

AGENDA

JEFFERSON COUNTY
BOARD OF COMMISSIONERS MEETING
APRIL 3, 2024
COMMISSION MEETING ROOM
8:15 AM

This meeting has the option of attending via teleconference. The meeting is open for onsite attendees. The teleconference allows for listening to the meeting, but will be muted for incoming participation, except during “citizen comments” that will occur at approximately 9:00am.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the above referenced meeting; however, the agenda does not limit the ability of the County Commission to consider additional subjects. Meetings are subject to cancellation without notice. Other than hearings, which are publicly noticed, the time schedule is approximate and may vary for individual agenda items. The Board reserves the right to place a time limit on public testimony on any agenda item. The meeting place is handicapped accessible. Those needing assistance should contact the Commission office two (2) days in advance of the meeting by calling (541) 475-2449.

All agenda items shall be taken up between scheduled (time specific) appointments, action items, or public hearings when time permits.

CONFERENCE CALL LINE: (301) 715-8592 MEETING ID: 898 1666 4155 PASSCODE: 2449

<https://us06web.zoom.us/j/89816664155?pwd=RkNKeTM0T1YvWDA3Q2U3QmIwMytGdz09> -

1. Administrative Session (8:15) *(The items discussed during Administrative Session are intended to have staff present updates/reports or routine items to the Board. The Second Wednesday of the month is an Elected Official/Department Director Meeting)*
 - 1.1 Board of Commissioners & Madras City Council Joint Meeting at City Hall beginning at 8:00 a.m.
[1.1.pdf](#)
2. Call to Order/Pledge of Allegiance/Invocation
3. Presentations/Awards
4. Changes to the Agenda (Consideration of Submission of Late Items)
 - 4.1 Corrected Letter to Oregon Water Resources Department and Operations and Oregon Office of Emergency Management regarding Jefferson County Drought - signed by Commission.
[4.1.pdf](#)
 - 4.2 Corrected Resolution In the Matter of Declaring a Local Disaster and Requesting a State of Drought Emergency Declaration for Jefferson County, Oregon - signed by Commission.

[4.2.pdf](#)

5. 9:00 A.M. - Citizen Comments

6. Consent Agenda (*The items on the Consent Agenda are considered routine and will all be adopted in one motion unless a Board member or person in the audience requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the item will be taken up immediately following the vote on the remaining items*)

6.1 March 2024 Accounts Payable Paid March 2024 in the amount of \$690.02 - signed by Commission.

[6.1.pdf](#)

6.2 March 2024 Accounts Payable Paid March 2024 in the amount of \$86,573.36 - signed by Commission.

[6.2.pdf](#)

6.3 Certificate of Right to Burial, Certificate No. 2097 - signed by Commission.

[6.3.pdf](#)

6.4 Action Minutes for March 13 & 27, 2024 - signed by Commission.

[6.4.pdf](#)

7. Scheduled Appointments, Action Items, and Public Hearings

7.1 9:45 a.m. - Chamber of Commerce Updates.

7.2 10:00 a.m. - Jefferson County Soil & Water Conservation District Update.

7.3 10:45 a.m. - Executive Session - ORS 192.660(2)(d) - Labor Negotiator Consultations.

8. Action Items

8.1 Salary Change Order for Charles Hatcher - signed by Commission.

[8.1.pdf](#)

8.2 Salary Change Order for Brandon Talbott - signed by Commission.

[8.2.pdf](#)

8.3 Salary Change Order for Joshua Capehart - signed by Commission.

[8.3.pdf](#)

8.4 Salary Order for Michael Beeler, Community Corrections Work Crew Coordinator, Grade 16, Step 15 - signed by Commission.

[8.4.pdf](#)

8.5 Public Transportation Division Oregon Department of Transportation, Agreement No. 35651 - signed by Commission.

[8.5.pdf](#)

8.6 Jefferson County Special Transportation Fund Services Contract, Amendment 2 - signed by

Commission.

[8.6.pdf](#)

8.7 Zoom Video Communications In. Annual Invoice for \$1,759.20 - approved by Commission.

[8.7.pdf](#)

8.8 Salary Order for Theresacam Nguyen, Public Health Healthy Communities Specialist, Grade 18, Step 14 - signed by Commission.

[8.8.pdf](#)

8.9 Authorization for Attendance and Trainings for Michael Baker to the National Rural Health Association Health Equity Annual Conference, May 6-10, 2024 in New Orleans, LA - signed by Commission Chair.

[8.9.pdf](#)

9. Elected Official Report(s)/Request(s)

10. Department Heads Report(s)/Request(s)

10.1 Public Health Job Descriptions.

11. County Counsel Report(s)/Request(s)

12. County Administrative Officer Report(s)/Request(s)

13. Commission Discussion Items

14. Announcements/Notification of additional Commission Meetings

15. Executive Session

15.1 10:45 a.m. - Executive Session - ORS 192.660(2)(d) - Labor Negotiator Consolutions.

16. Adjourn