

# AGENDA

JEFFERSON COUNTY  
BOARD OF COMMISSIONERS MEETING  
FEBRUARY 7, 2024  
COMMISSION MEETING ROOM  
8:15 AM

*This meeting has the option of attending via teleconference. The meeting is open for onsite attendees. The teleconference allows for listening to the meeting, but will be muted for incoming participation, except during “citizen comments” that will occur at approximately 9:00am.*

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the above referenced meeting; however, the agenda does not limit the ability of the County Commission to consider additional subjects. Meetings are subject to cancellation without notice. Other than hearings, which are publicly noticed, the time schedule is approximate and may vary for individual agenda items. The Board reserves the right to place a time limit on public testimony on any agenda item. The meeting place is handicapped accessible. Those needing assistance should contact the Commission office two (2) days in advance of the meeting by calling (541) 475-2449.

**All agenda items shall be taken up between scheduled (time specific) appointments, action items, or public hearings when time permits.**

CONFERENCE CALL LINE: (301) 715-8592 MEETING ID: 898 1666 4155 PASSCODE: 2449

<https://us06web.zoom.us/j/89816664155?pwd=RkNKeTM0T1YvWDA3Q2U3QmIwMytGdz09>

1. Administrative Session (8:15) *(The items discussed during Administrative Session are intended to have staff present updates/reports or routine items to the Board. The Second Wednesday of the month is an Elected Official/Department Director Meeting)*
  - 1.1 Board of Commissioners & Madras City Council Joint Meeting at BOCC Conference Room beginning at 8:00 a.m.  
[1.1.pdf](#)
2. Call to Order/Pledge of Allegiance/Invocation
3. Presentations/Awards
4. Changes to the Agenda (Consideration of Submission of Late Items)
5. 9:00 A.M. - Citizen Comments
6. Consent Agenda *(The items on the Consent Agenda are considered routine and will all be adopted in one motion unless a Board member or person in the audience requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the item will be taken up immediately following the vote on the remaining items)*
  - 6.1 January 2024 Accounts Payable Paid January 2024 in the amount of \$40,872.73 - signed by

Commission.

[6.1.pdf](#)

6.2 January 2024 Accounts Payable Paid January 2024 in the amount of \$443,887.13 - signed by Commission.

[6.2.pdf](#)

6.3 February 2024 Accounts Payable Paid February 2024 in the amount of \$305,573.71 - signed by Commission.

[6.3.pdf](#)

6.4 January 2024 Credit Card Payable Paid January 2024 in the amount of \$160,876.47 - signed by Commission.

[6.4.pdf](#)

6.5 Certificate of Right to Burial, Certificate No. 2091 - signed by Commission.

[6.5.pdf](#)

6.6 Action Minutes for January 24, 2024 - signed by Commission.

[6.6.pdf](#)

7. Scheduled Appointments, Action Items, and Public Hearings

7.1 9:30 a.m. - Public Works 2-Year Road Plan & Annual Review of Discretionary Immunity Resolution.

7.2 10:00 a.m. - Executive Session - ORS 192.660(2)(e) - Real Property Transactions.

7.3 10:15 a.m. - Executive Session - ORS 192.660(2)(h) - Advice of Counsel.

7.4 12:30 p.m. - Budget Committee Meeting.

8. Action Items

8.1 Jefferson County Emergency Plan & Letter of Re-Promulgation - signed by Commission.

[8.1.pdf](#)

8.2 Purchase Requisition Form for Replacement Glass for Sheriff's Office - signed by Commission.

[8.2.pdf](#)

8.3 Proposal for Video Expansion Storage for the Sheriff's Office in the amount of \$10,500.00 - signed by Commission Chair.

[8.3.pdf](#)

8.4 Purchase Requestion Form for Portable Radios for the Sheriff's Office - signed by Commission.

[8.4.pdf](#)

8.5 Salary Change Order for Jeremy Faircloth - signed by Commission.

[8.5.pdf](#)

- 8.6 Request for Purchase of Capital Outlay for Public Works Snow Plow - signed by Commission.  
[8.6.pdf](#)
- 8.7 Amendment to Memorandum of Understanding between Jefferson County and the Crooked River Ranch Club and Maintenance Association - signed by Commission.  
[8.7.pdf](#)
- 8.8 Entertainment Contract between Jefferson County and Grits n' Gravy for the 2024 Jefferson County Fair - signed by Commission Chair.  
[8.8.pdf](#)
- 8.9 Entertainment Contract between Jefferson County and Bright Heart Circus for the 2024 Jefferson County Fair - signed by Commission Chair.  
[8.9.pdf](#)
- 8.10 Contract for Goods and Services between Jefferson County and Flip Flop Sounds - signed by Commission.  
[8.10.pdf](#)
- 8.11 Contract and Agreement between Jefferson County and B Bar D Rodeo Inc. for the 2024 Jefferson County Fair - signed by Commission Chair.  
[8.11.pdf](#)
- 8.12 Oregon Department of Transportation Car Seat Funding Grant Application, Project # CP-24-24-14-00 003 - signed by Commission Chair.  
[8.12.pdf](#)
- 8.13 Amendment to PacificSource Community Solutions/Jefferson County Health Department Participating Provider Service Agreement - signed by Commission.  
[8.13.pdf](#)
- 8.14 Sixth Amendment to Oregon Health Authority 2023-2025 Intergovernmental Agreement for the Financing of Public Health - signed by Commission Chair.  
[8.14.pdf](#)
- 8.15 Amended Schedule for FY2022-2023 County Projects, Fund 229 - signed by Commission.  
[8.15.pdf](#)
- 8.16 Letter to Office on Violence Against Women regarding Signing Authority Change GAN - signed by Commission Chair.  
[8.16.pdf](#)
- 8.17 Letter to Senator Merkley & Senator Wyden regarding Oregon FY 2025 Congressional Directed Spending, Community Project Funding in support of Central Oregon Community College Madras Campus Expansion - signed by Commission.  
[8.17.pdf](#)
- 8.18 Letter of Appointment for John A. (Jack) Carlson to the Camp Sherman Road District - signed by Commission.

[8.18.pdf](#)

9. Elected Official Report(s)/Request(s)
10. Department Heads Report(s)/Request(s)
  - 10.1 Request for 90-day Waiver for Public Works Maintenance Worker I, II or III.
  - 10.2 Clackamas Drive House Repairs.  
[10.2.pdf](#)
11. County Counsel Report(s)/Request(s)
12. County Administrative Officer Report(s)/Request(s)
  - 12.1 Review/Revise Wastewater Specialist II Job Description.  
[12.1.pdf](#)
  - 12.2 City Request for Funds for Industrial Site Readiness Plan.  
[12.2.pdf](#)
13. Commission Discussion Items
  - 13.1 Continued discussion regarding American Rescue Plan (ARPA) & CARES Act Funding Programs.
  - 13.2 Property Purchase.
  - 13.3 Non-Rep Salary Matrix.
  - 13.4 Dog Kennel.
  - 13.5 Jefferson County Fire & EMS Request for Funds.  
[13.5.pdf](#)
  - 13.6 2024 Association of Oregon Counties Dues.  
[13.6.pdf](#)
14. Announcements/Notification of additional Commission Meetings
  - 14.1 Board of Commissioners Special Meeting, February 9, 2024 at 8:15 a.m.
15. Executive Session
  - 15.1 10:00 a.m. - Executive Session - ORS 192.660(2)(e) - Real Property Transactions.
  - 15.2 10:15 a.m. - Executive Session - ORS 192.660(2)(h) - Advice of Counsel.
16. Adjourn