

ACTION MINUTES

JEFFERSON COUNTY BOARD OF COMMISSIONERS MEETING April 3, 2024

- 1) Administrative Session (8:15)
 - 1.1 Board of Commissioners & Madras City Council Joint Meeting at City Hall beginning at 8:00 a.m.
- 2) Call to Order/Pledge of Allegiance/Invocation
- 3) Presentations/Awards
- 4) Changes to the Agenda (Consideration of Submission of Late Items)
 - 4.1 Corrected Letter to Oregon Water Resources Department and Operations and Oregon Office of Emergency Management regarding Jefferson County Drought - signed by Commission.

Kelly Simmelink made a motion to approve the Corrected Letter to Oregon Water Resources Department and Operations and Oregon Office of Emergency Management regarding Jefferson County Drought. Seconded by Wayne Fording. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)
 - 4.2 Corrected Resolution In the Matter of Declaring a Local Disaster and Requesting a State of Drought Emergency Declaration for Jefferson County, Oregon - signed by Commission.

Kelly Simmelink made a motion to approve the Corrected Resolution In the Matter of Declaring a Local Disaster and Requesting a State of Drought Emergency Declaration for Jefferson County, Oregon. Seconded by Wayne Fording. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)
 - 4.3 Child Abuse Prevention Month Proclamation - signed by Commission.

Kelly Simmelink made a motion to approve the Child Abuse Prevention Month Proclamation. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

5) 9:00 A.M. - Citizen Comments

Chris Casad provided comments.

George Curtis provided comments.

6) Consent Agenda

6.1 March 2024 Accounts Payable Paid March 2024 in the amount of \$690.02 - signed by Commission.

6.2 March 2024 Accounts Payable Paid March 2024 in the amount of \$86,573.36 - signed by Commission.

6.3 Certificate of Right to Burial, Certificate No. 2097 - signed by Commission.

6.4 Action Minutes for March 13 & 27, 2024 - signed by Commission.

Kelly Simmelink made a motion to approve the Consent Agenda, Items 6.1 through 6.4. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

7) Scheduled Appointments, Action Items, and Public Hearings

7.2 10:00 a.m. - Jefferson County Soil & Water Conservation District Update.

7.3 10:45 a.m. - Executive Session - ORS 192.660(2)(d) - Labor Negotiator Consultations. *Executive Session began at 11:17 a.m. and ended at 11:35 a.m.*

7.1 9:45 a.m. - Chamber of Commerce Updates.

8) Action Items

8.1 Salary Change Order for Charles Hatcher - signed by Commission.

Kelly Simmelink made a motion to approve the Salary Change Order for Charles Hatcher. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

8.2 Salary Change Order for Brandon Talbott - signed by Commission.

Kelly Simmelink made a motion to approve to the Salary Change Order for Brandon Talbott. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

8.3 Salary Change Order for Joshua Capehart - signed by Commission.

Kelly Simmelink made a motion to approve the Salary Change Order for Joshua Capehart. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

8.4 Salary Order for Michael Beeler, Community Corrections Work Crew Coordinator, Grade 16, Step 15 - signed by Commission.

Kelly Simmelink made a motion to approve the Salary Order for Michael Beeler, Community Corrections Work Crew Coordinator, Grade 16, Step 15. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

8.5 Public Transportation Division Oregon Department of Transportation, Agreement No. 35651 - signed by Commission.

Kelly Simmelink made a motion to approve the Public Transportation Division Oregon Department of Transportation, Agreement No. 35651. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

8.6 Jefferson County Special Transportation Fund Services Contract, Amendment 2 - signed by Commission.

Kelly Simmelink made a motion to approve the Jefferson County Special Transportation Fund Services Contract, Amendment 2. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

8.7 Zoom Video Communications In. Annual Invoice for \$1,759.20 - approved by Commission.

Kelly Simmelink made a motion to approve the Zoom Video Communications In. Annual Invoice for \$1,759.20. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

8.8 Salary Order for Theresacam Nguyen, Public Health Healthy Communities Specialist, Grade 18, Step 14 - signed by Commission.

Kelly Simmelink made a motion to approve the Salary Order for Theresacam Nguyen, Public Health Healthy Communities Specialist, Grade 18, Step 14. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

8.9 Authorization for Attendance and Trainings for Michael Baker to the National Rural Health Association Health Equity Annual Conference, May 6-10, 2024 in New Orleans, LA - signed by Commission Chair.

Kelly Simmelink made a motion to approve the Authorization for Attendance and Trainings for Michael Baker to the National Rural Health Association Health Equity Annual Conference, May 6-10, 2024 in New Orleans, LA. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

9) Elected Official Report(s)/Request(s)

10) Department Heads Report(s)/Request(s)

10.1 Public Health Job Descriptions.

Kelly Simmelink made a motion to approve the Public Health WIC Certifier I and WIC Certifier II Job Descriptions and direct staff to start recruitment. Seconded by Wayne Fording. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording; Nays None)

11) County Counsel Report(s)/Request(s)

12) County Administrative Officer Report(s)/Request(s)

13) Commission Discussion Items

14) Announcements/Notification of additional Commission Meetings

15) Executive Session

15.1 10:45 a.m. - Executive Session - ORS 192.660(2)(d) - Labor Negotiator Consulations.

16) Adjourn Meeting adjourned at 11:35 a.m.

Wayne Fording, Commission Chair

Kelly Simmelink, Commissioner

Mark Wunsch, Commissioner

Attest

Date Signed