

AGENDA

JEFFERSON COUNTY
BOARD OF COMMISSIONERS MEETING
MAY 22, 2024
COMMISSION MEETING ROOM
8:15 AM

This meeting has the option of attending via teleconference. The meeting is open for onsite attendees. The teleconference allows for listening to the meeting, but will be muted for incoming participation, except during “citizen comments” that will occur at approximately 9:00am.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the above referenced meeting; however, the agenda does not limit the ability of the County Commission to consider additional subjects. Meetings are subject to cancellation without notice. Other than hearings, which are publicly noticed, the time schedule is approximate and may vary for individual agenda items. The Board reserves the right to place a time limit on public testimony on any agenda item. The meeting place is handicapped accessible. Those needing assistance should contact the Commission office two (2) days in advance of the meeting by calling (541) 475-2449.

All agenda items shall be taken up between scheduled (time specific) appointments, action items, or public hearings when time permits.

CONFERENCE CALL LINE: (301) 715-8592 MEETING ID: 898 1666 4155 PASSCODE: 2449

<https://us06web.zoom.us/j/89816664155?pwd=RkNKeTM0T1YvWDA3Q2U3QmIwMytGdz09> -

1. Administrative Session (8:15) *(The items discussed during Administrative Session are intended to have staff present updates/reports or routine items to the Board. The Second Wednesday of the month is an Elected Official/Department Director Meeting)*
 - 1.1 Finance Department - 3rd Quarter Report.
 - 1.2 County Treasurer Monthly Financial Report & Investment Committee.
 - 1.3 Community Development Department Planning Update.
2. Call to Order/Pledge of Allegiance/Invocation
3. Presentations/Awards
4. Changes to the Agenda (Consideration of Submission of Late Items)
5. 9:00 A.M. - Citizen Comments
6. Consent Agenda *(The items on the Consent Agenda are considered routine and will all be adopted in one motion unless a Board member or person in the audience requests, before the vote on the*

motion, to have the item considered separately. If any item is removed from the Consent Agenda, the item will be taken up immediately following the vote on the remaining items)

6.1 May 2024 Accounts Payable Paid May 2024 in the amount of \$92,142.15 - signed by Commission.

[6.1.pdf](#)

6.2 May 2024 Accounts Payable Paid May 2024 in the amount of \$131,577.36 - signed by Commission.

[6.2.pdf](#)

6.3 April 2024 Credit Card Payable Paid April 2024 in the amount of \$135,928.84 - signed by Commission.

[6.3.pdf](#)

6.4 Certificate of Right to Burial, Certificate GB197 and 2099 through 2101 - signed by Commission.

[6.4.pdf](#)

7. Scheduled Appointments, Action Items, and Public Hearings

7.1 9:30 a.m. - Award Title III Projects for Funding.

7.2 10:30 a.m. - Executive Session, ORS 192.660(2)(i) - Performance Evaluations of Public Officers & Employees.

7.3 10:30 a.m. - Executive Session - ORS 192.660(2)(e) - Real Property Transactions.

7.4 10:30 a.m. - Executive Session - ORS 192.660(2)(h) - Advice of Counsel.

8. Action Items

8.1 Replat of Murray Metolius - signed by Commission Chair.

8.2 Intergovernmental Agreement #6535, Amendment #1 between Jefferson County and the State of Oregon - signed by Commission Chair.

[8.2.pdf](#)

8.3 Purchase Requisition Form for Asphalt Maintenance in the amount of \$93,965.64 - signed by Commission.

[8.3.pdf](#)

8.4 Purchase Requisition Form for Jail Intercom Replacement in the amount of \$97,149.00 - signed by Commission.

[8.4.pdf](#)

8.5 Salary Order for Michelle Lima, WIC Certifier I, Grade 14/C, Step 7 - signed by Commission.

[8.5.pdf](#)

8.6 First Amended Intergovernmental Agreement between Jefferson County and the

Confederated Tribes of Warm Springs For Detention of Adults In Custody - signed by Commission.

[8.6.pdf](#)

8.7 Salary Change Order for Mitch Turner - signed by Commission.

[8.7.pdf](#)

8.8 2024-25 CAFFA Grant Application (A&T Grant) Amendment - signed by Commission Chair.

[8.8.pdf](#)

8.9 Employment Agreement for Gabriel Soliz, Finance Director - signed by Commission.

[8.9.pdf](#)

8.10 Order In the Matter of Appointing a Jefferson County Tax Collector and Deputy Tax Collector - signed by Commission.

[8.10.pdf](#)

8.11 Order In The Matter of Appointing a Custodial Officer For Funds Held by Jefferson County - signed by Commission.

[8.11.pdf](#)

8.12 Order In The Matter of Establishing Internal Controls, Permitted Uses, Internal Audit Procedures For Petty Cash Fund(s) and Establishing a New Effective Date for Certain Petty Cash and Cash Drawer Funds - signed by Commission.

[8.12.pdf](#)

9. Elected Official Report(s)/Request(s)

10. Department Heads Report(s)/Request(s)

10.1 Request for 90-day Waiver for Senior Accountant/Chief Deputy Tax Collector.

10.2 Potential Refund Credit LGIP Account Clean-Up.

[10.2.pdf](#)

11. County Counsel Report(s)/Request(s)

12. County Administrative Officer Report(s)/Request(s)

13. Commission Discussion Items

14. Announcements/Notification of additional Commission Meetings

15. Executive Session

16. Adjourn