

AGENDA

JEFFERSON COUNTY
BOARD OF COMMISSIONERS MEETING
DECEMBER 6, 2023
COMMISSION MEETING ROOM
8:15 AM

This meeting has the option of attending via teleconference. The meeting is open for onsite attendees. The teleconference allows for listening to the meeting, but will be muted for incoming participation, except during “citizen comments” that will occur at approximately 9:00am.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the above referenced meeting; however, the agenda does not limit the ability of the County Commission to consider additional subjects. Meetings are subject to cancellation without notice. Other than hearings, which are publicly noticed, the time schedule is approximate and may vary for individual agenda items. The Board reserves the right to place a time limit on public testimony on any agenda item. The meeting place is handicapped accessible. Those needing assistance should contact the Commission office two (2) days in advance of the meeting by calling (541) 475-2449.

All agenda items shall be taken up between scheduled (time specific) appointments, action items, or public hearings when time permits.

CONFERENCE CALL LINE: (301) 715-8592 MEETING ID: 898 1666 4155 PASSCODE: 2449

<https://us06web.zoom.us/j/89816664155?pwd=RkNKeTM0T1YvWDA3Q2U3QmIwMytGdz09>

1. Administrative Session (8:15) *(The items discussed during Administrative Session are intended to have staff present updates/reports or routine items to the Board. The Second Wednesday of the month is an Elected Official/Department Director Meeting)*
 - 1.1 Board of Commissioners & Madras City Council Joint Meeting at City Hall beginning at 8:00 a.m.
[1.1.pdf](#)
2. Call to Order/Pledge of Allegiance/Invocation
3. Presentations/Awards
4. Changes to the Agenda (Consideration of Submission of Late Items)
 - 4.1 Purchase Requestion Form for Public Addressing System for Fairgrounds Show Barn - signed by Commission.
[4.1.pdf](#)
5. 9:00 A.M. - Citizen Comments
6. Consent Agenda *(The items on the Consent Agenda are considered routine and will all be adopted in one motion unless a Board member or person in the audience requests, before the vote on the*

motion, to have the item considered separately. If any item is removed from the Consent Agenda, the item will be taken up immediately following the vote on the remaining items)

6.1 Action Minutes for November 29, 2023 - signed by Commission.

[6.1.pdf](#)

6.2 November 28, 2023 letter to Bureau of Reclamation Water Resources and Planning Office - acknowledged by Commission.

[6.2.pdf](#)

6.3 Rural Veterans Healthcare Transportation Program Application 2023-2025 - acknowledged by Commission.

[6.3.pdf](#)

7. Scheduled Appointments, Action Items, and Public Hearings

7.1 9:30 a.m. - FEMA BiOp Decision Process Update.

[7.1.pdf](#)

7.2 10:00 a.m. - HR Structure Format Discussion.

7.3 5:00 p.m. - Executive Session - ORS 192.660(2)(a) - Employment of Public Officers, Employees and Agents.

8. Action Items

8.1 Salary Change Order for Alison Vanek - signed by Commission.

[8.1.pdf](#)

8.2 Salary Order for Ken Clark, Interim Victim Assistance Director, Step 23, Grade 6 - signed by Commission.

[8.2.pdf](#)

8.3 Request for Purchase of Capital Outlay - 747 Trailer Jet - Trailer Mounted High Pressure Sewer Cleaner for Public Works - signed by Commission.

[8.3.pdf](#)

8.4 Request to Surplus Public Works Vehicles - approved by Commission.

[8.4.pdf](#)

8.5 Memorandum of Agreement between Jefferson County and Martin Fleck - approved by Commission.

[8.5.pdf](#)

9. Elected Official Report(s)/Request(s)

10. Department Heads Report(s)/Request(s)

11. County Counsel Report(s)/Request(s)

12. County Administrative Officer Report(s)/Request(s)

13. Commission Discussion Items

13.1 Continued discussion regarding American Rescue Plan (ARPA) & CARES Act Funding Programs.

14. Announcements/Notification of additional Commission Meetings

15. Executive Session

15.1 5:00 p.m. - Executive Session - ORS 192.660(2)(a) - Employment of Public Officers, Employees and Agents.

16. Adjourn