

# ACTION MINUTES

## JEFFERSON COUNTY BOARD OF COMMISSIONERS MEETING November 1, 2023

- 1) Administrative Session (8:15)
  - 1.1 Adult Community Corrections & Juvenile Community Justice Semi-Annual Updates.
- 2) Call to Order/Pledge of Allegiance/Invocation
- 3) Presentations/Awards
- 4) Changes to the Agenda (Consideration of Submission of Late Items)
- 5) 9:00 A.M. - Citizen Comments

Kim Schmith and Christine Gipe provided comments regarding Operation Rudolph.

**Wayne Fording made a motion to approve up to \$2,500.00 matching funds for Operation Rudolph from Fund 253. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)**

- 6) Consent Agenda
  - 6.1 October 2023 Accounts Payable Paid October 2023 in the amount of \$693,196.54 - signed by Commission.
  - 6.2 Certificate of Right to Burial, Certificate No. 2084 - signed by Commission.
  - 6.3 Action Minutes for October 25, 2023 - signed by Commission.

**Mark Wunsch made a motion to approve the Consent Agenda, Items 6.1 through 6.3. Seconded by Wayne Fording. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)**

- 7) Scheduled Appointments, Action Items, and Public Hearings
  - 7.1 9:45 a.m. - Executive Session, ORS 192.660(2)(d) - Labor Negotiator Consultations.

*Executive Session began at 10:30 a.m. and ended at 11:20 a.m.*

**Wayne Fording made a motion to approve directing County Administrative Officer to engage with the 4 collective bargaining groups to offer a wage increase in excess of the established COLAs due on July 1, 2024 to assist in retention and recruitment of employees as directed in executive session; And, further move that the Finance Department begin the process to implement a 2.0% wage increase, including any necessary budget amendments for the Non-Represented employees and County Elected Officials effective 12/21/2023; and, that the Finance Department, Budget Officer, and County Administrative Officer begin building the 2024-25 fiscal year budget with an additional 2.0% wage increase effective 06/21/2024, for a total wage increase of 4%. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)**

7.2 2:00 p.m. - CREA Renewables Presentation.

7.3 2:00 p.m. - Human Resources Options.

8) Action Items

8.1 Salary Change Order for Shawna Mobley - signed by Commission.

**Mark Wunsch made a motion to approve to the Salary Change Order for Shawna Mobley. Seconded by Wayne Fording. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)**

8.2 Amendment #3 to Oregon Health Authority 2023-2025 Intergovernmental Agreement for the Financing of Public Health Services - signed by Commission Chair.

**Wayne Fording made a motion to approve the Amendment #3 to Oregon Health Authority 2023-2025 Intergovernmental Agreement for the Financing of Public Health Services. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)**

8.3 RHCare Infrastructure Agreement, Notice of Award - signed by Commission Chair.

**Wayne Fording made a motion to approve the RHCare Infrastructure Agreement, Notice of Award. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)**

8.4 Central Oregon Health Council, Overdose Prevention Outreach in Jefferson County Award - signed by Commission Chair.

**Mark Wunsch made a motion to approve the Central Oregon Health Council, Overdose Prevention Outreach in Jefferson County Award. Seconded by Wayne**

**Fording. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)**

9) Elected Official Report(s)/Request(s)

10) Department Heads Report(s)/Request(s)

10.1 Request for 90-day Waiver for Fairgrounds Complex Manager.

**Wayne Fording made a motion to approve the Request for 90-day Waiver for Fairgrounds Complex Manager. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)**

10.2 Solar Project Fees.

10.3 City/County Fee Waiver Request.

**Wayne Fording made a motion to approve the City/County Fee Waiver Request. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)**

10.4 Wide Area Mower Repairs.

**Wayne Fording made a motion to approve up to \$7,500.00 for the WAM from Fund 508. Seconded by Mark Wunsch. The motion CARRIED. (Ayes - Kelly Simmelink, Wayne Fording, Mark Wunsch; Nays None)**

11) County Counsel Report(s)/Request(s)

12) County Administrative Officer Report(s)/Request(s)

13) Commission Discussion Items

13.1 Continued discussion regarding American Rescue Plan (ARPA) & CARES Act Funding Programs.

13.2 Requested Modification of Buyback Deed Option on South Y/Grasslands Building.

14) Announcements/Notification of additional Commission Meetings

15) Executive Session

15.1 9:45 a.m. - Executive Session, ORS 192.660(2)(d) - Labor Negotiator Consultations.

*See Item 7.1.*

16) Adjourn

**Meeting adjourned at 4:46 p.m.**

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Kelly Simmelink, Commission Chair

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Wayne Fording, Commissioner

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Mark Wunsch, Commissioner

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Attest

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Date Signed