #2	27.0	187	214
Pusher Offset #3	27.0	187	214
Tag Offset	27.0	214	241
Wheelbase	214	0	214

FRAME LAYOUT



Note: Optional content may be displayed. The order has not yet received an engineering review. The actual arrangement of components may not be exactly as pictured. Additional changes may be made to the layout by Kenworth. Add a Custom Frame Layout code if an exact layout is required.

Selected Options (Wheelbase: 214)

Sales Code	Description	Length	Side
7140080	60 US Gallon D-Shape Rectangular Aluminum Under	51.9	Left
7722173	Large DEF Tank, 15 Gallons	14.7	Right
6405000	In-Cab Steel Battery Box: under Rider Seat or In	20	Center

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COLUMBIA BODY MFG
10037 SE MATHER RD
CLACKAMS OR 97015
USA

Phone: 503-656-3775

QUOTE

Quote Number: 133

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<p>Quote To:</p> <p>PAPE' KENWORTH PORTLAND 550 N.E. COLUMBIA BLVD. PORTLAND OR 97211 USA</p>	<p>Date: 2/28/2024</p> <p>Expires: 4/13/2024</p> <p>Reference:</p> <p>Sales Person: Kirk Snead</p> <p>Fax: kirks@columbiabody.com</p>
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Tom Pace portland 503-724-8481 dump truck built on customers chassis (Jefferson Co)

Line	Part Number/Description	Rev	Expected Qty	Unit Price	Ext. Price
2	CFG-Elliptical Elliptical 84 ID Width	Init	1.00EA	40,841.00	40,841.00

USD

Elliptical Body Configuration

Body Type: Truck
 Body Length: 192Inches
 Body Inside Width: 84 inch ID(Standard)Inches

Side Height: 42Inches
 Floor Material: 3/16 AR450
 Side Material: 3/16 AR450
 Dash Material: 3/16 AR450
 Tailgate Material: 3/16 AR450

Rear Corner Post: Universal Sloped
 TipRail Size: 4 x 8 x .188
 TipRail Rubber: 5/8" Vulcanized Neoprene
 Hoist Size and Type: 135 Truck Pyramid
 Pyramid Reinforcement: Yes
 Top Boards: 4 x 6 Dougous Fir With Angle Iron
 Top Board Paint Code: Custom
 Top Board Custom Paint Code: N2919HN Yellow
 Body Paint Code: Custom
 Body Custom Paint Code: N2919HN Yellow
 Cab Guard Style: Tarp Style Cab Guard
 Cabguard Beacon: None
 Cabguard Comments: tarp with flaps and hooks welded to side of box

Body Specification Comments: steel upper boards bolted in (3X6)
 Front Step Options: Side Mounted Rebar Steps(Standard)
 Front Step Locations: Both Sides
 Shovel Holder Driverside: Yes Spade Up Dash Driver Side
 Shovel Holder Passengerside: Yes Spade Up Dash Passenger Side
 Broom Holder: No
 Axe Holder: No
 Front Steps/Dash Comments: two shovel holders on drivers side

Walk Rails: None
 Fender Overlays: Diamond Plate Fender Overlay
 MudFlap Selection: Black No Logo Mudflaps



COLUMBIA BODY MFG
10037 SE MATHER RD
CLACKAMS OR 97015
USA

Phone: 503-656-3775

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Mid MudFlap: Yes
 Spray Guards: 6 inch Spray Guard(Standard)
 Body Vinyl Decal: No
 Vibrator: 3500 Big Birtha Vibrator Electric (6 yard+)
 Poly Liner: None
 Misc. Comments:
 Tarp System: Custom Tarp System
 Tarp Type: Asphalt
 Tailgate Style: E-Body Style
 Tailgate Frame: Tubing 3 x 3 x .120 (Standard)
 Tailgate Center Rib: 1 Center Rib(Standard)
 Tailgate License Plate Mount: Yes
 Batchgates: None
 Tailgate Options: High Lift tailgate
 Waste Locks: No
 Spreader Chain: 3/8 Heavy Duty Chain
 Tailgate Spreader Chain Rubber Guard: No
 Spreader Apron: None
 Rear Corner Post Keyhole Slotted Up Towards The Front at a 45 Degree Angle: No
 Rear Corner Post Keyhole Slotted Down Towards Tailgate at a 45 Degree Angle: Yes
 Tailgate/Rear Body Comments:

Rear Corner Post Marker Lights: 2-1/2" 8 Diode Red LED Marker Light (Standard)
 Red 6inch Oval LED: 4 Red 6" Oval LED 26 Diode Stop/Turn/Tail
 Rear Corner Post Side Lights: 2-1/2" RED LED CLEARANCE LIGHT
 Rear Corner Post 6inch Oval Strobe: No
 Clear 2inch Rear Corner Post Beacons: No

3	CFG-Chassis Chassis Configurator	Init	1.00EA	32,071.00	32,071.00
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Chassis

New Build Body Number----
 Reference Body Number----E0734
 Body Length----192 Inches
 CA Chassis----139 Inches
 Back Of Cab To Front Of Box----13 Inches
 Body Over Hang----18 Inches
 Chassis Color----Axalta N0001 EZ Black
 Hoist Type and Size----135 Pyramid Hoist
 Hydraulic Tank Mount Location----Frame Mounted
 Hydraulic Tank Size----Painted Steel 35 Gallon Round 19" Long x 24" Diameter (262-A3535G)
 Hydraulic Oil Type----OIL HYDRAULIC AW32 SHELL
 Hydraulic Oil Filter----25 Micron
 Ball Valve Befor And After Hydraulic Oil Filter----Yes Non-Locking
 Quick Change Hooks On Hoist Plate----No
 Body Tip Rail Height----8" TipRail Height
 PUP Package----Yes
 Transmission Make ----Eaton Fuller Manual
 Extended Shaft PTO----No
 PTO Model----MUNCIE CS8SU6807A1KX HOT SHIFT 107% Air Power Take-Off
 PTO Type----Air (Eaton Fuller Transmission)
 Pump Model----Muncie PL12702BSBB 6.37CI Pump
 CBM Hitch Plate Assembly----Yes
 Shear Pin Style----CBM Grease Less 1 7/8" Pin Body Hinge Angle Assembly
 Pintle Hitch----Yes
 Pintle Hitch Type----Premier 2400H
 Hitch Height----28 Inch @ Saddle

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- Hitch Flap---Yes
- End Of Hitch To Back Of Tire---6 Inch
- Rear End D-Ring---1 Inch D-Ring = 2 (Standard)
- D-Ring Mount Location---Bottom
- License Plate Mounting Location---Body
- Light Plate---2 Oval S/T/T and 2 RND Reverse Lights
- 7 Way Location---Driver Side
- 7 Way ISO Location---Driver Side
- PUP Wet Line Location---Yes Wet Lines Passenger Side
- PUP Wet Line Type---8" Inch Wetline(Standard)
- Service Air Location---Driver Side
- Emergency Air Location---Driver Side
- Service Emergensi Glad Hand Type---Standard
- ICC Lighting---(Standard)Trucklite 2-1/2" LED Lighting Mounted on Rear Hinge Angle
- Trailer Brake Controller---None
- RV Plug---No
- Chip Bar---No
- Rear End Work Light---No
- Rear End Comments---hot shift PTO
- Safety Prop Pedestal---Single CBM Standard Prop Pedestal
- Body Guide---Quick Change Body Guides
- Back Up Alarm---Factory Back Up Alarm
- Factory Back Alarm Disclaimer---IF THERE ISN'T A FACTORY INSTALLED BACKUP ALARM ON CHASSIS, THERE WILL BE AN UPCHARGE TO INSTALL ONE.
- Truck Body Up Light---E11808NPOSS INDUCTIVE PROXIMITY SENSOR
- Camera System---No
- Body Beacon Light---No
- Chassis Mounted Chock Block Holder---No
- Cone Holder---No
- Chassis Highlift Setup---Yes
- Air Flaps---No
- Tool Box---None
- Truck Tarp Setup---Manual
- Chassis Mounted Spray Bottle---No
- Spray Bottle Holder Location---
- Switch Style---Round
- Cable Or Air Hoist---Cable
- Tower Selection---Standard Cable/Air Tower
- Single Lever Tower Requirement---No
- Tower Orintation---Angled
- Factory Dash PTO Switch---Yes
- FACTORY PTO SWITCH DISCLAIMER---THE PTO WIRE HARNESSSES MUST BE PRESENT AND PROGRAMMING MUST BE DONE PRIOR TO ARRIVAL. IF THEY'RE NOT IT WILL BE THE RESPONSIBILITY OF THE CUSTOMER TO HAVE IT ACTIVATED AT THEIR EXPENSE.
- Trailer Tarp Setup System Options---None
- Trailer Highlift---No
- Trailer HighLift Location---n/a
- Trailer Scale System---None
- Trailer Vibrator---No
- Trailer Body Up Light---No

4	CFG-REPAIR Plumbing For Plow	Init	1.00EA	2,893.00	2,893.00
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Taxes

Tax Description	Taxable Amount	Percent	Tax Amount
Oregon CAT Tax	75,805.00	0.47 %	356.28

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Lines Total	75,805.00
Less Discount:	0.00
Total Taxes	356.28
Line Miscellaneous Charges	0.00
Quote Miscellaneous Charges	0.00
Quote Total	76,161.28

Due to more frequent and unexpected increases in materials costs and volatility throughout the supply chain beyond the control of Columbia Body Manufacturing Co., and depending on the actual date of manufacturing based solely on the date of Customer acceptance of this quote when compared to actual date of delivery of chassis to Columbia Body Manufacturing Co., a materials costs surcharge may apply. Under no circumstances will a materials costs surcharge apply if delivery of chassis to Columbia Body Manufacturing Co. is within 90 days of date of Customer acceptance of his quote. The purpose of the materials costs surcharge would be to offset any unexpected and significant increases in costs of materials that are included in this quote. The materials costs surcharge would be additional charges that would be added to the base price and/or separately stated price options. Customer will be notified of any applicable materials costs surcharge in writing, prior to the start of the manufacturing process. If Customer cancels quote after signing acceptance or issuing a related purchase order, but prior to the beginning of the manufacturing process, a 10% restocking fee will be applied to materials costs included in this quote. Any custom materials or parts specific to this quote will require 100% prepayment at time of Customer quote acceptance, and will subsequently be considered owned by Customer if customer cancels quote.

***** Quote good for 45 days*****

Customer Acceptance Signature _____

Date _____

Sourcewell Discount Matrix for Kenworth Trucks Contract 060920-KTC: July 2023 Update

STEP 1. Any U.S. or Canadian authorized Kenworth Dealer generates a cab and chassis specification using the Kenworth PremierSpec system that meets the agency need. A chassis summary report is generated and at the end of the specifications a Total List Price is shown.

STEP 2. Agency chassis price will be determined by the Total List Price multiplied by the discount factor based on the model, plus any surcharge based on total list price compared to the minimums listed. This price includes cab and chassis only delivered to the first location after assembly.

STEP 3. Agency price for all truck bodies, additional equipment or services, fuel, chassis storage costs to allow body install, DOT or State inspections, extended warranties, etc. is no more than Kenworth dealer sales department cost plus 5%.

STEP 4. Agency total price is STEP 2 plus STEP 3 plus all required federal, state and local taxes, fees, tag, title, permits, etc.

Example:

1. Kenworth Dealer using PremierSpec generates specifications for a T880 model daycab with a Total List Price of \$259,110. Agency discount factor for that model is .655 per matrix below. The cab and chassis is subject to a \$1,000 upcharge since the list price is lower than the minimum listed for the model. The sale price for the cab and chassis would be \$170,717.05 ($\$259,110 \times .655 + \$1,000$ min list upcharge), not including any body or other items.

2. Dealer also quotes a locally installed dump body, storage/flooring, local transport & delivery, DOT Inspection, local cleaning and fuel for \$29,117.00 (Dealer cost plus no more than 5% markup)

3. Total Agency price for chassis plus body and other goods and services is \$199,834 ($\$170,717$ plus $\$29,117.00$) plus any applicable taxes, state fees, tag, title, etc. Final delivery and payment terms to be mutually agreed upon by the Kenworth dealer and purchasing agency.

Kenworth Medium Duty Models	Agency % Discount off Total List Price	Equivalent Discount Factor	\$500.00 upcharge if less than Minimum List Price:	\$1000.00 upcharge if less than Minimum List Price:
T180	12.0%	0.880	\$102,500	\$98,500
T280	14.0%	0.860	\$118,500	\$115,500
T380	16.0%	0.840	\$129,000	\$125,500
T480	17.0%	0.830	\$160,500	\$157,500
K270 or K370 Cabover	7.0%	0.930	\$99,000	\$92,500
K270 / K370 w/Clear Rail Package	9.0%	0.910	\$119,750	\$116,500
T180 B6.7N Natural Gas Engine	24.0%	0.760	\$140,000	\$135,500
T280 B6.7N Natural Gas Engine	26.0%	0.740	\$149,500	\$146,500
T380 B6.7N Natural Gas Engine	26.0%	0.740	\$159,250	\$156,000
T280 L9N Natural Gas Engine	27.0%	0.730	\$169,500	\$166,000
T380 L9N Natural Gas Engine	27.0%	0.730	\$179,000	\$176,000
T480 L9N Natural Gas Engine	30.0%	0.700	\$213,250	\$210,500
Kenworth Heavy Duty Models	Agency % Discount off Total List Price	Equivalent Discount Factor	\$1000.00 upcharge if less than Minimum List Price:	\$2000.00 upcharge if less than Minimum List Price:
T680 Daycab	34.3%	0.657	\$245,500	\$240,000
T680 Sleeper	36.6%	0.634	\$273,500	\$267,000
T880 Daycab	34.5%	0.655	\$264,000	\$258,000
T880 Sleeper	35.2%	0.648	\$271,500	\$265,000
T880 Tridem	36.0%	0.640	\$310,000	\$304,500
W990 Daycab	36.0%	0.640	\$260,000	\$253,250
W990 Sleeper	38.2%	0.618	\$285,500	\$278,500
W990 Tridem	39.0%	0.610	\$325,500	\$317,000
T800 Daycab	32.4%	0.676	\$284,000	\$278,500
T800 Sleeper	32.6%	0.674	\$316,000	\$311,000
T800 Tridem	35.0%	0.650	\$324,500	\$316,500
W900 Daycab	31.0%	0.690	\$288,500	\$283,000
W900 Sleeper	34.0%	0.660	\$308,750	\$303,500
W900 Tridem	35.0%	0.650	\$338,000	\$331,500
T680 Daycab PX-9 Next Gen	30.1%	0.699	\$221,000	\$215,500
T880 Daycab w/ PX9 Engine	33.8%	0.662	\$234,500	\$227,500
W900 Daycab w/ PX9 Engine	30.0%	0.700	\$252,000	\$246,000
T880 Daycab with Front Drive Axle	30.0%	0.700	\$353,000	\$346,000
C500	25.0%	0.750	\$353,000	\$346,000
T680 Daycab ISX12N - Natural Gas Engine	36.0%	0.640	\$309,500	\$305,000
T680 Sleeper ISX12N - Natural Gas Engine	38.0%	0.620	\$308,000	\$301,000
T880 Daycab ISX12N - Natural Gas Engine	35.5%	0.645	\$306,500	\$299,500
T880 Sleeper ISX12N - Natural Gas Engine	41.5%	0.585	\$352,500	\$345,500
T880 Daycab L9N - Natural Gas Engine	35.0%	0.650	\$281,500	\$275,000
Kenworth Battery Electric Models	Agency % Discount off Total List Price	Equivalent Discount Factor	\$1000.00 upcharge if less than Minimum List Price:	\$2000.00 upcharge if less than Minimum List Price:
K270E/K370E Full Electric: 100 mi. Range	33.0%	0.670	Does Not Apply	Does Not Apply
K270E/K370E Full Electric: 150 mi. Range	34.0%	0.660	Does Not Apply	Does Not Apply
K270E/K370E Full Electric: 200 mi. Range	35.0%	0.650	Does Not Apply	Does Not Apply
T680E Full Electric Daycab	36.0%	0.640	Does Not Apply	Does Not Apply



BUILT TO BE THE BEST.

BULLET™

ALUMINUM TARP SYSTEM

D007FL-081



STANDARD FEATURES

- Extruded Aluminum Roller Bar with Side Plates
- Polished Aluminum 2-Piece Adjustable Pivot Arms
- Durabuilt™ Motor with 3-Year Warranty
- Rotary Switch



HEAVY-DUTY DUMP TRUCK & TRAILER TARPING SYSTEM

The Bullet™ is designed to cover dump bodies up to 23 feet long. Available with either straight or 30° angled arms of anodized aluminum that will never rust! The tarp moves smoothly on an extruded aluminum roller bar, powered by the Durabuilt™ 12V direct-drive electric motor with rotary switch. Optional upgrades include 40-amp Durabuilt™ rocker switch kit with solenoid, wind deflectors, pivot arm rests and spring trap and tarp trap hold-downs.

FITS BOXES & TRAILERS - UP TO 23'

Complete system part numbers with options.

PART NO.	KIT NAME	ARMS	SPRINGS	ELECTRICS
1800987	Bullet™	Straight	Flat Coil - 4	Rotary Switch
1801974	Bullet™ 30°	30° Bend	Flat Coil - 4	Rotary Switch

FITS BOXES & TRAILERS - UP TO 38'

Complete system part numbers with options.

PART NO.	KIT NAME	ARMS	SPRINGS	ELECTRICS
1801010	Trailer Bullet™	Straight	22-Coil UB Torsion	Rotary Switch



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PH. 800-327-8287



BULLET™

ALUMINUM TARP SYSTEM

2-Piece Adjustable Arms

The two piece arms of the Bullet™ make installation easy. Adjusting the arm lengths during installation lends itself to a proper fit and better operation.

3-Year Motor Warranty

The dependable Durabuilt™ 12V direct-drive electric motor has an in-cab rotary switch for operator convenience. The motor comes with a three-year full replacement warranty.

Load Security

Four springs per side ensure that your load stays safe and secure even at highway speeds. The springs will secure bodies up to 23 feet long.

Huge Tarp Selection

When pricing your Bullet™ system, you will need to order your choice of tarp and add that to the price. Choose from heavy-duty mesh, multicolored PVC mesh, 18-oz. vinyl or asphalt lumite. Asphalt lumite is water resistant and not PVC coated, so it's able to handle much higher heat levels than vinyl.

In addition to lumite, other asphalt-friendly selections are available, including 22-oz. vinyl and Donoprene. More tarp options can be selected, such as non-standard colors, side flaps, reinforced pockets or hems, webbing, boxed corners, stenciling grommets and D-rings.



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SHIFT TO THE HIGHER STANDARD

HENKE'S MODULAR PLOW SYSTEM - Flexibility to build the best plow for your application

With **over 100 years of experience making snow plows**, Henke has developed a standardized plow line that gives you the flexibility to build the plow you need. By combining different options for height, width, profile, pushframe, trip, hitch, and running gear, you can easily create a highly customized "standard" plow.

- ▶ Henke's moldboards with chain style level lift (or optional sliding level lift) **keeps the plow level** while our **integral snow shield prevents snow from blowing over the top** of the moldboard.
- ▶ **Henke's Grade 50 Steel is 39% stronger** than A-36 Steel.
- ▶ Henke's **Road Safe pushframe provides maximum strength** and prevents bottom angle bending. **Cylinders are located above the pushframe for protection** against road debris and ease of maintenance.



From the urban core to the steepest mountain passes, Henke's Road Warrior Plow will conquer your toughest challenges

SELECT:	STYLES	MATERIALS	LENGTHS (ft)	HEIGHTS
1 MOLDBOARDS	Straight	Grade 50 Steel	10	Varies by Style
	Expressway	304 Stainless	11	
	Funnel/One-Way	Poly-Lined Steel	12	
	STYLES	LENGTHS	NOTES	
2 PUSHFRAMES	Road Safe*	Standard: 119.5" 6 Ribs	*Road Safe frame prevents bottom angle bending. Cylinders above frame. **Not available with all moldboard shapes and sizes.	
	Tube Table**	Heavy Duty: 119.5", 8 Ribs		
	STYLES	DESCRIPTION		
3 TRIPS <small>(Not all trips are available with every moldboard size and pushframe selection)</small>	ECT	External Compression - Spring Enclosed Springs - EST (Single) or DEST (Dual) Extension Spring - 6 Springs or 8 Springs Slotted Trip - Spring-in-Spring Square Spring Trip Edge		
	EST			
	EXT			
	SLT			
	SSTE			
4 LIFT SYSTEMS		Standard Lift: 2 Chain level lift design		
		Sliding Level Lift: Improved Performance as plow is angled		
		Parallel Lift: True level lifting as plow is angled and raised or lowered		
5 OPTIONS: <i>Many options are available. A few common ones are listed.</i>		Various Wear Components; Various Running Gear (Runner Shoes, Steel Wheels, Pneumatic Running Gear, Mushroom Shoes - standard or spring loaded) Single or Dual Mouse Ears; Mailbox Cut; Jack Stand; Rod Markers		

AGENDA ITEM COVERSHEET

<input type="checkbox"/> Admin. Session	<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Public Hearing
<input checked="" type="checkbox"/> Action Item	<input type="checkbox"/> Report/Request	<input type="checkbox"/> Other/Announcements

Agenda Item Title (Do not put in all-caps):
 Safe Streets 4 All Personal Services Contract- Kittelson

Department: Public Works Department **Date Submitted:** 3/21/2024
Contact Person: Matt Powlison **Phone:** 541-475-4459
Effective Dates of Contract/Grant/ Proposal: 3/27/2024
Amount of Contract/Grant/Proposal: \$225,000.00 **Requested Agenda Date:** 3/27/2024

Reviewed By: (Signature and Date Required) Director/Elected Official: _____
 Finance Director: _____
 County Counsel: _____
 CAO: _____

AGENDA ITEM BRIEF DESCRIPTION:
 Personal Services Agreement between Jefferson County & Kittelson and Associates, Inc

BACKGROUND/SUMMARY STATEMENT:
 Jefferson County was awarded a Safe Streets 4 All planning grant. This is a contract between Jefferson County and the consultant Kittelson & Associates, Inc.

RECOMMENDATION: (i.e., Discussion, Discussion/Action, Introduction, Presentation, or Information)

REQUESTED ACTION: (Exact action requested of Commissioners in the form of a motion)
 Public Works requests the Board of County Commissioners sign the agreement.

ATTACHMENTS: PSA, Schedule, Budget

POST ACTION INSTRUCTIONS: (Fully executed originals will be retained for the official record)
 Please return copy of order to Public Works Department.

PERSONAL SERVICES CONTRACT

This Agreement is made and entered into by and between Jefferson County, a political subdivision of the State of Oregon, hereinafter "County", and Kittelson & Associates, Inc., hereinafter referred to as "Contractor".

IT IS HEREBY AGREED by and between the parties above mentioned, for and in consideration of the mutual promises hereinafter stated as follows:

1. **Effective Date and Duration.** This Agreement is effective March 27, 2024 and shall continue to be in effect until completion of the Scope of Work. All sections of this Contract that would be expected to survive termination or expiration of this Contract will do so.
2. **Scope of Work.** Contractor shall perform the services listed and described in the Scope of Work, attached and incorporated by this reference.
3. **Consideration.** ~~County shall pay Contractor up to and not to exceed \$225,000 upon completion of the tasks outlined in the Scope of Work.~~ Upon completion, or partial completion, of each of the tasks as outlined in the scope of work, Kittelson & Associates may invoice on a percent completion basis up to and not to exceed \$225,000. Contractor shall submit invoice to County either by mail Attn: Finance Department, 66 SE D Street, Madras, OR 97741 or via email to avanek@jeffco.net. Said sum shall be payable by County within 30 days following the receipt of an invoice.

Notwithstanding any other provision of this Agreement, in the event that Contractor fails to submit any required reports when due, or fails to perform or document the performance of contracted services, the County may withhold payments under this Agreement. Such withholding of payment for cause shall continue until the Contractor submits required reports, performs the required services or establishes, to the County's satisfaction, that such failure arose out of causes beyond the control and without the fault or negligence of the Contractor.

4. **Independent Contractor Status.** Contractor shall be an independent contractor for all purposes and shall be entitled only to the compensation provided for in this Agreement. Under no circumstances shall Contractor be considered an employee of County. Contractor shall provide all tools or equipment necessary to carry out this Agreement, and shall exercise complete control in achieving the results specified in the Scope of Work. Contractor is solely responsible for its performance under this Agreement; for payment of any fees, taxes, royalties or other expenses necessary to complete the work except as otherwise specified in the Scope of Work; and for meeting all other requirements of law in carrying out this Agreement. Contractor shall identify and certify tax status and identification number through execution of IRS form W-9 prior to submitting any request for payment to County.

5. **Representations and Warranties.** Contractor represents and warrants to County that (1) Contractor has the power and authority to enter into and perform this Contract, (2) this Contract, when executed and delivered, shall be a valid and binding obligation of Contractor enforceable in accordance with its terms, (3) the Work under this Contract shall be performed in a good and workmanlike manner and in accordance with

the professional standards for Contractor's profession working under similar circumstances at the same time and in the same locale, (4) Contractor shall, at all times during the term of this Contract be qualified, professionally competent, and duly licensed to perform the Work. The warranties set forth in this section are in addition to, and not in lieu of, any other warranties provided.

6. **Records Maintenance.** Contractor shall maintain all of its records relating to the Scope of Work on a generally recognized accounting basis and allow County the opportunity to inspect and/or copy such records at a convenient place during normal business hours. All required records shall be maintained by Contractor for six years after County makes final payment and all other pending matters are closed.

7. **Confidentiality.** The use or disclosure by Contractor and its employees and agents of any information concerning a recipient of services provided pursuant to this Agreement, for any purpose not directly connected with the administration of Contractor's responsibilities with respect to such services, is prohibited, except on written consent of the person or persons authorized by law to consent to such use or disclosure. Contractor shall prohibit the use or disclosure by Contractor's subcontractors and their employees and agents of any information concerning a recipient of services purchased under the applicable subcontract(s), for any purpose not directly connected with the administration of the Contractor's or subcontractor's responsibilities with respect to such purchased services, except on written consent of the person or persons authorized by law to consent to such use or disclosure. All records and files shall be appropriately secured to prevent access by unauthorized persons. Contractor shall, and shall cause its subcontractor's to comply with all appropriate federal and state laws, rules and regulations regarding confidentiality of client records.

8. **Compliance with Laws.** Both parties shall comply with the public contracting provisions of ORS chapters 279A, 279B and 279C to the extent those provisions apply to this Agreement. All such provisions required to be included in this Agreement are incorporated herein by reference. Contractor shall comply with all applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations including those of the Americans with Disabilities Act.

9. **Hold Harmless.** Contractor agrees to indemnify, save harmless and defend County, its officers, agents, representatives and employees from and against all claims, suits, actions, damages, costs, losses and expenses in any manner resulting from, arising out of, connected with or related to negligent or other tortious activities or errors and omissions of Contractor, its officers, employees, subcontractors or agents pursuant to this Agreement.

10. **Subcontracting.** Contractor shall not enter into any subcontracts for any of the work required by this Agreement, or assign or transfer any of its interest in this Agreement, without County's written consent. In addition to any other provisions County may require, Contractor shall include in any permitted subcontracts under this Agreement a requirement that the subcontractor be bound by this Agreement as if subcontractor were Contractor. County's consent to any subcontract under this Agreement shall not relieve Contractor of any of its duties or obligations under this Agreement. Moreover, approval by the County of a subcontract shall not result in any obligations or liabilities to the County in addition to those set forth in this Agreement, including, without limitation, the agreed rates of payment and total consideration. Contractor shall be solely responsible for any and all obligations owing to the subcontractors.

11. **Termination.** This Agreement may be terminated by mutual consent of the parties or upon thirty days written notice from either party. Termination shall not excuse payment for expenses properly incurred prior to notice of termination, but neither party shall be liable for indirect or consequential damages arising from termination under this section.

12. **Limitations of Liability.** Except for liability arising under or related to Sections 11 or 5, neither party shall be liable for (i) any indirect, incidental, consequential or special damages under the contract or (ii) any damages of any sort arising solely from the termination of this contract in accordance with its terms.

13. **Insurance.** In conjunction with all services performed under this Agreement:

A. Contractor shall obtain, maintain and furnish to the County, upon request, proof of professional liability insurance and comprehensive liability insurance covering the contracted services to be performed by Contractor. Such insurance, whatever the form, shall name Jefferson County, its officers, agents and employees as additional insureds and shall not be less than the following:

i. \$1,000,000 broad form comprehensive general liability insurance; and

ii. \$1,000,000 for errors and omissions or professional liability/malpractice.

B. Contractor shall also furnish County evidence of motor vehicle liability insurance of not less than \$500,000 combined single limit for any motor vehicle operated by Contractor, its agents or employees in the performance of this Agreement.

C. In the event of unilateral cancellation, restriction or modification by the insurance company of Contractor's insurance policies required herein, Contractor shall immediately notify County verbally and in writing.

14. **Debt Limitation and Non-Appropriation.** This Agreement is expressly subject to the debt limitation for Oregon counties set forth in Article XI, Section 10, of the Oregon Constitution, and is contingent upon funds being appropriated therefor. Any provisions herein which would conflict with law are deemed inoperative only to that extent. In the event that sufficient funds shall not be appropriated for the payment of consideration required to be paid under the Agreement, and if County has no funds legally available for consideration from other sources, then County may terminate this Agreement in accordance with Section 11 of this Agreement.

15. **No Third Party Beneficiaries; Successors and Assigns.** The County and Contractor are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or to provide any benefit or right, indirectly or otherwise, to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Agreement. Nothing in this Agreement is intended to require any party to do or undertake any activity which it is not authorized to do. This Agreement shall be binding upon and inure to the benefit of the County, Contractor, and their respective successors and assigns, except that

Contractor may not assign or transfer its rights or obligations hereunder or any interest herein without the prior consent in writing of the County, which consent may be withheld for any reason.

16. Severability. If any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if this Agreement did not contain the particular term or provision held to be invalid.

17. Entire Agreement; Waiver. This Agreement contains the entire understanding of the parties regarding the subject matter of this Agreement and supersedes all prior and contemporaneous negotiations and agreements, whether written or oral, between the parties with respect to the subject matter of this Agreement. The failure of County to enforce any provision of this Agreement shall not constitute a waiver by County of that or any other provision.

18. Governing Law; Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, suit, action, or proceeding (collectively "Claim") between County and Contractor that arises from or relates to this Agreement shall be brought and conducted solely and exclusively within the Jefferson County Circuit Court of the State of Oregon; provided, however, if the claim must be brought in a federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. Contractor, by execution of this Agreement, hereby consents to the jurisdiction of said courts.

19. Attorney Fees. In the event an action, suit or proceeding, including any and all appeals therefrom, is brought for failure to observe any of the terms of this Agreement, each party shall be responsible for their own attorney fees, expenses, costs and disbursements incurred as a result of said action, suit, proceeding or appeal.

20. Contractor warranty and covenant concerning tax law compliance. Contractor represents and warrants that it has complied with the tax laws of this state or political subdivision of this state, including but not limited to ORS 305.620 and ORS chapters 316, 317 and 318. Contractor covenants to continue to comply with the tax laws of this state or a political subdivision of this state during the term of the public contract and Contractor's failure to comply with the tax laws of this state or a political subdivision of this state before Contractor executed the public contract or during the term of the public contract is a default for which a contracting agency may terminate the public contract and seek damages and other relief available under the terms of the public contract or under applicable law.

DATED this ____ day of _____, 2024.

CONTRACTOR:

Digitized by
Matt Kittelson

By: Matt Kittelson

Title: Associate Engineer

JEFFERSON COUNTY:

Commission Chair

Commissioner

Commissioner

SCOPE OF WORK

Task 1 – Project Management

Task Purpose: To provide regular, proactive, and timely project management. This includes communication with the County project manager (PM) and the project management team (PMT) (see Task 1.2 below) so that the safety action plan remains on schedule, within budget, and meets the County's needs.

Task 1.1 – Kick-off Meeting

Consultant will prepare for and conduct an in-person kickoff meeting at County offices in Madras. At that meeting Consultant will:

- Review a preliminary schedule, confirm the overall scope, and discuss focus areas;
- Discuss potential project issues or risks and a range of mitigation options for successfully completing the plan;
- Discuss data needs; and
- Identify potential members for the safety working group (SWG).

Task 1.2 – Project Management Team Updates

At project initiation, Consultant will work with the County PM to establish a PMT. The PMT is expected to include the County PM, one or two additional County staff, one or two representatives from the City of Madras, and potentially a representative from FHWA. The PMT will routinely coordinate efforts to inform everyone of progress, maintain the schedule and budget, and provide a positive experience for all involved.

Consultant's project manager will conduct 30-minute bi-weekly conference calls with the PMT. The calls will focus on providing updates of ongoing work, identifying potential issues requiring resolution, and providing a recurring opportunity for the PMT to provide feedback and direction. PMT meetings may be replaced by e-mail updates with approval by the County PM. A simple email-based summary of action items and decisions from each PMT meeting will be distributed to the PMT following each meeting.

Task 1.3 – Project Schedule and Contract Administration

Consultant will prepare an initial detailed project schedule showing draft and final deliverable dates, project meetings, public involvement meetings, and review times. Consultant will maintain and update the schedule as necessary throughout the project. Potential changes in the project schedule will be communicated to and confirmed by the County PM as soon as Consultant is aware that they may need to occur.

Consultant will provide monthly invoices and progress reports to the City, as well as administer the contract for the life of the project (assumed to be up to 12-18 months).

Task 1 Deliverables:

- Kickoff meeting agenda, materials, and meeting notes.

- Agendas and notes from biweekly PMT calls.
- Monthly invoices and progress reports.
- Project schedule.

Task 2 – Community and Partner Organization Engagement

Task Purpose: Gather input from the general public and partner agencies and organizations to understand safety concerns and identify roles and support needed for implementing recommendations from the safety action plan. Input from each group regarding their concerns and needs will help inform the final plan's recommendations.

Task 2.1 – Project Branding

Consultant will work with the County PM to develop branding for the project. Branding will include project logo, report template, and presentation template. Consultant will develop up to three draft project branding alternatives and finalize preferred alternative based on comments from the PMT.

Task 2.2 –Engagement Strategy

Consultant will work with the County PM to draft an Engagement Strategy that:

- Establishes a schedule that maintains engagement throughout the plan's development.
- Specifies the Safety Working Group (SWG) roster and outlines the expected timing and agenda of each meeting.
- Identifies special interest groups, difficult-to-reach communities, and underrepresented populations groups, and the methods the team will use to meet these individuals and groups in an appropriate and welcoming way.
- Outlines public engagement efforts, including the goals of each round of outreach.
- Identifies County and Consultant responsibilities.

The activities expected to be included in this plan are covered in Tasks 2.3-2.5. Based on a consolidated set of comments provided by the PMT, Consultant will finalize the Engagement Strategy.

Task 2.3 – Safety Working Group (SWG) Meetings

Consultant will engage partner agencies and organizations (e.g., Jefferson County Public Health, City of Madras, City of Metolius, City of Culver, ODOT, emergency medical services (EMS) providers, law enforcement agencies, school district representatives, community-based organizations) as identified in the Engagement Strategy developed in Task 2.2. A key piece of this plan is expected to include the SWG, which will help guide the plan and coordinate implementation and monitoring activities after the plan is completed. Consultant will work with the PMT to confirm SWG membership. This scope of work currently assumes four SWG meetings (this assumption may be modified in the Engagement Strategy):

- **SWG Meeting #1:** Introduction to the plan, safety management process, and Safe System Approach and discussion of SWG member roles, community engagement strategy, project vision and goals, and initial input on safety concerns to be addressed by the plan.
- **SWG Meeting #2:** Review and discuss the crash analysis and the first round of community engagement results. Discussion of potential emphasis areas and revisions to goals and objectives.

- **SWG Meeting #3:** Review and discuss initial site-specific countermeasures for high-priority locations and systemic countermeasure applications. Also review second round of community engagement results.
- **SWG Meeting #4:** Draft safety action plan review, including revised goals, objectives, performance measures, monitoring program, and implementation plan.

SWG meetings are expected to be completed in-person in the greater Madras area.

Task 2.4 – Community Engagement

The community engagement strategy will organize engagement into the following phases:

- **Phase 1 (completed online):** Gather input on existing conditions and concerns around transportation safety and identify possible locations, and ideas, for improvements.
 - **Expected engagement strategy:** This outreach phase is expected to be conducted via an online open house supported by robust outreach and public engagement. No in-person event is planned.
- **Phase 2 (in-person):** Gather input on the initial proposed countermeasures.
 - **Expected engagement strategy:** This outreach phase is expected to be conducted via a booth or stand at the Jefferson County Fair in July in conjunction with an online feedback option. The County and Consultant will further refine an approach during the budget development process.

Each phase will include engagement techniques specially tailored to collect valuable information in moving the project forward, building consensus, and making key decisions throughout the project's life. Techniques Consultant may use include:

- Developing a project web page;
- Launching an interactive map and survey;
- Working with County and SWG members to incorporate engagement about this project into existing newsletters, social media, and other communication outlets to broaden the audience and reach; and
- Partnering with County and SWG members to deliver in-person and virtual outreach efforts, including workshops, small-group meetings, participating in other planned community events, and other methods identified by the County and SWG members.

Specific outreach and engagement strategies will be selected in consultation with the County as part of the Engagement Strategy and will be commensurate with the resources available for this task. When possible, existing community groups and County staff will be leveraged to expand the impact of the project's outreach.

Consultant will summarize each round of community engagement in engaging, graphical one-page summaries, which can be posted to the project web page and distributed in smaller bite-sized pieces via social media posts. This will help engaged people see that they were heard and will be used in subsequent project phases to track how community input influences the plan.

Task 2.5 – County Board of Commissioner & City Council Presentations

Elected officials represent their constituents and are responsible for making decisions to move their community forward. Buy-in from them will be critical to the project's adoption and ultimate success in implementation. This scope of work currently assumes three presentations to a joint session of the Jefferson County Board of Commissioners and Madras City Council (since both will be adopting the final plan). Presentations will be made by Consultant in-person or virtually. The three presentations are expected to include:

- **County Board & City Council Kick-off:** Introduce the safety action plan and Safe Streets and Roads for All (SS4A) program and discuss schedule and ultimate goals of the process. Provide context for the County Board and City Council to understand potential for community feedback through the engagement process. Provide opportunity to hear from Board and Council members about their priorities.
- **Draft Plan Work Session:** Draft plan presentation, including community engagement results. Opportunity for Board and Council members to provide feedback and to refine locations and projects that have greatest potential for successful implementation.
- **Adoption:** Present final plan for adoption to the County Board and City Council.

County and City staff may also provide interim updates to the Board and Council. Consultant will provide presentation slides for the project team to use in these updates (assumed to come from presentations prepared for the SWG or other groups).

Task 2 Deliverables:

- Project logo, report and presentation templates.
- Draft and Final Engagement Strategy.
- Facilitation and summaries of up to four Stakeholder Working Group meetings.
- Implementation and summaries of community engagement efforts as described in the Engagement Strategy.
- Three joint County Board and City Council presentations.

Task 3 – Data Collection and Analysis

Task Purpose: Evaluate current multimodal roadway safety performance to establish a baseline from which to improve and identify the most important crash patterns and trends. Review existing plans, policies, and practices to understand how they can be leveraged for cost-effective implementation.

Task 3.1 – Existing Plans and Policies Review

Consultant will request existing safety-related plans and policies from the County. Consultant will request the same from its partner agencies (i.e., City of Madras, ODOT) as they relate to the transportation system in broader Jefferson County. Consultant will interview County and City of Madras staff to understand existing safety practices.

Consultant will also identify requirements and guidance from the FHWA related to the SS4A program and the Safe System Approach.

Task 3.2 – Data Collection

Consultant will gather data relevant to safety performance and equity. This includes crash data, traffic volume data (note: no new traffic count data is included in this scope of work), roadway characteristic data (e.g., intersection control, number of vehicle lanes), land use data (e.g., locations of schools and transit stops), and demographic data.

Consultant will request relevant data in a GIS format from the City, County, and ODOT and build a safety database using that data.

Task 3.3 – Data Evaluation

Using the data collected in Task 3.2, Consultant will conduct a two-pronged approach to complete this analysis, evaluating high crash locations, as well as high-risk locations.

- **Location Screening:** Locations with higher concentrations of crashes, particularly fatal and serious injury crashes, will be identified using Highway Safety Manual methodologies. High-crash locations will be reviewed to identify shared characteristics.
- **Systemic Safety Analysis:** This analysis will identify characteristics across the County's network that correlate with fatal and serious injury crashes for each mode, even if the crashes are not geographically concentrated. These characteristics could include roadway features (e.g., lack of pedestrian infrastructure), driver behaviors (e.g., speeding), or external conditions (e.g., low lighting). Relevant research, including statewide plans, may also be used to identify these characteristics.

Analysis results will be developed and summarized for areas inside and outside of the Madras City Limits. This will be done to isolate and understand rural crash data versus urban crash data and support focused countermeasure development specific to the County and City in the next phase.

In addition, the team will prepare descriptive analysis identifying trends, location characteristics, and contributing factors that most commonly occur in the crash data for both evaluation areas. This will include evaluating the crash data in conjunction with demographic data from the US Census and ODOT's Social Equity Index. These findings will be summarized using maps, charts, and graphs.

The results of these analyses will be used along with public input from the first round of outreach to identify high crash locations (i.e., the High Injury Network [HIN]) for further evaluation for potential site-specific and systemic treatments, as well as emphasis areas to be addressed through systemic countermeasures, including non-engineering strategies.

Task 3.4 - Existing Conditions Technical Memorandum

Consultant will prepare an existing conditions memorandum (Technical Memorandum #1) that summarizes the results of Tasks 3.1-3.3. The memorandum will describe locations and characteristics to be addressed in Task 4. Results will be summarized for areas inside and outside of Madras City Limits.

Based on a consolidated set of comments provided by the PMT and SWG, Consultant will finalize Technical Memorandum #1.

Task 3 Deliverables:

- Draft and Final Technical Memorandum #1.

Task 4 – Strategy Development

Task Purpose: Identify implementable engineering and non-engineering strategies and countermeasures to address the emphasis areas and HIN identified in Task 3.

Task 4.1 – Strategy Development

Consistent with SS4A program requirements and the Safe System Approach, Consultant will work with the PMT and SWG to identify relevant local solutions to address the HIN and emphasis areas identified in the previous task. To identify these solutions, our team will consider proven countermeasures, including those identified by ODOT, FHWA, and the National Highway Traffic Safety Administration (NHTSA), as well as innovative emerging treatments that have shown promise at addressing the types of crashes on the HIN and in the emphasis areas.

Consultant will also consider planned projects and existing programs and processes and how they can be used to address the safety problems previously identified. To be consistent with the Safe System Approach, this task will include the following topics (for areas inside and outside of Madras City Limits):

- **Safer Roads:** Countermeasures to improve area roads will be documented to describe each treatment, the crash type(s) it addresses, and locations where it may be effective.
Countermeasures will include:
 - **Systemic Countermeasures:** Lower-cost countermeasures that can be implemented at multiple similar locations to proactively address the identified emphasis areas.
 - **High Crash Locations:** Engineering countermeasures to address patterns at 10 locations on the HIN. Selected locations will be based on:
 - Crash history
 - PMT and SWG feedback
 - Implementation considerations (e.g., ability for the City to implement projects, funding readiness and opportunities, integration with existing CIPs and other programs), and
 - Effects on historically underserved populations.
 - **Policies and Process Strategies:** Identify opportunities to improve prioritizing safety, including funding, planning, and design processes, guidelines, and standards.
- **Safer Speeds:** Speed's role in crash severity will be considered when developing recommended countermeasures.
- **Safer Road Users:** The plan will address the needs of all road users, including people biking, driving (personal and commercial vehicles), walking, taking the bus, and using mobility devices.
- **Post-Crash Care:** Consultant will interview EMS providers to identify strategies and partnerships that could help improve response times and sharing of real-time information to improve overall coordination.

- **Demographics:** Consultant will assess ODOT's Social Equity Index and Justice40 disadvantaged population data in recommending the top 5 locations (see previous High Crash Locations bullet point in this section) within the County and top 5 locations within the City of Madras. Consultant will consider the effects recommended treatments at these locations may have on historically underserved communities. Consultant may also include recommendations for data monitoring to assess the degree to which the plan's implementation is being carried out equitably.

Partner agencies will be identified when coordination with other jurisdictions may be needed, or desirable, to implement a strategy (e.g., some systemic deployments, projects that affect an ODOT or City/County-owned road).

Consultant will work with the PMT and SWG to identify for each strategy identified in the process above:

- Approximate implementation timeframe (e.g., short, medium, or long)
- Responsible agency/agencies
- Potential for integration into existing programs or practices

Task 4.2 – Concept Designs

Consultant will develop concept designs and planning level cost estimates for the strategies recommended at the top 5 County and top 5 City (10 total) crash locations identified in Task 4.1 (see previous High Crash Locations bullet point in that section). One design and cost estimate will be prepared for each location. Concept designs will include plan-view layouts developed over a scaled aerial image and include the locations of cross-sectional elements (e.g., curb, sidewalks, bicycle facilities, on-street parking, and motor vehicle travel lanes) and callouts describing elements not readily shown in this format (e.g., signal phasing changes), as well as major utility, structural, or other physical constraints or considerations, as known based on readily available data.

Consultant will develop a fact sheet for each project, assumed to be up to one-page, including the following information:

- Project narrative
- Planning-level cost estimate
- Crash history/risk factors being addressed
- Expected crash reduction
- Partner agency/organizations (if applicable)

Task 4.3 – Strategies Technical Memorandum

Consultant will document the results of Tasks 4.1-4.2 in Technical Memorandum #2. Based on a consolidated set of comments provided by the PMT Consultant will revise Technical Memorandum #2 for presentation to the SWG and the public. Based on SWG and public feedback, Consultant will finalize Technical Memorandum #2.

Task 5 Deliverables:

- Draft, Revised Draft, and Final Technical Memorandum #2.

Task 5 – Safety Plan

Task Purpose: Prepare an actionable safety plan in a concise, visual document.

Task 5.1 – Vision and Performance Measures

The team will work with the PMT and SWG to develop a vision statement, target(s), and accompanying performance measures. This task will work to establish the draft vision statement at the outset of the project and will be formalized at the end of the project with accompanying target(s). The vision statement will meet SS4A requirements and will help to direct work moving forward to improve roadway safety, with an eye towards zero fatalities and serious injuries.

Consultant will develop draft performance measures once Task 4 is completed. These performance measures will measure how well the safety plan is being implemented and how effective the actions are at reducing target crashes. Consultant will consider statewide performance measures, identified emphasis areas, and local data availability in developing the measures. Consultant will recommend a process for ongoing monitoring and assessment of progress.

Task 5.2 – Draft Safety Plan

Consultant will use the results of the previous tasks to develop a draft safety plan. The final plan will include the following:

- A graphical Executive Summary that can be shared with elected officials, partners, and the public will provide a non-technical summary of the study and actions the County and City will be taking to improve roadway safety performance.
- Partners and process to develop the plan (taken from Tasks 1 and 2).
- Vision statement and target(s) (from Task 5.1).
- Current roadway safety performance including the High Injury Network and recurring crash trends and patterns (from Task 3).
- Performance measures and process for evaluating progress (from Task 5.1).
- Implementation plan (from Task 4).

Key findings and recommendations in the plan will be summarized for areas inside and outside Madras City Limits.

Consultant will revise the draft plan once based on comments provided by the PMT and SWG members and submit an adoption draft.

Task 5.3 – Final Safety Plan

Consultant will support the adoption process as determined in Task 2. Following the adoption process, Consultant will revise the adoption draft up to two times based on comments received during the adoption process. All relevant project data will be packaged and shared to the County for future use.

Task 5 Deliverables:

- Draft, Adoption Draft, and Final Safety Action Plan.
- Final Safety Action Plan Data Products.

Project Budget Form

Project Name: Jefferson County SSA Action Plan
 Project Manager: MJK
 KAI Project Number: 29942
 Date: Feb 28, 2024






































LABOR ESTIMATE - Jefferson County SSA Action Plan









Task	Project Management	Notes	Staff	Personnel										WORK TASK/ TASK HOURS	WORK TASK/ TASK COST	
				Foster, Nick NMF	Watson, Matthew MJK	Barnes, Merrill MKB	Sommerer, Jon JKS	Gayles, E2 AXG	Cooper, Helenie HMC							
001	Kick-off Meeting			1	4	4									11	\$2,058
	Project Management Team Updates			4	18	18									49	\$9,185
	Project Schedule and Contract Administration			2	18	9									29	\$5,993
	Reimbursable Expense															\$0
Task 001 Subtotal					40	31	0	0	11	0	0	0	0	89	\$17,250	
002	Community and Partner Organization Engagement															
	Project Branding				2	2									12	\$1,751
	Engagement Strategy			1	2	2									17	\$2,820
	Safety Working Group Meetings			3	24	40									77	\$13,839
	Community Engagement														0	\$0
	Virtual OH (Round #1)			1	4	16									65	\$10,087
	In-person outreach (Round #2)			1	30	60									171	\$29,051
	Virtual OH (Round #2)			1	4	16									65	\$10,087
	City Council Presentations			3	12	30									49	\$9,518
	Reimbursable Expense															\$0
Task 002 Subtotal					78	166	46	122	32	0	0	0	0	456	\$76,164	
003	Data Collection and Analysis															
	Existing Plans and Policies Review			1	2	4									23	\$3,732
	Data Collection			2	12	6									72	\$11,081
	Data Evaluation			2	12	24									102	\$16,590
	Existing Conditions Tech Memo			2	8	12									64	\$10,373
Reimbursable Expense															\$0	
Task 003 Subtotal					24	46	16	166	4	0	0	0	0	261	\$41,775	
004	Strategy Development															
	Strategy Development			10	40	40									210	\$35,866
	Concept Outlines			2	16	16									114	\$18,744
	Strategic Technical Memorandum			2	8	16									72	\$11,472
	Reimbursable Expense															\$0
Task 004 Subtotal					24	72	8	230	8	0	0	0	0	366	\$66,082	
005	Safety Plans															
	Vision and Performance Measures			2	2	8									20	\$3,355
	Draft Safety Plan			2	12	16									114	\$17,549
	Final Safety Plan			1	2	4									25	\$3,798
Reimbursable Expense															\$0	
Task 005 Subtotal					16	28	6	64	16	0	0	0	0	159	\$24,702	
TOTAL HOURS				41	222	343	78	595	82	0	0	0	0			
LABOR RATE				\$231.30	\$231.30	\$151.88	\$148.54	\$151.88	\$123.07	\$0.00	\$0.00	\$0.00				
LABOR COST				\$9,483	\$51,249	\$52,095	\$11,586	\$90,369	\$10,092	\$0	\$0	\$0				
TOTAL REIMBURSABLES																\$0
TOTAL KAI FEES																\$224,973
TOTAL PROJECT BUDGET																\$224,973

Rates shown above are for budgeting purposes only. Additional staff may be billed at the time services are performed.

- Task 1 \$17,250
- Task 2 \$75,164
- Task 3 \$41,775
- Task 4 \$66,082
- Task 5 \$24,702

Jefferson County TSAP Schedule (High Level)

Tasks	2024												2025
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan			
1 Project Management	 	 	 	 	 	 	 	 	 	 	 	 	
2 Community & Partner Organization Engagement			 	 	 	 							
3 Data Collection & Analysis													
4 Strategy Development													
5 Safety Plan													

 Kick-Off Meeting
  PMT Updates
  Online Open House
  Safety Working Group Meetings
  In-Person Engagement
  Draft TSAP
  Final TSAP
  BOC / CC Hearings

BEFORE THE BOARD OF THE COUNTY COMMISSIONERS
FOR THE COUNTY OF JEFFERSON

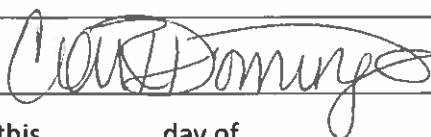
SALARY CHANGE

IN THE MATTER OF SETTING THE COMPENSATION OF AN EMPLOYEE }
SALARY ORDER NO. _____ }

Employee Name: Corina Domingo Position Title: Director of Victim Assistance


Department: District Attorney's Office Effective Date: March 21, 2024


Reason:
Advancement from the Victim Assistance Grant Coordinator to the Director of Victim Assistance.

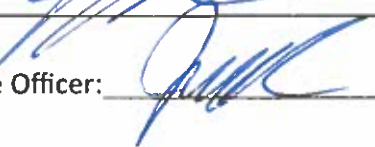
DESCRIPTION	CURRENT	REQUEST
Hourly Rate	\$29.10	34.53
Monthly Wage	\$5,063.40	\$6,008.22
Grade	19	23
Step	11	8
Salary Matrix/PERS Class	SW-B-OPSRP	NR-B-OPSRP
Benefit Group	Service Workers	Non-Represented
Applicable Benefits & Other Terms	Anniversary date remains 11/6/23.	
Employee Signature		

APPROVED, ADOPTED, AND ORDERED this _____ day of _____,

ATTEST: **BOARD OF COMMISSIONERS**

Department Director:  Commissioner, Chair: _____

Finance Director:  Commissioner: _____

County Administrative Officer:  Commissioner: _____

GL BUDGET LINE ITEM: _____ - 510 - _____ SALARY ANNIVERSARY DATE: _____

Jefferson County	Position Description
Position: Director of Victim Assistance	FLSA: Exempt
Department: District Attorney's Office – Victim Assistance	Salary Grade: Grade 23
Employee Type: Non-Bargaining Unit	Status: Full Time

Summary

This position manages all aspects of the County's Victim Assistance Program to assure that quality and timely services are provided to victims. The director is responsible for planning, organizing, coordinating, and supervising all departmental activities. The director is responsible for coordinating grant projects, managing programs, and supervising staff.

Distinguishing Characteristics

The Director of Victim Assistance works under the direct supervision of the District Attorney. This position involves a wide diversity of work situations and responsibilities.

Essential Duties and Responsibilities

- Responsible for planning, organizing, coordinating, and supervising all activities of Jefferson County Victim Assistance.
- Responsible for supervising and training all Victim Assistance staff.
- Establishes organizational structure, policies, procedures, and programs to maximize the efficient and effective delivery of quality services to victims served by Jefferson County Victim Assistance.
- Assist victims of crime with crime victim services and/or protection orders as needed.
- Manages the Crime Scene Interpreter and Emergency Victim Assistant Response Programs. Work on-call after regular working hours as part of the Emergency Victim Assistant Response Program. Assist victims in crisis by phone or in person at the hospital or a public location.-Facilitates a smooth-running, efficient organization and a positive work environment for employees.
- Facilitates regular input from victims and the community to ensure adequate victim services are being provided.
- Supervises and collaborates grant implementation with the Victim Assistance Grant Coordinator position that writes, coordinates, manages the budgets, completes reports, tracks statistics, and ensures the grant award requirements are met for competitive and non-competitive grants.
- Coordinate and complete OVW and CVSSD grant related objectives and projects such as creating and/or updating county protocols, purchasing computer systems, implementing local trainings, creating literature, and coordinating grant meetings.
- Communicate with CVSSD and OVW grant monitors, as needed.
- Request Grant Modifications for grant objectives and projects, as needed.
- Assist in the completion, implementation, and training in grant related County protocols.
- Coordinate all aspects of grant personnel and their activities.
- Ensures adequate program literature is updated regularly and available for distribution.
- Builds and establishes cooperative relationships with other community partners.
- Actively participates on various committees that deal with the grants and victim services.
- Coordinates the Sexual Assault Response Team and other teams as needed.
- Makes presentations to various county and city agencies, and community partners.
- Coordinates and presents at trainings, for both grant-funded projects and for other purposes.
- Keeps the District Attorney aware of any issues or concerns that may arise with personnel, with the grants, or the Victim Assistance Program.

Director of Victims Assistance

- Regular attendance is an essential function of the position.
- Performs other duties as assigned that support the overall objective of the position.

Qualifications

Knowledge and Skills

Program management skills including the ability to select, train and guide staff members and volunteers, develop and administer budgets and program grants, promote the program, and assure that the program provides a high level of service and meets its objective. Exercise excellent judgment, use discretion and possess critical thinking skills. Familiarity with resources available to victims and the ability to establish strong working relationships with those associated with the resources. Good computer, Excel, math, and writing skills are necessary, and public speaking skills are desirable. The work will require rapid response to written reports including statistical tracking, and may also require the ability to move quickly from place to place.

Abilities

Must possess the ability to communicate effectively with others and must be able to maintain positive professional working relationships with volunteers, co-workers, and outside agency personnel. Requires sensitivity in difficult situations and the ability to provide victim services while maintaining objectivity and fairness. Must possess the ability to function under stressful working conditions, to exercise good judgment and work well in a group or independently. Must be able to work with people who are extremely upset. Ability to perform public speaking duties, to promote agency through utilization of local resources. The ability to operate a computer and other office equipment and to communicate effectively on the telephone and in person are also needed. Must possess the ability to keep information confidential. Must possess the ability to lead team meetings.

Physical Abilities

Work requirements include the ability to see, talk and hear, sit, and stand, walk, bend, stoop, use hands and arms. The work also requires the ability to lift or move thirty (30) pounds.

Education and Experience

Must have an associate's degree (bachelor's degree preferred) or equivalent specializing in social science. Comparable experience dealing with victims of crime and volunteers working in criminal justice or social services may be accepted. Any satisfactory equivalent combination of experience, education and training which demonstrates the ability to perform the work described will be considered.

Licenses and Certificates

A valid Oregon Driver's License with an acceptable driving record at the time of appointment may be a condition of employment. Must conduct himself or herself with complete personal integrity and the highest professional ethics and have no criminal convictions. Must have a home telephone.

Working Conditions

Work is performed indoors and outdoors where some safety considerations exist from physical labor and handling of light-to-medium weight, yet awkward materials.

Probationary Requirement

This position is based on the successful completion of a twelve-month probationary period.


Modified on: November 22, 2023



Employee Signature

3/7/24

Date Signed



Supervisor Signature

3/7/2024

Date Signed

EMPLOYMENT AGREEMENT

This Agreement is entered into between Jefferson County, a political subdivision of the State of Oregon, by and through the Chair of the Board of County Commissioners, hereinafter "County", and Corina Domingo, hereinafter referred to as "Employee."

Section 1 Employment

For and in consideration of the salary and other benefits provided to Employee as hereafter more particularly described, Employee agrees to appointment as a Director of Victim Assistance in the Jefferson County District Attorney's Office, and to carry out all duties imposed by the County as set forth and contained in the job description for said position, attached hereto and by this reference incorporated herein, subject to modification by the County in its discretion, and to such other duties as the County may hereafter assign.

Section 2 Term of Agreement, Termination, Severance Pay

A. The term of this agreement shall commence on March 21, 2024 and shall continue in full force and effect thereafter until terminated by either party. The anniversary date for performance evaluations and computation of any salary step increases, if eligible, shall be November 6 of each calendar year. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the County to terminate the services of Employee at any time and for any reason the County deems appropriate and sufficient. Notwithstanding any other County policy or provision to the contrary, Employee shall at all times be terminable at will in the complete discretion of the County. Employee shall serve a twelve month probationary period.

B. Notice of Resignation. Employee is required to provide the County with 30 days advance written notice of intent to resign. Failure to provide such notice will result in forfeiture of accrued, but unused, vacation leave for which Employee will not receive payment upon termination of employment.

C. Severance Pay. If Employee is terminated by the County for any reason other than those set forth below, Employee shall be entitled to the equivalent of 1 month salary as severance pay in complete settlement of all claims against the County, but subject to other obligations set forth herein or as otherwise required by law for payment of unused vacation time or other accrued benefits. County shall have no obligation for severance pay in the event Employee is terminated for malfeasance in office or willful or wanton neglect of the duties and responsibilities assigned by the County; conviction of any crime that in the sole discretion of the County would reflect negatively upon Jefferson County; or violation of any ethical standard or policy imposed by the State of Oregon or Jefferson County.

Section 3 Compensation

A. Salary. For the position of Director of Victim Assistance, County shall pay to Employee, and Employee hereby accepts as full payment for services rendered herein, compensation at the rate

of Salary Grade 23, Step 8. For participation in PERS, the Employee will pay the “employee share”, currently 6% of salary to PERS, per Oregon statute.

B. Exempt Status. The salary shall be payable on a monthly basis at the same time and under the same conditions as other employees of Jefferson County are paid. This position is classified as “exempt” under the Fair Labor Standards Act (FLSA) and is exempt from all collective bargaining agreements.

Section 4 Benefits Generally

A. Except as otherwise provided herein, during the term of this contract, the fringe benefit provisions of the Jefferson County Personnel Policies and Procedures shall apply to Employee, including those pertaining to vacation, sick leave, retirement, medical and dental insurance, holidays and other fringe benefits as they now exist, or may be hereafter be amended in the manner as they would apply to other non-represented employees of Jefferson County; however, Employee shall not be entitled to Vacation Sell Back under Jefferson County Policy 310 and any policy governing vacation payout at termination that is inconsistent with this Agreement shall not apply.

B. Administrative Leave. The parties recognize that Employee must devote time outside of normal working hours to official business and the duties of the Corrections Sergeant position. For this reason, Employee shall receive 2 hours of administrative leave, to accrue on a monthly basis. Such administrative leave must be used within one year of its accrual or it is forfeited and in no circumstance shall the total accrued administrative leave exceed 24 hours. The County shall not be obligated to pay Employee for any unused administrative leave upon separation from employment with County. As Employee’s position is classified exempt under the FLSA, Employee shall not be entitled to any other claim for compensation for any hours worked in excess of forty hours per week, except as provided in this Section.

Section 5 Review

The County may review the performance of Employee at any interval in their discretion, preferably at least annually. Employee recognizes and agrees that notwithstanding any other provisions of this agreement, Employee is employed at the pleasure of the County which has the right to terminate Employee at any time and for any reason in their sole discretion.

Section 6 Waiver or Modification

No waiver or modification of this Agreement or any part thereof shall be valid unless in writing and duly executed by the parties hereunder. No evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting this Agreement or the rights or obligations of the parties hereto, unless such waiver or modification is in writing and duly executed by the parties.

Section 7 Severability

If any provision or portion thereof contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of the Agreement or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

Section 8 Arbitration

Any dispute or claim that arises out of or that relates to this Agreement, or that relates to the breach of this Agreement, or that arises out of or that is based upon the employment relationship (including any wage claim, any claim for wrongful termination, or any claim based upon any statute, regulation, or law, including those dealing with employment discrimination, sexual harassment, civil rights, age, or disabilities), including tort claims (except a tort that is a "compensable injury" under Workers' Compensation Law), shall be resolved by arbitration in accordance with the then effective arbitration rules of (and by filing a claim with) Arbitration Service of Portland, Inc., and judgment upon the award rendered pursuant to such arbitration may be entered in any court having jurisdiction thereof. In the event arbitration is prohibited or unenforceable, Employee agrees to waive a jury trial for claims brought in court.

Section 9 Governing Law

This contract shall be construed and interpreted for all purposes as executed in the State of Oregon, and subject to the laws of the State of Oregon.

Employee

Commission Chair

Date: _____

Date: _____

MEMORANDUM OF UNDERSTANDING BETWEEN
JEFFERSON COUNTY AND
THE JEFFERSON COUNTY LAW ENFORCEMENT ASSOCIATION

SICK LEAVE AND VACATION LEAVE TRANSFER PROGRAM

Jefferson County (County), and the Jefferson County Law Enforcement Association, a labor organization (Association) agree to the following Memorandum of Understanding concerning donation of sick leave and vacation leave to fellow Association members.

Section 1 Scope. All Association members who are eligible to accrue sick leave or vacation are eligible to participate as a recipient or donor in the sick leave/vacation transfer program subject to the provisions outlined below. Association members are permitted to donate sick leave or vacation leave to another member who is suffering from a FMLA or OFLA qualifying illness, injury, impairment, or physical or mental condition and such condition has caused or will cause the receiving member to go on leave without pay for more than five working days. A recipient may only use donated sick leave/vacation to cover absences caused by the above and in no event shall donated sick leave/vacation be compensated at time of termination.

Section 2 Procedures.

- A. Recipient request. An Association member or a member's immediate family member if the member is physically or mentally incapable must request in writing to receive donated sick leave or vacation. The County may waive this requirement at its sole discretion. Obtaining leave under false pretenses may subject the user to disciplinary action up to and including termination.
- B. Donor request. An Association member may request to donate sick leave or vacation leave to another member who has been authorized to receive such sick leave or vacation as outlined below. Such request to donate sick leave or vacation leave shall be made in writing by the donor employee to his/her supervisor. A non-represented employee is eligible to donate to an Association member, but is not eligible to receive donated sick leave/vacation, unless County Policy allows for this transfer.
- C. Acknowledgement that transfer is a gift. The donor employee and the employee by participating in this program are acknowledging that such sick leave/vacation transfer is intended to be a gift and has been or will be accomplished for no exchange of compensation or any consideration whatsoever.
- D. Sick leave/Vacation – Receipt and Donor value. All sick leave/vacation being donated shall be donated on an hourly basis regardless of the donor's rate of pay and the recipient shall use it on an hourly basis regardless of the recipient's base rate of pay; i.e., the donor donates it at his/her rate of pay and the recipient uses it at his/her rate of pay.

- E. Eligible recipient A member may receive sick leave/vacation from another employee under the following conditions:
1. The member has been employed by the County for a minimum of one consecutive year.
 2. The member has exhausted all of his/her accrued sick leave and vacation.
 3. The member is not receiving or eligible to receive Workers' Compensation benefits.
 4. The member who is suffering from a FMLA or OFLA qualifying illness, injury, impairment, or physical or mental condition and such condition has caused or will cause the receiving member to go on leave without pay for more than five working days.
 5. The County has received satisfactory evidence from a qualified medical authority that the physical or mental condition exists.
 6. The member has not received or been a recipient of more than 480 hours of donated sick/vacation leave in the past 12 months.
- F. Eligible Donor. A member may donate sick leave/vacation to an eligible recipient under the following conditions:
1. Vacation.
 - a. A donor employee with at least 9 months of consecutive County employment.
 - b. A donor employee may donate any amount of accrued vacation leave. For the purpose of this subsection only, vacation leave includes floating holidays.
 2. Sick Leave.
 - a. A donor employee may donate a maximum of 120 hours of sick leave, as long as the donor employee's sick leave balance does not go below 480 hours.
 - b. The donor employee has not donated more than 120 hours of sick leave in the past 12 months to the same employee.
 - c. A donor employee may not donate sick leave hours that the donor would not be able to utilize due to a separation from County employment.
- G. Direct Solicitation Prohibited. Once a recipient's request has been approved, the supervisor shall provide all members notice that an employee is eligible to receive donated leave. This notice shall only include the employee's name and will not reference any medical condition or protected health information. This shall be the only solicitation allowed by any County employee. Violations of this subsection on solicitation may subject the employee to disciplinary action up to and including termination.
- H. Accounting responsibilities. The Finance and Tax Department shall be responsible for receiving and matching requests and donations and reducing donor's sick leave and/or vacation accounts and increasing recipient's sick leave and/or vacation

accounts as authorized. Once the recipient's accounts have been credited there shall be no returns of sick leave or vacation leave to donors. In the event the donations exceed the requested amount, the actual amount used or the maximum amount allowed under Subsection E, the Finance and Tax Department shall pro rate each donor's donation to arrive at the amount needed. In pro rating, the amounts shall be rounded to the nearest one half hour. The Finance and Tax Department will then adjust the amount of each donor's leave balances.

Section 3. Term. This MOU will be effective February 1, 2024 and will expire at the termination of the collective bargaining agreement between Jefferson County and the Jefferson County Law Enforcement Association on June 30, 2025 or termination of any contract extension.

JEFFERSON COUNTY SHERIFF



Date: 3/18/2024

JEFFERSON COUNTY LAW ENFORCEMENT ASSOCIATION



President

Date: 3-18-2024

JEFFERSON COUNTY BOARD OF COMMISSIONERS

Wayne Fording, Chair

Date: _____

Kelly Simmelink, Commissioner

Mark Wunsch, Commissioner