

# ACTION MINUTES

## JEFFERSON COUNTY BOARD OF COMMISSIONERS MEETING January 10, 2024

- 1) Administrative Session (8:15)
  - 1.1 Elected Official/Department Director Meeting.
- 2) Call to Order/Pledge of Allegiance/Invocation
- 3) Presentations/Awards
- 4) Changes to the Agenda (Consideration of Submission of Late Items)
  - 4.1 Salary Order for Bart Platt, Senior Fairgrounds Complex Manager, Grade 22, Step 15 - signed by Commission.  
  
**Mark Wunsch made a motion to approve the Salary Order for Bart Platt, Senior Fairgrounds Complex Manager, Grade 22, Step 15. Seconded by Kelly Simmelink. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)**
  - 4.2 Letter to Oregon Water Resources Department in support of the Deschutes River Conservancy's grant proposal - signed by Commission.  
  
**Kelly Simmelink made a motion to approve the Letter to Oregon Water Resources Department in support of the Deschutes River Conservancy's grant proposal. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)**
- 5) 9:00 A.M. - Citizen Comments

*Seth Taylor provided comments.*

*Debbie Taylor provided comments regarding the Madras/Jefferson County Chamber of Commerce.*

*Jim Rahi & Mike Price provided comments regarding the MACRD.*
- 6) Consent Agenda
  - 6.1 December 2023 Accounts Payable Paid January 2024 in the amount of \$8,460.00 - signed by Commission.

6.2 Action Minutes for January 3, 2024 - signed by Commission.

**Kelly Simmelink made a motion to approve the Consent Agenda, Items 6.1 and 6.2. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)**

7) Scheduled Appointments, Action Items, and Public Hearings

7.1 9:30 a.m. - Madras Aquatic Center Recreation District Update.

7.2 10:00 a.m. - Global Grant Services, Stephen Larson.

7.3 10:30 a.m. - Broadband Presentation, Michael Curri.

8) Action Items

8.1 Letter of Appointment for Seth Taylor to the Juniper Butte Road District Board of Commissioners - signed by Commission.

**Kelly Simmelink made a motion to approve the Letter of Appointment for Seth Taylor to the Juniper Butte Road District Board of Commissioners. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)**

8.2 Letter of Appointment for Miley Stockton to the Jefferson County Fair Board - signed by Commission.

**Kelly Simmelink made a motion to approve the Letter of Appointment for Miley Stockton to the Jefferson County Fair Board. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)**

8.3 Jefferson County & Jefferson County Road Agency Fiscal Year 2024-25 Budget Calendar - approved by Commission.

**Kelly Simmelink made a motion to approve the Jefferson County & Jefferson County Road Agency Fiscal Year 2024-25 Budget Calendar. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)**

8.4 FY 2023-24 Community Clean-Up (JCUF) Distribution - approved by Commission.

**Mark Wunsch made a motion to approve the FY 2023-24 Community Clean-Up (JCUF) Distribution. Seconded by Kelly Simmelink. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)**

8.5 Order In the Matter of Initiating the Formation of a Park and Recreation District With a Permanent Tax Rate Limit and Setting A Public Meeting - signed by Commission.

**Mark Wunsch made a motion to approve the Order In the Matter of Initiating the Formation of a Park and Recreation District With a Permanent Tax Rate Limit and Setting A Public Meeting. Seconded by Kelly Simmelink. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)**

8.6 Addendum to Personal Service Contract M-009-19 between Jefferson County and The Greg Prothman Company - signed by Commission.

**Mark Wunsch made a motion to approve the Addendum to Personal Service Contract M-009-19 between Jefferson County and The Greg Prothman Company. Seconded by Kelly Simmelink. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)**

9) Elected Official Report(s)/Request(s)

10) Department Heads Report(s)/Request(s)

11) County Counsel Report(s)/Request(s)

12) County Administrative Officer Report(s)/Request(s)

13) Commission Discussion Items

13.1 Continued discussion regarding American Rescue Plan (ARPA) & CARES Act Funding Programs.

14) Announcements/Notification of additional Commission Meetings

15) Executive Session

16) Adjourn

**Meeting adjourned at 11:56 a.m.**

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Wayne Fording, Commission Chair

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Kelly Simmelink, Commissioner

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Mark Wunsch, Commissioner

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Attest

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Date Signed