

AGENDA

JEFFERSON COUNTY
BOARD OF COMMISSIONERS MEETING
DECEMBER 13, 2023
COMMISSION MEETING ROOM
8:15 AM

This meeting has the option of attending via teleconference. The meeting is open for onsite attendees. The teleconference allows for listening to the meeting, but will be muted for incoming participation, except during “citizen comments” that will occur at approximately 9:00am.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the above referenced meeting; however, the agenda does not limit the ability of the County Commission to consider additional subjects. Meetings are subject to cancellation without notice. Other than hearings, which are publicly noticed, the time schedule is approximate and may vary for individual agenda items. The Board reserves the right to place a time limit on public testimony on any agenda item. The meeting place is handicapped accessible. Those needing assistance should contact the Commission office two (2) days in advance of the meeting by calling (541) 475-2449.

All agenda items shall be taken up between scheduled (time specific) appointments, action items, or public hearings when time permits.

1. Administrative Session (8:15) *(The items discussed during Administrative Session are intended to have staff present updates/reports or routine items to the Board. The Second Wednesday of the month is an Elected Official/Department Director Meeting)*
 - 1.1 Elected Official/Department Director Meeting.
 - 1.2 County Surveyor Annual Update.
2. Call to Order/Pledge of Allegiance/Invocation
3. Presentations/Awards
4. Changes to the Agenda (Consideration of Submission of Late Items)
5. 9:00 A.M. - Citizen Comments
6. Consent Agenda *(The items on the Consent Agenda are considered routine and will all be adopted in one motion unless a Board member or person in the audience requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the item will be taken up immediately following the vote on the remaining items)*
 - 6.1 November 2023 Accounts Payable Paid December 2023 in the amount of \$668,387.03 - signed by Commission.
[6.1.pdf](#)

6.2 December 2023 Accounts Payable Paid December 2023 in the amount of \$19,919.55 - signed by Commission.

[6.2.pdf](#)

6.3 Certificate of Right to Burial, Certificate No. 2089 - signed by Commission.

[6.3.pdf](#)

6.4 Action Minutes for December 6, 2023 - signed by Commission.

[6.4.pdf](#)

7. Scheduled Appointments, Action Items, and Public Hearings

7.1 9:15 a.m. - Public Works Annual Update & Jefferson County Weed Advisory Committee Update.

7.2 10:00 a.m. - Contracted Grant Services Update.

7.3 1:00 p.m., December 18, 2023 - Executive Session - ORS 192.660(2)(a) - Employment of Public Officers, Employees and Agents.

7.4 1:00 p.m., December 19, 2023 - Executive Session - ORS 192.660(2)(a) - Employment of Public Officers, Employees and Agents.

8. Action Items

8.1 Third Addendum to Contract for Services between Jefferson County and Gary DeJarnatt - signed by Commission.

[8.1.pdf](#)

8.2 Salary Change Order for Cas Schrunk - signed by Commission.

[8.2.pdf](#)

8.3 Personal Services Contract between Jefferson County and Strategic Networks Group - signed by Commission.

[8.3.pdf](#)

8.4 Pacific Office Automation Updated Lease for Public Health - signed by Commission Chair.

[8.4.pdf](#)

8.5 Order In the Matter of Fixing Salaries of County Officers, Deputies and Eligible County Employees - signed by Commission.

[8.5.pdf](#)

9. Elected Official Report(s)/Request(s)

10. Department Heads Report(s)/Request(s)

11. County Counsel Report(s)/Request(s)

12. County Administrative Officer Report(s)/Request(s)

13. Commission Discussion Items

13.1 Continued discussion regarding American Rescue Plan (ARPA) & CARES Act Funding Programs.

14. Announcements/Notification of additional Commission Meetings

15. Executive Session

15.1 1:00 p.m., December 18, 2023 - Executive Session - ORS 192.660(2)(a) - Employment of Public Officers, Employees and Agents.

15.2 1:00 p.m., December 19, 2023 - Executive Session - ORS 192.660(2)(a) - Employment of Public Officers, Employees and Agents.

16. Adjourn

CONFERENCE CALL LINE: (301) 715-8592 MEETING ID: 898 1666 4155 PASSCODE: 2449

<https://us06web.zoom.us/j/89816664155?pwd=RkNKeTM0T1YvWDA3Q2U3QmIwMytGdz09>