

ACTION MINUTES

JEFFERSON COUNTY BOARD OF COMMISSIONERS MEETING March 13, 2024

1) Administrative Session (8:15)

1.1 Elected Official/Department Director Meeting.

2) Call to Order/Pledge of Allegiance/Invocation

3) Presentations/Awards

4) Changes to the Agenda (Consideration of Submission of Late Items)

4.1 Written Consent of Declarant of Health Campus Condominium - signed by Commission.

Kelly Simmelink made a motion to approve the Written Consent of Declarant of Health Campus Condominium. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

5) 9:00 A.M. - Citizen Comments

6) Consent Agenda

6.1 March 2024 Accounts Payable Paid March 2024 in the amount of \$288,840.03 - signed by Commission.

6.2 March 2024 Accounts Payable Paid March 2024 in the amount of \$207,762.29 - signed by Commission.

6.3 February 2024 Credit Card Payable Paid February 2024 in the amount of \$137,111.26 - signed by Commission.

6.4 Certificate of Right to Burial, Certificate No. 2094 - signed by Commission.

6.5 Action Minutes for March 6, 2024 - signed by Commission.

Kelly Simmelink made a motion to approve the Consent Agenda. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

7) Scheduled Appointments, Action Items, and Public Hearings

7.1 9:30 a.m. - Public Hearing - Title III Proposed Projects.

Public Hearing opened at 9:31 a.m. and closed at 9:38 a.m.

7.2 9:45 a.m. - BestCare Annual Report.

7.3 10:15 a.m. - IT Budget/Project Discussion, AccTech Solutions.

Kelly Simmelink made a motion to approve implementing presented IT projects, including Disaster Recovery Plan and 23-24 & 24-25 Projects. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

7.4 6:00 p.m. - Board of Commissioners Meeting at Crooked River Ranch.

8) Action Items

8.1 2024-2025 Intergovernmental Agreement for the Financing of Community Mental Health, Addiction Treatment, Recovery & Prevention and Problem Gambling Services Agreement, Agreement # PO-44300-00026012 - signed by Commission Chair.

Kelly Simmelink made a motion to approve the 2024-2025 Intergovernmental Agreement for the Financing of Community Mental Health, Addiction Treatment, Recovery & Prevention and Problem Gambling Services Agreement, Agreement # PO-44300-00026012. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

8.2 Salary Change Order for Lee Jones, Corrections Sergeant - signed by Commission.

Kelly Simmelink made a motion to approve the Salary Change Order for Lee Jones, Corrections Sergeant. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

8.3 Employment Agreement for Lee Jones, Corrections Sergeant - signed by Commission Chair.

Kelly Simmelink made a motion to approve the Employment Agreement for Lee Jones, Corrections Sergeant. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

- 8.4 State of Oregon Lease for Department of Transportation, Driver and Motor Vehicle Services Division, 249 SW 3rd Street - signed by Commission Chair.

Mark Wunsch made a motion to approve the State of Oregon Lease for Department of Transportation, Driver and Motor Vehicle Services Division, 249 SW 3rd Street. Seconded by Kelly Simmelink. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

- 8.5 2024 Amendment to the Participating Provider Agreement between PacificSource and Central Oregon Community Mental Health Programs - signed by Commission.

Kelly Simmelink made a motion to approve the 2024 Amendment to the Participating Provider Agreement between PacificSource and Central Oregon Community Mental Health Programs. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

- 9) Elected Official Report(s)/Request(s)

- 9.1 Request for Waiver of 90 days for Chief Deputy District Attorney.

Kelly Simmelink made a motion to approve the Request for Waiver of 90 days for Chief Deputy District Attorney. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

- 10) Department Heads Report(s)/Request(s)

- 11) County Counsel Report(s)/Request(s)

- 12) County Administrative Officer Report(s)/Request(s)

Kelly Simmelink made a motion to approve the Latino Fest sponsorship for FY23-24 and FY24-25 in the amount of \$2,500.00 per year from Fund 253. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)

- 13) Commission Discussion Items

- 14) Announcements/Notification of additional Commission Meetings

- 15) Executive Session

16) Adjourn

Meeting adjourned at 7:04 p.m.

Wayne Fording, Commission Chair

Kelly Simmelink, Commissioner

Mark Wunsch, Commissioner

Attest

Date Signed