

AGENDA

JEFFERSON COUNTY
BOARD OF COMMISSIONERS MEETING
MAY 22, 2024
COMMISSION MEETING ROOM
8:15 AM

This meeting has the option of attending via teleconference. The meeting is open for onsite attendees. The teleconference allows for listening to the meeting, but will be muted for incoming participation, except during “citizen comments” that will occur at approximately 9:00am.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the above referenced meeting; however, the agenda does not limit the ability of the County Commission to consider additional subjects. Meetings are subject to cancellation without notice. Other than hearings, which are publicly noticed, the time schedule is approximate and may vary for individual agenda items. The Board reserves the right to place a time limit on public testimony on any agenda item. The meeting place is handicapped accessible. Those needing assistance should contact the Commission office two (2) days in advance of the meeting by calling (541) 475-2449.

All agenda items shall be taken up between scheduled (time specific) appointments, action items, or public hearings when time permits.

CONFERENCE CALL LINE: (301) 715-8592 MEETING ID: 898 1666 4155 PASSCODE: 2449

<https://us06web.zoom.us/j/89816664155?pwd=RkNKeTM0T1YvWDA3Q2U3QmIwMytGdz09>

1. Administrative Session (8:15) *(The items discussed during Administrative Session are intended to have staff present updates/reports or routine items to the Board. The Second Wednesday of the month is an Elected Official/Department Director Meeting)*
 - 1.1 Finance Department - 3rd Quarter Report.
 - 1.2 County Treasurer Monthly Financial Report & Investment Committee.
 - 1.3 Community Development Department Planning Update.
2. Call to Order/Pledge of Allegiance/Invocation
3. Presentations/Awards
4. Changes to the Agenda (Consideration of Submission of Late Items)
5. 9:00 A.M. - Citizen Comments
6. Consent Agenda *(The items on the Consent Agenda are considered routine and will all be adopted in one motion unless a Board member or person in the audience requests, before the vote on the*

motion, to have the item considered separately. If any item is removed from the Consent Agenda, the item will be taken up immediately following the vote on the remaining items)

6.1 May 2024 Accounts Payable Paid May 2024 in the amount of \$92,142.15 - signed by Commission.

[6.1.pdf](#)

6.2 May 2024 Accounts Payable Paid May 2024 in the amount of \$131,577.36 - signed by Commission.

[6.2.pdf](#)

6.3 April 2024 Credit Card Payable Paid April 2024 in the amount of \$135,928.84 - signed by Commission.

[6.3.pdf](#)

6.4 Certificate of Right to Burial, Certificate GB197 and 2099 through 2101 - signed by Commission.

[6.4.pdf](#)

7. Scheduled Appointments, Action Items, and Public Hearings

7.1 9:30 a.m. - Award Title III Projects for Funding.

7.2 10:30 a.m. - Executive Session, ORS 192.660(2)(i) - Performance Evaluations of Public Officers & Employees.

7.3 10:30 a.m. - Executive Session - ORS 192.660(2)(e) - Real Property Transactions.

7.4 10:30 a.m. - Executive Session - ORS 192.660(2)(h) - Advice of Counsel.

8. Action Items

8.1 Replat of Murray Metolius - signed by Commission Chair.

8.2 Intergovernmental Agreement #6535, Amendment #1 between Jefferson County and the State of Oregon - signed by Commission Chair.

[8.2.pdf](#)

8.3 Purchase Requisition Form for Asphalt Maintenance in the amount of \$93,965.64 - signed by Commission.

[8.3.pdf](#)

8.4 Purchase Requisition Form for Jail Intercom Replacement in the amount of \$97,149.00 - signed by Commission.

[8.4.pdf](#)

8.5 Salary Order for Michelle Lima, WIC Certifier I, Grade 14/C, Step 7 - signed by Commission.

[8.5.pdf](#)

8.6 First Amended Intergovernmental Agreement between Jefferson County and the

Confederated Tribes of Warm Springs For Detention of Adults In Custody - signed by Commission.

[8.6.pdf](#)

8.7 Salary Change Order for Mitch Turner - signed by Commission.

[8.7.pdf](#)

8.8 2024-25 CAFFA Grant Application (A&T Grant) Amendment - signed by Commission Chair.

[8.8.pdf](#)

8.9 Employment Agreement for Gabriel Soliz, Finance Director - signed by Commission.

[8.9.pdf](#)

8.10 Order In the Matter of Appointing a Jefferson County Tax Collector and Deputy Tax Collector - signed by Commission.

[8.10.pdf](#)

8.11 Order In The Matter of Appointing a Custodial Officer For Funds Held by Jefferson County - signed by Commission.

[8.11.pdf](#)

8.12 Order In The Matter of Establishing Internal Controls, Permitted Uses, Internal Audit Procedures For Petty Cash Fund(s) and Establishing a New Effective Date for Certain Petty Cash and Cash Drawer Funds - signed by Commission.

[8.12.pdf](#)

9. Elected Official Report(s)/Request(s)

10. Department Heads Report(s)/Request(s)

10.1 Request for 90-day Waiver for Senior Accountant/Chief Deputy Tax Collector.

10.2 Potential Refund Credit LGIP Account Clean-Up.

[10.2.pdf](#)

11. County Counsel Report(s)/Request(s)

12. County Administrative Officer Report(s)/Request(s)

13. Commission Discussion Items

14. Announcements/Notification of additional Commission Meetings

15. Executive Session

16. Adjourn

**May 2024 Accounts Payable
Paid May 2024
Umpqua Bank Issued Checks**

It is hereby ordered that check number 49967 - 49990 be paid totaling **\$92,142.15**

FUND	FUND NAME	AMOUNT ISSUED	VOIDED	TOTAL EXPENSE
101	GENERAL FUND	\$27,884.25		\$27,884.25
202	PUBLIC WORKS	\$7,090.27		\$7,090.27
218	FAIR	\$140.74		\$140.74
219	VICTIM'S ASSISTANCE	\$4,878.18		\$4,878.18
239	HEALTH DEPT GRANT FUND	\$1,280.00		\$1,280.00
240	AMERICAN RESCUE FUND	\$20,000.00		\$20,000.00
245	VETERANS PROGRAM	\$2,494.00		\$2,494.00
249	PARK FUND	\$229.32		\$229.32
265	JAIL	\$2,295.88		\$2,295.88
507	CAR POOL	\$24,184.47		\$24,184.47
738	FAIR COURT DISBURSEMENT	\$1,165.04		\$1,165.04
999	PETTY CASH	\$500.00		\$500.00
TOTAL		\$92,142.15	\$0.00	\$92,142.15

Claims approved and checks dated: 5/10/2024

I, Jeff Rasmussen, hereby attest the above amounts and check numbers are correct.

Jeff Rasmussen, County Administrative Officer

Kelly Simmelink, Commissioner

Wayne Fording, Commissioner

Mark Wunsch, Commissioner

Order Number

Dated

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Only paid invoices included.
[Report]. Date Paid = 05/10/2024

Vendor Number	Vendor Name	Invoice Date	Invoice Number	Description	Net Invoice Amount	GL Activity Number	GL Period
3004	ACCTECH SOLUTIONS IN	05/01/2024	5708	Jeffco - DA - Dell Precision Laptop	2,952.00		524
3004	ACCTECH SOLUTIONS IN	05/01/2024	5709	Jeffco - DA - 3 Dell Display Monito	660.00		524
3004	ACCTECH SOLUTIONS IN	05/01/2024	5710	Jeffco - Public Health - Dell Latitu	1,280.00	353	524
3004	ACCTECH SOLUTIONS IN	05/01/2024	5711	Jeffco - Veterans - Dell Precision	2,494.00		524
1804	ALLISON, SCOTT	05/02/2024	332282	Contracted Cleaning Svc - Gener	5,824.00		524
1804	ALLISON, SCOTT	05/02/2024	332282	Contracted Cleaning Svc - Sr Cen	1,200.00		524
1804	ALLISON, SCOTT	05/02/2024	332282	Less equip lease - General	50.00-		524
1804	ALLISON, SCOTT	05/02/2024	332282	Less equip lease - Sr Center	50.00-		524
1804	ALLISON, SCOTT	05/02/2024	332282	Contracted Cleaning Svc - Goods	1,461.00		524
1804	ALLISON, SCOTT	05/02/2024	332282	Contracted Cleaning - BG	37.50		524
1804	ALLISON, SCOTT	05/02/2024	332282	Contracted Cleaning - FG	37.50		524
2800	ANDERSON, TONY	05/08/2024	PI-2024	PI BBQ (Cash Box)	500.00		524
3177	BAXTER AUTO PARTS, IN	04/02/2024	7659-57131	Shop Part	4.35		524
3177	BAXTER AUTO PARTS, IN	04/04/2024	7659-57249	Shop Supplies	74.36		524
3177	BAXTER AUTO PARTS, IN	04/09/2024	7659-57542	Shop Part #118	52.22		524
3177	BAXTER AUTO PARTS, IN	04/09/2024	7659-57557	Shop Part #115	17.92		524
3177	BAXTER AUTO PARTS, IN	04/16/2024	7659-58109	Shop Part #115	52.22		524
3177	BAXTER AUTO PARTS, IN	04/18/2024	7659-58281	Shop Part #115	196.99		524
3177	BAXTER AUTO PARTS, IN	04/30/2024	7659-59219	Shop Part #1	364.64		524
7062	CARSON OIL COMPANY I	04/30/2024	IN-0998527	3001 Gallons Unleaded	11,250.97		524
7062	CARSON OIL COMPANY I	04/30/2024	IN-0998527	4500 Gallons Diesel	12,933.50		524
9	CASCADE NATURAL GAS	05/07/2024	02058200003A	APR Gas Usagae for Tire Shop	70.60		524
9	CASCADE NATURAL GAS	05/07/2024	12058200002A	APR Gas Usage for Paint Shop	28.42		524
9	CASCADE NATURAL GAS	05/07/2024	22058200001A	APR Gas Usage for Weld Shop	12.89		524
9	CASCADE NATURAL GAS	05/07/2024	32058200000A	APR Gas Usage for PW	22.89		524
6238	DAY WIRELESS SYSTEM	04/24/2024	INV822514	Rate Increase Annual Site Rent	1,746.00		524
2545	EBERHARD'S DAIRY PRO	05/07/2024	1604377	1/2 PT 1% Milk - 11 Cases	251.68		524
7886	HIGH DESERT AGGREGA	04/16/2024	179808	11.1 Ton Hot Mix	654.90		524
7886	HIGH DESERT AGGREGA	04/23/2024	179838	18.34 Ton Hot Mix	1,082.06		524
7886	HIGH DESERT AGGREGA	04/30/2024	179858	28.89 Ton Hot Mix	1,704.51		524
7886	HIGH DESERT AGGREGA	05/07/2024	179894	13.7 Ton Hot Mix	808.30		524
3652	HOLLIDAY, EMILY	05/08/2024	05-2024	Clothing for Corley Holliday	600.36		524
1669	INTRATEL INTERPRETIN	04/29/2024	2401	Interpreting Services requested G	160.00		524
3651	MARSING, SETH	05/02/2024	REIMBURSEM	Applicant Airfare & Rental Car	657.81		524
3038	MCCLOSKEY, JOHN	05/04/2024	05-2024	Items for PI BBQ	85.44		524
194	MID OREGON PERSONN	04/25/2024	22024	Jared Holliday - General Labor 12	310.56		524
194	MID OREGON PERSONN	04/25/2024	22024	Kaarin Forester - General Labor 2	1,604.56		524
194	MID OREGON PERSONN	04/25/2024	22024	Mekaela Walters - General Labor	4,878.18	39	524
194	MID OREGON PERSONN	04/25/2024	22024	Mekaela Walters - General Labor	1,626.06	39	524
194	MID OREGON PERSONN	04/25/2024	22024	David Perlow - General Labor 85h	4,735.35	39	524
194	MID OREGON PERSONN	04/30/2024	22085	Caster, Tyler - week worked 4/23/	2,589.57	32	524
194	MID OREGON PERSONN	05/03/2024	22123	Hollenbeak, Duane - week worked	2,026.24		524
1042	NISLEY, ERIC	05/01/2024	300399	Oregon State Bar dues 2024 - Rei	538.00		524
4885	OSACA	05/03/2024	APPRAISAL IN	Appraisal Institute - Virtual Spring	240.00		524
4885	OSACA	05/03/2024	IAAO ASSM A	IAAO WEEK LONG COURSE - A	470.00		524
4885	OSACA	05/03/2024	MAV/FARM FO	MAV - Virtual Spring School - Apr	100.00		524
142	PACIFIC POWER	04/30/2024	25754331-004	electric	17.80		524
142	PACIFIC POWER	04/30/2024	61796355-004	electric	229.32		524
2361	PALIN, CONNIE	05/08/2024	5/8/2024	Reimbursement for Witness fees	201.68		524
3650	POLK COUNTY ASSESSO	05/07/2024	5/7/2024	Marshall & Swift 101/M&S-ORCA	500.00		524
3458	ROCKN EZ RESCUE RAN	05/06/2024	5/6/2024	Kennel Budget - May 2024 - Pay	20,000.00		524
3653	ROOT, KIARA	05/03/2024	05-2024	CLothing, Autosheets	564.68		524
2635	SECURUS TECHNOLOGI	04/30/2024	277738	Call Charges - Local/Intrastate/Intl	2,044.20		524
61	SIERRA SPRINGS	05/01/2024	21569702 0501	Sierra Springs 5G Purified Water -	89.92		524

Vendor Number	Vendor Name	Invoice Date	Invoice Number	Description	Net Invoice Amount	GL Activity Number	GL Period
100	SWIFT STEEL CO INC	04/16/2024	1059961	Shop part #1	197.00		524
Grand Totals:					92,142.15		

Dated: _____

Finance Director: _____

Kelly Simmelink: _____

Wayne Fording: _____

Mark Wunsch: _____

County Administrator: _____

Report Criteria

Detail report

Invoices with totals above \$0 included.

Only paid invoices included.

[Report] Date Paid = 05/10/2024

**May 2024 Accounts Payable
Paid May 2024
Umpqua Bank Issued Checks**

It is hereby ordered that check number 49991 - 50009 be paid totaling **\$132,142.04**

FUND	FUND NAME	AMOUNT ISSUED	VOIDED	TOTAL EXPENSE
101	GENERAL FUND	\$16,609.87		\$16,609.87
202	PUBLIC WORKS	\$2,801.65		\$2,801.65
205	NOXIOUS WEED PROGRAM	\$9,138.08		\$9,138.08
218	FAIR	\$2,622.62		\$2,622.62
219	VICTIM'S ASSISTANCE	\$139.68		\$139.68
221	NT	\$867.37		\$867.37
222	TRANSIENT OCCUPANCY	\$53,973.22		\$53,973.22
230	RURAL DOMESTIC VIOLENCE	\$104.76		\$104.76
239	HEALTH DEPT GRANT FUND	\$25,351.60		\$25,351.60
249	PARK FUND	\$431.89		\$431.89
253	PH - COMMUNITY HEALTH RESERVE	\$660.00		\$660.00
254	CJ - ADULT	\$349.20		\$349.20
265	JAIL	\$9,789.79		\$9,789.79
503	CDD - PLANNING DEPT	\$2,020.44		\$2,020.44
504	CDD - ONSITE AND ENGINEERING	\$3,344.44		\$3,344.44
505	CDD - BUILDING	\$2,409.52		\$2,409.52
738	FAIR COURT DISBURSEMENT	\$0.00	(\$564.68)	-\$564.68
TOTAL		\$132,142.04	-\$564.68	\$131,577.36

Claims approved and checks dated: 5/17/2024

I, Jeff Rasmussen, hereby attest the above amounts and check numbers are correct.

Jeff Rasmussen, County Administrative Officer

Kelly Simmelink, Commissioner

Wayne Fording, Commissioner

Mark Wunsch, Commissioner

Order Number

Dated

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Only paid invoices included.
[Report]. Date Paid = 05/17/2024

Vendor Number	Vendor Name	Invoice Date	Invoice Number	Description	Net Invoice Amount	GL Activity Number	GL Period
9	CASCADE NATURAL GAS	05/07/2024	06168200001	Monthly Gas charges - Fair Board	205.98		524
9	CASCADE NATURAL GAS	05/07/2024	13982476882	Monthly Gas charges - Jeffco Mai	304.75		524
9	CASCADE NATURAL GAS	05/07/2024	15658200009	Monthly Charges - Correctional F	2,927.02		524
9	CASCADE NATURAL GAS	05/07/2024	55948200005	Monthly Gas charges - Jeffco Ann	166.05		524
9	CASCADE NATURAL GAS	05/07/2024	56158200008	Monthly Gas charges - Jeffco Ann	41.76		524
9	CASCADE NATURAL GAS	05/07/2024	57889816443	Monthly Gas charges	176.02		524
9	CASCADE NATURAL GAS	05/07/2024	59893464640	Monthly Gas charges - Jeffco Goo	78.37		524
9	CASCADE NATURAL GAS	05/07/2024	65168200007	Monthly Gas Charges - RV Park	258.14		524
9	CASCADE NATURAL GAS	05/07/2024	65948200004	Monthly Gas charges - Jeffco Mai	121.65		524
9	CASCADE NATURAL GAS	05/07/2024	71506376855	Monthly Gas charges - Jeffco Cou	199.31		524
9	CASCADE NATURAL GAS	05/07/2024	75168200006 -	Monthly Gas charges - Fair board	535.58		524
9	CASCADE NATURAL GAS	05/07/2024	85168200005	Monthly Gas charges - DAR buildi	77.26		524
9	CASCADE NATURAL GAS	05/07/2024	92778056561	Monthly Gas charges - Jeffco Mai	128.30		524
9	CASCADE NATURAL GAS	05/07/2024	95168200004	Monthly Gas charges - Arena	109.44		524
77	CITY OF MADRAS	04/18/2024	11778	Motel Tax Revenue Jan 2024 - Ma	53,973.22		524
3201	COLLIER, NICHOLAS RYA	04/30/2024	02-23585	Essential Oil-Based Aroma Diffuse	175.00	303	524
3292	CROOKED RIVER RANC	05/10/2024	235952	Clean Panorama Park - May 2024	431.89		524
677	DEPARTMENT OF ENVIR	05/13/2024	010924DEQ-3	April 2024 Surcharge	1,400.00		524
2250	EARTHSHINE LTD	04/24/2024	90825	Acquisition and Review of Record	660.00		524
3235	ELEVEN DIGITS INC	05/15/2024	6410	Services - Cleaning Health Depart	2,392.00		524
2579	HR ANSWERS, INC.	05/03/2024	INV-103510	Project: HRA-65/HRA-179	1,800.00		524
727	JEFFERSON COUNTY SO	05/02/2024	1-2024	Weed Coordinator Recruitment &	9,138.08		524
2445	LS NETWORKS	05/01/2024	INVC6301	Network Transport - Public Health	221.82		524
2445	LS NETWORKS	05/01/2024	INVC6301	Network Transport - Public Health	1,256.98		524
2445	LS NETWORKS	05/01/2024	INVC6301	Network Transport - Public Works	976.30		524
2445	LS NETWORKS	05/01/2024	INVC6301	Network Transport - JCSO to JC	668.16		524
2445	LS NETWORKS	05/01/2024	INVC6301	Network Transport - JCSO to JC	668.16		524
2445	LS NETWORKS	05/01/2024	INVC6301	Network Transport - JC Courthous	384.12		524
2445	LS NETWORKS	05/01/2024	INVC6301	Network Transport - JC Courthous	349.20		524
2445	LS NETWORKS	05/01/2024	INVC6301	Network Transport - JC Courthous	139.68		524
2445	LS NETWORKS	05/01/2024	INVC6301	Network Transport - JC Courthous	139.68		524
2445	LS NETWORKS	05/01/2024	INVC6301	Network Transport - JC Courthous	52.38	20	524
2445	LS NETWORKS	05/01/2024	INVC6301	Network Transport - JC Courthous	52.38	19	524
2445	LS NETWORKS	05/01/2024	INVC6301	Internet Transport Service - JC An	867.37		524
2364	MANNING, DR. THOMAS	05/13/2024	APR2024	Jail Med Support April 2024	2,250.00		524
1916	MOSAIC MEDICAL	01/08/2024	INV0677	SBHC Base + MH Jan 2024	11,922.91	339	524
1916	MOSAIC MEDICAL	05/07/2024	INV0702	SBHC Base + MH May 2024	11,922.91	339	524
142	PACIFIC POWER	05/03/2024	25442761-007	electric	3,239.20		524
142	PACIFIC POWER	05/03/2024	25754331-002	electric	12.58		524
142	PACIFIC POWER	05/08/2024	25754331-003	electric	1,439.80		524
142	PACIFIC POWER	05/08/2024	25754331-006	electric	1,269.77		524
142	PACIFIC POWER	05/03/2024	61796355-005	electric	198.84		524
142	PACIFIC POWER	05/03/2024	61796355-006	electric	98.56		524
142	PACIFIC POWER	05/03/2024	61796355-007	electric	417.95		524
142	PACIFIC POWER	05/02/2024	98611064-0018	electric	3,944.61		524
2054	PAMPLIN MEDIA GROUP	05/14/2024	323991	Public Hearing Notice Casefile - 2	76.01		524
3628	PLATT, BART	05/09/2024	5/9/2024	Supplies for PI BBQ	241.98		524
2035	ST CHARLES HEALTH SY	05/07/2024	MAY24LAB	Lab Services	73.80	331	524
2373	THE GREG PROTHMAN	05/06/2024	2024-8667	Community Development Director	1,944.43		524
2373	THE GREG PROTHMAN	05/06/2024	2024-8667	Community Development Director	1,944.44		524
2373	THE GREG PROTHMAN	05/06/2024	2024-8667	Community Development Director	1,944.46		524
2373	THE GREG PROTHMAN	05/06/2024	2024-8668	Finance Director Search - 3rd of 3	5,833.33		524
3592	TML INTERNATIONAL	05/13/2024	2134	Partial Refund for Permit - 451-23	102.08		524
3592	TML INTERNATIONAL	05/13/2024	2134	Partial Refund for Permit - 451-23	77.00		524

Vendor Number	Vendor Name	Invoice Date	Invoice Number	Description	Net Invoice Amount	GL Activity Number	GL Period
3592	TML INTERNATIONAL	05/13/2024	2134	Partial Refund for Permit - 451-23	102.08		524
3592	TML INTERNATIONAL	05/13/2024	2134	Partial Refund for Permit - 451-23	183.90		524
3654	VERNAM CRANE SERVIC	05/02/2024	19568	Unload New Crusher Jaw	1,825.35		524
Grand Totals:					<u>132,142.04</u>		

Dated: _____

Finance Director: _____

Kelly Simmelink: _____

Wayne Fording: _____

Mark Wunsch: _____

County Administrator: _____

Report Criteria:

- Detail report
- Invoices with totals above \$0 included.
- Only paid invoices included.
- [Report] Date Paid = 05/17/2024

**April 2024 Credit Card Payable
Paid April 2024
Bank of America Purchase Cards**

It is hereby ordered that **\$135,928.84** be paid and the amounts transferred from the funds listed below:

FUND	FUND NAME	AMOUNT
101	GENERAL FUND	\$32,874.55
202	PUBLIC WORKS	\$3,434.16
205	NOXIOUS WEED PROGRAM RD DIST 18	\$180.00
209	ANIMAL CONTROL	\$860.00
213	LAW LIBRARY	\$752.00
215	MT. JEFFERSON MEMORIAL PARK	\$265.15
218	FAIR	\$3,477.49
219	VICTIM'S ASSISTANCE	\$652.03
221	NT	\$5,412.11
230	RURAL DOMESTIC VIOLENCE	\$247.93
236	SMOKE MANAGEMENT	\$20.60
239	HEALTH DEPT GRANT FUND	\$27,064.64
245	VETERANS	\$419.83
247	FEDERAL CHILD CARE BLK GRANT	\$1,343.35
249	PARK FUND	\$1,479.37
254	CJ - ADULT	\$8,149.98
256	GIS	\$11,522.88
265	JAIL	\$11,424.58
266	SHERIFF'S GRANT	\$567.06
267	CODE ENFORCEMENT	\$778.32
325	LANDFILL CLOSURE FUND	\$22.00
503	CDD - PLANNING DEPT	\$531.25
504	CDD - ONSITE AND ENGINEERING	\$251.67
505	CDD - BUILDING	\$15,773.19
507	CAR POOL	\$4,933.49
508	RV PARK	\$1,306.53
755	CAMP SHERMAN DUMP	\$2,184.68
TOTAL		\$135,928.84

I, Jeff Rasmussen, hereby attest the above amounts are correct.

Jeff Rasmussen, County Administrative Officer

Kelly Simmelink, Commissioner

Wayne Fording, Commissioner

Mark Wunsch, Commissioner

Order Number

Dated

APR24 Purchase Card Details

Vendor Name	CH Full Name	Item Description	Item Total	Item GL Combination	Purchase Date
ABBYS LEGENDARY PIZZA	HEssel, LYNDsAY	Meeting Supplies	\$121.96	101-101-520-2101-	4/11/2024
AMAZON.COM AP9KL2KX3	HEssel, LYNDsAY	Office Supplies	\$29.86	101-101-520-2101-	4/10/2024
AMZN Mkp US 7S18X24J3	HEssel, LYNDsAY	Office Supplies	\$12.98	101-101-520-2101-	4/10/2024
AMZN Mkp US LE7IP7N13	HEssel, LYNDsAY	Office Supplies	\$55.40	101-101-520-2101-	4/9/2024
AMZN Mkp US SU4EQ7SL3	HEssel, LYNDsAY	Office Supplies	\$48.41	101-101-520-2101-	4/17/2024
BLACK BEAR DINER MADRA	HEssel, LYNDsAY	Budget Committee Meeting :	\$177.45	101-101-520-2101-	4/18/2024
COMMUNITY NEWSPAPERS -	HEssel, LYNDsAY	Public Notices	\$126.67	101-101-520-2101-	4/1/2024
ERICKSONS THRIFTWAY	HEssel, LYNDsAY	Meeting Supplies	\$33.29	101-101-520-2101-	4/18/2024
IN TREASURE VALLEY CO	HEssel, LYNDsAY	Coffee Supplies	\$86.60	101-101-520-2101-	4/12/2024
INN AT CROSS KEYS STAT	HEssel, LYNDsAY	Hr - Applicant Lodging	\$237.70	101-101-520-2101-	3/29/2024
INN AT CROSS KEYS STAT	HEssel, LYNDsAY	Hr - Applicant Lodging	\$396.88	101-101-520-2101-	4/18/2024
ODOT DMV2U	HEssel, LYNDsAY	Dmv Subscription	\$3.00	101-101-520-2101-	4/12/2024
REPUBLIC SERVICES TRAS	HEssel, LYNDsAY	Shredding - March	\$26.40	101-101-520-2101-	4/10/2024
SAFEWAY.COM #1960	HEssel, LYNDsAY	Meeting Supplies	\$143.80	101-101-520-2101-	4/17/2024
XEROX CORPORATION 2	HEssel, LYNDsAY	Commission Office Copier	\$126.91	101-101-520-2101-	4/6/2024
EO MEDIA CIRC	HEssel, LYNDsAY	Bulletin Subscription	\$18.00	101-101-520-2210-	3/19/2024
EO MEDIA CIRC	HEssel, LYNDsAY	Bulletin Subscription	\$18.00	101-101-520-2210-	4/16/2024
MADRAS JEFFERSON COUNT	HEssel, LYNDsAY	Chamber Of Commerce Mer	\$2,500.00	101-101-520-3301-	4/17/2024
Oregon State Bar Assc	GASSNER, ALEXA	OsB Conference	\$180.00	101-101-520-3301-	4/2/2024
TENAYA LODGING	HEssel, LYNDsAY	Conf - Lodging	(\$350.72)	101-101-520-3301-	3/26/2024
XEROX CORPORATION 2	CHANDLER, TERRI	Juvenile Copy Machine	\$143.59	101-102-520-2101-	3/22/2024
XEROX CORPORATION 2	CHANDLER, TERRI	Xerox Machine Juvenile	\$144.96	101-102-520-2101-	3/22/2024
CHIPOTLE 1213	DELACRUZ, LACEY	Lunch Ojdda Mtg	\$13.75	101-102-520-3301-	3/21/2024
HOLIDAY INN SALEM	DELACRUZ, LACEY	Lodging Oaccd	\$120.38	101-102-520-3301-	3/21/2024
ORIGINAL ROADHOUSE GRI	DELACRUZ, LACEY	Ojdda Conf Meal	\$24.28	101-102-520-3301-	3/20/2024
SAFEWAY #1527	FLANDE, KATRINA	Lunch Ojdda Mtg	\$8.48	101-102-520-3301-	3/20/2024
AMAZON.COM KI1CK3C13	FLANDE, KATRINA	Office Supplies	\$82.34	101-107-520-2101-	3/31/2024
IAAO ORG	SOLZ, RAYMOND	Curriculum Books	\$182.71	101-107-520-2210-	4/2/2024
ST OF OREGON DCBS	FLANDE, KATRINA	Dcbs Ms Title Trnsfr Fees	\$770.00	101-107-520-3002-	4/11/2024
XEROX CORPORATION 2	FLANDE, KATRINA	Xerox Copier Mnthly Lease	\$93.07	101-107-520-3127-	4/4/2024
CENTRAL OREGON ASSOCIA	SOLZ, RAYMOND	Coar Misco Dues 04/24	\$60.00	101-107-520-3301-	3/27/2024
COMMUNITY NEWSPAPERS,	ZEMKE, KATE	Newspaper - M P	\$72.00	101-109-520-2101-	3/27/2024
STRIVE / MAIN ST.	ZEMKE, KATE	Strive - Office Supplies	\$4.16	101-109-520-2101-	3/27/2024
STRIVE / MAIN ST.	ZEMKE, KATE	Strive - Office Supplies	\$16.50	101-109-520-2101-	4/3/2024
US IMAGING INC	ZEMKE, KATE	Us Imaging - Film	\$423.04	101-109-520-2101-	4/9/2024
USPS.COM CLICKNSHIP	ZEMKE, KATE	Usps - Postage	\$7.99	101-109-520-2101-	3/20/2024
USPS.COM CLICKNSHIP	ZEMKE, KATE	Usps - Postage	\$7.99	101-109-520-2101-	3/21/2024

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Vendor Name	CH Full Name	Item Description	Item Total	Item GL Combination	Purchase Date
USPS.COM CLICKNSHIP	ZEMKE, KATE	Uspss - Postage	\$7.99	101-109-520-2101-	3/26/2024
USPS.COM CLICKNSHIP	ZEMKE, KATE	Uspss - Postage	\$9.85	101-109-520-2101-	3/27/2024
USPS.COM CLICKNSHIP	ZEMKE, KATE	Uspss - Postage	\$7.99	101-109-520-2101-	3/28/2024
USPS.COM CLICKNSHIP	ZEMKE, KATE	Uspss - Postage	\$9.85	101-109-520-2101-	4/2/2024
USPS.COM CLICKNSHIP	ZEMKE, KATE	Uspss - Postage	\$7.99	101-109-520-2101-	4/2/2024
USPS.COM CLICKNSHIP	ZEMKE, KATE	Uspss - Postage	\$15.98	101-109-520-2101-	4/3/2024
USPS.COM CLICKNSHIP	ZEMKE, KATE	Uspss - Postage	\$7.99	101-109-520-2101-	4/4/2024
USPS.COM CLICKNSHIP	ZEMKE, KATE	Uspss - Postage	\$7.99	101-109-520-2101-	4/9/2024
USPS.COM CLICKNSHIP	ZEMKE, KATE	Uspss - Postage	\$7.99	101-109-520-2101-	4/9/2024
USPS.COM CLICKNSHIP	ZEMKE, KATE	Uspss - Postage	\$7.99	101-109-520-2101-	4/9/2024
USPS.COM CLICKNSHIP	ZEMKE, KATE	Uspss - Postage	\$7.99	101-109-520-2101-	4/10/2024
USPS.COM CLICKNSHIP	ZEMKE, KATE	Uspss - Postage	\$7.99	101-109-520-2101-	4/16/2024
USPS.COM CLICKNSHIP	ZEMKE, KATE	Uspss - Postage	\$7.99	101-109-520-2101-	4/16/2024
USPS.COM CLICKNSHIP	ZEMKE, KATE	Uspss - Postage	\$7.99	101-109-520-2101-	4/16/2024
USPS.COM CLICKNSHIP	ZEMKE, KATE	Uspss - Postage	\$7.99	101-109-520-2101-	4/18/2024
USPS.COM CLICKNSHIP	ZEMKE, KATE	Uspss - Postage	\$7.99	101-109-520-2101-	4/18/2024
XEROX CORPORATION 2	ZEMKE, KATE	Uspss - Postage	\$7.99	101-109-520-2101-	4/18/2024
EOM GROUP	ZEMKE, KATE	Xerox Lease	\$56.45	101-109-520-2101-	4/4/2024
THE ID ZONE	ZEMKE, KATE	Eom - Bulletin	\$113.75	101-109-520-2240-	4/2/2024
AMAZON RET MARCH 2023	PALIN, CONNIE	Id Zone - Vests	\$195.80	101-109-520-2240-	4/2/2024
AMAZON RET MARCH 2023	PALIN, CONNIE	Office Supplies	\$70.28	101-110-520-2101-	3/21/2024
AMZN MKTP US	PALIN, CONNIE	Office Supplies	\$14.49	101-110-520-2101-	4/17/2024
AMZN MKTP US	PALIN, CONNIE	Refund Refund	(\$53.99)	101-110-520-2101-	4/3/2024
AMZN Mkip US 2T7B50463	PALIN, CONNIE	Supplies	\$82.03	101-110-520-2101-	4/5/2024
AMZN Mkip US D20PR1ZT3	PALIN, CONNIE	Supplies	\$15.99	101-110-520-2101-	4/16/2024
AMZN Mkip US R68CH6KU1	PALIN, CONNIE	Office Supplies	\$154.05	101-110-520-2101-	3/20/2024
AMZN MKTP US RA2RW11G0	PALIN, CONNIE	Supplies	\$357.11	101-110-520-2101-	3/23/2024
AMZN Mkip US RH8CF15P2	PALIN, CONNIE	Supplies	\$262.00	101-110-520-2101-	3/21/2024
BI-MART 654	NAVARRO, IRMA	Office Supplies	\$62.27	101-110-520-2101-	3/27/2024
BI-MART 654	NAVARRO, IRMA	Office Supplies	\$14.99	101-110-520-2101-	4/16/2024
BI-MART 654	NAVARRO, IRMA	Office Supplies	\$44.97	101-110-520-2101-	4/16/2024
GOOGLE Google Storage	PALIN, CONNIE	Additional Storage	\$0.49	101-110-520-2101-	4/15/2024
IN BRIAN SCHIEL CONSU	PALIN, CONNIE	Shred 03-2024	\$33.25	101-110-520-2101-	3/29/2024
IN BRIAN SCHIEL CONSU	PALIN, CONNIE	Shred 3-2024	\$49.50	101-110-520-2101-	4/9/2024
MAIL COPIES & MORE	PALIN, CONNIE	Supplies	\$106.25	101-110-520-2101-	4/10/2024
XEROX CORPORATION 2	PALIN, CONNIE	Da Portion 03-2024	\$145.36	101-110-520-2101-	4/4/2024
AMZN MKTP US RA5HD3PY0	PALIN, CONNIE	Hdmi Cables	\$14.38	101-110-520-2107-	3/23/2024
LEG COUNSEL	PALIN, CONNIE	Cr Code/Ct Rules	\$1,475.00	101-110-520-2210-	4/2/2024
LEXISNEXIS PAYMENT CTR	PALIN, CONNIE	03-2024	\$498.75	101-110-520-2210-	4/1/2024

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Vendor Name	CH Full Name	Item Description	Item Total	Item GL Combination	Purchase Date
USPS PO 4051360741	MENDOZA, JESSICA	Cert Mail For Vr	\$9.68	101-113-520-2101-	4/5/2024
USPS PO 4051360741	MENDOZA, JESSICA	Cert Mail For Vr	\$9.68	101-113-520-2101-	4/17/2024
OR DEPT HUMAN SERVICES	HOOD, KARLA	Eh F P & L Oct-Dec 2023	\$3,111.95	101-113-520-3003-	3/25/2024
DELTA 00622243844014	BAKER, MICHAEL	Nhta Conf New Orleansairfa	\$752.20	101-113-520-3301-	4/5/2024
SHERATON NEW ORLEANS	BAKER, MICHAEL	Nhta Conf New Orleans Lod	\$322.32	101-113-520-3301-	3/20/2024
AMAZON.COM D768COMM3	MILES, DEBBIE	Conference Room Coffee S	\$85.69	101-125-520-2101-	4/10/2024
AMZN Mkp US OU9GL8PV3	YOUNG, ANA	Office Supplies	\$79.33	101-125-520-2101-	4/15/2024
COMMUNITY NEWSPAPERS,	MILES, DEBBIE	Subscription Madras Pione	\$72.00	101-125-520-2101-	3/31/2024
NAPA AUTO 0026306	MILES, DEBBIE	Car Cleaning Supplies	\$20.25	101-125-520-2101-	4/2/2024
O'REILLY 9055	MILES, DEBBIE	Car Wash Supplies	\$43.48	101-125-520-2101-	3/25/2024
PHILS ACE HARDWARE - M	MILES, DEBBIE	Patrol Supplies	\$52.98	101-125-520-2101-	4/1/2024
PRESSPROS PRINTING COM	MILES, DEBBIE	Blank Business Cards For A	\$85.77	101-125-520-2101-	3/26/2024
SAME DAY AWARDS LLC	EVAN, JASON	Award	\$49.27	101-125-520-2101-	4/17/2024
Staples Inc	MILES, DEBBIE	Admin Off Sup.	\$92.85	101-125-520-2101-	3/21/2024
Staples Inc	MILES, DEBBIE	Admin Off Sup.	\$52.67	101-125-520-2101-	4/11/2024
Starlink Internet	MILES, DEBBIE	Internet Boathouse	\$250.00	101-125-520-2101-32	3/24/2024
USCC CALL CENTER	MILES, DEBBIE	Patrol Co. Cell And Mdts	\$513.76	101-125-520-2105-	3/26/2024
USCC IVR	MILES, DEBBIE	Patrol Co. Cell And Mdts	\$2,109.84	101-125-520-2105-	3/20/2024
VZWRUSS MY VZ VB P	MILES, DEBBIE	Patrol Mdts	\$448.91	101-125-520-2105-	3/26/2024
COOPER ELECTRIC II LLC	TOOPS, BENJAMIN	Electrical Parts For Jetboat 1	\$69.27	101-125-520-2106-	4/1/2024
MADRAS MARINE	TOOPS, BENJAMIN	Wire For Overhead Lights &	\$40.06	101-125-520-2106-	4/2/2024
MADRAS MARINE	TOOPS, BENJAMIN	Boat Fenders, Boat Circuit B	\$284.32	101-125-520-2106-	4/5/2024
MADRAS MARINE	TOOPS, BENJAMIN	Boat Fenders, Floating Key f	\$287.52	101-125-520-2106-	4/16/2024
PHILS ACE HARDWARE - M	TOOPS, BENJAMIN	Keys For The Boathouse	\$9.95	101-125-520-2106-	3/29/2024
MIDWAYUSA.COM	TURNER, MITCH	Slings	\$171.35	101-125-520-2205-	4/4/2024
PRIMARY ARMS	TURNER, MITCH	3 Holosun Sights	\$926.20	101-125-520-2205-	3/22/2024
MAIL COPIES & MORE	MILES, DEBBIE	Evidence Mailed To Crime L	\$91.95	101-125-520-2222-	4/8/2024
TLO TRANSUNION	MILES, DEBBIE	People Search	\$75.00	101-125-520-2222-	4/2/2024
O'REILLY 4381	LINDEN, CLARK	Veh 163 Battery	\$104.07	101-125-520-2301-	4/7/2024
911 SUPPLY INC	MILES, DEBBIE	Patrol Uniform Exp.	\$228.79	101-125-520-2478-	3/20/2024
AMAZON.COM T89YQ40H3	SKIDGEL, BRYAN	Sar Equip	\$24.50	101-125-520-2492-	4/13/2024
AMZN Mkp US 4H3V92YP3	SKIDGEL, BRYAN	Sar Equip	\$183.96	101-125-520-2492-	4/13/2024
AMZN Mkp US 718B43403	SKIDGEL, BRYAN	Sar Medical/Equip	\$320.67	101-125-520-2492-	4/12/2024
AMZN Mkp US KH5LZ7RI3	SKIDGEL, BRYAN	Sar Medical/Equip	\$215.05	101-125-520-2492-	4/9/2024
AMZN Mkp US PJ1OE6C73	SKIDGEL, BRYAN	Sar Medical	\$130.91	101-125-520-2492-	4/8/2024
AMZN Mkp US U88C45AK3	SKIDGEL, BRYAN	Sar Equip/Medical	\$15.89	101-125-520-2492-	4/11/2024
SUNRIVER RESORT	SKIDGEL, BRYAN	Ossa Sar.Emergency Manaç	\$161.70	101-125-520-2492-	4/9/2024

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Vendor Name	CH Full Name	Item Description	Item Total	Item GL Combination	Purchase Date
TEAMSNAPO INC.	MILES, DEBBIE	Sar Team Notification	\$21.99	101-125-520-2492-	3/24/2024
THE ID ZONE	SKIDGEL, BRYAN	Sar Shirts New Name	\$334.08	101-125-520-2492-	4/1/2024
IN DATAWORKS PLUS LLC	MILES, DEBBIE	Maintenance Leds Printer	\$1,300.00	101-125-520-3127-	4/2/2024
ACT MADRASQAQUATICRECDI	LINDEN, CLARK	Swim Qual Entrance Fee	\$16.00	101-125-520-3301-	3/26/2024
AFP Oregon State Sheri	MILES, DEBBIE	Registration - Cait Civil Conf	\$300.00	101-125-520-3301-	4/11/2024
CAFE RIO 0006 S. JORDA	ROTH, JOSHUA	Meal	\$13.13	101-125-520-3301-	4/13/2024
OH MAI SOUTH JORDAN	ROTH, JOSHUA	Meal	\$16.89	101-125-520-3301-	4/9/2024
PANCHEROS MEXICAN GRIL	TURNER, MITCH	Dinner	\$17.33	101-125-520-3301-	4/17/2024
PIE PIZZERIA SOUTH JOR	ROTH, JOSHUA	Meal	\$12.44	101-125-520-3301-	4/8/2024
PIE PIZZERIA SOUTH JOR	ROTH, JOSHUA	Meal	\$16.76	101-125-520-3301-	4/10/2024
PIE PIZZERIA SOUTH JOR	ROTH, JOSHUA	Meal	\$16.76	101-125-520-3301-	4/10/2024
PIE PIZZERIA SOUTH JOR	ROTH, JOSHUA	Meal	\$16.76	101-125-520-3301-	4/15/2024
PIE PIZZERIA SOUTH JOR	ROTH, JOSHUA	Meal	\$21.08	101-125-520-3301-	4/17/2024
SCREEN DOOR CONC B PDX	ROTH, JOSHUA	Meal	\$15.00	101-125-520-3301-	4/7/2024
SQ DP CHEESESTEAKS I	ROTH, JOSHUA	Meal	\$12.43	101-125-520-3301-	4/11/2024
SQ DP CHEESESTEAKS I	ROTH, JOSHUA	Meal	\$14.38	101-125-520-3301-	4/16/2024
THE BREAK SPORTS BAR A	ROTH, JOSHUA	Meal	\$16.26	101-125-520-3301-	4/9/2024
FRED M FUEL #9218 Q7	LINDEN, CLARK	Fuel Veh 163	\$62.90	101-125-520-3330-	4/12/2024
PLATEAU TRUCK DIESEL	TOOPS, BENJAMIN	Jetboat Gas	\$27.63	101-125-520-3330-	4/10/2024
MADRAS MARINE	MILES, DEBBIE	Batteries Old River Wild Boe	\$456.49	101-125-520-3817-32	4/10/2024
REPUBLIC SERVICES TRAS	HESSSEL, LYNDSAY	Shredding - March	\$26.40	101-133-520-2101-	4/10/2024
TLO TRANSUNION	SOLIZ, GABRIEL	Tlo Billing	\$75.00	101-133-520-3110-	4/1/2024
STRIVE / MAIN ST.	MOBLEY, SHAWNA	Supplies	\$27.56	101-134-520-2011-	4/15/2024
WCP SOLUTIONS	MOBLEY, SHAWNA	Supplies	\$2.26	101-134-520-2011-	4/17/2024
WCP SOLUTIONS	MOBLEY, SHAWNA	Supplies	\$392.00	101-134-520-2011-	3/26/2024
WCP SOLUTIONS	MOBLEY, SHAWNA	Supplies	\$797.00	101-134-520-2011-	3/26/2024
WCP SOLUTIONS	MOBLEY, SHAWNA	Supplies	\$294.00	101-134-520-2011-	3/26/2024
WCP SOLUTIONS	MOBLEY, SHAWNA	Supplies - Hc	\$32.70	101-134-520-2011-	4/2/2024
WCP SOLUTIONS	MOBLEY, SHAWNA	Supplies - Hc	\$35.00	101-134-520-2011-	4/3/2024
MADRAS PAINT & GLASS I	KERR, TIM	Paint - Ana	\$101.80	101-134-520-2301-	4/11/2024
MADRAS PAINT & GLASS I	KERR, TIM	Supplies - Ana	\$25.58	101-134-520-2301-	4/11/2024
PHILS ACE HARDWARE - M	MOBLEY, SHAWNA	Tools - Dog	\$28.99	101-134-520-2301-	4/1/2024
PHILS ACE HARDWARE - M	MOBLEY, SHAWNA	Sup - Hc	\$25.98	101-134-520-2301-	4/1/2024
PHILS ACE HARDWARE - M	MOBLEY, SHAWNA	Sup, Tools, Hard - Clack	\$553.35	101-134-520-2301-	4/1/2024
PHILS ACE HARDWARE - M	MOBLEY, SHAWNA	Hard, Tools - Nch	\$29.98	101-134-520-2301-	4/1/2024
PHILS ACE HARDWARE - M	MOBLEY, SHAWNA	Hardware	\$28.28	101-134-520-2301-	4/1/2024
PLATT ELECTRIC 115	DAHLKE, TIMOTHY	Electric Parts For Nch	\$121.75	101-134-520-2301-	4/12/2024
SPARTAN TOOL	DAHLKE, TIMOTHY	New Cable For Sewer Snak	\$553.04	101-134-520-2301-	3/29/2024

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Vendor Name	CH Full Name	Item Description	Item Total	Item GL Combination	Purchase Date
THE HOME DEPOT #4032	ANDERSON, ANTHONY	Gen- Organizer	\$24.98	101-134-520-2301-	3/27/2024
BLUE MOUNTAIN NETWORKS	MOBLEY, SHAWNA	Mthly Fee	\$66.48	101-134-520-3601-	4/9/2024
CENTRAL ELECTRIC COO I	MOBLEY, SHAWNA	Mthly Fee - Dog	\$253.22	101-134-520-3601-	3/20/2024
CENTRAL ELECTRIC COO I	MOBLEY, SHAWNA	Mthly Fee - Clack	\$156.77	101-134-520-3601-	3/20/2024
CENTRAL ELECTRIC COO I	MOBLEY, SHAWNA	Mthly Fee - Dog	\$236.18	101-134-520-3601-	3/29/2024
CENTRAL ELECTRIC COO I	MOBLEY, SHAWNA	Mthly Fee - Clack	\$129.67	101-134-520-3601-	3/29/2024
CENTRAL ELECTRIC COO I	MOBLEY, SHAWNA	Mthly Fee - Dog	\$202.03	101-134-520-3601-	3/29/2024
CITY OF MADRAS	MOBLEY, SHAWNA	Mthly Fee	\$817.41	101-134-520-3601-	4/2/2024
CITY OF MADRAS	MOBLEY, SHAWNA	Mthly Fee - Och	\$68.35	101-134-520-3601-	4/2/2024
DESCHUTES VALLEY WATER	MOBLEY, SHAWNA	Mthly Fee - Dog	\$22.00	101-134-520-3601-	4/2/2024
DESCHUTES VALLEY WATER	MOBLEY, SHAWNA	Mthly Fee - Clack	\$22.00	101-134-520-3601-	4/2/2024
DESCHUTES VALLEY WATER	MOBLEY, SHAWNA	Mthly - 2019 Dog	\$26.60	101-134-520-3601-	4/8/2024
TRB Madras Sanitary Se	MOBLEY, SHAWNA	Mthly Fee - Hc	\$554.52	101-134-520-3601-	3/27/2024
TRB Madras Sanitary Se	MOBLEY, SHAWNA	Mthly Fee - Dog	\$40.40	101-134-520-3601-	3/27/2024
TRB Madras Sanitary Se	MOBLEY, SHAWNA	Mthly Fee	\$111.37	101-134-520-3601-	4/2/2024
PHILS ACE HARDWARE - M	MOBLEY, SHAWNA	Bolt	\$23.94	101-146-520-2301-	4/1/2024
CITY OF MADRAS	MOBLEY, SHAWNA	Mthly Fee	\$138.34	101-146-520-3601-	4/2/2024
DESCHUTES VALLEY WATER	MOBLEY, SHAWNA	Mthly Fee	\$39.16	101-146-520-3601-	4/2/2024
STAMPS.COM USPOSTAGE	ORLANDOS, HOLLY	Uspss Stamps. Com	\$2,000.00	101-199-520-3220-	4/10/2024
MAIL COPIES & MORE	SOLIZ, GABRIEL	Fy 24-25 Budget Binders	\$582.56	101-199-520-3230-	4/10/2024
MISSION LINEN	BRIDGES, CARLA	Office Supplies	\$58.32	202-101-520-2101-	4/1/2024
PACIFIC OFFICE AUTOMAT	BRIDGES, CARLA	Printer Lease	\$159.39	202-101-520-2101-	4/15/2024
PACIFIC OFFICE AUTOMAT	BRIDGES, CARLA	Office Supplies	\$37.88	202-101-520-2101-	4/15/2024
STRIVE / MAIN ST.	BRIDGES, CARLA	Office Supplies	\$76.65	202-101-520-2101-	4/17/2024
USPS PO 4051360741	BRIDGES, CARLA	Stamps	\$72.80	202-101-520-2101-	4/1/2024
TRB Madras Sanitary Se	BRIDGES, CARLA	Bldg/Yard Clean-Up	\$26.16	202-101-520-2301-	4/2/2024
PP TRANSPORT WISDOM, L	STEMWEDEL, MICHAEL	Cdl Test Berry	\$280.00	202-101-520-3301-	3/25/2024
PP TRANSPORT WISDOM, L	STEMWEDEL, MICHAEL	Cdl Test Berry	\$280.00	202-101-520-3301-	3/29/2024
DESCHUTES VALLEY WATER	BRIDGES, CARLA	Water Usage For March	\$63.47	202-101-520-3601-	4/2/2024
PHILS ACE HARDWARE - M	BRIDGES, CARLA	Supplies For Signs	\$5.40	202-102-520-2301-	4/4/2024
MADRAS MARINE	WILSON, TYLER	Shop Supplies	\$23.53	202-103-520-2011-	4/1/2024
NORCO INC	BRIDGES, CARLA	Shop Supplies	\$90.63	202-103-520-2011-	4/1/2024
OREGON WHOLESALE HARDW	BRIDGES, CARLA	Shop Supplies	\$69.69	202-103-520-2011-	4/2/2024
AMAZON.COM	ARIZMENDI, FAI	Return Shop Part	(\$270.06)	202-103-520-2301-	4/16/2024
AMAZON.COM NY3BQ5XB3	ARIZMENDI, FAI	Shop Part #1	\$282.35	202-103-520-2301-	4/18/2024
BTS THEPAPEGROUP	BRIDGES, CARLA	Shop Parts	\$530.88	202-103-520-2301-	4/2/2024
CHEVRON 0210224	STEMWEDEL, MICHAEL	Propane #30	\$64.29	202-103-520-2301-	4/17/2024

APR24 Purchase Card Details

Vendor Name	CH Full Name	Item Description	Item Total	Item GL Combination	Purchase Date
MID CITY	WILSON, TYLER	Propane	\$53.35	202-103-520-2301-	3/20/2024
NAPA AUTO 0026306	BRIDGES, CARLA	Shop Parts	\$25.98	202-103-520-2301-	4/2/2024
WOLFE TRUCK & EQUIPMEN	BRIDGES, CARLA	Shop Part	\$36.94	202-103-520-2301-	3/29/2024
AMAZON RET 111-609083	BRIDGES, CARLA	Safety Supplies	\$12.22	202-103-520-2302-	4/16/2024
AMZN Mktp US IZ6U75FC3	BRIDGES, CARLA	Safety Gear	\$508.39	202-103-520-2302-	3/26/2024
AMZN MKTP US MD1HS1CX3	BRIDGES, CARLA	Safety Gear	\$276.79	202-103-520-2302-	3/28/2024
AMZN Mktp US RA4YN4EF2	BRIDGES, CARLA	Safety Gear	\$199.25	202-103-520-2302-	3/26/2024
AMZN MKTP US RA5Z566L2	BRIDGES, CARLA	Safety Gear	\$111.30	202-103-520-2302-	3/28/2024
AMZN MKTP US UC1J364N3	BRIDGES, CARLA	Safety Gear	\$41.98	202-103-520-2302-	3/27/2024
ERICKSONS THRIFTWAY	POWLISON, MATT	Crew Safety Meeting	\$23.98	202-103-520-2302-	4/15/2024
THE ID ZONE	BRIDGES, CARLA	Embroidery Ball Caps	\$292.60	202-103-520-2302-	4/15/2024
SQ FRIENDS AND NEIGHB	BRIDGES, CARLA	Weed Books	\$112.00	205-101-520-2101-	4/17/2024
USPS PO 4051360741	BRIDGES, CARLA	Stamps	\$68.00	205-101-520-2101-	4/1/2024
OREGON WATER UTILITIES	BRIDGES, CARLA	Pump Holding Tank Kennel	\$860.00	209-101-520-3127-	4/18/2024
LEG COUNSEL	PALIN, CONNIE	Or Court Rules	\$75.00	213-101-520-2210-	4/2/2024
LEXISNEXIS PAYMENT CTR	PALIN, CONNIE	LI 3-2024	\$418.00	213-101-520-2210-	4/1/2024
OREGON JUDICIAL DEPT	PALIN, CONNIE	Ct Of Appeals 328	\$85.00	213-101-520-2210-	4/2/2024
Oregon State Bar Assc	PALIN, CONNIE	Nonprofit Law In Or	\$174.00	213-101-520-2210-	3/22/2024
NAPA AUTO 0023005	DAHLKE, TIMOTHY	Grease For Backhoe	\$27.96	215-101-520-2301-	4/9/2024
PAPE MACHINERY	DAHLKE, TIMOTHY	Fuel Pump For Cemetery M	\$35.21	215-101-520-2301-	4/3/2024
PHILS ACE HARDWARE - M	MOBLEY, SHAWNA	Tools	\$69.98	215-101-520-2301-	4/1/2024
DESCHUTES VALLEY WATER	MOBLEY, SHAWNA	Mthly Fee	\$22.00	215-101-520-3601-	4/2/2024
REPUBLIC SERVICES TRAS	MOBLEY, SHAWNA	Mthly Fee	\$110.00	215-101-520-3601-	4/8/2024
STRIVE / MAIN ST.	MOBLEY, SHAWNA	Calendar	\$34.47	218-101-520-2101-	4/3/2024
GRAINGER	DAHLKE, TIMOTHY	Air Filters For Fg	\$118.08	218-101-520-2301-	4/5/2024
PHILS ACE HARDWARE - M	MOBLEY, SHAWNA	Supplies	\$168.84	218-101-520-2301-	4/1/2024
PHILS ACE HARDWARE - M	MOBLEY, SHAWNA	Hard - Darrar	\$18.97	218-101-520-2301-	4/1/2024
PHILS ACE HARDWARE - M	MOBLEY, SHAWNA	Plunger - Mc	\$17.98	218-101-520-2301-	4/1/2024
PHILS ACE HARDWARE - M	MOBLEY, SHAWNA	Sup - Ca	\$21.99	218-101-520-2301-	4/1/2024
RIP Q SIGNS AND GRAPHI	MOBLEY, SHAWNA	Bidg Number - Osu	\$42.75	218-101-520-2301-	4/17/2024
SUNBELT RENTALS #1782	KERR, TIM	Credit	(\$137.39)	218-101-520-2301-	4/17/2024
SUNBELT RENTALS #1782	KERR, TIM	Rental	\$567.77	218-101-520-2301-	4/17/2024
THE HOME DEPOT #4032	HICKMAN, AXCYL	Pressure Washer	\$479.00	218-101-520-2301-	4/10/2024
DNH GODADDY.COM	HEssel, LYNDsAY	.Net Domain Renewal	\$44.34	218-101-520-3301-	4/4/2024
IN TRIDENT PROFESSION	MOBLEY, SHAWNA	Security	\$714.00	218-101-520-3419-	3/26/2024
BLUE MOUNTAIN NETWORKS	MOBLEY, SHAWNA	Mthly Fee	\$66.49	218-101-520-3601-	4/9/2024
CITY OF MADRAS	MOBLEY, SHAWNA	Mthly Fee	\$388.29	218-101-520-3601-	4/2/2024

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Vendor Name	CH Full Name	Item Description	Item Total	Item GL Combination	Purchase Date
DESCHUTES VALLEY WATER	MOBLEY, SHAWNA	Mithly Fee	\$583.99	218-101-520-3601-	4/2/2024
DESCHUTES VALLEY WATER	MOBLEY, SHAWNA	Mithly Fee - Wtr Trk	\$22.00	218-101-520-3601-	4/2/2024
TRB Madras Sanitary Se	MOBLEY, SHAWNA	Mithly Fee - Osu	\$22.36	218-101-520-3601-	3/27/2024
TRB Madras Sanitary Se	MOBLEY, SHAWNA	Mithly Fee	\$303.56	218-101-520-3601-	4/2/2024
AMZN Mktp US 7E5EC3QN3	CHIDDIX, RODNEY	Supplies	\$15.97	219-101-520-2011-39	4/13/2024
LEG COUNSEL	CHIDDIX, RODNEY	Criminal Code	\$175.00	219-101-520-2011-39	4/2/2024
DOLLAR TREE	NUNEZ, SOFIA	Supplies	\$45.00	219-101-520-2011-57	4/3/2024
SAFEWAY #1960	CHIDDIX, RODNEY	Supplies	\$33.49	219-101-520-2011-57	4/5/2024
XEROX CORPORATION 2	PALIN, CONNIE	Cfa - Corina	\$14.53	219-101-520-2011-59	4/4/2024
XEROX CORPORATION 2	PALIN, CONNIE	Vnc - Sofie	\$14.53	219-101-520-2011-60	4/4/2024
XEROX CORPORATION 2	PALIN, CONNIE	Vc - Marlene	\$14.53	219-101-520-2011-60	4/4/2024
QUALITY INNS	PALIN, CONNIE	Victim Emergency Services	\$92.49	219-101-520-2107-59	4/5/2024
QUALITY INNS	PALIN, CONNIE	Victim Emergency Services	\$91.99	219-101-520-2107-59	4/5/2024
CHILDRENS CENTER	CHIDDIX, RODNEY	Reg Sofia Or Child Abuse	\$154.50	219-101-520-3302-58	4/15/2024
BENDEL	SOLIZ, GABRIEL	Bendel Billing	\$611.84	221-101-520-2105-	4/17/2024
VBS VONAGE BUSINESS	SOLIZ, GABRIEL	Vonage Monthly Billing	\$4,200.27	221-101-520-2105-	3/23/2024
TDS	MOBLEY, SHAWNA	Mithly Fee	\$600.00	221-101-520-3127-	4/8/2024
AMAZON RET 112-859103	CHIDDIX, RODNEY	Supplies	\$12.95	230-101-520-2101-19	4/18/2024
XEROX CORPORATION 2	PALIN, CONNIE	R - Rodney / Corina	\$29.06	230-101-520-2101-19	4/4/2024
QUALITY INNS	PALIN, CONNIE	Victim Emergency Services	\$205.92	230-101-520-2220-19	4/5/2024
IN ASHLAND HOME NET I	HESELI, LYNDSAY	Web Hosting - March	\$20.60	236-101-520-2101-	3/20/2024
AMZN MKTP US	HOOD, KARLA	Office Supplies	(\$44.98)	239-101-520-2101-303	4/2/2024
AMZN Mktp US P65920X53	HOOD, KARLA	Office Supplies	\$22.95	239-101-520-2101-303	4/12/2024
AMZN MKTP US RA8O68QP0	MENDOZA, JESSICA	Office Supplies	\$195.09	239-101-520-2101-303	3/25/2024
AMZN MKTP US RH5AG6A1	HOOD, KARLA	Office Supplies	\$69.38	239-101-520-2101-303	3/24/2024
AMZN Mktp US UN5QY0Q33	BAKER, MICHAEL	Office Supplies	\$8.09	239-101-520-2101-303	4/17/2024
EVOSHOP LLC	HOOD, KARLA	Office Supplies	\$101.75	239-101-520-2101-303	4/17/2024
MAIL COPIES & MORE	HOOD, KARLA	Office Supplies	\$590.08	239-101-520-2101-303	3/28/2024
QUILL CORPORATION	HOOD, KARLA	Ph Envelopes	\$72.98	239-101-520-2101-303	3/26/2024
AMZN Mktp US 1V7Z85P13	BAKER, MICHAEL	Copy Paper	\$53.00	239-101-520-2101-349	3/28/2024
U.S. CELLULAR	HOOD, KARLA	Outreach/Trng Supplies	\$23.99	239-101-520-2105-303	4/15/2024
U.S. CELLULAR	HOOD, KARLA	Ph Cell Phn Clinic	\$47.97	239-101-520-2105-313	3/26/2024
U.S. CELLULAR	HOOD, KARLA	Ph Cell Phn Hfo	\$71.95	239-101-520-2105-320	3/26/2024
U.S. CELLULAR	HOOD, KARLA	Ph Cell Phn Wic	\$47.97	239-101-520-2105-322	3/26/2024
U.S. CELLULAR	HOOD, KARLA	Ph Cell Phn Phep	\$83.95	239-101-520-2105-327	3/26/2024
U.S. CELLULAR	HOOD, KARLA	Ph Cell Phn B1St	\$59.96	239-101-520-2105-363	3/26/2024
U.S. CELLULAR	HOOD, KARLA	Ph Cell Phn Fam Con	\$4,506.00	239-101-520-2115-321	3/27/2024
IN BARTELS & STOUT, I	HOOD, KARLA	Lab Microscope			

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Vendor Name	CH Full Name	Item Description	Item Total	Item GL Combination	Purchase Date
AMZN Mktp US A83E19093	RUSSELL, KATHERINE	Clinic Supplies	\$19.99	239-101-520-2263-303	4/4/2024
AMZN Mktp US A83E19093	RUSSELL, KATHERINE	Clinic Supplies	\$88.63	239-101-520-2263-321	4/4/2024
HENRY SCHEIN	HOOD, KARLA	Medical Supplies	\$162.46	239-101-520-2263-321	3/25/2024
HENRY SCHEIN	HOOD, KARLA	Medical Supplies	\$71.79	239-101-520-2263-321	4/2/2024
AMZN Mktp US A83E19093	RUSSELL, KATHERINE	Clinic Supplies	\$29.99	239-101-520-2263-331	4/4/2024
HENRY SCHEIN	HOOD, KARLA	Medical Supplies	\$327.77	239-101-520-2263-331	3/25/2024
AMZN Mktp US A83E19093	RUSSELL, KATHERINE	Clinic Supplies	\$19.89	239-101-520-2263-338	4/4/2024
AMZN Mktp US A83E19093	RUSSELL, KATHERINE	Clinic Supplies	\$49.45	239-101-520-2263-356	4/4/2024
CANVA 104107-13271846	HOOD, KARLA	Packing Tape	\$15.67	239-101-520-2265-303	4/3/2024
Disney Plus	KEPA'A, TAMRA	Annual Subscription	\$119.99	239-101-520-2265-303	3/31/2024
NETFLIX.COM	KEPA'A, TAMRA	April 2023 Service	\$13.99	239-101-520-2265-303	4/1/2024
SAFEWAY #1960	KEPA'A, TAMRA	3/20 - 4/19/24 Service	\$22.99	239-101-520-2265-303	3/20/2024
SAFEWAY #1960	KEPA'A, TAMRA	All Staff Meeting	\$126.32	239-101-520-2265-303	4/4/2024
AMZN MKTP US KS60P0QL3	Ibrahim, Barbara	Nwb Grant Activity	\$81.51	239-101-520-2265-306	4/1/2024
AMZN MKTP US ON8101VC3	LEPEZ, ANGELICA	Home Visit Supplies	\$55.66	239-101-520-2265-313	3/29/2024
AMZN MKTP US RA8N68X71	LEPEZ, ANGELICA	Home Visit Supplies	\$9.99	239-101-520-2265-313	4/3/2024
FIRST BOOK	LEPEZ, ANGELICA	Home Visit Supplies	\$276.16	239-101-520-2265-313	3/31/2024
WALMART.COM	KEPA'A, TAMRA	Home Visit Supplies	\$250.58	239-101-520-2265-313	4/2/2024
AMZN Mktp US W53SP7G83	HOOD, KARLA	Waiting Room Toys	\$104.49	239-101-520-2265-320	4/15/2024
OR DEPT HUMAN SERVICES	HOOD, KARLA	Zoom Mtg Supplies	\$115.96	239-101-520-2265-322	4/17/2024
AMAZON.COM HS0HB4AZ3	HOOD, KARLA	Mac Chg Summer 2023	\$80.00	239-101-520-2265-330	3/25/2024
AMAZON.COM RD8NO31L3	HOOD, KARLA	Water Cooler Bottle	\$34.75	239-101-520-2265-353	4/3/2024
SAFEWAY #1960	HOOD, KARLA	Water Cooler Dispenser	\$149.98	239-101-520-2265-353	4/2/2024
DOLLAR TREE	HOOD, KARLA	Client Supplies	\$29.07	239-101-520-2265-356	4/11/2024
TARGET 00007666	RUSSELL, KATHERINE	Staff Wellness Act	\$21.25	239-101-520-2265-363	4/6/2024
AMERISOURCE RECEIVABLE	RUSSELL, KATHERINE	Staff Wellness Act	\$58.00	239-101-520-2265-363	4/6/2024
AMZN	HOOD, KARLA	Med Supplies- Mirrena	\$452.59	239-101-520-2276-321	3/26/2024
AMZN	HOOD, KARLA	Rh Clinic Supplies	\$856.35	239-101-520-2276-321	3/26/2024
AMZN	HOOD, KARLA	Medical Supplies	\$999.05	239-101-520-2276-321	4/3/2024
EXP SCRIPTS CURASCRIPT S	HOOD, KARLA	Medical Supplies	\$1,602.54	239-101-520-2276-321	4/2/2024
AMERISOURCE RECEIVABLE	HOOD, KARLA	Pfizer C19 Vaccine	\$1,244.03	239-101-520-2276-353	4/2/2024
BLUE IGUANA	KEPA'A, TAMRA	Lunch Nwa Chicago	\$17.21	239-101-520-3301-320	4/5/2024
BRIOCHE DOREE C-19 ORD	MENDOZA, JESSICA	Nwa Wic Meal - Ng Jm	\$17.78	239-101-520-3301-320	4/10/2024
CRAB KING LAKEVIEW INC	MENDOZA, JESSICA	Nwa Wic Meal- Jm, Ng-Erro	\$173.67	239-101-520-3301-320	4/6/2024
DELTA 00622209898450	KEPA'A, TAMRA	Nwa R/T Rdm/Chicago Kepr:	\$754.20	239-101-520-3301-320	3/21/2024
GUAVA & JAVA SFO	MENDOZA, JESSICA	Nwa Wic Meal- Jm, Ng	\$51.46	239-101-520-3301-320	4/5/2024
MARRIOTT CHI M MILE F&	GONZALEZ, NORMA	Nwa 2024 Meal Ng & Jm	\$7.41	239-101-520-3301-320	4/8/2024

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Vendor Name	CH Full Name	Item Description	Item Total	Item GL Combination	Purchase Date
MARRIOTT CHI M MILE F&	MENDOZA, JESSICA	Nwa Wic Meal - Jm	\$21.93	239-101-520-3301-320	4/8/2024
MARRIOTT CHI M MILE F&	MENDOZA, JESSICA	Nwa Wic Meal - Jm	\$25.85	239-101-520-3301-320	4/9/2024
MARRIOTT CHICAGO M MIL	GONZALEZ, NORMA	Nwa Wic Lodging & Meals	\$1,546.00	239-101-520-3301-320	4/11/2024
MARRIOTT CHICAGO M MIL	KEPA'A, TAMRA	4/5-4/11/24 Lodging Nwa Cr	\$1,589.50	239-101-520-3301-320	4/11/2024
MARRIOTT CHICAGO M MIL	KEPA'A, TAMRA	4/5/24 Dinner In Chicago	\$11.79	239-101-520-3301-320	4/11/2024
MARRIOTT CHICAGO M MIL	KEPA'A, TAMRA	4/9/24 Snacks In Chicago	\$1.41	239-101-520-3301-320	4/11/2024
PIZZERIA UNO #761	GONZALEZ, NORMA	Nwa 2024 Meal Ng & Jm	\$50.12	239-101-520-3301-320	4/7/2024
POINT THE WAY CAFE LAX	MENDOZA, JESSICA	Nwa Wic Meal- Jm, Ng	\$42.55	239-101-520-3301-320	4/10/2024
PORTILLOS HOT DOGS #40	KEPA'A, TAMRA	Lunch Nwa Chicago	\$11.48	239-101-520-3301-320	4/10/2024
SHAKE SHACK 1128	KEPA'A, TAMRA	Lunch Nwa Chicago Ng & Tl	\$37.21	239-101-520-3301-320	4/7/2024
SHAKE SHACK 1128	MENDOZA, JESSICA	Nwa Wic Meal - Jm	\$13.50	239-101-520-3301-320	4/7/2024
SHAKE SHACK 1128	KEPA'A, TAMRA	Dinner Nwa Chicago	\$17.71	239-101-520-3301-320	4/8/2024
SHAKE SHACK 1128	MENDOZA, JESSICA	Nwa Wic Meal - Jm	\$18.42	239-101-520-3301-320	4/8/2024
SHAKE SHACK 1128	GONZALEZ, NORMA	Nwa 2024 Meal	\$20.00	239-101-520-3301-320	4/8/2024
SHAKE SHACK 1128	GONZALEZ, NORMA	Nwa 2024 Meal	\$22.20	239-101-520-3301-320	4/9/2024
SHAKE SHACK 1128	MENDOZA, JESSICA	Nwa Wic Meal - Jm	\$6.50	239-101-520-3301-320	4/5/2024
SKYLINE NEWS AND GIFTS	KEPA'A, TAMRA	Lunch Nwa Chicago Tk Ng J	\$80.88	239-101-520-3301-320	4/6/2024
SU CASA #763	GONZALEZ, NORMA	Nwa 2024 Meal	\$20.84	239-101-520-3301-320	4/9/2024
TST EGG HARBOR CAFE -	MENDOZA, JESSICA	Nwa Wic Meal - Jm	\$27.38	239-101-520-3301-320	4/9/2024
TST EGG HARBOR CAFE -	GONZALEZ, NORMA	Nwa 2024 Meal	\$12.28	239-101-520-3301-320	4/8/2024
TST GODDESS AND THE B	MENDOZA, JESSICA	Nwa Wic Meal - Jm	\$21.22	239-101-520-3301-320	4/8/2024
TST GODDESS AND THE B	KEPA'A, TAMRA	Breakfast Nwa Chicago	\$17.87	239-101-520-3301-320	4/8/2024
TST GODDESS AND THE B	KEPA'A, TAMRA	Dinner Nwa Chicago	\$39.00	239-101-520-3301-320	4/10/2024
TST LABRIOLA - CHICAG	KEPA'A, TAMRA	Jess -	\$11.00	239-101-520-3301-320	4/11/2024
UA INFLT 01642920541625	MENDOZA, JESSICA	Nwa Wic Meal - Ng Jm	\$41.80	239-101-520-3301-320	4/6/2024
UBER EATS	MENDOZA, JESSICA	Nwa Wic Transport Ng & Jtr	\$15.94	239-101-520-3301-320	4/7/2024
UBER TRIP	MENDOZA, JESSICA	Nwa Wic Transport Ng & Jtr	\$28.91	239-101-520-3301-320	4/6/2024
UBER TRIP	MENDOZA, JESSICA	Nwa Wic Transport Ng & Jtr	\$16.94	239-101-520-3301-320	4/7/2024
UBER TRIP	MENDOZA, JESSICA	Nwa Wic Transport Ng & Jtr	\$41.95	239-101-520-3301-320	4/11/2024
UBER TRIP	KEPA'A, TAMRA	Uber To Airport From Hotel	\$50.79	239-101-520-3301-320	4/11/2024
UNITED 01623746900370	KEPA'A, TAMRA	Nwa Rdm/Chicago Gonzale:	\$893.42	239-101-520-3301-320	3/22/2024
UNITED 01623746900381	KEPA'A, TAMRA	Nwa R/T Rdm/Chicago Men	\$893.42	239-101-520-3301-320	3/22/2024
365 Market 888 432-32	Ibrahim, Barbara	Training Meal	\$15.24	239-101-520-3301-363	3/25/2024
CANTEEN VENDING	Ibrahim, Barbara	Training Beverage	\$3.50	239-101-520-3301-363	3/25/2024
CANTEEN VENDING	Ibrahim, Barbara	Training Beverage	\$3.50	239-101-520-3301-363	3/28/2024
HOLIDAY INN EXPRESS	Ibrahim, Barbara	Hotel Training	\$662.50	239-101-520-3301-363	3/29/2024
OUTBACK 4625	Ibrahim, Barbara	Training Meal	\$33.82	239-101-520-3301-363	3/24/2024

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Vendor Name	CH Full Name	Item Description	Item Total	Item GL Combination	Purchase Date
OUTBACK 4625	Ibrahim, Barbara	Training Meal Dinner And Fc	\$41.34	239-101-520-3301-363	3/27/2024
OUTBACK 4625	Ibrahim, Barbara	Training Meal Dinner And Fc	\$41.75	239-101-520-3301-363	3/28/2024
SILVER SPOON THAI REST	Ibrahim, Barbara	Training Meal Dinner And Fc	\$50.49	239-101-520-3301-363	3/26/2024
SQ GROUND COFFEE CO.	Ibrahim, Barbara	Training Meal	\$19.33	239-101-520-3301-363	3/26/2024
SQ GROUND COFFEE CO.	Ibrahim, Barbara	Training Meal	\$18.45	239-101-520-3301-363	3/26/2024
SQ GROUND COFFEE CO.	Ibrahim, Barbara	Training Meal	\$16.26	239-101-520-3301-363	3/27/2024
SQ GROUND COFFEE CO.	Ibrahim, Barbara	Training Meal	\$18.70	239-101-520-3301-363	3/28/2024
SQ GROUND COFFEE CO.	Ibrahim, Barbara	Training Meal	\$11.68	239-101-520-3301-363	3/29/2024
SQ GROUND COFFEE CO.	Ibrahim, Barbara	Training Meal	\$18.45	239-101-520-3301-363	3/29/2024
STARBUCKS B SEA	Ibrahim, Barbara	Training Meal	\$30.83	239-101-520-3301-363	3/29/2024
TACO TIME KENMORE	Ibrahim, Barbara	Training Mean	\$15.31	239-101-520-3301-363	3/25/2024
OR DEPT HUMAN SERVICES	HOOD, KARLA	Billable Vaccines 10/1/23-12	\$5,990.93	239-101-520-3426-338	4/17/2024
Staples Inc	ELLINGSBURG, KEVIN	Office Supplies	\$46.90	245-101-520-2101-	3/27/2024
CANON PAYMENT	MOORE, LAURA	Copier	\$231.43	245-101-520-3127-	3/26/2024
TDS	HESEL, LYNDASAY	Internet - May	\$141.50	245-101-520-3127-	3/29/2024
COMMUNITY NEWSPAPERS -	HOOD, KARLA	Movin Mtns Adv 2024	\$1,175.37	247-101-520-6126-318	4/1/2024
WALMART.COM	KEPAVA, TAMARA	Booster Car Seats	\$108.98	247-101-520-6130-	4/15/2024
WALMART.COM	KEPAVA, TAMARA	Convertible Car Seat	\$59.00	247-101-520-6130-	4/15/2024
CROOKED RIVER RANCH WA	MOBLEY, SHAWNA	Mthly Fee - Crr	\$67.77	249-101-520-2015-	3/26/2024
HOMEDEPOT.COM	HICKMAN, AXCYL	Dispenser - Crr	\$49.95	249-101-520-2015-	4/17/2024
MESHER SUPPLY REDMOND	ANDERSON, ANTHONY	Crr Park- Faucet Repair	\$166.02	249-101-520-2015-	3/27/2024
LES SCHWAB #0013	JONES, ROBIN	Battery	\$23.12	249-101-520-2301-	4/17/2024
N & S TRACTOR MADRAS	JONES, ROBIN	Hardware	\$7.80	249-101-520-2301-	4/5/2024
PC - AGRONOMY - MADRAS	JONES, ROBIN	Glystar	\$88.55	249-101-520-2301-	3/27/2024
PC - AGRONOMY - MADRAS	JONES, ROBIN	Glystar	\$88.55	249-101-520-2301-	4/1/2024
PHILS ACE HARDWARE - M	MOBLEY, SHAWNA	Supplies	\$20.92	249-101-520-2301-	4/1/2024
WILBUR ELLIS MADRAS	JONES, ROBIN	Fertilizer	\$835.46	249-101-520-2301-	4/1/2024
DESCHUTES VALLEY WATER	MOBLEY, SHAWNA	Mthly Fee	\$22.00	249-101-520-3601-	4/2/2024
DESCHUTES VALLEY WATER	MOBLEY, SHAWNA	Mthly Fee	\$109.23	249-101-520-3601-	4/2/2024
AMAZON RET 114-454836	CHANDLER, TERRI	Swifter Wet Jet Cloths	\$11.16	254-101-520-2101-	3/25/2024
AMZN Mktp US VB2910JQ3	CHANDLER, TERRI	Toner Cartridges	\$74.52	254-101-520-2101-	4/18/2024
CINTAS CORP	CHANDLER, TERRI	First Aid Supplies	\$111.77	254-101-520-2101-	4/15/2024
CORPORATE TRANSLATE	ORLANDOS, HOLLY	Translation Services - Adult	\$60.76	254-101-520-2101-	4/13/2024
GDP Optimal Imaging Su	CHANDLER, TERRI	Color Toner Cartridges	\$2,386.80	254-101-520-2101-	4/18/2024
PRIMO WATER	CHANDLER, TERRI	Rental Fee	\$6.69	254-101-520-2101-	3/30/2024
PRIMO WATER	CHANDLER, TERRI	Water And Dispenser	\$90.11	254-101-520-2101-	4/4/2024
REPUBLIC SERVICES TRAS	CHANDLER, TERRI	Recycling	\$75.60	254-101-520-2101-	3/21/2024

APR24 Purchase Card Details

Vendor Name	CH Full Name	Item Description	Item Total	Item GL Combination	Purchase Date
TAG CUSTOM ENGRAVING	CHANDLER, TERRI	Specialty Court Plaques	\$50.00	254-101-520-2101-	4/9/2024
XEROX CORPORATION 2	CHANDLER, TERRI	Adult Copy Machine	\$185.78	254-101-520-2101-	3/22/2024
XEROX CORPORATION 2	CHANDLER, TERRI	Adult Copy Machine	\$187.15	254-101-520-2101-	3/22/2024
INSURANCE PAYMENT SECU	CHANDLER, TERRI	Cima Insurance Fee	\$8.40	254-101-520-2102-	3/26/2024
LES SCHWAB #0013	CHANDLER, TERRI	Wheelbarrow Tire Repair	\$41.97	254-101-520-2102-	3/26/2024
MADRAS MARINE	CHANDLER, TERRI	Work Crew Supplies	\$69.77	254-101-520-2102-	3/26/2024
PHILS ACE HARDWARE - M	CHANDLER, TERRI	Septic Treatment	\$12.98	254-101-520-2102-	3/26/2024
THE CIMA COMPANIES INC	CHANDLER, TERRI	Volunteer Insurance	\$240.00	254-101-520-2102-	3/26/2024
911 SUPPLY INC	CHANDLER, TERRI	Duty Bags	\$551.87	254-101-520-2105-	4/8/2024
911 SUPPLY INC	CHANDLER, TERRI	Messenger Bag	\$356.77	254-101-520-2105-	4/8/2024
911 SUPPLY INC	CHANDLER, TERRI	Messenger Bag	\$237.87	254-101-520-2105-	4/17/2024
ATT BILL PAYMENT	CHANDLER, TERRI	Adult Cell Phones	\$358.98	254-101-520-2105-	3/24/2024
IMLSS UTAH	ANDERSON, ANTHONY	P And P - Access Control So	(\$858.50)	254-101-520-2115-	3/22/2024
THE ID ZONE	RODRIGUEZ, ROBERT	Shirts	\$190.40	254-101-520-2115-	3/28/2024
CORDANT HEALTH SOLLITIO	CHANDLER, TERRI	Ua Results	\$840.00	254-101-520-3126-	4/1/2024
BUFFALO WILD ECOM 3619	RODRIGUEZ, ROBERT	Dpsst Train Dinner	\$25.84	254-101-520-3301-	3/19/2024
CHIPOTLE 1213	RODRIGUEZ, ROBERT	Dpsst Cert Lunch	\$17.35	254-101-520-3301-	4/15/2024
CHIPOTLE 1213	RODRIGUEZ, ROBERT	Dpsst Cert Lunch	\$15.65	254-101-520-3301-	4/16/2024
CHIPOTLE 1213	RODRIGUEZ, ROBERT	Dpsst Certification	\$12.20	254-101-520-3301-	4/18/2024
CHIPOTLE 1362	MARTINEZ-SNOW, JACOB	Lunch Lscmi Training	\$12.00	254-101-520-3301-	4/10/2024
CHIPOTLE ONLINE	RODRIGUEZ, ROBERT	Dpsst Lunch Training	\$15.85	254-101-520-3301-	3/21/2024
KBOP	MARTINEZ-SNOW, JACOB	Dinner Lscmi Training	\$14.95	254-101-520-3301-	4/9/2024
MONARCH HOTEL & CONVEN	MARTINEZ-SNOW, JACOB	Two Nights Lodging Training	\$254.00	254-101-520-3301-	4/10/2024
ORIGINAL ROADHOUSE GRI	RODRIGUEZ, ROBERT	Dpsst Training	\$31.99	254-101-520-3301-	3/20/2024
TST SKY HIGH BREWING	RODRIGUEZ, ROBERT	Dpsst Cert Dinner	\$34.45	254-101-520-3301-	4/17/2024
BI-MART 654	DANIELS, JACOB	Clothes Inpatient Txt	\$25.75	254-101-520-3418-	3/23/2024
BI-MART 654	THOMPSON, CASEY	Hygiene For Txt	\$41.32	254-101-520-3418-	3/29/2024
DOLLAR GENERAL #19894	THOMPSON, CASEY	Phone Card For 2 O'S	\$164.60	254-101-520-3418-	3/28/2024
DOLLAR TREE	RODRIGUEZ, ROBERT	Recovery Ct Grad Cards	\$1.00	254-101-520-3418-	4/11/2024
ERICKSONS THRIFTWAY	DANIELS, JACOB	Rental Assistance O	\$201.50	254-101-520-3418-	4/2/2024
MADD	PARSONS, KELSEY	Victim Impact O	\$50.00	254-101-520-3418-	3/22/2024
MADRAS CINEMA 5	WOLFE, LEANN	Recovery Court Grad	\$80.00	254-101-520-3418-	4/11/2024
MADTOWN FITNESS LLC	CHANDLER, TERRI	Gym Membership O	\$310.00	254-101-520-3418-	4/1/2024
ODOT DMV 503 945 5000	CHANDLER, TERRI	Permit Fee	\$30.00	254-101-520-3418-	3/21/2024
ODOT DMV 503 945 5000	CHANDLER, TERRI	Reinstatement Fee	\$85.00	254-101-520-3418-	3/21/2024
ODOT DMV 503 945 5000	THOMPSON, CASEY	DI Fee	\$47.00	254-101-520-3418-	3/28/2024
ODOT DMV 503 945 5000	PARSONS, KELSEY	Permit Test	\$7.00	254-101-520-3418-	4/2/2024

APR24 Purchase Card Details

Vendor Name	CH Full Name	Item Description	Item Total	Item GL Combination	Purchase Date
ODOT DMV 503 945 5000	DANIELS, JACOB	Reinstatement Fee	\$30.00	254-101-520-3418-	4/4/2024
ODOT DMV 503 945 5000	PARSONS, KELSEY	Permit Fee	\$7.00	254-101-520-3418-	4/17/2024
ODOT DMV2U	RODRIGUEZ, ROBERT	Tag Renewal O	\$126.00	254-101-520-3418-	4/4/2024
SAFEMWAY #1960	RODRIGUEZ, ROBERT	Recovery Ct Incentives	\$243.75	254-101-520-3418-	3/27/2024
SAFEMWAY #1960	RODRIGUEZ, ROBERT	Recover Court Graduation	\$50.99	254-101-520-3418-	3/28/2024
VIGILNET LLC	CHANDLER, TERRI	Electronic Monitoring	\$923.94	254-101-520-3862-	4/9/2024
AMZN Mktp US 832NL1XA3	GRAHAM, CRAIG	Office Supplies	\$102.90	256-101-520-2101-	4/1/2024
AMZN Mktp US V87YQ18Y3	GRAHAM, CRAIG	Office Supplies	\$199.98	256-101-520-2101-	4/1/2024
ESRI	ORLANDOS, HOLLY	Gsi - Software Subscription	\$11,220.00	256-101-520-3253-	3/21/2024
AMZN Mktp US 123UU87U3	HANSEN, ANTHONY	Printer Toner/Nitrile Gloves-l	\$93.66	265-101-520-2101-	4/1/2024
AMZN Mktp US A12SH5RF3	HANSEN, ANTHONY	Mouse For Nurses Office	\$14.35	265-101-520-2101-	4/10/2024
AMZN Mktp US B81SJ57C3	HANSEN, ANTHONY	Nursing Keyboard/Printer Tc	\$155.12	265-101-520-2101-	4/6/2024
AMZN Mktp US OW0849K03	HANSEN, ANTHONY	Nitrile Gloves-M/L	\$127.00	265-101-520-2101-	4/18/2024
AMZN Mktp US P92OH7HU3	HANSEN, ANTHONY	Nitrile Gloves-Large	\$62.00	265-101-520-2101-	3/30/2024
AMZN Mktp US U249F4CL3	HANSEN, ANTHONY	Nitrile Gloves-Extra Large	\$52.88	265-101-520-2101-	4/19/2024
CORPORATE TRANSLATE	ORLANDOS, HOLLY	Translation Services - Sherif	\$26.66	265-101-520-2101-	4/13/2024
AMZN Mktp US WG6EVENZ3	HANSEN, ANTHONY	Radio Ear Pieces	\$86.76	265-101-520-2115-	4/16/2024
AMZN Mktp US 3712K13L3	HICKMAN, AXCYL	Letter Remover	\$32.00	265-101-520-2301-	4/17/2024
AMZN Mktp US UZ8C29L83	HICKMAN, AXCYL	Scrapers	\$5.99	265-101-520-2301-	4/16/2024
GRAINGER	HICKMAN, AXCYL	Repair Kit	\$284.32	265-101-520-2301-	4/9/2024
GRAINGER	HICKMAN, AXCYL	Hardware	\$126.90	265-101-520-2301-	4/9/2024
GRAINGER	HICKMAN, AXCYL	Batteries	\$152.66	265-101-520-2301-	4/9/2024
GRAINGER	HICKMAN, AXCYL	Roller Chain	\$4.28	265-101-520-2301-	4/10/2024
SAFEWAY #1960	MILES, DEBBIE	Inmate Medications	\$10.90	265-101-520-2301-	3/24/2024
911 SUPPLY INC	MILES, DEBBIE	Jail Uniform Exp.	\$77.65	265-101-520-2478-	3/25/2024
911 SUPPLY INC	MILES, DEBBIE	Jail Uniform Exp.	\$147.70	265-101-520-2478-	4/8/2024
911 SUPPLY INC	MILES, DEBBIE	Jail Uniform Exp.	\$109.56	265-101-520-2478-	4/8/2024
911 SUPPLY INC	MILES, DEBBIE	Jail Uniform Exp.	\$17.10	265-101-520-2478-	4/9/2024
CITY OF MADRAS	MILES, DEBBIE	Water Sewer	\$1,841.87	265-101-520-3601-	4/11/2024
DESCHUTES VALLEY WATER	MILES, DEBBIE	Water	\$358.05	265-101-520-3601-	3/20/2024
DESCHUTES VALLEY WATER	MILES, DEBBIE	Water	\$22.00	265-101-520-3601-	3/20/2024
DESCHUTES VALLEY WATER	MILES, DEBBIE	Water	\$22.00	265-101-520-3601-	3/20/2024
TRB Madras Sanitary Se	MILES, DEBBIE	Garbage Bill	\$615.30	265-101-520-3601-	3/29/2024
AMZN Mktp US 3W16A9A33	HANSEN, ANTHONY	Laundry Detergent	\$61.60	265-101-520-3732-	4/11/2024
AMZN Mktp US 6171529B3	WYATT, JAMES	Inmate Games And Books	\$165.72	265-101-520-3732-	3/30/2024
AMZN Mktp US BR5GS7N83	HANSEN, ANTHONY	Laundry Bleach	\$36.49	265-101-520-3732-	4/10/2024
AMZN Mktp US BW9NK1N03	HANSEN, ANTHONY	Inmate Laundry Detergent	\$61.54	265-101-520-3732-	3/30/2024

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Vendor Name	CH Full Name	Item Description	Item Total	Item GL Combination	Purchase Date
AMZN Mktp US TD8UW0X03	HANSEN, ANTHONY	Inmate Nitrile Gloves-M/L	\$99.98	265-101-520-3732-	4/10/2024
BI-MART ACCTS REC #710	MILES, DEBBIE	Inmate Supplies	\$7.99	265-101-520-3732-	4/8/2024
BOB BARKER COMPANY INC	HANSEN, ANTHONY	Inmate Mattresses	\$471.96	265-101-520-3732-	3/22/2024
BOB BARKER COMPANY INC	HANSEN, ANTHONY	Inmate Mattresses	\$471.96	265-101-520-3732-	3/25/2024
CHARMTEX	HANSEN, ANTHONY	Inmate Pants/Blankets	\$400.26	265-101-520-3732-	3/26/2024
ECOLAB INC MF	MILES, DEBBIE	Inmate Supplies	\$726.57	265-101-520-3732-	4/5/2024
WCP SOLUTIONS	MILES, DEBBIE	Inmate Supplies	\$244.83	265-101-520-3732-	3/20/2024
WCP SOLUTIONS	MILES, DEBBIE	Inmate Supplies	\$137.20	265-101-520-3732-	3/22/2024
WCP SOLUTIONS	MILES, DEBBIE	Inmate Supplies	\$232.04	265-101-520-3732-	4/1/2024
WCP SOLUTIONS	MILES, DEBBIE	Inmate Supplies	\$217.20	265-101-520-3732-	4/1/2024
AED Brands	MILES, DEBBIE	Inmate Supplies	\$232.04	265-101-520-3732-	4/15/2024
AMZN Mktp US GW8P03263	HANSEN, ANTHONY	Aed Replacement Batteries	\$110.00	265-101-520-6101-	4/15/2024
BAJA FRESH #30635	HANSEN, ANTHONY	Nursing Medication Bubble F	\$174.47	265-101-520-6101-	4/16/2024
HEARTSMART	WYATT, JAMES	Inmate State Hospital Transi	\$16.40	265-101-520-6101-	3/22/2024
HIGH DESERT DENTAL	HANSEN, ANTHONY	Aed Cpr Pads	\$192.00	265-101-520-6101-	4/16/2024
MMS GOV SOLUTION LLC	MILES, DEBBIE	Inmate Dental - Leclair	\$409.00	265-101-520-6101-	3/25/2024
MMS GOV SOLUTION LLC	MILES, DEBBIE	Inmate Med Sup	\$225.84	265-101-520-6101-	3/25/2024
SAFEWAY #1960	MILES, DEBBIE	Inmate Med Sup	\$87.05	265-101-520-6101-	4/8/2024
SAFEWAY #1960	MILES, DEBBIE	Inmate Medications	\$15.06	265-101-520-6101-	3/19/2024
SAFEWAY #1960	MILES, DEBBIE	Inmate Medications	\$31.94	265-101-520-6101-	3/22/2024
SAFEWAY #1960	MILES, DEBBIE	Inmate Medications	\$92.98	265-101-520-6101-	3/23/2024
SAFEWAY #1960	MILES, DEBBIE	Inmate Medications	\$53.52	265-101-520-6101-	3/22/2024
SAFEWAY #1960	MILES, DEBBIE	Inmate Medications	\$30.39	265-101-520-6101-	3/25/2024
SAFEWAY #1960	MILES, DEBBIE	Inmate Medications	\$15.29	265-101-520-6101-	3/27/2024
SAFEWAY #1960	MILES, DEBBIE	Inmate Medications	\$57.14	265-101-520-6101-	3/28/2024
SAFEWAY #1960	MILES, DEBBIE	Inmate Medications	\$32.65	265-101-520-6101-	3/29/2024
SAFEWAY #1960	MILES, DEBBIE	Inmate Medications	\$6.99	265-101-520-6101-	3/31/2024
SAFEWAY #1960	MILES, DEBBIE	Inmate Medications	\$381.44	265-101-520-6101-	4/1/2024
SAFEWAY #1960	MILES, DEBBIE	Inmate Medications	\$31.94	265-101-520-6101-	4/5/2024
SAFEWAY #1960	MILES, DEBBIE	Inmate Medications	\$212.44	265-101-520-6101-	4/10/2024
SAFEWAY #1960	MILES, DEBBIE	Inmate Medications	\$23.72	265-101-520-6101-	4/10/2024
SAFEWAY #1960	MILES, DEBBIE	Inmate Medications	\$10.69	265-101-520-6101-	4/11/2024
SAFEWAY #1960	MILES, DEBBIE	Inmate Medications	\$31.90	265-101-520-6101-	4/15/2024
SAFEWAY #1960	MILES, DEBBIE	Inmate Medications	\$6.19	265-101-520-6101-	4/15/2024
SO LA PRIETA LINDA TA	WYATT, JAMES	Inmate Medications	\$1,133.29	265-101-520-6101-	4/17/2024
AFP Oregon State Sheri	SKIDGEL, BRYAN	Inmate State Hospital Transi Registration	\$28.16 \$150.00	265-101-520-6101- 266-102-520-2101-	3/27/2024 4/10/2024

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Vendor Name	CH Full Name	Item Description	Item Total	Item GL Combination	Purchase Date
SUNRIVER RESORT	SKIDGEL, BRYAN	Oem Yearly Training	\$139.02	266-102-520-3301-	4/9/2024
SUNRIVER RESORT	SKIDGEL, BRYAN	Lodging For Conference	\$278.04	266-102-520-3301-	4/17/2024
COMMUNITY NEWSPAPERS -	VANEK, ALISON	Envelopes	\$150.13	267-101-520-2101-	3/22/2024
PRIMO WATER	VANEK, ALISON	Water	\$11.24	267-101-520-2101-	4/10/2024
XEROX CORPORATION 2	VANEK, ALISON	Copy Machine Lease	\$42.75	267-101-520-2101-	4/10/2024
VZWRLSS MY VZ VB P	VANEK, ALISON	Cell Phone March	\$50.91	267-101-520-2105-	4/11/2024
AFP Timothy G Elliott	HESEL, LYNDASAY	Code Enforcement	\$182.89	267-101-520-3127-	3/30/2024
TRB MSS-Box Canyon Tra	VANEK, ALISON	Code Enforcement Cleanup-	\$65.40	267-101-520-3206-	4/12/2024
PAYPAL OREGONCODEE	VANEK, ALISON	Code Conference Reg.	\$22.00	267-101-520-3301-	3/21/2024
DESCHUTES VALLEY WATER	BRIDGES, CARLA	Water Usage For March	\$22.00	325-101-520-2301-	4/2/2024
COMMUNITY NEWSPAPERS -	VANEK, ALISON	Envelopes	\$150.13	503-101-520-2101-	3/22/2024
IN TREASURE VALLEY CO	VANEK, ALISON	Coffee Supplies	\$35.63	503-101-520-2101-	4/10/2024
PRIMO WATER	VANEK, ALISON	Water	\$11.24	503-101-520-2101-	4/10/2024
XEROX CORPORATION 2	VANEK, ALISON	Copy Machine Lease	\$171.00	503-101-520-2101-	4/10/2024
VZWRLSS MY VZ VB P	VANEK, ALISON	Cell Phone March	\$50.91	503-101-520-2105-	4/11/2024
COMMUNITY NEWSPAPERS -	VANEK, ALISON	Legal Notice	\$112.34	503-101-520-3211-	3/22/2024
IN TREASURE VALLEY CO	VANEK, ALISON	Coffee Supplies	\$35.64	504-101-520-2101-	4/10/2024
PRIMO WATER	VANEK, ALISON	Water	\$11.24	504-101-520-2101-	4/10/2024
XEROX CORPORATION 2	VANEK, ALISON	Copy Machine Lease	\$42.75	504-101-520-2101-	4/10/2024
VZWRLSS MY VZ VB P	VANEK, ALISON	Cell Phone March	\$50.91	504-101-520-2105-	4/11/2024
HOTEL Delta	VANEK, ALISON	Hotel For Onsite Soil Works	\$111.13	504-101-520-3301-	4/15/2024
COMMUNITY NEWSPAPERS -	VANEK, ALISON	Envelopes	\$150.13	505-101-520-2101-	3/22/2024
COMMUNITY NEWSPAPERS I	VANEK, ALISON	Paper Subscription	\$72.00	505-101-520-2101-	3/25/2024
IN TREASURE VALLEY CO	VANEK, ALISON	Coffee Supplies	\$71.28	505-101-520-2101-	4/10/2024
PRIMO WATER	VANEK, ALISON	Water	\$33.73	505-101-520-2101-	4/10/2024
STRIVE / MAIN ST.	VANEK, ALISON	Office Supplies	\$18.73	505-101-520-2101-	4/12/2024
XEROX CORPORATION 2	VANEK, ALISON	Copy Machine Lease	\$85.50	505-101-520-2101-	4/10/2024
VZWRLSS MY VZ VB P	VANEK, ALISON	Cell Phone March	\$173.13	505-101-520-2105-	4/11/2024
ST OF OREGON DCBS	VANEK, ALISON	February S/C	\$7,341.62	505-101-520-3004-	3/27/2024
ST OF OREGON DCBS	VANEK, ALISON	March S/C	\$7,442.07	505-101-520-3004-	4/11/2024
OREGON PERMIT TECH ASS	VANEK, ALISON	Opta Conference- Emily	\$255.00	505-101-520-3301-	3/29/2024
PAYPAL CENTRALOREG	FAIRCLOTH, JEREMY	lcc Class	\$130.00	505-101-520-3301-	3/28/2024
ROCKET 5558	RODRIGUEZ, ROBERT	Fuel 1409	\$25.00	507-101-520-2285-	3/21/2024
SHELL OIL 574431496QPS	POLLOCK, JASON	Fuel Vehicle 225	\$37.01	507-101-520-2285-	3/19/2024
GARY GRUNER CHEVROLET	HICKMAN, AXCYL	Battery #013	\$1,588.72	507-101-520-2301-	4/1/2024
LES SCHWAB #0013	CHANDLER, TERRI	Tires For #1409	\$791.84	507-101-520-2301-	3/27/2024
LES SCHWAB #0013	HOOD, KARLA	Tire Change Veh #2208	\$91.96	507-101-520-2301-	3/29/2024

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Vendor Name	CH Full Name	Item Description	Item Total	Item GL Combination	Purchase Date
LES SCHWAB #0013	HOOD, KARLA	Tire Change Veh #2209	\$99.96	507-101-520-2301-	3/29/2024
LES SCHWAB #0013	HOOD, KARLA	Tire Change Veh #2205	\$91.96	507-101-520-2301-	3/29/2024
LES SCHWAB #0013	CHANDLER, TERRI	Tires 2014 #1406	\$663.84	507-101-520-2301-	4/2/2024
LES SCHWAB #0013	VANEK, ALISON	Vehicle 2519 Tire Change	\$99.96	507-101-520-2301-	4/10/2024
LES SCHWAB #0013	HOOD, KARLA	Tire Change Veh #2206	\$99.96	507-101-520-2301-	4/18/2024
LES SCHWAB #0013	VANEK, ALISON	Vehicle 1618 Tire Change	\$99.96	507-101-520-2301-	4/18/2024
MADRAS TIRE FACTORY	FLANDE, KATRINA	Vehicle Tire Changeover	\$102.00	507-101-520-2301-	3/28/2024
TS&S FORD	VANEK, ALISON	Vehicle 1617 Oil Change	\$94.98	507-101-520-2301-	4/8/2024
TS&S FORD	PARSONS, KELSEY	#1409 Repairs	\$191.87	507-101-520-2301-	4/17/2024
TYSON S DIESEL & AUTO	MILES, DEBBIE	#171 Oil Change	\$108.49	507-101-520-2301-	4/1/2024
TYSON S DIESEL & AUTO	MILES, DEBBIE	#202 Oil Change	\$85.53	507-101-520-2301-	4/1/2024
TYSON S DIESEL & AUTO	MILES, DEBBIE	Vehicle #221 Oil Change	\$400.65	507-101-520-2301-	4/8/2024
PLATEAU TRUCK DIESEL	TURNER, MITCH	Fuel For Jet Boat	\$259.80	507-101-520-2301-32	4/3/2024
PHILS ACE HARDWARE - M	MOBLEY, SHAWNA	Sup & Hard	\$31.97	508-101-520-2301-	4/1/2024
CITY OF MADRAS	MOBLEY, SHAWNA	Mithly Fee	\$726.65	508-101-520-3601-	4/2/2024
DESCHUTES VALLEY WATER	MOBLEY, SHAWNA	Mithly Fee	\$99.22	508-101-520-3601-	4/2/2024
TRB Madras Sanitary Se	MOBLEY, SHAWNA	Mithly Fee	\$419.20	508-101-520-3601-	3/27/2024
U.S. CELLULAR	MOBLEY, SHAWNA	Mithly Fee	\$29.49	508-101-520-3601-	3/20/2024
REPUBLIC SERVICES TRAS	BRIDGES, CARLA	Camp Sherman Rec. Depot	\$909.00	755-101-570-7087-	4/15/2024
REPUBLIC SERVICES TRAS	BRIDGES, CARLA	Camp Sherman Recycle	\$158.04	755-101-570-7087-	4/15/2024
REPUBLIC SERVICES TRAS	BRIDGES, CARLA	Camp Sherman Disp. Site	\$1,117.64	755-101-570-7087-	4/15/2024
			\$135,928.84		

Certificate No. GB197

Certificate of Right to Burial

Jefferson County
430 SW Fairgrounds Road
Madras OR 97741

Kandi Hendrix
66 SW Crestview Lane
Madras OR 97741

This is to certify that Kandi Hendrix, has paid the sum of \$ 642.00, which payment includes perpetual care and entitles them and their heirs to the exclusive rights and burial in:

Block 3

Lot 10 Grave 5

at Gray Butte Jefferson County, State of Oregon, according and subject to the limitations, restrictions and conditions of the Rules and Regulations of the cemetery, either now in force or hereafter enacted.

This certificate is a receipt acknowledging payment in full for the right of burial in the aforementioned space only. It does not constitute ownership, title or deed of real property. This certificate is not assignable and is void if held by any other than the person herein named or their heirs at law.

DATED on May 15, 2024

JEFFERSON COUNTY COMMISSION:

Commission Chair

Commissioner

Commissioner

Before Me: _____

Notary Public of Oregon
County of Jefferson
My Commission Expires: _____

Official Stamp:

Certificate No. 2099

Certificate of Right to Burial

Jefferson County
430 SW Fairgrounds Road
Madras OR 97741

Cynthia Bush
371 SE Dimick Lane
Madras OR 97741

This is to certify that Cynthia Bush, has paid the sum of \$ 642.00, which payment includes perpetual care and entitles them and their heirs to the exclusive rights and burial in:

Block North Sunrise #2 - 43 Lot B Grave 2

at Mt. Jefferson Memorial Park Jefferson County, State of Oregon, according and subject to the limitations, restrictions and conditions of the Rules and Regulations of the cemetery, either now in force or hereafter enacted.

This certificate is a receipt acknowledging payment in full for the right of burial in the aforementioned space only. It does not constitute ownership, title or deed of real property. This certificate is not assignable and is void if held by any other than the person herein named or their heirs at law.

DATED on May 09, 2024

JEFFERSON COUNTY COMMISSION:

Commission Chair

Commissioner

Commissioner

Before Me: _____
Notary Public of Oregon
County of Jefferson
My Commission Expires: _____

Official Stamp:

Certificate No. 2100

Certificate of Right to Burial

Jefferson County
430 SW Fairgrounds Road
Madras OR 97741

Cynthia Bush
371 SE Dimick Lane
Madras OR 97741

This is to certify that Cynthia Bush, has paid the sum of \$ 642.00, which payment includes perpetual care and entitles them and their heirs to the exclusive rights and burial in:

Block North Sunrise #2 - 43 Lot B Grave 3

at Mt. Jefferson Memorial Park Jefferson County, State of Oregon, according and subject to the limitations, restrictions and conditions of the Rules and Regulations of the cemetery, either now in force or hereafter enacted.

This certificate is a receipt acknowledging payment in full for the right of burial in the aforementioned space only. It does not constitute ownership, title or deed of real property. This certificate is not assignable and is void if held by any other than the person herein named or their heirs at law.

DATED on May 09, 2024

JEFFERSON COUNTY COMMISSION:

Commission Chair

Commissioner

Commissioner

Before Me: _____
Notary Public of Oregon
County of Jefferson
My Commission Expires: _____

Official Stamp:

Certificate No. 2101

Certificate of Right to Burial

Jefferson County
430 SW Fairgrounds Road
Madras OR 97741

Cynthia Bush
371 SE Dimick Lane
Madras OR 97741

This is to certify that Cynthia Bush, has paid the sum of \$ 642.00, which payment includes perpetual care and entitles them and their heirs to the exclusive rights and burial in:

Block North Sunrise #2 - 43 Lot B Grave 4

at Mt. Jefferson Memorial Park Jefferson County, State of Oregon, according and subject to the limitations, restrictions and conditions of the Rules and Regulations of the cemetery, either now in force or hereafter enacted.

This certificate is a receipt acknowledging payment in full for the right of burial in the aforementioned space only. It does not constitute ownership, title or deed of real property. This certificate is not assignable and is void if held by any other than the person herein named or their heirs at law.

DATED on May 09, 2024

JEFFERSON COUNTY COMMISSION:

Commission Chair

Commissioner

Commissioner

Before Me: _____
Notary Public of Oregon
County of Jefferson
My Commission Expires: _____

Official Stamp:

**INTERGOVERNMENTAL AGREEMENT #6535
BETWEEN THE STATE OF OREGON AND JEFFERSON COUNTY
AMENDMENT #1**

This amendment #1 ("Amendment") to Intergovernmental #6535 ("Agreement"), is entered into by and between the State of Oregon, acting by and through its Department of Corrections, hereinafter referred to as "Department" and Jefferson County, hereafter called "County".

1. The Agreement is hereby amended as follows. (Unless otherwise noted, new language is indicated by being in **bold and underlined** and deleted language is indicated by [brackets]):
 - 1.1 Exhibit A, Budget Summary is hereby deleted in its entirety and replaced with the attached.
2. Except as expressly amended above, all other terms and conditions of the original contract are still in full force and effect. Contractor certifies that the representations, warranties and certifications contained in the original Contract are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.
3. Certification: By signature on this Amendment for Contractor, the undersigned hereby certifies under penalty of perjury that the undersigned is authorized to act on behalf of Contractor and that Contractor is, to the best of the undersigned's knowledge, not in violation of any Oregon Tax Laws. For purposes of this certification, "Oregon Tax Laws" means a state tax imposed by ORS 320.005 to 320.150 (Amusement Device Taxes), 403.200 to 403.250 (Tax For Emergency Communications), 118 (Inheritance Tax), 314 (Income Tax), 316 (Personal Income Tax), 317 (Corporation Excise Tax), 318 (Corporation Income Tax), 321 (Timber and Forest Land Taxation) and 323 (Cigarettes And Tobacco Products) and the elderly rental assistance program under ORS 310.630 to 310.706 and any local taxes administered by the Department of Revenue under ORS 305.620.

STATE OF OREGON
DEPT. OF CORRECTIONS

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

Eric McDowell, Contracts Officer

Chair

Date

Date

Approved for Legal Sufficiency
Oregon Attorney General's Office:

/s/ Sam Zeigler by email dated 5/8/2024
Assistant Attorney General
IGA #6535 Jefferson County

Contracts esm 050824

BEFORE THE BOARD OF COMMISSIONERS OF
JEFFERSON COUNTY
PURCHASE REQUISITION FORM

M: _____

Department/Office: Buildings and Grounds Date: 5/16/2024

Are three or more informal estimates/bids attached? Check YES NO

\$3,000 - \$9,999

Item Requested: <i>(Explain what the item is)</i>	
---	--

General Ledger # _____

Is there sufficient funds in your current budget line? (check yes or no) YES NO

NT Equipment Approval: Network Administrator


Submitted By: Department Director/Elected Official

Approved by: County Administrative Officer (CAO)

\$10,000 - \$149,999

Item Requested: <i>(Explain what the item is)</i>	Asphalt maintenance including: Crack seal, mastic, seal coat and patching of Sheriff's Office, Fairgrounds, Goodson, Admin, Courthouse, Planning Department, Community Center, Juniper Hills and Panorama Park. Straight Edge for \$93,965.64 was the least expensive.
---	--

General Ledger # _____

Is there sufficient funds in your current budget line? (check yes or no) YES NO

BOARD OF COMMISSIONERS:

Purchases of \$150,000 and above must meet competitive bidding process required by JCC 3.04. Consult with County Counsel.

Mark Wunsch, Commissioner

Kelly Simmelink, Commissioner

Wayne Fording, Commission Chair

Attest:

Lyndsay Hessel, Assistant

Asphalt Job 2024

	Toploc/COAS	Straight Edge	7 Peaks
Sheriff's Office -	\$28,000.00	\$25,082.48	\$26,374.51
Fairgrounds -	\$4,770.00	\$3,986.05	\$8,773.19
Goodson -	\$6,000.00	\$6,686.80	\$9,430.05
Admin Building -	\$6,550.00	\$6,922.29	\$7,085.39
Courthouse Entry -	\$3,825.00	\$2,982.30	\$3,135.45
Courthouse Main Lot -	\$9,995.00	\$7,194.26	\$8,042.14
Planning Department -	\$3,490.00	\$2,511.35	\$2,680.40
Senior Center -	\$16,390.00	\$9,974.30	\$16,319.12
Juniper Hills -	\$29,635.00	\$25,642.68	\$36,677.74
Panorama Park -	\$6,290.00	\$2,983.16	\$4,966.95
	\$114,945.00	\$93,965.64	\$123,484.94

Straight Edge Maintenance, LLC

P.O. Box 8464

Bend, OR 97708

541-706-1463

brian@straightedgemaintenance.net

CCB # 212612

**ADDRESS**

Attn: Axcyl Hickman

Jefferson County

Estimate 6254**DATE 04/23/2024****EXPIRATION DATE 06/23/2024****PROJECT**

66 SW D St.

SERVICE DESCRIPTION**QTY RATE AMOUNT****Crack Seal:**

2,656 0.84 2,231.04

Clean cracks throughout asphalt to remove dirt and debris using hydraulic Bensink rotary broom when necessary, hard bristled hand brooms, and blowers. Apply hot CrackMaster 6690 type 1 crack seal to cracks using top of the line CrackPro crack seal machine with wand applicator. Cracks will be filled to the top to be level with the asphalt.

Applying crack seal to cracks helps to bond asphalt together that has split, while allowing it to expand and contract. Crack seal helps to keep moisture and debris from entering your asphalt and prevents excess damage.

2,656 Linear feet of crack

Seal Coat:

26,750 0.155 4,146.25

Clean asphalt to remove dirt and debris using hard bristled hand brooms, hydraulic Bensink rotary brooms when necessary, and high powered Billy Goat blowers. Insure that all vegetation growth is trimmed back off of asphalt in order to expose edges of asphalt. Apply high quality SealMaster Master Seal Ultra Blend to asphalt using squeegee method to fill pores more evenly. After seal coat is applied, contractor will block off asphalt using traffic cones and/or caution tape for a period of 24 hours minimum to allow for dry and curing process.

Asphalt itself is a porous material, and without sealing it will absorb dirt and debris, which will eventually cause damage. Applying seal coat to asphalt helps to return asphalt to a fresh black color, and creates a protective barrier from dirt, debris, and UV rays, which will help to extend the life of your asphalt.

26,750 square feet of asphalt

Layout and re-stripe parking lot:

1 545.00 545.00

49 Lines

3 Handicaps

3 Hashes

Please make check payable to Straight Edge Maintenance LLC. Past due accounts are subject to a finance charge at an annual percentage rate of 12%. We appreciate your business!

SERVICE DESCRIPTION	QTY	RATE	AMOUNT
Please Note: Straight Edge Maintenance LLC provides a one year warranty on all crack seal and seal coat applications. Any use of corrosive materials such as ice melt, or damage caused from snow plows will void warranty.			0.00
			TOTAL \$6,922.29

Accepted By

Accepted Date

Straight Edge Maintenance, LLC

P.O. Box 8464

Bend, OR 97708

541-706-1463

brian@straightedgemaintenance.net

CCB # 212612

**ADDRESS**

Attn: Axcyl Hickman

Jefferson County

Estimate 6255**DATE 04/23/2024****EXPIRATION DATE 06/23/2024****PROJECT**

85 SE D St.

SERVICE DESCRIPTION	QTY	RATE	AMOUNT
Crack Seal: Clean cracks throughout asphalt to remove dirt and debris using hydraulic Bensink rotary broom when necessary, hard bristled hand brooms, and blowers. Apply hot CrackMaster 6690 type 1 crack seal to cracks using top of the line CrackPro crack seal machine with wand applicator. Cracks will be filled to the top to be level with the asphalt. Applying crack seal to cracks helps to bond asphalt together that has split, while allowing it to expand and contract. Crack seal helps to keep moisture and debris from entering your asphalt and prevents excess damage. 520 Linear feet of crack	520	0.84	436.80
Hot Asphalt Patch: Saw cut and remove damaged 6' x 6' asphalt area. Prep with 3/4" base rock as needed, water and compact. Apply and compact to 2" depth of hot asphalt mix.	1	675.00	675.00
Seal Coat: Clean asphalt to remove dirt and debris using hard bristled hand brooms, hydraulic Bensink rotary brooms when necessary, and high powered Billy Goat blowers. Insure that all vegetation growth is trimmed back off of asphalt in order to expose edges of asphalt. Apply high quality SealMaster Master Seal Ultra Blend to asphalt using squeegee method to fill pores more evenly. After seal coat is applied, contractor will block off asphalt using traffic cones and/or caution tape for a period of 24 hours minimum to allow for dry and curing process. Asphalt itself is a porous material, and without sealing it will absorb dirt and debris, which will eventually cause damage. Applying seal coat to asphalt helps to return asphalt to a fresh black color, and creates a protective barrier from dirt, debris, and UV rays, which will help to extend the life of your asphalt. 6,610 square feet of asphalt	6,610	0.155	1,024.55

Please make check payable to Straight Edge Maintenance LLC. Past due accounts are subject to a finance charge at an annual percentage rate of 12%. We appreciate your business!

SERVICE DESCRIPTION	QTY	RATE	AMOUNT
Layout and re-stripe parking lot: 15 Lines 1 Handicap 1 Hash	1	375.00	375.00
Please Note: Straight Edge Maintenance LLC provides a one year warranty on all crack seal and seal coat applications. Any use of corrosive materials such as ice melt, or damage caused from snow plows will void warranty. Hot asphalt patch to be completed by Owens Asphalt, LLC, CCB #230104.			0.00

TOTAL

\$2,511.35

Accepted By

Accepted Date

Straight Edge Maintenance, LLC

P.O. Box 8464

Bend, OR 97708

541-706-1463

brian@straightedgemaintenance.net

CCB # 212612

**ADDRESS**

Attn: Axcyl Hickman

Jefferson County

Estimate 6257**DATE 04/23/2024****EXPIRATION DATE 06/23/2024****PROJECT**

129 SW E St. - Entry Way

SERVICE DESCRIPTION**QTY****RATE****AMOUNT****Crack Seal:**

Clean cracks throughout asphalt to remove dirt and debris using hydraulic Bensink rotary broom when necessary, hard bristled hand brooms, and blowers. Apply hot CrackMaster 6690 type 1 crack seal to cracks using top of the line CrackPro crack seal machine with wand applicator. Cracks will be filled to the top to be level with the asphalt.

760

0.84

638.40

Applying crack seal to cracks helps to bond asphalt together that has split, while allowing it to expand and contract. Crack seal helps to keep moisture and debris from entering your asphalt and prevents excess damage.

760 Linear feet of crack

Seal Coat:

Clean asphalt to remove dirt and debris using hard bristled hand brooms, hydraulic Bensink rotary brooms when necessary, and high powered Billy Goat blowers. Insure that all vegetation growth is trimmed back off of asphalt in order to expose edges of asphalt. Apply high quality SealMaster Master Seal Ultra Blend to asphalt using squeegee method to fill pores more evenly. After seal coat is applied, contractor will block off asphalt using traffic cones and/or caution tape for a period of 24 hours minimum to allow for dry and curing process.

12,380

0.155

1,918.90

Asphalt itself is a porous material, and without sealing it will absorb dirt and debris, which will eventually cause damage. Applying seal coat to asphalt helps to return asphalt to a fresh black color, and creates a protective barrier from dirt, debris, and UV rays, which will help to extend the life of your asphalt.

12,380 square feet of asphalt

Layout and re-stripe parking lot:

23 Lines

2 Handicaps

1 Hash

2 Crosswalk bars

1

425.00

425.00

Please make check payable to Straight Edge Maintenance LLC. Past due accounts are subject to a finance charge at an annual percentage rate of 12%. We appreciate your business!

SERVICE DESCRIPTION	QTY	RATE	AMOUNT
Please Note: Straight Edge Maintenance LLC provides a one year warranty on all crack seal and seal coat applications. Any use of corrosive materials such as ice melt, or damage caused from snow plows will void warranty.			0.00
	TOTAL		\$2,982.30

Accepted By

Accepted Date

Straight Edge Maintenance, LLC
P.O. Box 8464
Bend, OR 97708
541-706-1463
brian@straightedgemaintenance.net
CCB # 212612

**ADDRESS**

Attn: Axcyl Hickman
Jefferson County

Estimate 6258**DATE** 04/23/2024**EXPIRATION DATE** 06/23/2024**PROJECT**

129 SW E St. - Main Lot

SERVICE DESCRIPTION	QTY	RATE	AMOUNT
Crack Seal: Clean cracks throughout asphalt to remove dirt and debris using hydraulic Bensink rotary broom when necessary, hard bristled hand brooms, and blowers. Apply hot CrackMaster 6690 type 1 crack seal to cracks using top of the line CrackPro crack seal machine with wand applicator. Cracks will be filled to the top to be level with the asphalt. Applying crack seal to cracks helps to bond asphalt together that has split, while allowing it to expand and contract. Crack seal helps to keep moisture and debris from entering your asphalt and prevents excess damage. 864 Linear feet of crack	864	0.84	725.76
Seal Coat: Clean asphalt to remove dirt and debris using hard bristled hand brooms, hydraulic Bensink rotary brooms when necessary, and high powered Billy Goat blowers. Insure that all vegetation growth is trimmed back off of asphalt in order to expose edges of asphalt. Apply high quality SealMaster Master Seal Ultra Blend to asphalt using squeegee method to fill pores more evenly. After seal coat is applied, contractor will block off asphalt using traffic cones and/or caution tape for a period of 24 hours minimum to allow for dry and curing process. Asphalt itself is a porous material, and without sealing it will absorb dirt and debris, which will eventually cause damage. Applying seal coat to asphalt helps to return asphalt to a fresh black color, and creates a protective barrier from dirt, debris, and UV rays, which will help to extend the life of your asphalt. 37,700 square feet of asphalt	37,700	0.155	5,843.50
Layout and re-stripe parking lot: 60 Lines 2 Handicaps 2 Hashes 1 Crosswalk bar	1	625.00	625.00

Please make check payable to Straight Edge Maintenance LLC. Past due accounts are subject to a finance charge at an annual percentage rate of 12%. We appreciate your business!

SERVICE DESCRIPTION	QTY	RATE	AMOUNT
Please Note: Straight Edge Maintenance LLC provides a one year warranty on all crack seal and seal coat applications. Any use of corrosive materials such as ice melt, or damage caused from snow plows will void warranty.			0.00
	TOTAL		\$7,194.26

Accepted By

Accepted Date

Straight Edge Maintenance, LLC
P.O. Box 8464
Bend, OR 97708
541-706-1463
brian@straightedgemaintenance.net
CCB # 212612

**ADDRESS**

Attn: Axcyl Hickman
Jefferson County

Estimate 6256**DATE** 04/23/2024**EXPIRATION DATE** 06/23/2024**PROJECT**

247 SW Third St.

SERVICE DESCRIPTION	QTY	RATE	AMOUNT
Crack Seal: Clean cracks throughout asphalt to remove dirt and debris using hydraulic Bensink rotary broom when necessary, hard bristled hand brooms, and blowers. Apply hot CrackMaster 6690 type 1 crack seal to cracks using top of the line CrackPro crack seal machine with wand applicator. Cracks will be filled to the top to be level with the asphalt. Applying crack seal to cracks helps to bond asphalt together that has split, while allowing it to expand and contract. Crack seal helps to keep moisture and debris from entering your asphalt and prevents excess damage. 3,225 Linear feet of crack	3,225	0.84	2,709.00
Seal Coat: Clean asphalt to remove dirt and debris using hard bristled hand brooms, hydraulic Bensink rotary brooms when necessary, and high powered Billy Goat blowers. Insure that all vegetation growth is trimmed back off of asphalt in order to expose edges of asphalt. Apply high quality SealMaster Master Seal Ultra Blend to asphalt using squeegee method to fill pores more evenly. After seal coat is applied, contractor will block off asphalt using traffic cones and/or caution tape for a period of 24 hours minimum to allow for dry and curing process. Asphalt itself is a porous material, and without sealing it will absorb dirt and debris, which will eventually cause damage. Applying seal coat to asphalt helps to return asphalt to a fresh black color, and creates a protective barrier from dirt, debris, and UV rays, which will help to extend the life of your asphalt. 22,760 square feet of asphalt	22,760	0.155	3,527.80
Layout and re-stripe parking lot: 47 Lines 2 Handicaps 2 Hashes	1	450.00	450.00

Please make check payable to Straight Edge Maintenance LLC. Past due accounts are subject to a finance charge at an annual percentage rate of 12%. We appreciate your business!

SERVICE DESCRIPTION	QTY	RATE	AMOUNT
Please Note: Straight Edge Maintenance LLC provides a one year warranty on all crack seal and seal coat applications. Any use of corrosive materials such as ice melt, or damage caused from snow plows will void warranty.			0.00
	TOTAL		\$6,686.80

Accepted By

Accepted Date

Straight Edge Maintenance, LLC
P.O. Box 8464
Bend, OR 97708
541-706-1463
brian@straightedgemaintenance.net
CCB # 212612

**ADDRESS**

Attn: Axcyl Hickman
Jefferson County

Estimate 6259**DATE** 04/23/2024**EXPIRATION DATE** 06/23/2024**PROJECT**

430 SW Fairgrounds Rd.

SERVICE DESCRIPTION**QTY****RATE****AMOUNT****Crack Seal:**

230

0.84

193.20

Clean cracks throughout asphalt to remove dirt and debris using hydraulic Bensink rotary broom when necessary, hard bristled hand brooms, and blowers. Apply hot CrackMaster 6690 type 1 crack seal to cracks using top of the line CrackPro crack seal machine with wand applicator. Cracks will be filled to the top to be level with the asphalt.

Applying crack seal to cracks helps to bond asphalt together that has split, while allowing it to expand and contract. Crack seal helps to keep moisture and debris from entering your asphalt and prevents excess damage.

230 Linear feet of crack

Seal Coat:

24,470

0.155

3,792.85

Clean asphalt to remove dirt and debris using hard bristled hand brooms, hydraulic Bensink rotary brooms when necessary, and high powered Billy Goat blowers. Insure that all vegetation growth is trimmed back off of asphalt in order to expose edges of asphalt. Apply high quality SealMaster Master Seal Ultra Blend to asphalt using squeegee method to fill pores more evenly. After seal coat is applied, contractor will block off asphalt using traffic cones and/or caution tape for a period of 24 hours minimum to allow for dry and curing process.

Asphalt itself is a porous material, and without sealing it will absorb dirt and debris, which will eventually cause damage. Applying seal coat to asphalt helps to return asphalt to a fresh black color, and creates a protective barrier from dirt, debris, and UV rays, which will help to extend the life of your asphalt.

24,470 square feet of asphalt

Please Note: Straight Edge Maintenance LLC provides a one year warranty on all crack seal and seal coat applications. Any use of corrosive materials such as ice melt, or damage caused from snow plows will void warranty.

0.00

Please make check payable to Straight Edge Maintenance LLC. Past due accounts are subject to a finance charge at an annual percentage rate of 12%. We appreciate your business!

TOTAL	\$3,986.05
-------	------------

Accepted By

Accepted Date

Please make check payable to Straight Edge Maintenance LLC. Past due accounts are subject to a finance charge at an annual percentage rate of 12%. We appreciate your business!

Straight Edge Maintenance, LLC
P.O. Box 8464
Bend, OR 97708
541-706-1463
brian@straightedgemaintenance.net
CCB # 212612

**ADDRESS**

Attn: Axcyl Hickman
Jefferson County

Estimate 6261**DATE** 04/23/2024**EXPIRATION DATE** 06/23/2024**PROJECT**

675 NW Cherry Ln.

SERVICE DESCRIPTION**QTY****RATE****AMOUNT****Crack Seal:**

4,432

0.84

3,722.88

Clean cracks throughout asphalt to remove dirt and debris using hydraulic Bensink rotary broom when necessary, hard bristled hand brooms, and blowers. Apply hot CrackMaster 6690 type 1 crack seal to cracks using top of the line CrackPro crack seal machine with wand applicator. Cracks will be filled to the top to be level with the asphalt.

Applying crack seal to cracks helps to bond asphalt together that has split, while allowing it to expand and contract. Crack seal helps to keep moisture and debris from entering your asphalt and prevents excess damage.

4,432 Linear feet of crack

Mastic Application:

830

4.75

3,942.50

Clean and prep areas described below to ensure area is free from dirt and debris and is dry from any moisture. Apply CrackMaster Mastic Black, also referred to as Mastic, and compact, smooth out and seal to asphalt using trowel and torch techniques.

830 Linear ft of extra large cracks that are larger than 1.5" wide

CrackMaster Mastic Black is a hot applied, single package, ready to melt patching compound used to repair asphalt and concrete pavements. It is specially formulated with a highly modified asphalt binder and aggregates that conform to or exceed the physical requirements of aggregates used in hot mix paving. RP Pave Patch Black B, when properly applied, will provide many years of service to distressed pavements that need repair to reduce further deterioration. It is typically used in wide pavement cracks, joint separations, spalled concrete joints, utility cuts, and ride leveling.

Please make check payable to Straight Edge Maintenance LLC. Past due accounts are subject to a finance charge at an annual percentage rate of 12%. We appreciate your business!

SERVICE DESCRIPTION	QTY	RATE	AMOUNT
<p>Asphalt Rip and Replace: Saw cut, remove and haul off damaged asphalt in multiple areas described below in parking lot. Fine grade, add additional 3/4"- base material as needed, water and compact. Pave 1,371 SF with 2" compacted asphalt.</p> <p>12 Square feet of asphalt by bay door. 336 Square feet of asphalt just inside gate. 1,023 Square feet of asphalt in front of gate.</p>	1	7,450.00	7,450.00
<p>Seal Coat: Clean asphalt to remove dirt and debris using hard bristled hand brooms, hydraulic Bensink rotary brooms when necessary, and high powered Billy Goat blowers. Insure that all vegetation growth is trimmed back off of asphalt in order to expose edges of asphalt. Apply high quality SealMaster Master Seal Ultra Blend to asphalt using squeegee method to fill pores more evenly. After seal coat is applied, contractor will block off asphalt using traffic cones and/or caution tape for a period of 24 hours minimum to allow for dry and curing process.</p> <p>Asphalt itself is a porous material, and without sealing it will absorb dirt and debris, which will eventually cause damage. Applying seal coat to asphalt helps to return asphalt to a fresh black color, and creates a protective barrier from dirt, debris, and UV rays, which will help to extend the life of your asphalt.</p> <p>59,820 square feet of asphalt</p>	59,820	0.155	9,272.10
<p>Layout and re-stripe parking lot: 68 Lines 4 Handicaps 2 Hashes</p>	1	695.00	695.00
<p>Please Note: Straight Edge Maintenance LLC provides a one year warranty on all crack seal and seal coat applications. Any use of corrosive materials such as ice melt, or damage caused from snow plows will void warranty. Asphalt rip and replace to be completed by Owens Asphalt, LLC, CCB #230104</p>			0.00
TOTAL			\$25,082.48

Accepted By

Accepted Date

Straight Edge Maintenance, LLC
P.O. Box 8464
Bend, OR 97708
541-706-1463
brian@straightedgemaintenance.net
CCB # 212612

**ADDRESS**

Attn: Axcyl Hickman
Jefferson County

Estimate 6253**DATE** 04/23/2024**EXPIRATION DATE** 06/23/2024**PROJECT**

860 SW Madison St.

SERVICE DESCRIPTION	QTY	RATE	AMOUNT
Crack Seal: Clean cracks throughout asphalt to remove dirt and debris using hydraulic Bensink rotary broom when necessary, hard bristled hand brooms, and blowers. Apply hot CrackMaster 6690 type 1 crack seal to cracks using top of the line CrackPro crack seal machine with wand applicator. Cracks will be filled to the top to be level with the asphalt. Applying crack seal to cracks helps to bond asphalt together that has split, while allowing it to expand and contract. Crack seal helps to keep moisture and debris from entering your asphalt and prevents excess damage. 2,385 Linear feet of crack	2,385	0.84	2,003.40
Mastic Application: Clean and prep areas described below to ensure area is free from dirt and debris and is dry from any moisture. Apply CrackMaster Mastic Black, also referred to as Mastic, and compact, smooth out and seal to asphalt using trowel and torch techniques. 73 Linear ft of extra large cracks that are larger than 1.5" wide CrackMaster Mastic Black is a hot applied, single package, ready to melt patching compound used to repair asphalt and concrete pavements. It is specially formulated with a highly modified asphalt binder and aggregates that conform to or exceed the physical requirements of aggregates used in hot mix paving. RP Pave Patch Black B, when properly applied, will provide many years of service to distressed pavements that need repair to reduce further deterioration. It is typically used in wide pavement cracks, joint separations, spalled concrete joints, utility cuts, and ride leveling.	73	4.75	346.75

Please make check payable to Straight Edge Maintenance LLC. Past due accounts are subject to a finance charge at an annual percentage rate of 12%. We appreciate your business!

SERVICE DESCRIPTION	QTY	RATE	AMOUNT
<p>Seal Coat: Clean asphalt to remove dirt and debris using hard bristled hand brooms, hydraulic Bensink rotary brooms when necessary, and high powered Billy Goat blowers. Insure that all vegetation growth is trimmed back off of asphalt in order to expose edges of asphalt. Apply high quality SealMaster Master Seal Ultra Blend to asphalt using squeegee method to fill pores more evenly. After seal coat is applied, contractor will block off asphalt using traffic cones and/or caution tape for a period of 24 hours minimum to allow for dry and curing process.</p> <p>Asphalt itself is a porous material, and without sealing it will absorb dirt and debris, which will eventually cause damage. Applying seal coat to asphalt helps to return asphalt to a fresh black color, and creates a protective barrier from dirt, debris, and UV rays, which will help to extend the life of your asphalt.</p> <p>44,059 square feet of asphalt - Includes pathway</p>	44,059	0.155	6,829.15
<p>Layout and re-stripe parking lot: 58 Lines 5 Handicaps 3 Hashes 9 Small hashes</p>	1	795.00	795.00
<p>Please Note: Straight Edge Maintenance LLC provides a one year warranty on all crack seal and seal coat applications. Any use of corrosive materials such as ice melt, or damage caused from snow plows will void warranty.</p>			0.00

TOTAL

\$9,974.30

Accepted By

Accepted Date

Straight Edge Maintenance, LLC
P.O. Box 8464
Bend, OR 97708
541-706-1463
brian@straightedgemaintenance.net
CCB # 212612

**ADDRESS**

Attn: Axcyl Hickman
Jefferson County

Estimate 6263**DATE** 04/23/2024**EXPIRATION DATE** 06/23/2024**PROJECT**

1500 NE Ashwood

SERVICE DESCRIPTION

	QTY	RATE	AMOUNT
Crack Seal:	3,182	0.84	2,672.88

Clean cracks throughout asphalt to remove dirt and debris using hydraulic Bensink rotary broom when necessary, hard bristled hand brooms, and blowers. Apply hot CrackMaster 6690 type 1 crack seal to cracks using top of the line CrackPro crack seal machine with wand applicator. Cracks will be filled to the top to be level with the asphalt.

Applying crack seal to cracks helps to bond asphalt together that has split, while allowing it to expand and contract. Crack seal helps to keep moisture and debris from entering your asphalt and prevents excess damage.

3,182 Linear feet of crack

Seal Coat:	138,160	0.155	21,414.80
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Clean asphalt to remove dirt and debris using hard bristled hand brooms, hydraulic Bensink rotary brooms when necessary, and high powered Billy Goat blowers. Insure that all vegetation growth is trimmed back off of asphalt in order to expose edges of asphalt. Apply high quality SealMaster Master Seal Ultra Blend to asphalt using squeegee method to fill pores more evenly. After seal coat is applied, contractor will block off asphalt using traffic cones and/or caution tape for a period of 24 hours minimum to allow for dry and curing process.

Asphalt itself is a porous material, and without sealing it will absorb dirt and debris, which will eventually cause damage. Applying seal coat to asphalt helps to return asphalt to a fresh black color, and creates a protective barrier from dirt, debris, and UV rays, which will help to extend the life of your asphalt.

138,160 square feet of asphalt - Includes walking paths

Layout and re-stripe parking lot:	1	555.00	555.00
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29 Lines
2 Handicaps
3 Hashes
2 Speed bumps
1 Crosswalk

Please make check payable to Straight Edge Maintenance LLC. Past due accounts are subject to a finance charge at an annual percentage rate of 12%. We appreciate your business!

SERVICE DESCRIPTION	QTY	RATE	AMOUNT
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Please Note: Straight Edge Maintenance LLC provides a one year warranty on all crack seal and seal coat applications. Any use of corrosive materials such as ice melt, or damage caused from snow plows will void warranty. 0.00

TOTAL			\$24,642.68
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Accepted By

Accepted Date

Straight Edge Maintenance, LLC
 P.O. Box 8464
 Bend, OR 97708
 541-706-1463
 brian@straightedgemaintenance.net
 CCB # 212612



ADDRESS
 Attn: Axcyl Hickman
 Jefferson County

Estimate 6308

DATE 05/13/2024

EXPIRATION DATE 07/13/2024

PROJECT
 1500 NE Ashwood

SERVICE DESCRIPTION	QTY	RATE	AMOUNT
Asphalt Rip and Replace: Saw cut and remove two sections of damaged asphalt by baseball fields. 7' x 5' and 10' x 14' sections. Fine grade and add additional 3/4" - base material as needed, water and compact. Apply 2" compacted asphalt.	1	1,000.00	1,000.00
Please Note: Asphalt rip and replace to be completed by Owens Asphalt, LLC, CCB #230104			0.00

TOTAL \$1,000.00

Accepted By

Accepted Date

Straight Edge Maintenance, LLC
P.O. Box 8464
Bend, OR 97708
541-706-1463
brian@straightedgemaintenance.net
CCB # 212612

**ADDRESS**

Attn: Axcyl Hickman
Jefferson County

Estimate 6260**DATE** 04/23/2024**EXPIRATION DATE** 06/23/2024**PROJECT**

8560 SW Panorama - Walking Path

SERVICE DESCRIPTION**QTY****RATE****AMOUNT****Crack Seal:**

Clean cracks throughout asphalt to remove dirt and debris using hydraulic Bensink rotary broom when necessary, hard bristled hand brooms, and blowers. Apply hot CrackMaster 6690 type 1 crack seal to cracks using top of the line CrackPro crack seal machine with wand applicator. Cracks will be filled to the top to be level with the asphalt.

84

0.84

70.56

Applying crack seal to cracks helps to bond asphalt together that has split, while allowing it to expand and contract. Crack seal helps to keep moisture and debris from entering your asphalt and prevents excess damage.

84 Linear feet of crack

Mastic Application:

Clean and prep areas described below to ensure area is free from dirt and debris and is dry from any moisture. Apply CrackMaster Mastic Black, also referred to as Mastic, and compact, smooth out and seal to asphalt using trowel and torch techniques.

234

4.75

1,111.50

234 Linear ft of extra large cracks that are larger than 1.5" wide

CrackMaster Mastic Black is a hot applied, single package, ready to melt patching compound used to repair asphalt and concrete pavements. It is specially formulated with a highly modified asphalt binder and aggregates that conform to or exceed the physical requirements of aggregates used in hot mix paving. RP Pave Patch Black B, when properly applied, will provide many years of service to distressed pavements that need repair to reduce further deterioration. It is typically used in wide pavement cracks, joint separations, spalled concrete joints, utility cuts, and ride leveling.

Please make check payable to Straight Edge Maintenance LLC. Past due accounts are subject to a finance charge at an annual percentage rate of 12%. We appreciate your business!

SERVICE DESCRIPTION	QTY	RATE	AMOUNT
<p>Seal Coat: Clean asphalt to remove dirt and debris using hard bristled hand brooms, hydraulic Bensink rotary brooms when necessary, and high powered Billy Goat blowers. Insure that all vegetation growth is trimmed back off of asphalt in order to expose edges of asphalt. Apply high quality SealMaster Master Seal Ultra Blend to asphalt using squeegee method to fill pores more evenly. After seal coat is applied, contractor will block off asphalt using traffic cones and/or caution tape for a period of 24 hours minimum to allow for dry and curing process.</p> <p>Asphalt itself is a porous material, and without sealing it will absorb dirt and debris, which will eventually cause damage. Applying seal coat to asphalt helps to return asphalt to a fresh black color, and creates a protective barrier from dirt, debris, and UV rays, which will help to extend the life of your asphalt.</p> <p>11,620 square feet of asphalt</p>	11,620	0.155	1,801.10
<p>Please Note: Straight Edge Maintenance LLC provides a one year warranty on all crack seal and seal coat applications. Any use of corrosive materials such as ice melt, or damage caused from snow plows will void warranty.</p>			0.00
			<p>TOTAL \$2,983.16</p>

Accepted By

Accepted Date

7 Peaks Asphalt Restoration LLC
 Po Box 1352 La Pine, Oregon 97739
 kayla@7peaksasphalt.com
 541-815-8219
 www.7peaksasphaltrestoration.com



Estimate

Axcyl Hickman
 66 SW D St.
 Madras, Oregon 97741

Date	Estimate #
4/27/2024	996
Exp date:	6/27/2024

Description	Qty	Rate	Total
Clean cracks with wire brooms and blowers and seal with #1190 hot rubberized crack seal. (Jefferson County Admin Office)	2,584	0.85	2,196.40
Clean asphalt and apply one coat of premium Seal Master Ultra Carbon Blend Sealcoat. (Jefferson County Admin Office)	24,747	0.17	4,206.99
Restripe parking spaces.	53	9.00	477.00
Single handicap space.	1	85.00	85.00
Restripe double handicap space.	1	120.00	120.00
<p>Irrigation MUST be turned off 24 hours prior to the project, and should not be turned on 24 hours after job completion to allow proper curing of materials. If materials are compromised by irrigation within 24 hours of job completion, we will not warranty the work.</p> <p>7PA asks that you stay off the asphalt for 24-48 hours after the completion of seal coating. The longer you can wait the better. When driving on the asphalt, be sure you are rolling or moving when turning your tires.</p> <p>Expect some scuffing from car tires to occur as the seal coat cures. These areas will disappear with time and oxidation. This may take up to a month or more.</p> <p>Return trips as a result of damage by others will result in an additional charge.</p> <p>Maintenance Plan- The surface should be seal coated every 2-5 years, depending on the age and condition of your asphalt.</p>			

Feel free to call or text our office if you have any questions!
 If you would like to be added to our schedule, please approve by signing and returning the bid by email, mail, or a picture text message to 541.815.8219

Total

\$7,085.39

Signature _____

7 Peaks Asphalt Restoration LLC
 Po Box 1352 La Pine, Oregon 97739
 kayla@7peaksasphalt.com
 541-815-8219
 www.7peaksasphaltrestoration.com



Estimate

Axcyl Hickman
 85 SE D St.
 Jefferson County Planning Department
 Madras, Oregon 97741

Date	Estimate #
4/27/2024	997
Exp date:	6/27/2024

Description	Qty	Rate	Total
Remove 6x6 sink hole in the parking lot and replace with hot asphalt. Compact with roller and crack seal the joints. (Minimum Price)	1	850.00	850.00
Clean cracks with wire brooms and blowers and seal with #1190 hot rubberized crack seal. (Jefferson County Planning Department)	400	0.85	340.00
Clean asphalt and apply one coat of premium Seal Master Ultra Carbon Blend Sealcoat. (Jefferson County Planning Department)	6,120	0.17	1,040.40
Restripe 16 parking spaces and 1 single ADA space.	1	450.00	450.00
<p>Irrigation MUST be turned off 24 hours prior to the project, and should not be turned on 24 hours after job completion to allow proper curing of materials. If materials are compromised by irrigation within 24 hours of job completion, we will not warranty the work.</p> <p>7PA asks that you stay off the asphalt for 24-48 hours after the completion of seal coating. The longer you can wait the better. When driving on the asphalt, be sure you are rolling or moving when turning your tires.</p> <p>Expect some scuffing from car tires to occur as the seal coat cures. These areas will disappear with time and oxidation. This may take up to a month or more.</p> <p>Return trips as a result of damage by others will result in an additional charge.</p> <p>Maintenance Plan- The surface should be seal coated every 2-5 years, depending on the age and condition of your asphalt.</p>			

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Total	\$2,680.40
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Signature _____

7 Peaks Asphalt Restoration LLC
 Po Box 1352 La Pine, Oregon 97739
 kayla@7peaksasphalt.com
 541-815-8219
 www.7peaksasphaltrestoration.com



Estimate

Axcyl Hickman
 129 SW E St.
 Jefferson County Courthouse
 Madras, Oregon 97741

Date	Estimate #
4/27/2024	1001
Exp date:	6/27/2024

Description	Qty	Rate	Total
Clean cracks with wire brooms and blowers and seal with #1190 hot rubberized crack seal. (Shared entrance) Courthouse and City hall.	745	0.85	633.25
Clean asphalt and apply one coat of premium Seal Master Ultra Carbon Blend Sealcoat. (Shared entrance) Courthouse and City hall.	12,660	0.17	2,152.20
Restripe 26 stalls and 1 double ADA Total for shared entrance	1	350.00	350.00 3,135.45
Clean cracks with wire brooms and blowers and seal with #1190 hot rubberized crack seal. Courthouse parking lot.	750	0.85	637.50
Clean asphalt and apply one coat of premium Seal Master Ultra Carbon Blend Sealcoat. Courthouse parking lot.	38,592	0.17	6,560.64
Restripe 71 stalls. Restripe double ADA with cross hatch. Restripe single ADA. Total for courthouse section not shared section.	71 1 1	9.00 120.00 85.00	639.00 120.00 85.00 8,042.14

Feel free to call or text our office if you have any questions!
 If you would like to be added to our schedule, please approve by signing and returning the bid by email, mail, or a picture text message to 541.815.8219

Total \$11,177.59

Signature _____

7 Peaks Asphalt Restoration LLC
 Po Box 1352 La Pine, Oregon 97739
 kayla@7peaksasphalt.com
 541-815-8219
 www.7peaksasphaltrestoration.com



Estimate

Axcyl Hickman
 247 SW Third St.
 Goodson Building
 Madras, Oregon 97741

Date	Estimate #
4/27/2024	998
Exp date:	6/27/2024

Description	Qty	Rate	Total
Clean cracks with wire brooms and blowers and seal with #1190 hot rubberized crack seal. (Goodson Building)	5,000	0.75	3,750.00
Mastic large cracks 185 ft. Product will be heated and layed with Sealmasters new Mastic machine and tools. (Goodson Building)	185	7.00	1,295.00
Clean asphalt and apply one coat of premium Seal Master Ultra Carbon Blend Sealcoat. (Goodson Building)	22,465	0.17	3,819.05
Restripe parking spaces.	44	9.00	396.00
Restripe 2 Single ADA space.	2	85.00	170.00
<p>Irrigation MUST be turned off 24 hours prior to the project, and should not be turned on 24 hours after job completion to allow proper curing of materials. If materials are compromised by irrigation within 24 hours of job completion, we will not warranty the work.</p> <p>7PA asks that you stay off the asphalt for 24-48 hours after the completion of seal coating. The longer you can wait the better. When driving on the asphalt, be sure you are rolling or moving when turning your tires.</p> <p>Expect some scuffing from car tires to occur as the seal coat cures. These areas will disappear with time and oxidation. This may take up to a month or more.</p> <p>Return trips as a result of damage by others will result in an additional charge.</p> <p>Maintenance Plan- The surface should be seal coated every 2-5 years, depending on the age and condition of your asphalt.</p>			

Feel free to call or text our office if you have any questions!
 If you would like to be added to our schedule, please approve by signing and returning the bid by email, mail, or a picture text message to 541.815.8219

Total \$9,430.05

Signature _____

7 Peaks Asphalt Restoration LLC
 Po Box 1352 La Pine, Oregon 97739
 kayla@7peaksasphalt.com
 541-815-8219
 www.7peaksasphaltrestoration.com



Estimate

Axcyl Hickman
 675 NW Cherry Ln.
 Madras, Oregon 97741

Date	Estimate #
4/27/2024	994
Exp date:	6/27/2024

Description	Qty	Rate	Total
Remove and replace 5 areas with hot asphalt. (front lot) 38x17, 22x20, 28x13 (back lot) 28x13, 4x4, 4x4	1,482	4.75	7,039.50
Clean cracks with wire brooms and blowers and seal with #1190 hot rubberized crack seal. (front lot) 1,601 ft (back lot) 3,000 ft	4,801	0.85	4,080.85
Mastic large cracks 661 ft. Product will be heated and layed with Sealmasters new Mastic machine and tools.	661	7.00	4,627.00
Clean asphalt and apply one coat of premium Seal Master Ultra Carbon Blend Sealcoat to front and back lot on 675 Cherry Ln.	58,348	0.17	9,919.16
Restripe 52 stalls after seal coat.	52	9.00	468.00
Restripe 2 double Euro ADA.	2	120.00	240.00
<p>Irrigation MUST be turned off 24 hours prior to the project, and should not be turned on 24 hours after job completion to allow proper curing of materials. If materials are compromised by irrigation within 24 hours of job completion, we will not warranty the work.</p> <p>7PA asks that you stay off the asphalt for 24-48 hours after the completion of seal coating. The longer you can wait the better. When driving on the asphalt, be sure you are rolling or moving when turning your tires.</p> <p>Expect some scuffing from car tires to occur as the seal coat cures. These areas will disappear with time and oxidation. This may take up to a month or more.</p> <p>Return trips as a result of damage by others will result in an additional charge.</p> <p>Maintenance Plan- The surface should be seal coated every 2-5 years, depending on the age and condition of your asphalt.</p>			

Feel free to call or text our office if you have any questions!
 If you would like to be added to our schedule, please approve by signing and returning the bid by email, mail, or a picture text message to 541.815.8219

Total	\$26,374.51
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Signature _____

7 Peaks Asphalt Restoration LLC
 Po Box 1352 La Pine, Oregon 97739
 kayla@7peaksasphalt.com
 541-815-8219
 www.7peaksasphaltrestoration.com



Estimate

Axcyl Hickman
 860 SW Madison St..
 Madras, Oregon 97741

Date	Estimate #
4/27/2024	995
Exp date:	6/27/2024

Description	Qty	Rate	Total
Mastic large cracks 625 (F.T) parking lot 153 (F.T) pathway. Product will be heated and layed with Sealmasters new Mastic machine and tools.	778	7.00	5,446.00
Clean cracks with wire brooms and blowers and seal with #1190 hot rubberized crack seal. (pathway 265 ft) (parking lot 2,303 ft.)	2,568	0.85	2,182.80
Clean asphalt and apply one coat of premium Seal Master Ultra Carbon Blend Sealcoat. (Parking lot 36,228 sq.ft) (Pathway 8,208 sq ft)	44,496	0.17	7,564.32
Restripe parking spaces	62	9.00	558.00
Cross Hatch	486	0.50	243.00
Restripe Double Handicap Space	2	120.00	240.00
Restripe single Handicap parking space	1	85.00	85.00
<p>Irrigation MUST be turned off 24 hours prior to the project, and should not be turned on 24 hours after job completion to allow proper curing of materials. If materials are compromised by irrigation within 24 hours of job completion, we will not warranty the work.</p> <p>7PA asks that you stay off the asphalt for 24-48 hours after the completion of seal coating. The longer you can wait the better. When driving on the asphalt, be sure you are rolling or moving when turning your tires.</p> <p>Expect some scuffing from car tires to occur as the seal coat cures. These areas will disappear with time and oxidation. This may take up to a month or more.</p> <p>Return trips as a result of damage by others will result in an additional charge.</p> <p>Maintenance Plan- The surface should be seal coated every 2-5 years, depending on the age and condition of your asphalt.</p>			

Feel free to call or text our office if you have any questions!
 If you would like to be added to our schedule, please approve by signing and returning the bid by email, mail, or a picture text message to 541.815.8219

Total	\$16,319.12
--------------	--------------------

Signature _____

7 Peaks Asphalt Restoration LLC
 Po Box 1352 La Pine, Oregon 97739
 kayla@7peaksasphalt.com
 541-815-8219
 www.7peaksasphaltrestoration.com



Estimate

Axcyl Hickman
 1500 NE Ashwood.
 Juniper Hills Park
 Madras, Oregon 97741

Date	Estimate #
4/27/2024	1000
Exp date:	6/27/2024

Description	Qty	Rate	Total
Mastic 50 large cracks in the pathways on Juniper Hills Park (450F.T). Product will be heated and layed with Sealmasters new Mastic machine and tools.	450	7.00	3,150.00
Remove damaged asphalt 9x7 & 16x6 patch by the fields, and an edge patch on the pathway 40x1.5. Replace with hot asphalt and compact with a roller.	219	7.00	1,533.00
Clean cracks with wire brooms and blowers and seal with #1190 hot rubberized crack seal on the pathways, the main parking lot and the maintenance buildings.	7,220	0.90	6,498.00
Clean asphalt and apply one coat of premium Seal Master Ultra Carbon Blend Sealcoat. this is for all the asphalt in the park. Main parking lot (25,000 sq.ft) Maintenance building (6,660 sq. ft) asphalt around both bathrooms in gravel parking area (12,262 sq.ft) and all the path ways except the section that was marked to be removed and replaced.	142,422	0.17	24,211.74
Restripe extra long parking spaces	29	15.00	435.00
Restripe Double Handicap Space	4	120.00	480.00
Single Handicap Space	2	85.00	170.00
Speed Bump	2	60.00	120.00
Euro Crosswalk	1	80.00	80.00

Feel free to call or text our office if you have any questions!
 If you would like to be added to our schedule, please approve by signing and returning the bid by email, mail, or a picture text message to 541.815.8219

Total

Signature

7 Peaks Asphalt Restoration LLC
 Po Box 1352 La Pine, Oregon 97739
 kayla@7peaksasphalt.com
 541-815-8219
 www.7peaksasphaltrestoration.com



Estimate

Axcyl Hickman
 1500 NE Ashwood.
 Juniper Hills Park
 Madras, Oregon 97741

Date	Estimate #
4/27/2024	1000
Exp date:	6/27/2024

Description	Qty	Rate	Total
<p>Irrigation MUST be turned off 24 hours prior to the project, and should not be turned on 24 hours after job completion to allow proper curing of materials. If materials are compromised by irrigation within 24 hours of job completion, we will not warranty the work.</p> <p>7PA asks that you stay off the asphalt for 24-48 hours after the completion of seal coating. The longer you can wait the better. When driving on the asphalt, be sure you are rolling or moving when turning your tires.</p> <p>Expect some scuffing from car tires to occur as the seal coat cures. These areas will disappear with time and oxidation. This may take up to a month or more.</p> <p>Return trips as a result of damage by others will result in an additional charge.</p> <p>Maintenance Plan- The surface should be seal coated every 2-5 years, depending on the age and condition of your asphalt.</p>			

Feel free to call or text our office if you have any questions!
 If you would like to be added to our schedule, please approve by signing and returning the bid by email, mail, or a picture text message to 541.815.8219

Total	\$36,677.74
--------------	--------------------

Signature _____

7 Peaks Asphalt Restoration LLC
 Po Box 1352 La Pine, Oregon 97739
 kayla@7peaksasphalt.com
 541-815-8219
 www.7peaksasphaltrestoration.com



Estimate

Axcyl Hickman
 8560 SW Panorama Rd.
 Panorama Park
 Crooked River Ranch, Oregon 97760

Date	Estimate #
4/27/2024	1002
Exp date:	6/27/2024

Description	Qty	Rate	Total
Mastic large cracks 325 (FT) in the pathway. Product will be heated and layed with Sealmasters new Mastic machine and tools.	325	7.00	2,275.00
Clean cracks with wire brooms and blowers and seal with #1190 hot rubberized crack seal.	340	0.90	306.00
Clean asphalt and apply one coat of premium Seal Master Ultra Carbon Blend Sealcoat. (Panorama Park Pathways)	14,035	0.17	2,385.95
<p>Irrigation MUST be turned off 24 hours prior to the project, and should not be turned on 24 hours after job completion to allow proper curing of materials. If materials are compromised by irrigation within 24 hours of job completion, we will not warranty the work.</p> <p>7PA asks that you stay off the asphalt for 24-48 hours after the completion of seal coating. The longer you can wait the better. When driving on the asphalt, be sure you are rolling or moving when turning your tires.</p> <p>Expect some scuffing from car tires to occur as the seal coat cures. These areas will disappear with time and oxidation. This may take up to a month or more.</p> <p>Return trips as a result of damage by others will result in an additional charge.</p> <p>Maintenance Plan- The surface should be seal coated every 2-5 years, depending on the age and condition of your asphalt.</p>			

Feel free to call or text our office if you have any questions!
 If you would like to be added to our schedule, please approve by signing and returning the bid by email, mail, or a picture text message to 541.815.8219

Total \$4,966.95

Signature _____

7 Peaks Asphalt Restoration LLC
 Po Box 1352 La Pine, Oregon 97739
 kayla@7peaksasphalt.com
 541-815-8219
 www.7peaksasphaltrestoration.com



Estimate

Axcyl Hickman
 430 SW Fairgrounds Rd
 Jefferson County Fairgrounds
 Madras, Oregon 97741

Date	Estimate #
4/27/2024	999
Exp date:	6/27/2024

Description	Qty	Rate	Total
Clean cracks with wire brooms and blowers and seal with #1190 hot rubberized crack seal. (Jefferson County Fairgrounds)	401	0.85	340.85
Clean asphalt with bobcat sweeper, blowers and apply one coat of premium Seal Master Ultra Carbon Blend Sealcoat. (Jefferson County Fairgrounds) This is all asphalt inside facility.	49,602	0.17	8,432.34
Option to sealcoat the new paved entrance 24x308= 7,392 sqft at .17 = \$1,256.64		0.00	0.00
<p>Irrigation MUST be turned off 24 hours prior to the project, and should not be turned on 24 hours after job completion to allow proper curing of materials. If materials are compromised by irrigation within 24 hours of job completion, we will not warranty the work.</p> <p>7PA asks that you stay off the asphalt for 24-48 hours after the completion of seal coating. The longer you can wait the better. When driving on the asphalt, be sure you are rolling or moving when turning your tires.</p> <p>Expect some scuffing from car tires to occur as the seal coat cures. These areas will disappear with time and oxidation. This may take up to a month or more.</p> <p>Return trips as a result of damage by others will result in an additional charge.</p> <p>Maintenance Plan- The surface should be seal coated every 2-5 years, depending on the age and condition of your asphalt.</p>			

Feel free to call or text our office if you have any questions!
 If you would like to be added to our schedule, please approve by signing and returning the bid by email, mail, or a picture text message to 541.815.8219

Total	\$8,773.19
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Signature _____

**Toploc Asphalt Maintenance LLC dba Central
Oregon Asphalt Sealing**

PO Box 516
Burns, OR 97720
+1 5414208608



Estimate

ADDRESS

Axcyl Hickman
Jefferson County
66 SE D Street
Madras, OR 97741

ESTIMATE #
2576

DATE
03/27/2024

EXPIRATION DATE
05/01/2024

	DESCRIPTION	QTY	AMOUNT
Project Location	Goodson Building 247 SW 3rd St, Madras	1	0.00
Asphalt Crack Seal	<p>1. Remove all dirt, dust, vegetation, and foreign material from surface. 2. Seal cracks in excess of 1/4 inch. Cracks less than 1/4" typically are not large enough for the material to go in and properly adhere to, resulting in the possibility of peeling up from vehicular traffic. *Exclusions- crack sealing hairline surface cracks, crack sealing slab joints between concrete and asphalt meet, and areas where the asphalt is broken up, typically called alligator cracking. (unless requested). Cracks over 2" will not be crack sealed unless specified. Cracks this large need to be patched or fill with cold patch. Please inquire for more information. 3. Apply premium crack and joint filler at 360 to 450 degrees Fahrenheit.</p> <p>* All cracks may settle when filler cools, this is normal. The cracks are still sealed, however if more rubber is requested from a second trip, additional charges may occur. *Materials & Method- We use a high quality RIGHT POINTE 1190, crack seal material. Rubber is applied with a flat 2 inch "shoe" fitting. This applies a thicker bead of product that allows the rubber to sink into the crack, and leaves a thicker ribbon along the top of the asphalt. This allows the rubber to flex with the moving ground, allowing the seal to last longer. *There is no warranty on cracks that have been previously sealed using a DIY sealant. *Crack seal will be slightly soft/pliable on warmer days after installation. *Maintenance Plan- Due to extreme weather temperatures in our area, crack seal may need to be applied routinely/yearly as cracks will separate with the varying weather conditions, and also applied to newly formed cracks.</p> <p>*If you have vegetation growing in your cracks, they must be pretreated or removed prior to scheduling.</p>	1,850	1,455.00
Asphalt Seal Coat	<p>1. Remove all dirt, dust, vegetation, and foreign material from surface. 2. Apply one coat premium Seal Master Ultra Blend. (Second coat may be requested).</p> <p>*Please note: Due to seal coat being a water based product (State of Oregon requirement), seal coat will not stick to highly oiled and rotten areas of asphalt. COAS will not warranty on areas where there are large amounts of oil damage, or on</p>	21,930	3,945.00

asphalt where the previous seal coat has began peeling.

*Irrigation MUST be turned off 24 hours prior to project, and should not be turned on until 24 hours until after job completion to allow proper curing of materials. If materials are compromised by irrigation within 24 hours of job completion, we will not warranty work.

*COAS asks that you stay off the asphalt for 24-48 hours after completion of seal coating. The longer you can wait the better. When driving on the asphalt, make sure you are rolling or moving when turning your tires.

*Expect some scuffing from car tires to occur as seal coat cure. These areas will disappear with time and oxidation. This may take up to a month or more.

*Return trips as a result of damage by others, will result in an additional charge.

*Maintenance Plan- Surface should be seal coated every 2-5 years, depending on the age and condition of your asphalt. Ask for more information or to discuss working out a 5 year maintenance plan.

*Pricing is bid based on current product rate. Price is subject to change after estimate expiration date.

Parking Lot Re-Stripe

Provide labor, equipment, and materials to re stripe all pavement markings.

1

600.00

1) Clean existing striping of all dirt and materials prior to re painting.

2) Re-stripe all parking stalls, handicap areas, compact parking stencils, speed bumps, red fire lane curbs, yellow curbs, and all pavement markings.

*Materials- we use a Set-FastAcrylic Traffic Paint that is a bold, fast dry product that is meant to last for high-traffic areas.

Upon acceptance, the PROPOSAL will become a contract. The above prices, specification, and conditions are satisfactory and are hereby accepted. COAS is authorized to complete the work stated. Any changes made to this agreement need to be written and approved by both parties.
PAYMENT IS DUE UPON COMPLETION.

TOTAL

\$6,000.00

Accepted By

Accepted Date

**Toploc Asphalt Maintenance LLC dba Central
Oregon Asphalt Sealing**

PO Box 516
Burns, OR 97720
+1 5414208608



Estimate

ADDRESS

Axyl Hickman
Jefferson County
66 SE D Street
Madras, OR 97741

ESTIMATE #
2578

DATE
03/27/2024

EXPIRATION DATE
05/01/2024

	DESCRIPTION	QTY	AMOUNT
Project Location	Courthouse (ENTRYWAY) 129 SWE St, Madras	1	0.00
Asphalt Crack Seal	<p>1. Remove all dirt, dust, vegetation, and foreign material from surface. 2. Seal cracks in excess of 1/4 inch. Cracks less than 1/4" typically are not large enough for the material to go in and properly adhere to, resulting in the possibility of peeling up from vehicular traffic. *Exclusions- crack sealing hairline surface cracks, crack sealing slab joints between concrete and asphalt meet, and areas where the asphalt is broken up, typically called alligator cracking. (unless requested). Cracks over 2" will not be crack sealed unless specified. Cracks this large need to be patched or fill with cold patch. Please inquire for more information. 3. Apply premium crack and joint filler at 360 to 450 degrees Fahrenheit.</p> <p>* All cracks may settle when filler cools, this is normal. The cracks are still sealed, however if more rubber is requested from a second trip, additional charges may occur. *Materials & Method- We use a high quality RIGHT POINTE 1190, crack seal material. Rubber is applied with a flat 2 inch "shoe" fitting. This applies a thicker bead of product that allows the rubber to sink into the crack, and leaves a thicker ribbon along the top of the asphalt. This allows the rubber to flex with the moving ground, allowing the seal to last longer. *There is no warranty on cracks that have been previously sealed using a DIY sealant. *Crack seal will be slightly soft/pliable on warmer days after installation. *Maintenance Plan- Due to extreme weather temperatures in our area, crack seal may need to be applied routinely/yearly as cracks will separate with the varying weather conditions, and also applied to newly formed cracks.</p> <p>*If you have vegetation growing in your cracks, they must be pretreated or removed prior to scheduling.</p>	1	750.00
Asphalt Seal Coat	<p>1. Remove all dirt, dust, vegetation, and foreign material from surface. 2. Apply one coat premium Seal Master Ultra Blend. (Second coat may be requested).</p> <p>*Please note: Due to seal coat being a water based product (State of Oregon requirement), seal coat will not stick to highly oiled and rotten areas of asphalt. COAS will not warranty on areas where there are large amounts of oil damage, or on</p>	14,340	2,575.00

asphalt where the previous seal coat has began peeling.

*Irrigation MUST be turned off 24 hours prior to project, and should not be turned on until 24 hours until after job completion to allow proper curing of materials. If materials are compromised by irrigation within 24 hours of job completion, we will not warranty work.

*COAS asks that you stay off the asphalt for 24-48 hours after completion of seal coating. The longer you can wait the better. When driving on the asphalt, make sure you are rolling or moving when turning your tires.

*Expect some scuffing from car tires to occur as seal coat cure. These areas will disappear with time and oxidation. This may take up to a month or more.

*Return trips as a result of damage by others, will result in an additional charge.

*Maintenance Plan- Surface should be seal coated every 2-5 years, depending on the age and condition of your asphalt. Ask for more information or to discuss working out a 5 year maintenance plan.

*Pricing is bid based on current product rate. Price is subject to change after estimate expiration date.

<p>Parking Lot Re-Stripe</p>	<p>Provide labor, equipment, and materials to re stripe all pavement markings. 1) Clean existing striping of all dirt and materials prior to re painting. 2) Re-stripe all parking stalls, handicap areas, compact parking stencils, speed bumps, red fire lane curbs, yellow curbs, and all pavement markings. *Materials- we use a Set-Fast Acrylic Traffic Paint that is a bold, fast dry product that is meant to last for high-traffic areas.</p>	<p>1</p>	<p>500.00</p>
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 PAYMENT IS DUE UPON COMPLETION.

TOTAL

\$3,825.00

Accepted By

Accepted Date

**Toploc Asphalt Maintenance LLC dba Central
Oregon Asphalt Sealing**

PO Box 516
Burns, OR 97720
+1 5414208608



Estimate

ADDRESS

Axcyl Hickman
Jefferson County
66 SE D Street
Madras, OR 97741

ESTIMATE #
2579

DATE
03/27/2024

EXPIRATION DATE
05/01/2024

	DESCRIPTION	QTY	AMOUNT
Project Location	Courthouse (MAIN LOT) 129 SWE St, Madras	1	0.00
Asphalt Crack Seal	<p>1. Remove all dirt, dust, vegetation, and foreign material from surface. 2. Seal cracks in excess of 1/4 inch. Cracks less than 1/4" typically are not large enough for the material to go in and properly adhere to, resulting in the possibility of peeling up from vehicular traffic. *Exclusions- crack sealing hairline surface cracks, crack sealing slab joints between concrete and asphalt meet, and areas where the asphalt is broken up, typically called alligator cracking. (unless requested). Cracks over 2" will not be crack sealed unless specified. Cracks this large need to be patched or fill with cold patch. Please inquire for more information. 3. Apply premium crack and joint filler at 360 to 450 degrees Fahrenheit.</p> <p>* All cracks may settle when filler cools, this is normal. The cracks are still sealed, however if more rubber is requested from a second trip, additional charges may occur. *Materials & Method- We use a high quality RIGHT POINTE 1190, crack seal material. Rubber is applied with a flat 2 inch "shoe" fitting. This applies a thicker bead of product that allows the rubber to sink into the crack, and leaves a thicker ribbon along the top of the asphalt. This allows the rubber to flex with the moving ground, allowing the seal to last longer. *There is no warranty on cracks that have been previously sealed using a DIY sealant. *Crack seal will be slightly soft/pliable on warmer days after installation. *Maintenance Plan- Due to extreme weather temperatures in our area, crack seal may need to be applied routinely/yearly as cracks will separate with the varying weather conditions, and also applied to newly formed cracks.</p> <p>*If you have vegetation growing in your cracks, they must be pretreated or removed prior to scheduling.</p>	1	845.00
Asphalt Seal Coat	<p>1. Remove all dirt, dust, vegetation, and foreign material from surface. 2. Apply one coat premium Seal Master Ultra Blend. (Second coat may be requested).</p> <p>*Please note: Due to seal coat being a water based product (State of Oregon requirement), seal coat will not stick to highly oiled and rotten areas of asphalt. COAS will not warranty on areas where there are large amounts of oil damage, or on</p>	46,850	8,400.00

asphalt where the previous seal coat has began peeling.

*Irrigation MUST be turned off 24 hours prior to project, and should not be turned on until 24 hours until after job completion to allow proper curing of materials. If materials are compromised by irrigation within 24 hours of job completion, we will not warranty work.

*COAS asks that you stay off the asphalt for 24-48 hours after completion of seal coating. The longer you can wait the better. When driving on the asphalt, make sure you are rolling or moving when turning your tires.

*Expect some scuffing from car tires to occur as seal coat cure. These areas will disappear with time and oxidation. This may take up to a month or more.

*Return trips as a result of damage by others, will result in an additional charge.

*Maintenance Plan- Surface should be seal coated every 2-5 years, depending on the age and condition of your asphalt. Ask for more information or to discuss working out a 5 year maintenance plan.

*Pricing is bid based on current product rate. Price is subject to change after estimate expiration date.

Parking Lot Re-Stripe

Provide labor, equipment, and materials to re stripe all pavement markings.

1

750.00

1) Clean existing striping of all dirt and materials prior to re painting.

2) Re-stripe all parking stalls, handicap areas, compact parking stencils, speed bumps, red fire lane curbs, yellow curbs, and all pavement markings.

*Materials- we use a Set-Fast Acrylic Traffic Paint that is a bold, fast dry product that is meant to last for high-traffic areas.

Upon acceptance, the PROPOSAL will become a contract. The above prices, specification, and conditions are satisfactory and are hereby accepted. COAS is authorized to complete the work stated. Any changes made to this agreement need to be written and approved by both parties.
PAYMENT IS DUE UPON COMPLETION.

TOTAL

\$9,995.00

Accepted By

Accepted Date

**Toploc Asphalt Maintenance LLC dba Central
Oregon Asphalt Sealing**

PO Box 516
Burns, OR 97720
+1 5414208608



Estimate

ADDRESS

Axcyl Hickman
Jefferson County
66 SE D Street
Madras, OR 97741

ESTIMATE #
2577

DATE
03/27/2024

EXPIRATION DATE
05/01/2024

	DESCRIPTION	QTY	AMOUNT
Project Location	Jefferson County Admin 66 SE D St, Madras	1	0.00
Asphalt Crack Seal	<p>1. Remove all dirt, dust, vegetation, and foreign material from surface. 2. Seal cracks in excess of 1/4 inch. Cracks less than 1/4" typically are not large enough for the material to go in and properly adhere to, resulting in the possibility of peeling up from vehicular traffic. *Exclusions- crack sealing hairline surface cracks, crack sealing slab joints between concrete and asphalt meet, and areas where the asphalt is broken up, typically called alligator cracking. (unless requested). Cracks over 2" will not be crack sealed unless specified. Cracks this large need to be patched or fill with cold patch. Please inquire for more information. 3. Apply premium crack and joint filler at 360 to 450 degrees Fahrenheit.</p> <p>* All cracks may settle when filler cools, this is normal. The cracks are still sealed, however if more rubber is requested from a second trip, additional charges may occur. *Materials & Method- We use a high quality RIGHT POINTE 1190, crack seal material. Rubber is applied with a flat 2 inch "shoe" fitting. This applies a thicker bead of product that allows the rubber to sink into the crack, and leaves a thicker ribbon along the top of the asphalt. This allows the rubber to flex with the moving ground, allowing the seal to last longer. *There is no warranty on cracks that have been previously sealed using a DIY sealant. *Crack seal will be slightly soft/pliable on warmer days after installation. *Maintenance Plan- Due to extreme weather temperatures in our area, crack seal may need to be applied routinely/yearly as cracks will separate with the varying weather conditions, and also applied to newly formed cracks.</p> <p>*If you have vegetation growing in your cracks, they must be pretreated or removed prior to scheduling.</p>	1,590	1,270.00
Asphalt Seal Coat	<p>1. Remove all dirt, dust, vegetation, and foreign material from surface. 2. Apply one coat premium Seal Master Ultra Blend. (Second coat may be requested).</p> <p>*Please note: Due to seal coat being a water based product (State of Oregon requirement), seal coat will not stick to highly oiled and rotten areas of asphalt. COAS will not warranty on areas where there are large amounts of oil damage, or on</p>	25,495	4,580.00

asphalt where the previous seal coat has began peeling.

*Irrigation MUST be turned off 24 hours prior to project, and should not be turned on until 24 hours until after job completion to allow proper curing of materials. If materials are compromised by irrigation within 24 hours of job completion, we will not warranty work.

*COAS asks that you stay off the asphalt for 24-48 hours after completion of seal coating. The longer you can wait the better. When driving on the asphalt, make sure you are rolling or moving when turning your tires.

*Expect some scuffing from car tires to occur as seal coat cure. These areas will disappear with time and oxidation. This may take up to a month or more.

*Return trips as a result of damage by others, will result in an additional charge.

*Maintenance Plan- Surface should be seal coated every 2-5 years, depending on the age and condition of your asphalt. Ask for more information or to discuss working out a 5 year maintenance plan.

*Pricing is bid based on current product rate. Price is subject to change after estimate expiration date.

<p>Parking Lot Re-Stripe</p>	<p>Provide labor, equipment, and materials to re stripe all pavement markings. 1) Clean existing striping of all dirt and materials prior to re painting. 2) Re-stripe all parking stalls, handicap areas, compact parking stencils, speed bumps, red fire lane curbs, yellow curbs, and all pavement markings. *Materials- we use a Set-Fast Acrylic Traffic Paint that is a bold, fast dry product that is meant to last for high-traffic areas.</p>	<p>1</p>	<p>700.00</p>
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Upon acceptance the PROPOSAL will become a contract. The above prices, specification, and conditions are satisfactory and are hereby accepted. COAS is authorized to complete the work stated. Any changes made to this agreement need to be written and approved by both parties.
 PAYMENT IS DUE UPON COMPLETION

TOTAL

\$6,550.00

Accepted By

Accepted Date

Toploc Asphalt Maintenance LLC dba Central Oregon Asphalt Sealing

PO Box 516
Burns, OR 97720
+1 5414208608



Estimate

ADDRESS

Axcyl Hickman
Jefferson County
66 SE D Street
Madras, OR 97741

ESTIMATE #
2585

DATE
03/27/2024

EXPIRATION DATE
05/01/2024

	DESCRIPTION	QTY	AMOUNT
Project Location	Jefferson County Fairgrounds 85 SE D St, 430 SW Fairgrounds Rd, Madras	1	0.00
Asphalt Crack Seal	<p>1. Remove all dirt, dust, vegetation, and foreign material from surface.</p> <p>2. Seal cracks in excess of 1/4 inch. Cracks less than 1/4" typically are not large enough for the material to go in and properly adhere to, resulting in the possibility of peeling up from vehicular traffic. *Exclusions- crack sealing hairline surface cracks, crack sealing slab joints between concrete and asphalt meet, and areas where the asphalt is broken up, typically called alligator cracking. (unless requested). Cracks over 2" will not be crack sealed unless specified. Cracks this large need to be patched or fill with cold patch. Please inquire for more information.</p> <p>3. Apply premium crack and joint filler at 360 to 450 degrees Fahrenheit.</p> <p>* All cracks may settle when filler cools, this is normal. The cracks are still sealed, however if more rubber is requested from a second trip, additional charges may occur.</p> <p>*Materials & Method- We use a high quality RIGHT POINTE 1190, crack seal material. Rubber is applied with a flat 2 inch "shoe" fitting. This applies a thicker bead of product that allows the rubber to sink into the crack, and leaves a thicker ribbon along the top of the asphalt. This allows the rubber to flex with the moving ground, allowing the seal to last longer.</p> <p>*There is no warranty on cracks that have been previously sealed using a DIY sealant.</p> <p>*Crack seal will be slightly soft/pliable on warmer days after installation.</p> <p>*Maintenance Plan- Due to extreme weather temperatures in our area, crack seal may need to be applied routinely/yearly as cracks will separate with the varying weather conditions, and also applied to newly formed cracks.</p> <p>*If you have vegetation growing in your cracks, they must be pretreated or removed prior to scheduling.</p>	1	450.00
Asphalt Seal Coat	<p>1. Remove all dirt, dust, vegetation, and foreign material from surface.</p> <p>2. Apply one coat premium Seal Master Ultra Blend. (Second coat may be requested).</p> <p>*Please note: Due to seal coat being a water based product (State of Oregon requirement), seal coat will not stick to highly oiled and rotten areas of asphalt. COAS will not warranty on areas where there are large amounts of oil damage, or on</p>	24,000	4,320.00

asphalt where the previous seal coat has began peeling.

*Irrigation MUST be turned off 24 hours prior to project, and should not be turned on until 24 hours until after job completion to allow proper curing of materials. If materials are compromised by irrigation within 24 hours of job completion, we will not warranty work.

*COAS asks that you stay off the asphalt for 24-48 hours after completion of seal coating. The longer you can wait the better. When driving on the asphalt, make sure you are rolling or moving when turning your tires.

*Expect some scuffing from car tires to occur as seal coat cure. These areas will disappear with time and oxidation. This may take up to a month or more.

*Return trips as a result of damage by others, will result in an additional charge.

*Maintenance Plan- Surface should be seal coated every 2-5 years, depending on the age and condition of your asphalt. Ask for more information or to discuss working out a 5 year maintenance plan.

*Pricing is bid based on current product rate. Price is subject to change after estimate expiration date.

Upon acceptance, the PROPOSAL will become a contract. The above prices, specification, and conditions are satisfactory and are hereby accepted. COAS is authorized to complete the work stated. Any changes made to this agreement need to be written and approved by both parties.
PAYMENT IS DUE UPON COMPLETION.

TOTAL

\$4,770.00

Accepted By

Accepted Date

Toploc Asphalt Maintenance LLC dba Central Oregon Asphalt Sealing

PO Box 516
Burns, OR 97720
+1 5414208608



Estimate

ADDRESS

Axcyl Hickman
Jefferson County
66 SE D Street
Madras, OR 97741

ESTIMATE # **2584** DATE **03/27/2024** EXPIRATION DATE **05/01/2024**

	DESCRIPTION	QTY	AMOUNT
Project Location	Jefferson County Planning 85 SE D St, Madras	1	0.00
Asphalt Crack Seal	<p>1. Remove all dirt, dust, vegetation, and foreign material from surface. 2. Seal cracks in excess of 1/4 inch. Cracks less than 1/4" typically are not large enough for the material to go in and properly adhere to, resulting in the possibility of peeling up from vehicular traffic. *Exclusions- crack sealing hairline surface cracks, crack sealing slab joints between concrete and asphalt meet, and areas where the asphalt is broken up, typically called alligator cracking. (unless requested). Cracks over 2" will not be crack sealed unless specified. Cracks this large need to be patched or fill with cold patch. Please inquire for more information. 3. Apply premium crack and joint filler at 360 to 450 degrees Fahrenheit.</p> <p>* All cracks may settle when filler cools, this is normal. The cracks are still sealed, however if more rubber is requested from a second trip, additional charges may occur. *Materials & Method- We use a high quality RIGHT POINTE 1190, crack seal material. Rubber is applied with a flat 2 inch "shoe" fitting. This applies a thicker bead of product that allows the rubber to sink into the crack, and leaves a thicker ribbon along the top of the asphalt. This allows the rubber to flex with the moving ground, allowing the seal to last longer. *There is no warranty on cracks that have been previously sealed using a DIY sealant. *Crack seal will be slightly soft/pliable on warmer days after installation. *Maintenance Plan- Due to extreme weather temperatures in our area, crack seal may need to be applied routinely/yearly as cracks will separate with the varying weather conditions, and also applied to newly formed cracks.</p> <p>*If you have vegetation growing in your cracks, they must be pretreated or removed prior to scheduling.</p>	1	400.00
Asphalt Seal Coat	<p>1. Remove all dirt, dust, vegetation, and foreign material from surface. 2. Apply one coat premium Seal Master Ultra Blend. (Second coat may be requested).</p> <p>*Please note: Due to seal coat being a water based product (State of Oregon requirement), seal coat will not stick to highly oiled and rotten areas of asphalt. COAS will not warranty on areas where there are large amounts of oil damage, or on</p>	6,200	1,115.00

asphalt where the previous seal coat has began peeling.

*Irrigation **MUST** be turned off 24 hours prior to project, and should not be turned on until 24 hours until after job completion to allow proper curing of materials. If materials are compromised by irrigation within 24 hours of job completion, we will not warranty work.

*COAS asks that you stay off the asphalt for 24-48 hours after completion of seal coating. The longer you can wait the better. When driving on the asphalt, make sure you are rolling or moving when turning your tires.

*Expect some scuffing from car tires to occur as seal coat cure. These areas will disappear with time and oxidation. This may take up to a month or more.

*Return trips as a result of damage by others, will result in an additional charge.

*Maintenance Plan- Surface should be seal coated every 2-5 years, depending on the age and condition of your asphalt. Ask for more information or to discuss working out a 5 year maintenance plan.

*Pricing is bid based on current product rate. Price is subject to change after estimate expiration date.

Parking Lot Re-Stripe	Provide labor, equipment, and materials to re stripe all pavement markings. 1) Clean existing striping of all dirt and materials prior to re painting. 2) Re-stripe all parking stalls, handicap areas, compact parking stencils, speed bumps, red fire lane curbs, yellow curbs, and all pavement markings. *Materials- we use a Set-Fast Acrylic Traffic Paint that is a bold, fast dry product that is meant to last for high-traffic areas.	1	475.00
Asphalt Patching	1. Cut and remove sinking asphalt in front of the door. 2. Prep area to be paved, including needed base work of 3/4" state spec. base rock as needed. 3. Pave 2-3" of asphalt using a Level 2, 1/2" dense mix. 4. Level and compact to correct grade using asphalt compacter and roller.	50	1,500.00

Additional Charges may incur for the following:

*Rock hammering, relocation of utilities, permits, testing, soil sterilants, and saw cuts.

*COAS does not warranty and is not responsible for any edge cracking, thermal cracking, or tree root damage that may occur as a result of insufficient mitigation measures.

*Completion dependent upon weather and ground conditions.

Upon acceptance, the PROPOSAL will become a contract. The above prices, specification, and conditions are satisfactory and are hereby accepted. COAS is authorized to complete the work stated. Any changes made to this agreement need to be written and approved by both parties.

PAYMENT IS DUE UPON COMPLETION

TOTAL

\$3,490.00

Accepted By

Accepted Date

Toploc Asphalt Maintenance LLC dba Central Oregon Asphalt Sealing

PO Box 516
Burns, OR 97720
+1 5414208608



Estimate

ADDRESS

Axcyl Hickman
Jefferson County
66 SE D Street
Madras, OR 97741

ESTIMATE # 2580	DATE 03/27/2024	EXPIRATION DATE 05/01/2024
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	DESCRIPTION	QTY	AMOUNT
Project Location	Senior Center(PARKING LOT & PATHWAYS) 860 SW Madison St, Madras	1	0.00
Poly Patch	1.Clean out dirt, dust, and debris from cracks larger than 2". 2. Apply Poly Patch material to fill and level asphalt. Poly Patch is a polymer repair mastic material designed for repairing cracks which are too large for Crack Sealing, and distressed surfaces that are too small for repaving. Poly Patch will seal distresses and remain flexible.	740	5,920.00
Asphalt Crack Seal	1. Remove all dirt, dust, vegetation, and foreign material from surface. 2. Seal cracks in excess of 1/4 inch. Cracks less than 1/4" typically are not large enough for the material to go in and properly adhere to, resulting in the possibility of peeling up from vehicular traffic. *Exclusions- crack sealing hairline surface cracks, crack sealing slab joints between concrete and asphalt meet, and areas where the asphalt is broken up, typically called alligator cracking. (unless requested). Cracks over 2" will not be crack sealed unless specified. Cracks this large need to be patched or fill with cold patch. Please inquire for more information. 3. Apply premium crack and joint filler at 360 to 450 degrees Fahrenheit. * All cracks may settle when filler cools, this is normal. The cracks are still sealed, however if more rubber is requested from a second trip, additional charges may occur. *Materials & Method- We use a high quality RIGHT POINTE 1190, crack seal material. Rubber is applied with a flat 2 inch "shoe" fitting. This applies a thicker bead of product that allows the rubber to sink into the crack, and leaves a thicker ribbon along the top of the asphalt. This allows the rubber to flex with the moving ground, allowing the seal to last longer. *There is no warranty on cracks that have been previously sealed using a DIY sealant. *Crack seal will be slightly soft/pliable on warmer days after installation. *Maintenance Plan- Due to extreme weather temperatures in our area, crack seal may need to be applied routinely/yearly as cracks will separate with the varying weather conditions, and also applied to newly formed cracks. *If you have vegetation growing in your cracks, they must be pretreated or removed prior to scheduling.	1,150	900.00
Asphalt Seal Coat	1. Remove all dirt, dust, vegetation, and foreign material from surface. 2. Apply one coat premium Seal Master Ultra Blend. (Second coat may be	44,575	8,020.00

requested).

*Please note: Due to seal coat being a water based product (State of Oregon requirement), seal coat will not stick to highly oiled and rotten areas of asphalt. COAS will not warranty on areas where there are large amounts of oil damage, or on asphalt where the previous seal coat has began peeling.

*Irrigation MUST be turned off 24 hours prior to project, and should not be turned on until 24 hours until after job completion to allow proper curing of materials. If materials are compromised by irrigation within 24 hours of job completion, we will not warranty work.

*COAS asks that you stay off the asphalt for 24-48 hours after completion of seal coating. The longer you can wait the better. When driving on the asphalt, make sure you are rolling or moving when turning your tires.

*Expect some scuffing from car tires to occur as seal coat cure. These areas will disappear with time and oxidation. This may take up to a month or more.

*Return trips as a result of damage by others, will result in an additional charge.

*Maintenance Plan- Surface should be seal coated every 2-5 years, depending on the age and condition of your asphalt. Ask for more information or to discuss working out a 5 year maintenance plan.

*Pricing is bid based on current product rate. Price is subject to change after estimate expiration date.

Parking Lot Re-Stripe	Provide labor, equipment, and materials to re stripe all pavement markings. 1) Clean existing striping of all dirt and materials prior to re painting. 2) Re-stripe all parking stalls, handicap areas, compact parking stencils, speed bumps, red fire lane curbs, yellow curbs, and all pavement markings. *Materials- we use a Set-Fast Acrylic Traffic Paint that is a bold, fast dry product that is meant to last for high-traffic areas.	1	1,550.00
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Upon acceptance the PROPOSAL will become a contract. The above prices, specification, and conditions are satisfactory and are hereby accepted. COAS is authorized to complete the work stated. Any changes made to this agreement need to be written and approved by both parties.
PAYMENT IS DUE UPON COMPLETION.

TOTAL

\$16,390.00

Accepted By

Accepted Date

**Toploc Asphalt Maintenance LLC dba Central
Oregon Asphalt Sealing**

PO Box 516
Burns, OR 97720
+1 5414208608



Estimate

ADDRESS

Axcyl Hickman
Jefferson County
66 SE D Street
Madras, OR 97741

ESTIMATE #
2586

DATE
03/27/2024

EXPIRATION DATE
05/01/2024

	DESCRIPTION	QTY	AMOUNT
Project Location	Jefferson County Sheriff's Office 675 NW Cherry Ln, Madras	1	0.00
Poly Patch	1. Clean out dirt, dust, and debris from cracks larger than 1". 2. Apply Poly Patch material to fill and level asphalt. Poly Patch is a polymer repair mastic material designed for repairing cracks which are too large for Crack Sealing, and distressed surfaces that are too small for repaving. Poly Patch will seal distresses and remain flexible.	685	5,480.00
Asphalt Crack Seal	1. Remove all dirt, dust, vegetation, and foreign material from surface. 2. Seal cracks in excess of 1/4 inch. Cracks less than 1/4" typically are not large enough for the material to go in and properly adhere to, resulting in the possibility of peeling up from vehicular traffic. *Exclusions- crack sealing hairline surface cracks, crack sealing slab joints between concrete and asphalt meet, and areas where the asphalt is broken up, typically called alligator cracking. (unless requested). Cracks over 2" will not be crack sealed unless specified. Cracks this large need to be patched or fill with cold patch. Please inquire for more information. 3. Apply premium crack and joint filler at 360 to 450 degrees Fahrenheit. * All cracks may settle when filler cools, this is normal. The cracks are still sealed, however if more rubber is requested from a second trip, additional charges may occur. *Materials & Method- We use a high quality RIGHT POINTE 1190, crack seal material. Rubber is applied with a flat 2 inch "shoe" fitting. This applies a thicker bead of product that allows the rubber to sink into the crack, and leaves a thicker ribbon along the top of the asphalt. This allows the rubber to flex with the moving ground, allowing the seal to last longer. *There is no warranty on cracks that have been previously sealed using a DIY sealant. *Crack seal will be slightly soft/pliable on warmer days after installation. *Maintenance Plan- Due to extreme weather temperatures in our area, crack seal may need to be applied routinely/yearly as cracks will separate with the varying weather conditions, and also applied to newly formed cracks. *If you have vegetation growing in your cracks, they must be pretreated or removed prior to scheduling.	3,550	2,840.00
Asphalt Seal Coat	1. Remove all dirt, dust, vegetation, and foreign material from surface. 2. Apply one coat premium Seal Master Ultra Blend. (Second coat may be	59,750	10,755.00

requested).

*Please note: Due to seal coat being a water based product (State of Oregon requirement), seal coat will not stick to highly oiled and rotten areas of asphalt. COAS will not warranty on areas where there are large amounts of oil damage, or on asphalt where the previous seal coat has began peeling.

*Irrigation MUST be turned off 24 hours prior to project, and should not be turned on until 24 hours until after job completion to allow proper curing of materials. If materials are compromised by irrigation within 24 hours of job completion, we will not warranty work.

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*Expect some scuffing from car tires to occur as seal coat cure. These areas will disappear with time and oxidation. This may take up to a month or more.

*Return trips as a result of damage by others, will result in an additional charge.

*Maintenance Plan- Surface should be seal coated every 2-5 years, depending on the age and condition of your asphalt. Ask for more information or to discuss working out a 5 year maintenance plan.

*Pricing is bid based on current product rate. Price is subject to change after estimate expiration date.

Parking Lot Re-Stripe	Provide labor, equipment, and materials to re stripe all pavement markings. 1) Clean existing striping of all dirt and materials prior to re painting. 2) Re-stripe all parking stalls, handicap areas, compact parking stencils, speed bumps, red fire lane curbs, yellow curbs, and all pavement markings. *Materials- we use a Set-Fast Acrylic Traffic Paint that is a bold, fast dry product that is meant to last for high-traffic areas.	1	975.00
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Asphalt Patching	1. Cut and remove damaged asphalt. 2. Prep area to be paved, including needed base work of 3/4" state spec. base rock as needed. 3. Pave 2-3" of asphalt using a Level 2, 1/2" dense mix. 4. Level and compact to correct grade using asphalt compacter and roller.	1,590	7,950.00
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Additional Charges may incur for the following:

*Rock hammering, relocation of utilities, permits, testing, soil sterilants, and saw cuts.

*COAS does not warranty and is not responsible for any edge cracking, thermal cracking, or tree root damage that may occur as a result of insufficient mitigation measures.

*Completion dependent upon weather and ground conditions.

Upon acceptance, the PROPOSAL will become a contract. The above prices, specification, and conditions are satisfactory and are hereby accepted. COAS is authorized to complete the work stated. Any changes made to this agreement need to be written and approved by both parties.
PAYMENT IS DUE UPON COMPLETION.

TOTAL

\$28,000.00

Accepted By

Accepted Date

**Toploc Asphalt Maintenance LLC dba Central
Oregon Asphalt Sealing**

PO Box 516
Burns, OR 97720
+1 5414208608



Estimate

ADDRESS

Axeyl Hickman
Jefferson County
66 SE D Street
Madras, OR 97741

ESTIMATE #
2582

DATE
03/27/2024

EXPIRATION DATE
05/01/2024

	DESCRIPTION	QTY	AMOUNT
Project Location	Juniper Hills Park 1500 NE Ashwood, Madras	1	0.00
Asphalt Crack Seal	<p>1. Remove all dirt, dust, vegetation, and foreign material from surface. 2. Seal cracks in excess of 1/4 inch. Cracks less than 1/4" typically are not large enough for the material to go in and properly adhere to, resulting in the possibility of peeling up from vehicular traffic. *Exclusions- crack sealing hairline surface cracks, crack sealing slab joints between concrete and asphalt meet, and areas where the asphalt is broken up, typically called alligator cracking. (unless requested). Cracks over 2" will not be crack sealed unless specified. Cracks this large need to be patched or fill with cold patch. Please inquire for more information. 3. Apply premium crack and joint filler at 360 to 450 degrees Fahrenheit.</p> <p>* All cracks may settle when filler cools, this is normal. The cracks are still sealed, however if more rubber is requested from a second trip, additional charges may occur. *Materials & Method- We use a high quality RIGHT POINTE 1190, crack seal material. Rubber is applied with a flat 2 inch "shoe" fitting. This applies a thicker bead of product that allows the rubber to sink into the crack, and leaves a thicker ribbon along the top of the asphalt. This allows the rubber to flex with the moving ground, allowing the seal to last longer. *There is no warranty on cracks that have been previously sealed using a DIY sealant. *Crack seal will be slightly soft/pliable on warmer days after installation. *Maintenance Plan- Due to extreme weather temperatures in our area, crack seal may need to be applied routinely/yearly as cracks will separate with the varying weather conditions, and also applied to newly formed cracks.</p> <p>*If you have vegetation growing in your cracks, they must be pretreated or removed prior to scheduling.</p>	8,650	6,920.00
Asphalt Seal Coat	<p>1. Remove all dirt, dust, vegetation, and foreign material from surface. 2. Apply one coat premium Seal Master Ultra Blend. (Second coat may be requested).</p> <p>*Please note: Due to seal coat being a water based product (State of Oregon requirement), seal coat will not stick to highly oiled and rotten areas of asphalt. COAS will not warranty on areas where there are large amounts of oil damage, or on</p>	107,600	19,365.00

asphalt where the previous seal coat has began peeling.

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*Pricing is bid based on current product rate. Price is subject to change after estimate expiration date.

Parking Lot Re-Stripe	Provide labor, equipment, and materials to re stripe all pavement markings. 1) Clean existing striping of all dirt and materials prior to re painting. 2) Re-stripe all parking stalls, handicap areas, compact parking stencils, speed bumps, red fire lane curbs, yellow curbs, and all pavement markings. *Materials- we use a Set-Fast Acrylic Traffic Paint that is a bold, fast dry product that is meant to last for high-traffic areas.	1	950.00
Additional Footage	Crack seal footage for West Pathway (Originally going to be repaved) *Included*		
Additional Footage	Seal coat footage for West Pathway (Originally going to be repaved)	15,990	2,400.00

Upon acceptance the PROPOSAL will become a contract. The above prices, specification, and conditions are satisfactory and are hereby accepted. COAS is authorized to complete the work stated. Any changes made to this agreement need to be written and approved by both parties.
PAYMENT IS DUE UPON COMPLETION

TOTAL

\$29,635.00

Accepted By

Accepted Date

**Toploc Asphalt Maintenance LLC dba Central
Oregon Asphalt Sealing**

PO Box 516
Burns, OR 97720
+1 5414208608



Estimate

ADDRESS

Axcyl Hickman
Jefferson County
66 SE D Street
Madras, OR 97741

ESTIMATE #
2581

DATE
03/27/2024

EXPIRATION DATE
05/01/2024

	DESCRIPTION	QTY	AMOUNT
Project Location	Panorama Park 8560 SW Panorama Rd, Madras, OR	1	0.00
Poly Patch	1. Clean out dirt, dust, and debris from cracks larger than 2". 2. Apply Poly Patch material to fill and level asphalt. Poly Patch is a polymer repair mastic material designed for repairing cracks which are too large for Crack Sealing, and distressed surfaces that are too small for repaving. Poly Patch will seal distresses and remain flexible.	300	3,000.00
Asphalt Crack Seal	1. Remove all dirt, dust, vegetation, and foreign material from surface. 2. Seal cracks in excess of 1/4 inch. Cracks less than 1/4" typically are not large enough for the material to go in and properly adhere to, resulting in the possibility of peeling up from vehicular traffic. *Exclusions- crack sealing hairline surface cracks, crack sealing slab joints between concrete and asphalt meet, and areas where the asphalt is broken up, typically called alligator cracking. (unless requested). Cracks over 2" will not be crack sealed unless specified. Cracks this large need to be patched or fill with cold patch. Please inquire for more information. 3. Apply premium crack and joint filler at 360 to 450 degrees Fahrenheit. * All cracks may settle when filler cools, this is normal. The cracks are still sealed, however if more rubber is requested from a second trip, additional charges may occur. *Materials & Method- We use a high quality RIGHT POINTE 1190, crack seal material. Rubber is applied with a flat 2 inch "shoe" fitting. This applies a thicker bead of product that allows the rubber to sink into the crack, and leaves a thicker ribbon along the top of the asphalt. This allows the rubber to flex with the moving ground, allowing the seal to last longer. *There is no warranty on cracks that have been previously sealed using a DIY sealant. *Crack seal will be slightly soft/pliable on warmer days after installation. *Maintenance Plan- Due to extreme weather temperatures in our area, crack seal may need to be applied routinely/yearly as cracks will separate with the varying weather conditions, and also applied to newly formed cracks. *If you have vegetation growing in your cracks, they must be pretreated or removed prior to scheduling.	1	450.00
Asphalt Seal Coat	1. Remove all dirt, dust, vegetation, and foreign material from surface. 2. Apply one coat premium Seal Master Ultra Blend. (Second coat may be	11,950	2,390.00

requested).

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*Pricing is bid based on current product rate. Price is subject to change after estimate expiration date.

<p>Parking Lot Re-Stripe</p>	<p>Provide labor, equipment, and materials to re stripe all pavement markings. 1) Clean existing striping of all dirt and materials prior to re painting. 2) Re-stripe all parking stalls, handicap areas, compact parking stencils, speed bumps, red fire lane curbs, yellow curbs, and all pavement markings. *Materials- we use a Set-FastAcrylic Traffic Paint that is a bold, fast dry product that is meant to last for high-traffic areas.</p>	<p>1</p>	<p>450.00</p>
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 PAYMENT IS DUE UPON COMPLETION.

TOTAL

\$6,290.00

Accepted By

Accepted Date

BEFORE THE BOARD OF COMMISSIONERS OF
JEFFERSON COUNTY
PURCHASE REQUISITION FORM

M: _____

Department/Office: Buildings and Grounds Date: 5/16/2024

Are three or more informal estimates/bids attached? Check YES NO

\$3,000 - \$9,999

Item Requested: <i>(Explain what the item is)</i>	
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General Ledger # _____

Is there sufficient funds in your current budget line? (check yes or no) YES NO

NT Equipment Approval: Network Administrator


Submitted By: Department Director/Elected Official

Approved by: County Administrative Officer (CAO)

\$10,000 - \$149,999

Item Requested: <i>(Explain what the item is)</i>	Jail intercom replacement needed due to lightening. This is an insurance claim that they will be paying for. Only two vender's available to bid. PNW Integration for \$67,149.00 was the least expensive.
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General Ledger # 308 - 101 - 540 - 4401

Is there sufficient funds in your current budget line? (check yes or no) YES NO

BOARD OF COMMISSIONERS:

Purchases of \$150,000 and above must meet competitive bidding process required by JCC 3.04. Consult with County Counsel.

Mark Wunsch, Commissioner

Kelly Simmelink, Commissioner

Wayne Fording, Commission Chair

Attest:

Lyndsay Hessel, Assistant



Axcyl Hickman
 Jefferson County Buildings and Grounds
 (541) 977-7067
Axcyl.hickman@jeffersoncountyor.gov

4/9/24

RE: Jefferson County Intercom System Headend Upgrade

Axcyl,

I enjoyed touring your jail this past month. Jefferson County has a well designed facility and the previous electronics contractor installed a good system. During our discussions you requested a quote to upgrade your Harding DXI intercom system to a modern Harding DXL intercom system. Your intercom system is starting to fail and the Harding DXL system is no longer manufactured. Parts for the DXL system are becoming hard to find and will soon be only found at sources like e-Bay. Your system should be replaced before additional components fail.

Quote Inclusions:

- 1) New Harding Digital Communication Controller (DCC) and four Digital Communication Expanders (DCE). You will have a total of 160 audio channels.
- 2) (2) New Harding VOIP master stations.
- 3) New interface cables between your existing Harding Quick Connect Boards (QCB's) and the new DXL system.
- 4) Installation and testing of the new intercom devices.
- 5) All travel and per diem is included.

Total: \$ 67,149.00 plus tax.

Quote Exclusions:

- 1) This quote does not include replacement of non-intercom equipment. Items such as programmable logic controllers, touchscreens, touchscreen computers, door control power supplies, terminal blocks, relays, and breakers will be re-used.
- 2) This quote does not include replacement of intercom stations or ceiling speakers. All existing intercom stations and ceiling speakers will be re-used.

**PNW Integration LLC
 PO Box 994, Airway Heights, WA 99001
 (509) 818-4393**

- 3) This quote does not include installation or troubleshooting of existing field devices. This would include intercom speakers, intercom call buttons, door position indicators, and door strikes. PNW would be happy to help troubleshoot or repair malfunctioning field devices at an additional cost.

Note: This quote is good for 30 days. Unfortunately, we are seeing price increases quarterly from some of our manufactures.

Please let me know if you have any questions,

Thank you,

John Watterson

PNW Integration LLC

509-818-4393

**TERMS AND CONDITIONS OF SALE
(CONTRACT SALES)**

1. **REMITTANCES** All invoices shall be due and payable upon receipt in United States currency, free of exchange, collection, or any other charges, or as otherwise agreed upon and set forth in writing by PNW Integration LLC. (hereinafter called "Seller"). The Customer, if so requested agrees to furnish Seller with all information including financial statements, necessary to make a proper credit appraisal. Refusal to supply such information may cause this proposal to be withdrawn. Terms of payment originally granted are subject to the approval of continued credit status. Prices are subject to correction for error.
2. **PROPOSALS** Proposals are based upon straight-time labor. Any request by the Customer for overtime work shall be considered an extra. This Proposal expires 30 days after its date, subject to the provisions of the first sentence of the paragraph below entitled "Acceptance of Terms".
3. **PROGRESS PAYMENTS** Seller reserves the right to invoice Customer monthly as the work progresses for all materials delivered to the job site or to an off-site facility and for all work performed on-site and off-site. Engineering, drafting and other mobilization costs incurred prior to installation shall be included in Seller's initial invoice and be equal to fifteen percent (15%) of the contract price. Invoices are due upon receipt by Customer. If the Customer becomes overdue in any progress payment, Seller shall be entitled to suspend work, shall be entitled to interest at the annual rate of 18% or the maximum permitted by the State of Washington and also to avail itself of any other legal remedies. Seller shall also be entitled to interest on all amounts retained by Customer from progress payments or otherwise Customer agrees that he will pay and/or reimburse Seller for any and all reasonable attorney's fees which are incurred by Seller in the collection of amounts due and payable hereunder.
4. **CANCELLATION AND SUSPENSION** Any contract resulting from this proposal is subject to cancellation or instructions to suspend work by the Customer only upon agreement to pay Seller adjustment charge.
5. **TAXES** The amount of any future sales, use, occupancy, excise, or other tax, federal, state, or local which Seller hereafter shall be obligated legally to pay, either on its own behalf or on behalf of the Customer or otherwise, with respect to the material covered by this proposal shall be added to such prices and paid by the Customer.
6. **LOSS DAMAGE OR DELAY** Seller shall not be liable for any loss, damage, or delay occasioned by any cause beyond Seller's control, including but not limited to governmental actions or orders, embargoes, strikes, differences with workmen, fires, floods, accidents, or transportation delays. **IN NO EVENT SHALL SELLER BE LIABLE FOR ANY CONSEQUENTIAL OR SPECIAL DAMAGES.**
7. **WARRANTY** Seller warrants that the equipment manufactured and services furnished by it and covered by this proposal are free from defects in material and workmanship under normal use and service and without charge, equipment to be so defective in material or workmanship will be repaired or replaced, if written notice of failure is received by Seller within one (1) year after date of installation, provided said equipment has been operated in accordance with Seller's instructions and provided such defects are not due to abuse, fire or decomposition by chemical or galvanic action. **THIS EXPRESS WARRANTY IS IN LIEU OF AND EXCLUDES ALL OTHER WARRANTIES, GUARANTEES, OR REPRESENTATIONS, EXPRESS OR IMPLIED. THERE ARE NOT IMPLIED WARRANTIES OR MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE.** Seller assumes no responsibility of repairs made on Seller's equipment unless done by Seller's authorized personnel, or by written authority from Seller. Seller makes no guarantee with respect to material not manufactured by it.

8. **PURCHASER'S REMEDIES** The Customer's remedies with respect to equipment found to be defective in material or workmanship shall be limited exclusively to the right or repair or replacement of such defective equipment. IN NO EVENT SHALL SELLER BE LIABLE FOR CLAIMS (BASED UPON BREACH OR IMPLIED WARRANTY) FOR ANY OTHER DAMAGES, WHETHER DIRECT, IMMEDIATE, FORESEEABLE, CONSEQUENTIAL, OR SPECIAL OR FOR ANY EXPENSES INCURRED BY REASON OF THE USE OR MISUSE OF EQUIPMENT WHICH DOES OR DOES NOT CONFORM TO THE TERMS AND CONDITIONS OF ANY CONTRACT RESULTING FROM THIS PROPOSAL.
9. **PATENT INFRINGEMENT** Seller will hold its Customer and the Owner harmless from infringement of any United States patent covering equipment of its manufacture. This, of necessity, is limited to the equipment per se and cannot be extended to applications of such equipment in a system, except in writing by an officer of Seller. The Customer and Owner shall advise Seller immediately in the event any claims of infringement are brought to their attention.
10. **GOVERNING LAW** Any contract resulting from this proposal shall be governed by, construed, and enforced in accordance with the laws of the State of Oregon.
11. **CERTIFICATION** The person whose signature appears on the fact side hereof hereby certifies that, to his best knowledge and belief, the annexed bid is not the result of any agreement, arrangement or understanding between the Seller and any other manufacturer or Seller of security systems and that the prices, terms or conditions thereof have not been communicated by or on behalf of the Seller to any such person and will not be communicated to any such person prior to the official opening of said bid.
12. **ACCEPTANCE OF TERMS** This proposal shall become a binding contract between the Customer and Seller when accepted in writing by the Customer and when subsequently approved in writing hereon by PNW Integration LLC. or by our written acceptance of your purchase order by PNW Integration LLC. Such acceptance shall be with the mutual understanding that the terms and conditions of this proposal are a part thereof with the same effect as though signed by both parties named herein and shall prevail over any inconsistent provision of said order. No waiver, alteration, or modification of the terms and conditions on this and the face side hereof shall be binding unless in writing and signed by and authorized representative of PNW Integration LLC.



Jefferson County Oregon Adult Jail

Intercom Upgrade

October 9, 2023

Attn. Sheriff Jason Pollock

Attn. Axcyl Hickman

SUMMARY: Accurate Electric Unlimited (AEU) is an Oregon electrical contractor that designs, builds, and services correctional security electronic systems in the Pacific Northwest. AEU offers an integrated system based on Harding Instruments DXL architecture and components, to replace the existing intercom system. The existing legacy intercom system is analog and is integrated to the existing touchscreen HMI control system.

1. This proposal would replace the existing intercom system and the existing master station (one total.)
2. Proposal anticipates re-use of the legacy intercom wiring between head-end and field stations¹ or speakers, and re-use of the existing field stations and speakers.

COORDINATED SCOPE:

AEU will provide the equipment, software, licenses, integration, and execution for replacing the legacy intercom system. Integration of the new intercom system with the new HMI system under construction is included to duplicate existing intercom functions.

Scope of Supply by AEU

- Submittals for equipment to be provided.
- Re-use of all existing intercom field stations and speakers
- Reuse existing field wiring.
- Provide new Harding Instrument head-end equipment.
- Provide software and programming required for a system duplicating existing intercom functions.
- Project management and job foreman.
- As-built drawings, schedules, and test reports.
- Electrical permit.

¹ Assumes the existing wiring is suitable for reuse, subject to field inspection and test. Repair of faults in existing field wiring, if any exist, is not included in this proposal.

CLARIFICATIONS

1. This proposal is based on a maximum device count of 127 intercom stations and speakers, maintaining existing paging zones, no integration with telephone systems, and no audio recording.
2. No troubleshooting or repair of existing intercom wiring or stations is included in this cost proposal.

WARRANTY

Material and workmanship under this proposal is provided with a 1-year warranty.

SCHEDULE

AEU will provide a project schedule in CPM format with milestones for engineering, permits, material deliveries, installation, and startup.

COST

The above is offered for the sum of \$158,529.00

Escalation-

This proposal is conditioned upon the ability to complete the project offered at present prices for materials and equipment. If AEU is unable to complete the above-described project without significant price increases of current prices for materials and equipment, the contract sum shall be equitably adjusted to compensate for increased costs. A change in price of an item of material or equipment will be considered significant when the price increases 15% between the date of this proposal and the date of the applicable work.

This proposal is subject to the execution of a mutually negotiated contract and project schedule acceptable to Accurate Electric Unlimited, to which this proposal will be attached as an exhibit.

This project proposal is valid for **30 days** from the date of this proposal.

John Longtin,
Estimator

Accurate Electric Unlimited

Attachments: None

If you accept this proposal and authorize work to begin, please sign, date and email or fax to 360-567-3320 for countersignature.

Signature of authorized representative for the buyer:

Printed Name:

Date:

PO #:



MicroComm



DIGITAL INTERCOM SYSTEMS



MicroComm DXL digital intercom systems are specifically designed to meet the rigorous demands of correctional, industrial, and high security applications. Proven performance and reliability in a large number of facilities throughout North America makes MicroComm the number one choice of design professionals, system contractors, and facility owners.

MicroComm digital technology provides a high level of performance and a large feature set at a competitive price. A flexible, distributed architecture reduces wiring and minimizes the cost of installation. MicroComm systems are ideally suited for adding functionality and flexibility when retrofitting relay switched intercom systems.

Clear, crisp and intelligible communications are coupled with functions such as audio level alarm detection and discrete audio monitoring to provide a powerful communications system. A software-based configuration ensures that a MicroComm system is flexible enough to meet future operational needs.

Rugged construction, fault tolerant design, and comprehensive diagnostics make a MicroComm system easy to install and maintain. Modular construction simplifies the coordination of phased construction and facility renovations.

Key Benefits

Clear, crisp audio is the hallmark of a MicroComm system. Excellent speech quality reduces operator stress and minimizes safety concerns. Individual level adjustments and digital filters help to balance a system and compensate for varying room acoustics.

MicroComm systems are reliable and require low maintenance. Digital switching eliminates the use of relays and their corresponding reliability issues. MicroComm systems are software configurable, making implementation of changes or additions straight forward. Extensive diagnostics provide you with the tools to quickly identify a problem. The overall result is a system with low ongoing maintenance costs.

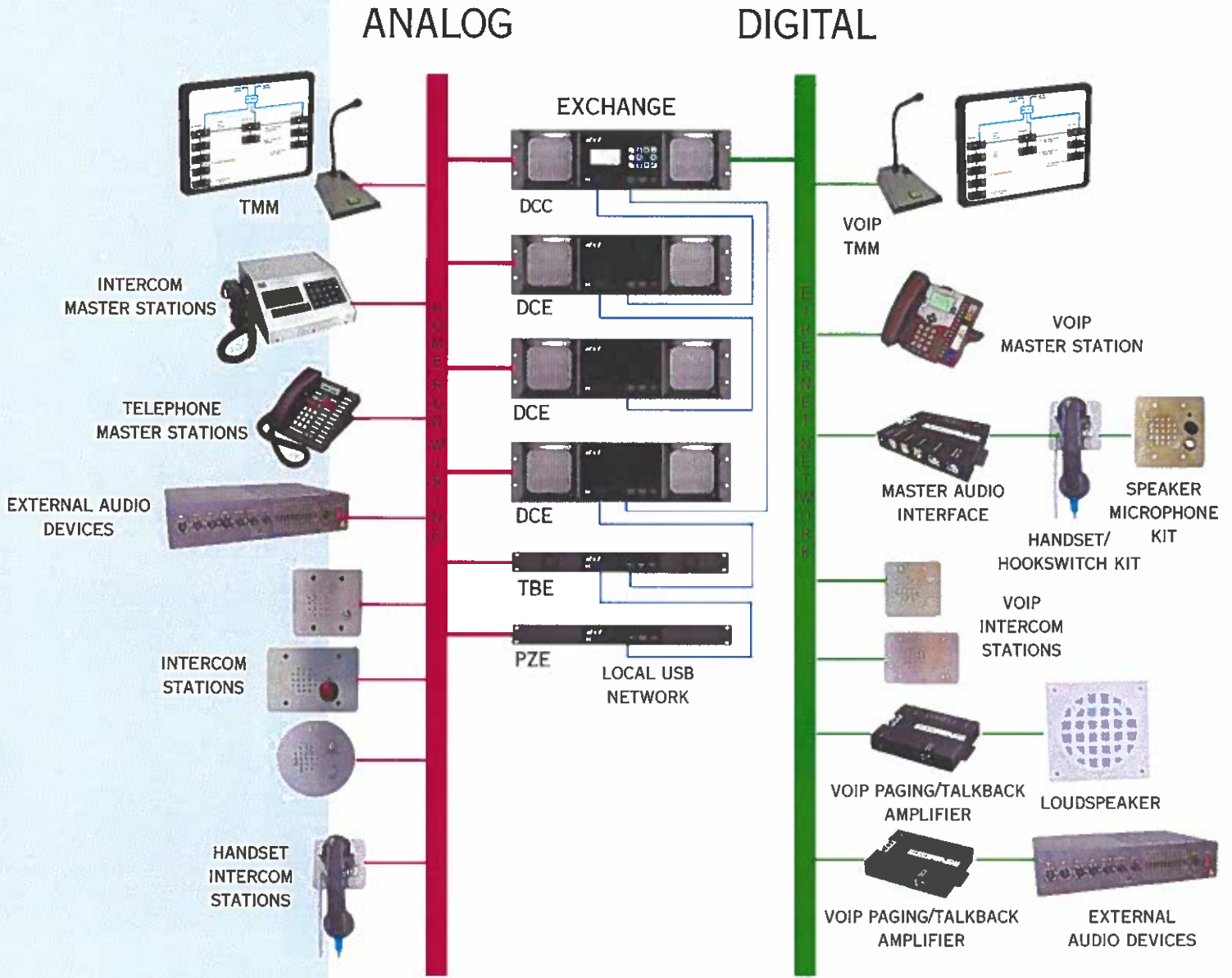
A single pair of wires multiplex audio and switch closure information from a station. The reduced number of cables means lower installation costs. Fiber optic trunking allows the system to be distributed across several buildings without copper wire connections providing protection from potential lightning damage.

Configuration software allows the system operation to be changed for different times of the week and different times of the day. Modular construction provide the option to easily expand the system at a future date.



MICROCOMM DXL

MicroComm DXL digital intercom system has been designed to be cost effective for applications in facilities that range from small jails to large distributed complexes with thousands of intercom stations and dozens of master stations.



DXL SYSTEM CAPACITIES

	PER DCC/DCE	PER EXCHANGE	PER SYSTEM
ANALOG MASTERS	2	10	800
VOIP MASTER STATIONS	13	13	1,040
ANALOG INTERCOM STATIONS	32	160	12,800
VOIP INTERCOM STATION	200	200	16,000
FULL DUPLEX HANDSETS	16	80	6,400
ANALOG AUDIO LINE INPUTS/OUTPUTS	34	170	13,600
VOIP AUDIO LINE INPUTS/OUTPUTS	13	213	17,040

*NOTE: STATED CAPACITIES ARE THE MAXIMUMS FOR EACH TYPE. DEVICE CAPACITIES ARE MUTALLY EXCLUSIVE.

KEY FEATURES



OPERATION

- Simple touch screen terminal command interface**
- Full system control through host computer**
- Individual volume settings for each intercom station**
- Multiple master station groups**
- Alphanumeric descriptions for all devices**
- Text labeled master station menu keys**
- Multiple priority levels for all devices**
- Unit unmanned and timeout call forwarding**

ARCHITECTURE

- Flexible, distributed exchange architecture**
- Digital audio signal processing and switching**
- Multiplexed audio and data trunks**
- Fiber optic trunk options**
- Reduced station wiring**
- Wide variety of intercom and master stations**
- Specialty intercom stations available**
- Audio interfaces to external devices**
- Telephone set interfaces**
- Telephone line interfaces**
- Two-way radio interfaces**
- Supervised contact monitoring**
- Solid state and relay output control**

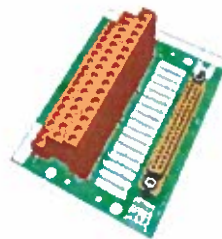
OPERATING FEATURES

- Clear, crisp audio for superior intelligibility**
- Zero call-blocking architecture**
- Programmable call routing**
- Station audio monitoring – sequential and simultaneous**
- Audio level alarm detection with time controlled parameters**
- Video visitation intercom functions**
- Multiple group call and public address zones**
- Multiple program channel distribution to stations and paging zones**
- Call and program switch disabling**
- Call announce and call assurance tones**
- LED connect, monitor and call assurance indication**
- Programmable signal tones**
- Pre-recorded announcement distribution**
- Event response programming**
- Supervised contact input point monitoring**
- Solid state and relay output control**
- Multi-level password control**
- Unlimited size of paging and program distribution zones**



RELIABILITY AND MAINTENANCE

- Rugged, reliable, fault tolerant construction**
- Redundancy options for key components**
- Hot swappable components**
- Comprehensive fault detection, and diagnostics**
- Built-in troubleshooting features**
- On-line factory support and upgrades**
- Activity logging**



WHY CHOOSE A MICROCOMM DXL SYSTEM?

- **Digital Signalling Processing Provides Superior Audio Clarity**
 - Gain Settings and audio filters can be configured on a per station basis
 - Reduced stress
 - Reduces chance of operator errors
- **Zero Call Blocking Architecture**
 - Every station is afforded its own 1W audio amplifier
 - Audio is routed system wide in the digital realm – no relays
 - Allows for simultaneous communication for all operators
- **Field Devices are Continuously Monitored**
 - MicroComm 2-wire system, (400-series only) provides line supervision to each station to annunciate open and/or shorts
 - MicroComm Voice over Internet Protocol (VoIP), (600 series only) “ping” all field devices
 - Reports system faults when a station is off-line
- **400-Series 2-Wire Systems.**
 - Stations include a Microphone Pre-amplifier that improves audio quality and substantially reduces crosstalk.
 - Reduced equipment and installation costs
- **300-Series 4-wire Systems.**
 - Allows for the re-use of existing intercom stations in most cases
 - Reduces system upgrade cost
- **Systems Can Utilize a Mixture of 2-Wire, 4-Wire, and VoIP Field Devices**
 - Equipment adapts to every facility’s unique requirements
 - Provides for a least cost solution
- **One Time Facility Software Site Licence**
 - Provides free software upgrades for the life of the product
 - Provides free telephone and on-line support of software and hardware
 - No annual software fees
- **Backed by a Company with over 25-Years of Industry Experience**
 - We are a forward thinking company that utilizes the latest in technology
 - Products are developed with a very long life cycle in mind
 - New product generations provide backward compatibility with older generations
 - Custom Software and Hardware can be developed to Meet Special Architectural and Engineering Requirements.



Design and Manufacturing Excellence

9564 Yellowhead Trail NW
Edmonton, AB, T5G OW4
sales@harding.ca



Tel 780.462.7100
Toll Free 866.462.7100
www.harding.ca

AGENDA ITEM COVERSHEET

Admin. Session
 Action Item

Consent Agenda
 Report/Request

Public Hearing
 Other/Announcements

Agenda Item Title (Do not put in all-caps):

Salary Order to hire Michelle Lima as the WIC Certifier 1

Department: Public Health **Date Submitted:** 5/17/2024

Contact Person: Michael Baker/Karla Hood **Phone:** 541-475-4456

Effective Dates of Contract/Grant/ Proposal: Upon Signature

Amount of Contract/Grant/Proposal: _____ **Requested Agenda Date:** 5/22/2024

Reviewed By: (Signature and Date Required) **Director/Elected Official:** _____

Finance Director: _____

County Counsel: _____

CAO: _____

AGENDA ITEM BRIEF DESCRIPTION:

Salary order to hire Michelle Lima as the WIC Certifier I, Grade 14 Step 7.

BACKGROUND/SUMMARY STATEMENT:

Recommended for approval by Michael Baker, PH Director

RECOMMENDATION: (i.e., Discussion, Discussion/Action, Introduction, Presentation, or Information)

Discuss and move to approve

REQUESTED ACTION: (Exact action requested of Commissioners in the form of a motion)

Motion to sign and approve

ATTACHMENTS: Original Document

POST ACTION INSTRUCTIONS: (Fully executed originals will be retained for the official record)

Please return a signed/numbered document to Karla at Public Health.

BEFORE THE BOARD OF THE COUNTY COMMISSIONERS
FOR THE COUNTY OF JEFFERSON

IN THE MATTER OF SETTING THE }
COMPENSATION OF AN EMPLOYEE } SALARY ORDER NO. _____

WHEREAS, a department Director has informed the Board of Commissioners of the need to employ an individual and set the compensation of said employee within that Department, and

WHEREAS, pursuant to ORS 204.116, the Board of Commissioners sets salaries and authorizes the employment of personnel.

NOW, THEREFORE, IT IS HEREBY ORDERED THAT the following person be employed by Jefferson County, and the Board of Commissioners incorporate with this Order the particular details relevant to the employment of this person as set forth below:

Employee Name: Michelle Lima Offer Date: 05/16/2024 Start Date: 06/03/2024
Position: WIC Certifier I Department: Public Health Grade: 14/C Step: 7
Wages: Per Hour: \$21.99 Per Month: \$3,826.26 Annual: \$45,905.11 Hours per Week: 40
Leave Benefits (hours per month): Vacation: 8 Sick: 8 Admin: N/A Wage Matrix: (A/B) B
Probation Period: 9 months Benefits Group: SW Residency Required: (Yes/No) No

Other Benefits or conditions not stated above:

Employee pays PERS IAP (currently 6%) contribution after applicable 6-month waiting period.

This position IS or IS NOT exempt from overtime and/or compensatory time-off (pick one). A management or supervisory position is exempt from overtime and may be required to work more hours than specified as a condition of employment and will not be compensated for those extra hours.

I, _____, accept the above tentative job offer terms and conditions of employment. I understand that this offer of employment constitutes the entire employment offer made by Jefferson County and that this job offer is not final until the Board of Commissioners approves this order. In accepting the offer of employment, I certify my understanding that employment will be on an at-will basis.

Employee Signature: _____ Date: _____

APPROVED, ADOPTED, AND ORDERED this _____ day of _____, _____

ATTEST: BOARD OF COMMISSIONERS
Department Director: _____ Commissioner, Chair: _____
Finance Director: _____ Commissioner: _____
County Administrative Officer: _____ Commissioner: _____

PERS ENROLLMENT DATES: QUALIFYING _____ START _____

GL BUDGET LINE ITEM: _____ - 510 - _____ ANNIVERSARY DATE: _____

FIRST AMENDMENT

INTERGOVERNMENTAL AGREEMENT

Between

CONFEDERATED TRIBES OF WARM SPRINGS

And

JEFFERSON COUNTY

For Detention of Adults In Custody

This is the first amendment ("First Amendment") to the intergovernmental agreement ("Agreement") between Jefferson County, Oregon, a political subdivision of the State of Oregon, acting through the Jefferson County Sheriff's Office ("JCSO"), and the Confederated Tribes of the Warm Springs Reservation of Oregon, a sovereign and federally recognized Indian tribe ("Warm Springs") (collectively, "Parties"), effective June 22, 2023. This First Amendment is entered in accordance with Section VI.D of the Agreement, which provides that it may be modified or amended by the written agreement of the Parties. The Parties hereby agree as follows.

1. **Effective Date.** This Amendment shall become effective on the date it is fully executed by the Parties.
2. **Amendments to Agreement.** The Parties agree to amend the Agreement to increase the number of beds dedicated to Warm Springs Adults in Custody (AICs) from ten beds to fifteen beds, and to increase the Base Cost for each AIC from \$120.00 per day to \$132.00 per day. Accordingly, the Parties make the following amendments, with ~~strikethroughs~~ representing deleted text, and underlining representing new text:
 - a. Section I.C of the Agreement is amended to read:

JCSO is willing to make ~~ten~~ fifteen bed spaces at the Facility available to Warm Springs in accordance with this Agreement.
 - b. Section II.A(1) is amended to read:

Number of AICs. Warm Springs will house up to ~~ten~~ fifteen AICs at the Facility; JCSO guarantees that space will be available throughout the duration of this Agreement for ~~ten~~ fifteen AICs from Warm Springs, although at times Warm Springs will may have fewer AICs housed at the Facility.
 - c. Section III.A(1) is amended to read:

Base Cost. From the effective date of this Agreement through December 31, 2023, the base cost to Warm Springs shall be ~~\$120.00~~ \$132.00 per day for each Warm Springs AIC
3. **Counterparts.** This Amendment may be executed in two or more counterparts (by facsimile or otherwise) each of which is an original and all of which when taken

together are deemed one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart.

- 4. **Original Agreement.** Except as expressly amended above, all other terms and conditions of the original Agreement are still in full force and effect. Both Parties, certify that the representations, warranties and certifications in the original Agreement are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.
- 5. **Electronic Signatures.** The Parties agree that the signatures showing on PDF copies of the Agreement and this Amendment, submitted or exchanged via email are valid electronic signatures and bind the signing Party and are intended to be and can be relied upon by the Parties. Both Parties reserve the right at any time to require the submission of hard copy originals of any documents, if any exist.

IN WITNESS WHEREOF, the Parties have hereto caused this First Amendment to the Agreement to be executed by their duly authorized officers as of the date below.

THE CONFEDERATED TRIBES OF WARM SPRINGS

Nancy Seyler,
General Manager, Branch of Public Safety

Date

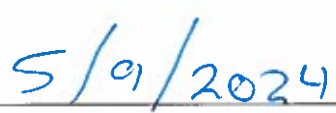
Robert Brunoe,
Secretary-Treasurer/CEO

Date

JEFFERSON COUNTY, OREGON



Jason Pollock, Sheriff



Date

JEFFERSON COUNTY BOARD OF COMMISSIONERS

Wayne Fording, Chair

Date

Kelly Simmelink, Commissioner

Date

Mark Wunsch, Commissioner

Date



BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF JEFFERSON

IN THE MATTER OF SETTING THE COMPENSATION OF EMPLOYEES} SALARY ORDER NO. _____

DEPARTMENT: Sheriff's EMPLOYEE: Mitch Turner

REASON: Recieved intermediate Certificate. Step 6 to 7.

THE JEFFERSON COUNTY BOARD OF COMMISSIONERS HEREBY ORDERS THE REQUESTED SALARY CHANGE EFFECTIVE: 5-7-2024

SALARY CHANGE

Table with 3 columns: DESCRIPTION, CURRENT, REQUEST. Rows include Hourly Rate, Monthly Wage, Grade, Step, Salary Matrix/PERS class, Benefit Group, and Applicable Benefits/Other Terms.

Approved this _____ day of _____, 20____.

ATTEST

BOARD OF COMMISSIONERS

County Administrative Officer

Commission, Chair

Department Director/Elected Official

Commissioner

Finance Director

Commissioner

AGENDA ITEM COVERSHEET

Admin. Session
 Action Item

Consent Agenda
 Report/Request

Public Hearing
 Other/Announcements

Agenda Item Title (Do not put in all-caps):

2024-25 CAFFA Grant Application (A&T Grant) Amendment

Department: Finance **Date Submitted:** _____

Contact Person: Gabriel Soliz **Phone:** 541-325-5024

Effective Dates of Contract/Grant/ Proposal: 7/1/2024 - 6/30/2025

Amount of Contract/Grant/Proposal: _____ **Requested Agenda Date:** 05/22/2024

Reviewed By: (Signature and Date Required) **Director/Elected Official:** _____

Finance Director: _____

County Counsel: _____

CAO: _____

AGENDA ITEM BRIEF DESCRIPTION:

2024-25 CAFFA Grant Submission Amendment

BACKGROUND/SUMMARY STATEMENT:

Amendment to the annual submission of CAFFA Grant for Assessment & Taxation funding. The amendment is requested to correct missing IT expenses on Form 7 that were included in Form 3 on the original submission. The 2024-25 amended application reflects an overall increase of \$171,303 over fiscal year 2023-24, with a total appropriation of \$1,784,179 for Assessment and Taxation expenditures.

RECOMMENDATION: (i.e., Discussion, Discussion/Action, Introduction, Presentation, or Information)

Motion to approve

REQUESTED ACTION: (Exact action requested of Commissioners in the form of a motion)

Motion to Approve the 2024-25 CAFFA Grant Application as Amended and Authorize the Chair to sign the Grant Application Resolution.

ATTACHMENTS:

POST ACTION INSTRUCTIONS: (Fully executed originals will be retained for the official record)



Form 1 Grant Application Staffing

2024-2025

	Column 1 Approved FTE current year (2023-24)	Column 2 Budgeted FTE coming year (2024-25)	Column 3 Change (Column 2 less Column 1)
County <u>JEFFERSON</u>			
A. Assessment administration			
Assessor, deputy, etc.	1.00	1.00	0.00
Assmt. support staff, deed clerks and data entry staff	0.80	0.80	0.00
Total assessment administration staff	1.80	1.80	0.00
B. Valuation and appraisal staff			
Chief appraisers/appraiser supervisor	0.60	0.60	0.00
Lead appraisers	0.00	0.00	0.00
Residential appraisers	2.50	2.50	0.00
Commercial/industrial appraisers	0.30	0.30	0.00
Farm/forest/rural appraisers.....	0.15	0.15	0.00
Manufactured structure/floating structure appraisers	0.15	0.15	0.00
Personal property appraisers.....	0.05	0.05	0.00
Personal property clerks.....	0.20	0.20	0.00
Sales data analyst	0.30	0.30	0.00
Data gatherers and appraisal techs.....	0.05	0.05	0.00
Total valuation and appraisal staff	4.30	4.30	0.00
C. Board of Property Tax Appeals (BoPTA)	0.10	0.10	0.00
D. Tax collection and distribution administration			
Administration, deputy, etc.....	0.80	1.00	0.20
Support and collection	1.30	1.90	0.60
Tax distribution	0.20	0.30	0.10
Foreclosure and garnishment.....	0.20	0.30	0.10
Total tax collection and distribution	2.50	3.50	1.00
E. Cartography and GIS administration			
Cartographic/GIS supervisor.....	1.00	0.50	(0.50)
Leadcartographers	0.00	0.00	0.00
Cartographers.....	0.60	0.60	0.00
GIS specialists.....	0.40	0.40	0.00
Total cartographic and GIS staff	2.00	1.50	(0.50)
F. Dedicated IT services for A&T	0.00	0.00	0.00
G. Total assessment and taxation staffing	10.70	11.20	0.50



Form 2 Explanation of Staffing Issues

2024-2025

County JEFFERSON

In this section, explain any difference between approved staffing for the current year and staffing for the budgeted year. Explain why any funded positions were unfilled for the current year. Use this form to describe the intended use of nonpermanent workers (temporary help, project temporaries, and contractors) by A&T function, along with their cost. Note any special or unique aspects regarding who accomplishes the work and how they accomplish it related to Forms 4, 5, and 6. For example, if you use staff to perform personal property functions, other than those reported on Form 1, Section B, note that here and include the FTE.

Assessor:

In fiscal year 2023-24, maintaining staffing levels continues to be a top priority. We onboarded two new staff field appraisers, both in need of training from the ground up. We also hired a new GIS / cartography technician, who came with experience in GIS and mapping. Mid-year we lost our assessment clerk, but a long time staff field appraiser made a decision to make a career direction change, and applied for that position. This left an opening for a field appraiser position, which we filled with an individual experienced in both mass appraisal and fee appraisal practices. We may have opportunity for utilization of temporary help in the form of summer temp workers, which we may use for many rainy-day projects and the like.

We look to maintain budgeted FTE totals the same as last year while we work to train new, and existing, staff in their new capacities.

Tax Collection:

In fiscal year 2023-24 the Tax Collection department experienced significant turnover. The County is working diligently to fill each position and stabilize the department. In the 2024-25 fiscal year budget, the County has budgeted for the addition of 1.0 FTE in the Tax Collection department. This position will support work as outlined in Form 5.



Form 3 General Comments

2024-2025

County JEFFERSON

Use this form to describe any issue in your budget that needs further clarification. Examples include significant changes on Form 7, purchase of a new data processing system, salary increases, new car purchases, personnel services, costs for mapping, etc. You can also use this form to document any miscellaneous comments about this grant application.

ASSESSMENT & ADMINISTRATION

Operating Expenses

Personnel Services

The total for assessment administration is 1.80 FTE, and personnel expenses include salaries, benefits, and taxes for a total of \$194,643.00.

Materials and services

The total for this box is determined by taking 30 percent (1.8 FTE of 6.0 FTE) of the total materials and services in the Assessor's budget plus a determined percentage of expenditures paid from the general fund but are incurred by the assessor's office. The general fund appropriations are listed in the non-Departmental budget, are based on a total county FTE of 150.0, and are rounded to the whole dollar.

1. Postage (101-199-520-3220): $6.0 \text{ FTE} / 150.0 \text{ FTE} = .040 * \$20,000 = \$800 * .30 = \240
 2. Insurance (101-199-520-3501): $6.0 \text{ FTE} / 150.0 \text{ FTE} = .040 * \$302,254 = \$12,090 * .30 = \$3,627$
 3. Software Maintenance (101-199-520-2227) - Annual cost of tax/assessment software is \$73,448: $\$73,448 / 2$ (cost split by assessor and tax) = $\$36,724 * .30 = \$11,017$
 4. Copy Machine (101-199-520-2111) - This cost is based on a total of 19.0 FTE because it is in the tax/assessment building, where 19 employees utilize it:
 - a. $6.0 \text{ FTE} / 19.0 \text{ FTE} = .315 * \$10,000 = \$3,157 * .30 = \947
 5. Assessment Admin Materials & Services: $\$58,950 * .30 = \$17,685$
- Total costs for this box: $\$240 + \$3,627 + \$11,017 + \$947 + \$17,685 = \$33,516$

Transportation

1. Appropriations for carpool and mileage, \$1,140.

VALUATION

Operating Expenses

Personnel Services

The total for valuation and appraisal staff is 4.30 FTE, and personnel expenses include salaries, benefits, and taxes for a total of \$464,980.

Materials and services

The total for this box is determined by taking 71.67% (4.3 FTE of 6.0 FTE) of the total materials and services in the Assessor's budget plus a determined percentage of costs that are paid for from the general fund but are incurred by the assessor's office. The general fund costs are listed on the non-Departmental budget, are based on a total county FTE of 150.0, and are rounded to the whole dollar.

1. Postage (101-199-520-3220): $6.0 \text{ FTE} / 150.0 \text{ FTE} = .04 * \$20,000 = \$800 * .7167 = \573.33
2. Insurance (101-199-520-3501): $6.0 \text{ FTE} / 150.0 \text{ FTE} = .040 * \$302,254 = \$12,090.16 * .7167 = \$8,664.61$
3. Software Maintenance (101-199-520-2227) - Annual cost of tax/assessment software is \$73,448: $\$73,448 / 2$ (cost split by assessor and tax) = $\$36,724 * .7167 = \$26,318.87$
4. Copy Machine (101-199-520-2111) - This cost is based on a total of 19.0 FTE because it is in the tax/assessment building, where 19 employees utilize it:
 - a. $6.0 \text{ FTE} / 19.0 \text{ FTE} = .3158 * \$10,000 = \$3,157.89 * .7167 = \$2,263.16$
5. Summer Intern (101-199-520-3127) - The assessor's office utilizes a summer intern paid through a temp agency for valuation projects. This flat cost of \$3,000 to the assessor's office is paid through the general fund.

6. Valuation Materials & Services: $\$58,950 * .7167 = \$42,247.50$

Total costs for this box: $\$573.33 + \$8,664.61 + \$26,318.87 + \$2,263.16 + \$3,000 + \$42,247.50 =$

1. Appropriations for carpool and mileage, \$2,365.00

BOPTA

Operating Expenses

The BOPTA budget is based on the personnel costs of the county clerk at 0.1 FTE and the materials and services costs of the BOPTA budget page titled Board of Property Tax Appeal.

TAX COLLECTION & DISTRIBUTION

Operating Expenses

Personnel Services

The personnel services include County Counsel and Finance and Tax Collection FTE for a total of \$461,859.03. The County Counsel budget (101-101-510-1005) is included in the general services budget pages attached.

Materials and services

The total for this box is determined by taking 87.50% (3.5 FTE of 4.0 FTE) of the total materials and services in the Finance and Tax Collection budget plus a determined percentage of costs that are paid for from the general fund but are incurred by the tax collector's office. The general fund costs are listed on the non-Departmental budget, are based on a total county FTE of 150.0, and are rounded to the whole dollar. Those costs are as follows:

1. Postage (101-199-520-3220): $3.5 \text{ FTE} / 150.0 \text{ FTE} = .023 * \$20,000 = \$466$
 2. Insurance (101-199-520-3501): $3.5 \text{ FTE} / 150.0 \text{ FTE} = .023 * \$302,254 = \$7,052$.
 3. Software Maintenance (101-199-520-2227) - Annual cost of tax/assessment software is \$73,448: $\$73,448 / 2$ (cost split by assessor and tax) = $\$36,724 + \$1,700$ (Annual cost of tax payment processing software) = $\$38,424$
 4. Copy Machine (101-199-520-2111) - This cost is based on a total of 19.0 FTE because this machine is in the tax/assessment building, where 19 employees utilize it: $3.5 \text{ FTE} / 19.0 \text{ FTE} = .1842 * \$10,000 = \$1,842$
 5. Foreclosure Costs (101-199-520-2515) - This flat budgeted cost of \$7,500 to the tax collector's office for the performance of tax foreclosure procedures is paid through the general fund.
 6. Tax Collection Materials & Services: $\$61,700 * .8750 = \$53,987$
- Total costs for this box: $\$466 + \$7,052 + \$38,424 + \$1,842 + \$7,500 + \$53,987 = \$109,271$.

Transportation

1. Appropriations for carpool and mileage, \$2,400.

CARTOGRAPHY

Operating Expenses

Personnel Services

The total personnel includes 1.5 FTE annual salaries, taxes, and benefits. In prior years, the Cartography included 2.0 employees. However, the fiscal years 2023-2024 and 2024-2025 include a reduction in FTE personnel and an increase in contract services equivalent to .5 FTE.

Materials and services

The total for this box is determined by taking 100% (2.0 FTE of 2.0 FTE) of the total materials and services in the GIS budget plus a determined percentage of costs that are paid for from the general fund but are incurred by the cartographer's office. The general fund costs are listed on the non-Departmental budget, are based on a total county FTE of 150.0, and are rounded to the whole dollar. Those costs are as follows:

1. Postage (101-199-520-3220): $1.5 \text{ FTE} / 150.0 \text{ FTE} = .01 * \$20,000 = \$200$
2. Insurance (101-199-520-3501): $1.5 \text{ FTE} / 150.0 \text{ FTE} = .01 * \$302,254 = \$3,022$.
3. Copy Machine (101-199-520-2111) - This cost is based on a total of 19.0 FTE because it is in the tax/assessment building, where 19 employees utilize it.
 - a. $1.5 \text{ FTE} / 19.0 \text{ FTE} = .0789 * \$10,000 = \$789$.
4. GIS Materials & Services: \$115,409.

Total costs for this box: $\$200 + \$3,022 + \$789 + \$115,409 = \$119,420$.

DEDICATED IT SERVICES FOR AT&T

Materials and services

Jefferson County contracts with an external IT services company. The cost listed in line 2, column F is based on 10 percent of the total materials and services costs to the county, as shown on the County NT and Phone services budget page. The NT budget is \$617,590, and \$61,759, is 10 percent.

Form 7 - the .05 percent is used for indirect expenses.



Form 4 Valuation and Appraisal Resources

2024-2025

County <u>JEFFERSON</u>	Number of accounts by activity		Number of FTE by activity	
	Actual (2023-24)	Estimated (2024-25)	Actual (2023-24)	Estimated (2024-25)
Activities				
1. Real property exceptions, special assessments and exemptions				
New construction.....	484	500	2.05	2.05
Zone changes.....	1	3	0.04	0.05
Subdivisions, segregations, and consolidations..	112	130	0.10	0.10
Omitted properties	5	5	0.05	0.05
Special assessment qualification and disqualification	19	10	0.05	0.04
Exemptions.....	49	50	0.10	0.10
Subtotal.....	670	698	2.39	2.39
2. Appeals and assessor review				
Assessor review and stipulations	11	10	0.03	0.02
BOPTA	3	5	0.02	0.02
Department of Revenue.....	1	2	0.01	0.02
Magistrate Division of the Oregon Tax Court.....	0	0	0.00	0.00
Regular Division of the Oregon Tax Court	0	0	0.00	0.00
Subtotal.....	15	17	0.06	0.06
3. Real property valuation				
Physical reappraisal.....	627	1,020	1.40	1.45
Recalculation only—no appraisal review	12,119	11,726	0.05	0.05
Subtotal.....	12,746	12,746	1.45	1.50
4. Business personal property (returns mailed)	610	650	0.05	0.05
5. Ratio			0.20	0.20
6. Continuing education			0.05	0.05
7. Other valuation—appraisal activity			0.10	0.05
8. Total valuation and appraisal staff (FTE)			4.30	4.30



Form 5 Tax Collection and Distribution Work Activity

2024-2025

County JEFFERSON

**Number of accounts
by activity**

	Actual (2023-24)	Estimated (2024-25)
--	---------------------	------------------------

1. Number of accounts requiring roll corrections			
Business personal property	3		3
Personal property manufactured structures	0		2
Real property	17		15
2. Number of accounts requiring a refund			
Business personal property	1		2
Personal property manufactured structures	3		5
Real property	79		75
3. Number of delinquent tax notices sent			
Business personal property	93		100
Personal property manufactured structures	295		300
Real property	860		850
4. Number of foreclosure accounts processed			
Real property only	82		75
5. Number of accounts issued redemption notices			
Real property only	1		0
6. Number of warrants	44		50
7. Number of garnishments.....	0		0
8. Number of seizures	0		0
9. Number of bankruptcies.....	7		7
10. Number of accounts with an address change processed	4,126		3,700
11. How many second trimester statements do you mail?	1,737		
12. How many third trimester statements do you mail?	1,564		
13. Does the county contract for lock box service?.....		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
14. Does the county use in-house remittance processing?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
15. Is tax collecting combined with another county function?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

If yes, describe that function on Form 2.



Form 6 Assessment and Administrative Support and Cartography Work Activity

2024-2025

County JEFFERSON

Assessment and administrative support work activity		
	<u>Numbers by activity</u>	
	Actual (2023-24)	Estimated (2024-25)
1. Number of deeds worked	1,407	1,600

Cartography work activity		
	<u>Numbers by activity</u>	
	Actual (2023-24)	Estimated (2024-25)
1. Number of new tax lots	99	100
2. Number of lot line adjustments	10	15
3. Number of consolidations	9	10
4. Number of new maps	80	85
5. Number of tax code boundary changes	2	4



Form 7 Summary of Expenses

2024-2025

County JEFFERSON

Current operating expenses	A. Assessment Administration	B. Valuation	C. BOPTA	D. Tax Collection & Distribution	E. Cartography*	F. Dedicated IT services for A&T	Totals
1. Personnel services	194,643	464,980	14,050	461,859	151,882	0	1,287,414
2. Materials and services	33,517	83,067	550	107,436	119,420	61,759	405,749
3. Transportation	1,140	2,365	150	2,400	0	0	6,055
4. Total current operating expenses (Total direct expenses)	229,300	550,412	14,750	571,695	271,302	61,759	1,699,218

* Include approved grant funding for ORMAP

Indirect expenses

5. Total direct expenses (line 4)	1,699,218
6. If you use the 5 percent method to calculate your indirect expenses, enter 0.05 in this box.	0.05
Total indirect expenses (line 5 multiplied by line 6)	84,961
6A. If you use a percent amount approved by a federal granting agency to calculate your indirect expenses, enter that percentage in this box.....	0.00000
Total indirect expenses (line 6A multiplied by the direct expense amount for the category/categories that your certificate allows)	0
7. Total indirect expenses	84,961

Capital outlay

Assessment Administration	Valuation	BOPTA	Tax Collection & Distribution	Cartography	Data Processing Support (IT, AT)	Total capital outlay without regard to limitation
0	0	0	0	0	0	0
9. Total direct and indirect expenses (sum of lines 4 and 7)						
10. Direct and indirect expenses multiplied by 0.06						
11. The greater of line 10 or \$50,000.....						
12. Capital outlay (the lesser of line 8 or line 11)						
13. Total expenditures for CAFFA consideration (sum of lines 4, 7, and 12)						
						1,784,179
						107,051
						107,051
						0
						1,784,179

JEFFERSON COUNTY

Board of County Commissioners

66 S.E. "D" St. Suite 'A' • Madras, Oregon 97741 • Ph: (541) 475.2449 • Fax: (541) 475.4454



April 24, 2024

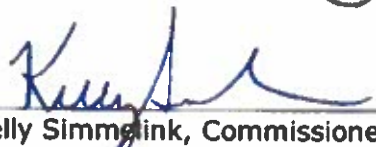
ELECTION OF DE MINIMIS INDIRECT COST RATE

As allowed by 2 CFR Chapter 1, Chapter 2, Part 200.414(f), Jefferson County hereby elects to charge a de minimis indirect cost rate of 10% of modified total direct costs on all Federal and State contracts effective July 1, 2024.

The 10% de minimis rate will be used consistently for all federal awards until such time as the County chooses to negotiate for a rate.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS


Wayne Fording, Commission Chair


Kelly Simmelink, Commissioner


Mark Wunsch, Commissioner

EMPLOYMENT AGREEMENT

This Agreement is entered into between Jefferson County, a political subdivision of the State of Oregon, by and through the Chair of the Board of County Commissioners, hereinafter "County", and Gabriel Soliz, hereinafter referred to as "Employee."

Section 1 Employment

For and in consideration of the salary and other benefits provided to Employee as hereafter more particularly described, Employee agrees to appointment as Finance Director, and to carry out all duties imposed by the Jefferson County Board of Commissioners and County Administrative Officer as set forth and contained in the job description for said position, attached hereto and by this reference incorporated herein, subject to modification by the Board in its discretion, and to such other duties as the Board may hereafter assign. This position reports directly to and is supervised by the Board of County Commissioners and the County Administrative Officer.

Section 2 Term of Agreement, Termination, Severance Pay

A. The term of this agreement shall commence on May 21, 2024 and shall continue in full force and effect thereafter until terminated by either party. The anniversary date for performance evaluations and computation of any salary step increases, if eligible, shall be June 1 of each calendar year. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Board of Commissioners and County Administrative Officer to terminate the services of Employee at any time and for any reason deemed appropriate and sufficient. Notwithstanding any other County policy or provision to the contrary, Employee shall at all times be terminable at will in the complete discretion of the Board of Commissioners or County Administrative Officer. Employee shall serve a twelve month probationary period.

B. Notice of Resignation. Employee is required to provide the County with 45 days advance written notice of intent to resign. Failure to provide such notice will result in forfeiture of accrued, but unused, vacation leave for which Employee will not receive payment upon termination of employment.

C. Severance Pay. If Employee is terminated by the County for any reason other than those set forth below, Employee shall be entitled to the equivalent of 2 months salary as severance pay in complete settlement of all claims against the County, but subject to other obligations set forth herein or as otherwise required by law for payment of unused vacation time or other accrued benefits. County shall have no obligation for severance pay in the event Employee is terminated for malfeasance in office or willful or wanton neglect of the duties and responsibilities assigned by the Board of Commissioners or County Administrative Officer; conviction of any crime that in the sole discretion of the Board of Commissioners and County Administrative Officer would reflect negatively upon Jefferson County; or violation of any ethical standard or policy imposed by the State of Oregon or Jefferson County; or failure to maintain residency requirements in Section 5.

Section 3 Compensation

A. Salary. For the position of Finance Director and Treasurer, County shall pay to Employee, and Employee hereby accepts as full payment for services rendered herein, compensation at the rate of Salary Grade 38, Step 7. In the event Employee is not serving as the Treasurer (elected, appointed or deputy Treasurer upon resignation of Treasurer), the rate for the position as Finance Director only shall be Salary Grade 36, Step 7. For participation in PERS, the Employee will pay the "employee share", currently 6% of salary to PERS, per Oregon statute.

B. Exempt Status. The salary shall be payable on a monthly basis at the same time and under the same conditions as other employees of Jefferson County are paid. This position is classified as "exempt" under the Fair Labor Standards Act (FLSA) and is exempt from all collective bargaining agreements.

Section 4 Benefits Generally

A. Except as otherwise provided herein, during the term of this contract, the fringe benefit provisions of the Jefferson County Personnel Policies and Procedures shall apply to Employee, including those pertaining to vacation, sick leave, retirement, medical and dental insurance, holidays and other fringe benefits as they now exist, or may be hereafter be amended in the manner as they would apply to other non-represented employees of Jefferson County; however, Employee shall not be entitled to Vacation Sell Back under Jefferson County Policy 310 and any policy governing vacation payout at termination that is inconsistent with this Agreement shall not apply.

B. Administrative Leave. The parties recognize that Employee must devote time outside of normal working hours to official business and the duties of the Administrative Supervisor position. For this reason, Employee shall receive 4 hours of administrative leave, to accrue on a monthly basis. Such administrative leave must be used within one year of its accrual or it is forfeited and in no circumstance shall the total accrued administrative leave exceed 48 hours. The County shall not be obligated to pay Employee for any unused administrative leave upon separation from employment with County. As Employee's position is classified exempt under the FLSA, Employee shall not be entitled to any other claim for compensation for any hours worked in excess of forty hours per week, except as provided in this Section.

Section 5 Residency Requirement

As a condition of employment, the Employee agrees to maintain residency within Jefferson County. Failure to maintain residency will result in forfeiture of accrued, but unused, vacation leave for which the Employee will not be paid upon termination of employment for any reason.

Section 6 Review

The Board of Commissioners and County Administrative Officer may review the performance of Employee at any interval in their discretion, preferably at least annually. Employee recognizes and agrees that notwithstanding any other provisions of this agreement, Employee is employed at

the pleasure of the Board of Commissioners and County Administrative Officer which has the right to terminate Employee at any time and for any reason in their sole discretion.

Section 7 Waiver or Modification

No waiver or modification of this Agreement or any part thereof shall be valid unless in writing and duly executed by the parties hereunder. No evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting this Agreement or the rights or obligations of the parties hereto, unless such waiver or modification is in writing and duly executed by the parties.

Section 8 Severability

If any provision or portion thereof contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of the Agreement or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

Section 9 Governing Law

This contract shall be construed and interpreted for all purposes as executed in the State of Oregon, and subject to the laws of the State of Oregon.

Section 10 Arbitration

Any dispute or claim that arises out of or that relates to this Agreement, or that relates to the breach of this Agreement, or that arises out of or that is based upon the employment relationship (including any wage claim, any claim for wrongful termination, or any claim based upon any statute, regulation, or law, including those dealing with employment discrimination, sexual harassment, civil rights, age, or disabilities), including tort claims (except a tort that is a "compensable injury" under Workers' Compensation Law), shall be resolved by arbitration in accordance with the then effective arbitration rules of (and by filing a claim with) Arbitration Service of Portland, Inc., and judgment upon the award rendered pursuant to such arbitration may be entered in any court having jurisdiction thereof. In the event arbitration is prohibited or unenforceable, Employee agrees to waive a jury trial for claims brought in court. **I acknowledge that I have received and read or have had the opportunity to read this arbitration agreement. I understand that this arbitration agreement requires that disputes that involve the matters subject to the agreement be submitted to mediation or arbitration pursuant to the arbitration agreement rather than to a judge and jury in court.**

Employee

Commission Chair

Date: _____

Date: _____

BEFORE THE BOARD OF COMMISSIONERS FOR THE STATE OF OREGON
FOR THE COUNTY OF JEFFERSON

IN THE MATTER OF APPOINTING A)
JEFFERSON COUNTY TAX COLLECTOR)
AND DEPUTY TAX COLLECTOR) ORDER NO. _____

WHEREAS, ORS 311.055 requires each county governing body to appoint a tax collector charged with the duty of collecting taxes assessed on real property; and

NOW THEREFORE, the Jefferson County Board of Commissioners hereby ORDERS, effective May 22, 2024, Gabriel Soliz appointed to the position of Tax Collector for Jefferson County, Oregon. Holly Orlandos shall serve as a deputy tax collector.

DATED this 22nd day of May, 2024.

JEFFERSON COUNTY BOARD OF COMMISSIONERS

Wayne Fording, Commission Chair

Kelly Simmelink, Commissioner

Mark Wunsch, Commissioner

BEFORE THE BOARD OF COMMISSIONERS FOR THE STATE OF OREGON
FOR THE COUNTY OF JEFFERSON

IN THE MATTER OF APPOINTING A)
CUSTODIAL OFFICER FOR FUNDS)
HELD BY JEFFERSON COUNTY) ORDER NO. _____

WHEREAS, the Custodial Officer for Jefferson County, as defined in ORS 294, has submitted notice of his intent to resign effective May 21, 2024; and

WHEREAS, the Jefferson County Board of Commissioners finds it in the County interest to appoint Gabriel Soliz, Finance Director, to serve as the Custodial Officer;

NOW THEREFORE, the Jefferson County Board of Commissioners hereby ORDERS, effective May 22, 2024, Gabriel Soliz hereby appointed to serve as the Custodial Officer for Jefferson County.

DATED this 22nd day of May, 2024.

JEFFERSON COUNTY BOARD OF COMMISSIONERS

Wayne Fording, Commission Chair

Kelly Simmelink, Commissioner

Mark Wunsch, Commissioner

BEFORE THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

IN THE MATTER OF ESTABLISHING INTERNAL)
CONTROLS, PERMITTED USES, INTERNAL AUDIT)
PROCEDURES FOR PETTY CASH FUND(S) AND) ORDER NO. _____
ESTABLISHING A NEW EFFECTIVE DATE FOR)
CERTAIN PETTY CASH AND CASH DRAWER FUNDS)

WHEREAS, management of petty cash poses risks for mismanagement and misappropriation of funds; and

WHEREAS, the County Commission finds it to be in the public interest that petty cash be managed in accordance with accepted standards of governmental accounting; and

WHEREAS, Oregon law imposes upon the County Finance Department and the County Commission responsibility for the proper administration of County funds.

NOW THEREFORE, the Jefferson County Commission hereby ORDERS that the following policy be adopted regarding the management of petty cash funds by all Departments in Jefferson County.

1. Petty cash funds shall be authorized by order of the County Commission in June of each year. A petty cash fund is defined as a fund from which monies are expended. A cash drawer used solely for making change shall not be defined as a petty cash fund. A cash drawer shall not be used in conjunction with or in place of a petty cash fund. The Commission shall specify in its order the beginning balance of petty cash funds and the custodial official of such fund.
2. Petty cash funds shall be expended as authorized by the custodial official. The custodial official shall submit to the County Finance Department, on the first business day of each month, a reconciliation showing all transactions in the petty cash fund including the starting balance of the fund, expenditures from the fund and the County related purpose of those expenditures, payments and reimbursements to the fund and the ending balance of the fund. For each expenditure, appropriate receipts shall be submitted indicating the County-related purpose of the expenditure and the person making such expenditure. The County Finance Department shall provide forms for use in reconciling petty cash funds.
3. In the event that a fund is over-expended, the custodial official shall be liable for personal restitution to the fund. Restitution may be made from the Department’s fund only upon official approval by the Jefferson County Board of Commissioners, and then only if the Commission finds that the owed restitution is not caused by the failure of the custodial official to exercise proper care, oversight and management of the petty cash fund. Any discrepancy in fund balance in the County’s favor shall be submitted to the Finance Department and identified as ‘fund overage’.
4. If, in the judgment of the County Finance Department Director, a fund is being mismanaged as evidenced by consistent overage or underage or because of improper expenditure of funds or for any other reason, the Finance Director may at his or her sole option terminate the Department’s petty cash fund. Alternatively, the Finance Director may revoke the privileges of the fund custodian and request that the County Commission designate a replacement custodian.
5. The Finance Director shall from time to time randomly audit petty cash funds without notice to the custodial official. The custodial official shall cooperate fully with the Finance Director in permitting examination of the fund and providing requested documentation.

6. The Finance Director will immediately report in writing to the Jefferson County Board of Commissioners over expenditures, lack of transaction support documentation and termination of any petty cash fund.
7. This policy shall be effective May 22, 2024, and the County Commission hereby confirms and authorizes the following Custodial Officials, and petty cash and cash drawer funds in the amounts specified:

Petty Cash

a) Sheriff	\$150.00	Custodial Official: Ana Meyers
b) Witness Fees (District Attorney)	\$500.00	Custodial Official: Connie Palin
c) Control Buy Money (Sheriff)	\$300.00	Custodial Official: Ana Meyers

Cash Drawer

a) Finance and Tax	\$1,000.00	Custodial Official: Gabriel Soliz
b) Assessor (Counter)	\$ 50.00	Custodial Official: Katrina Flande
c) Health	\$150.00	Custodial Official: Karla Hood
d) Sheriff	\$300.00	Custodial Official: Ana Meyers
e) Buildings & Grounds / Fair	\$200.00	Custodial Official: Shawna Mobley
g) Community Development	\$ 50.00	Custodial Official: Alison Vanek
h) Clerk	\$150.00	Custodial Official: Kate Zemke

Temporary Cash Drawer

a) Fairground Events	Up to \$10,000.00	Paid to: Jefferson County Fair Custodial Official: Bartley Platt
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Dated this 22nd day of May, 2024.

Wayne Fording, Chair

Kelly Simmelink, Commissioner

ATTEST:

Mark Wunsch, Commissioner

Lyndsay Hessel

AGENDA ITEM COVERSHEET

Admin. Session
 Action Item

Consent Agenda
 Report/Request

Public Hearing
 Other/Announcements

Agenda Item Title (Do not put in all-caps):

Potential Refund Credit LGIP Account Clean-up

Department: Finance Date Submitted: _____

Contact Person: Gabriel Soliz Phone: 541-325-5024

Effective Dates of Contract/Grant/ Proposal: _____

Amount of Contract/Grant/Proposal: _____ Requested Agenda Date: _____

Reviewed By: (Signature and Date Required) Director/Elected Official: _____

Finance Director: _____

County Counsel: _____

CAO: _____

AGENDA ITEM BRIEF DESCRIPTION:

Closure of Potential Refund Credit LGIP Accounts

BACKGROUND/SUMMARY STATEMENT:

ORS 305.286(6)(a)(B) allows the County Treasurer to create separate LGIP accounts to hold potential refund credits as define under the same ORS. The County currently has three such LGIP accounts established: PacifiCorp, Gas Transmission NW, and Lumen Technologies. The appeals for Gas Transmission NW and Lumen Technologies were finalized and refunds issued in June 2022. At that time the County should have closed the associated LGIP accounts. Additionally, in December 2023, PacifiCorp appealed the 2023-24 taxes, which results in the need to transfer \$291,041.31 to the potential refund account.

RECOMMENDATION: (i.e., Discussion, Discussion/Action, Introduction, Presentation, or Information)

Approve the closure of Gas Transmission NW LGIP account and Lumen Technologies LGIP account and the necessary transfer for the PacifiCorp potential refund account

REQUESTED ACTION: (Exact action requested of Commissioners in the form of a motion)

Motion to approve the closure of the Gas Transmission NW LGIP account and the Lumen Technologies LGIP account and move \$291,041.31 to the LGIP - Pacificorp Potential Refund Account.

ATTACHMENTS: Assessor Status Report, Potential Refund Balances, Notice of potential refund credit

POST ACTION INSTRUCTIONS: (Fully executed originals will be retained for the official record)

From: [Ray Soliz](#)
To: [Wayne Fording](#); [Kelly Simmelink](#); [Mark Wunsch](#); [Kate Knop](#)
Cc: [Gabriel Soliz](#); [Holly Orlandos](#); [Jeff Rasmussen](#)
Subject: Status Report of Potential Refund Credits and Related Appeals
Date: Thursday, December 7, 2023 4:43:59 PM
Attachments: [Potential Refund Credits and Appeals Track.pdf](#)
[image001.png](#)

Commissioners and County Treasurer,

For your information, attached is a report tracking, to the best of my ability, the status of current potential refund credits and the status of the appeals to which the credits relate. We currently have only one utility account pending appeal, PacifiCorp, which has a decision on appeals, for tax years 2020 thru 2022, awaiting Final Resolutions. All associated years have Potential Refund Credits ordered. PacifiCorp has a new appeal for tax year 2023, and a Potential Refund Credit was ordered for it, as was forwarded to you recently.

Lumen Technologies and Gas Trans NW both have been decided and their respective appeal year values were corrected on the roll in June of last year. Both their Potential Refund Accounts are still open but I think that they could be closed as this time.

Let me know if I can help to answer any questions you may have regarding Utility Roll appeals and Potential Refund Credit that are created for them.

Regards,



Ray Soliz, Assessor

Jefferson County Assessor's Office

p: 541.475.2443

a: 66 S.E. D Street, Suite D, Madras, OR 97741

e: rsoliz@jeffco.net

w: www.jeffco.net

*******CONFIDENTIALITY NOTICE*******

This e-mail may contain information that is privileged, confidential, or otherwise exempt from disclosure under applicable law. If you are not the addressee or it appears from the context or otherwise that you have received this e-mail in error, please advise me immediately by reply e-mail, keep the contents confidential, and immediately delete the message and any attachments from your system.

Potential Refund Credits and associated Utility Account Appeals for Jefferson County

Date: 12/7/2023

Year	AV	Uncontested Value	% of AV	Contested Value	% of AV	Potential Refund Credit	Case Number	Date Decided	Status	Potential Refund Account
PacifiCorp #80000										
2020-21	\$ 46,255,000	\$ 34,909,434	75%	\$ 11,345,566	25%	\$ 178,414.72	TC 5411	7/17/2023	Awaiting Final Resolution	Active
2021-22	\$ 48,701,000	\$ 37,462,308	77%	\$ 11,238,692	23%	\$ 173,303.32	TC 5411	7/17/2023	Awaiting Final Resolution	Active
2022-23	\$ 58,190,000	\$ 35,969,093	62%	\$ 22,220,907	38%	\$ 348,590.98	TC 5411	7/17/2023	Awaiting Final Resolution	Active
2023-24	\$ 57,514,842	\$ 38,691,803	67%	\$ 18,823,039	33%	\$ 291,041.31			New Appeal	Active
						total: \$ 991,350.33				
Lumen Tech (FKA) Century Link #80096 (& 81031 for 2018-19)										
2018-19	\$ 10,547,000	\$ 3,919,100	37%	\$ 6,627,900	63%	\$ -	TC 5351, 5398 & 5415	5/12/2022	Roll Corrected 6/29/2022 per PTU 2022-004	Open
2019-20	\$ 8,598,000	\$ 3,203,300	37%	\$ 5,394,700	63%	\$ 52,188.04	TC 5351, 5398 & 5415	5/12/2022	Roll Corrected 6/29/2022 per PTU 2022-005	Open
2020-21	\$ 9,055,000	\$ 3,062,000	34%	\$ 5,993,000	66%	\$ 97,916.41	TC 5351, 5398 & 5415	5/12/2022	Roll Corrected 6/29/2022 per PTU 2022-006	Open
2021-22	\$ 8,510,000	\$ 3,177,000	37%	\$ 5,333,000	63%	\$ 87,169.26	TC 5434	5/12/2022	Roll Corrected 6/29/2022 per PTU 2022-007	Open
						total: \$ 237,273.71				
Gas Trans NW #80174										
2020-21	\$ 55,109,000	\$ 46,001,000	83%	\$ 9,108,000	17%	\$ 126,123.35	200353R		Roll Corrected 11/02/2021 per PTU 2021-058	Open
2021-22	\$ 63,290,000	\$ 43,915,000	69%	\$ 19,375,000	31%	\$ 264,609.95	210367R	3/8/2022	Roll Corrected 06/05/2022 per PTU 2022-002	Open
						total: \$ 390,733.30				

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
*			03/31/2024 (03/24) Balance	.00	.00	255,987.18
*			04/30/2024 (04/24) Period Totals ***	.00	.00	255,987.18

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
*			03/31/2024 (03/24) Balance	.00	.00	419,281.77
*			04/30/2024 (04/24) Period Totals ***	.00	.00	419,281.77

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
*			03/31/2024 (03/24) Balance	.00	.00	744,801.87
*			04/30/2024 (04/24) Period Totals ***	.00	.00	744,801.87



JEFFERSON COUNTY

Assessor's Office

Ray Soliz, Assessor
 66 S.E. "D" St. Suite D
 Madras, Oregon 97741
 (541) 475-2443
rsoliz@jeffco.net
www.jeffco.net

NOTICE OF POTENTIAL REFUND CREDIT

December 5, 2023

PacifiCorp (PP&L)
 Property Tax Department
 Matt Paz
 825 NE Multnomah ST STE 1900
 Portland, OR 97232-2151

Re: Notice of Potential Refund Credit for Tax Year 2023-2024
 Assessors Account # 80000

In accordance with Oregon Revised Statutes (ORS 305.286), the Oregon State Legislature enacted into law effective for fiscal year 2017-2018, a Potential Refund Credit – Chapter 541, Oregon Laws 2017 (HB 2407), to replace the former Deferred Billing Credit – Chapter 112, 2011 Oregon Laws (HB 2569).

This is notification that the Jefferson County Assessor has ordered a Potential Refund Credit be issued for the 2023-24 tax year in the amount of \$291,041.31, as itemized on page 2.

The Jefferson County Treasurer, per Oregon Law, will place these potential refund credits in an investment account. Upon final resolution of the appeal, interest will be computed based on the amount of interest earned by the money in this investment account.

Any prior Deferred Billing Credit tax amounts will remain a tax lien against the property. No delinquent interest will accrue, and no collection actions will be taken, as the deferred amounts will not be considered delinquent for the duration of the appeal. Enclosed is a summary of the outstanding deferred billing credits, if any, on these accounts.

If you have any questions about this notice or tax statements please contact Ray Soliz, Jefferson County Assessor at 541-475-2443 or Kate Knop, Tax Collector at 541-325-0435.

Sincerely,

Ray Soliz
 Jefferson County Assessor

cc: Jefferson County Treasurer
 Jefferson County Tax Collector
 Jefferson County Board of Commissioners

Enclosures

Jefferson County Account #80000 PacifiCorp		FY 2023-24		Potential	
Code Area	Tax ID	Assessed Value	Taxes	Taxes to Distribute	Refund Credit
0010	817608	1,631,678	28,680.01	19,293.83	9386.18
0015	819971	436,392	7,670.46	5,160.13	2510.33
0018	821955	121,841	2,141.62	1,440.73	700.89
0020	80003	7,905,914	138,962.26	93,483.70	45478.56
0025	819973	297,959	5,237.23	3,523.23	1714.00
0028	821956	670,431	11,784.16	7,927.53	3856.63
0040	80006	9,999,340	143,046.57	96,231.33	46815.24
0070	80032	395,492	5,657.75	3,806.12	1851.63
0080	81045	926,479	14,351.44	9,654.61	4696.83
0090	80098	5,521,398	78,986.92	53,136.66	25850.26
0110	80093	9,182,927	142,246.28	95,692.95	46553.33
0112	821301	354,096	6,016.20	4,047.26	1968.94
0140	818506	421,486	7,571.79	5,093.75	2478.04
0151	817333	667,246	11,357.80	7,640.70	3717.10
0160	80143	799,170	10,159.85	6,834.81	3325.04
0170	80161	5,008,583	69,607.78	46,827.05	22780.73
0172	820577	342,959	5,088.19	3,422.96	1665.23
0200	80168	801,141	11,134.02	7,490.16	3643.86
0220	80173	1,163,373	14,789.96	9,949.61	4840.35
0221	819972	1,428,499	23,883.34	16,066.97	7816.37
0230	80199	458,778	5,777.89	3,886.94	1890.95
0233	817607	482,984	7,119.66	4,789.59	2330.07
0240	80219	983,574	13,552.47	9,117.12	4435.35
0270	80226	7,231,697	120,048.35	80,759.80	39288.55
0272	819974	270,720	4,273.68	2,875.02	1398.66
0290	80228	10,685	147.22	99.04	48.18
Totals:		57,514,842	889,292.90	598,251.59	291,041.31
				67%	33%

		% of total
estimated uncontested value:	38,691,803	67%
estimated contested value:	18,823,039	33%
	<u>57,514,842</u>	<u>100%</u>