

AGENDA

JEFFERSON COUNTY
BOARD OF COMMISSIONERS MEETING
MARCH 27, 2024
COMMISSION MEETING ROOM
8:15 AM

This meeting has the option of attending via teleconference. The meeting is open for onsite attendees. The teleconference allows for listening to the meeting, but will be muted for incoming participation, except during “citizen comments” that will occur at approximately 9:00am.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the above referenced meeting; however, the agenda does not limit the ability of the County Commission to consider additional subjects. Meetings are subject to cancellation without notice. Other than hearings, which are publicly noticed, the time schedule is approximate and may vary for individual agenda items. The Board reserves the right to place a time limit on public testimony on any agenda item. The meeting place is handicapped accessible. Those needing assistance should contact the Commission office two (2) days in advance of the meeting by calling (541) 475-2449.

All agenda items shall be taken up between scheduled (time specific) appointments, action items, or public hearings when time permits.

CONFERENCE CALL LINE: (301) 715-8592 MEETING ID: 898 1666 4155 PASSCODE: 2449

<https://us06web.zoom.us/j/89816664155?pwd=RkNKeTM0T1YvWDA3Q2U3QmIwMytGdz09> -

1. Administrative Session (8:15) *(The items discussed during Administrative Session are intended to have staff present updates/reports or routine items to the Board. The Second Wednesday of the month is an Elected Official/Department Director Meeting)*
 - 1.1 District Attorney's Office Annual Update.
 - 1.2 Code Enforcement Update.
 - 1.3 County Treasurer Monthly Financial Report & Investment Committee.
[1.3.pdf](#)
2. Call to Order/Pledge of Allegiance/Invocation
3. Presentations/Awards
4. Changes to the Agenda (Consideration of Submission of Late Items)
 - 4.1 Partition Plat for Johnnie & Vicki Ertle by H.A. McCoy - signed by Commission Chair.
 - 4.2 Letter to Oregon Water Resources Department and Operations and Oregon Office of

Emergency Management regarding Jefferson County Drought - signed by
Commission. [4.2.pdf](#)

4.3 Resolution In the Matter of Declaring a Local Disaster and Requesting a State of Drought
Emergency Declaration for Jefferson County, Oregon - signed by Commission.
[4.3.pdf](#)

5. 9:00 A.M. - Citizen Comments

6. Consent Agenda (*The items on the Consent Agenda are considered routine and will all be
adopted in one motion unless a Board member or person in the audience requests, before the vote
on the motion, to have the item considered separately. If any item is removed from the Consent
Agenda, the item will be taken up immediately following the vote on the remaining items*)

6.1 March 2024 Accounts Payable Paid March 2024 in the amount of \$154,723.71 - signed by
Commission.

[6.1.pdf](#)

6.2 March 2024 Accounts Payable Paid March 2024 in the amount of \$90,007.44 - signed by
Commission.

[6.2.pdf](#)

6.3 Certificate of Right to Burial, Certificate No. 2095 & 2096 - signed by Commission.

[6.3.pdf](#)

7. Scheduled Appointments, Action Items, and Public Hearings

8. Action Items

8.1 Purchase Requisition Form for replacement Condensing Unit for Community Center Walk-In
Refrigerator in the amount of \$10,019.00 - signed by Commission.

[8.1.pdf](#)

8.2 Salary Change Order for Joshua Capehart - signed by Commission.

[8.2.pdf](#)

8.3 Authorization for Attendance and Trainings for Tami Kepa'a, Norma Gonzalez & Jessica
Mendoza to the 2024 National WIC Association Annual Education and Training Conference,
April 7-10, 2024 in Chicago, IL - signed by Commission Chair.

[8.3.pdf](#)

8.4 Request for Purchase of Capital Outlay, Four (4) Kenworth Dump Trucks - signed by
Commission.

[8.4.pdf](#)

8.5 Personal Services Contract between Jefferson County and Kittelson & Associates, Inc.
regarding Safe Streets 4 All - signed by Commission.

[8.5.pdf](#)

8.6 Salary Change Order and Employment Agreement for Corina Domingo - signed by

Commission.

[8.6.pdf](#)

8.7 Memorandum of Understanding between Jefferson County and The Jefferson County Law Enforcement Association. - signed by Commission.

[8.7.pdf](#)

9. Elected Official Report(s)/Request(s)
10. Department Heads Report(s)/Request(s)
11. County Counsel Report(s)/Request(s)
12. County Administrative Officer Report(s)/Request(s)
13. Commission Discussion
Items 13.1 HB 4002 Options.
14. Announcements/Notification of additional Commission Meetings
15. Executive Session
16. Adjourn